

Experience

07/2019 - Current Curacity New York, NY

Chief of Stuff to CEO and President

- Project manager lead for an omni-channel revenue initiative aimed to track the downstream revenue that hotels can benefit through influencer marketing.
- Responsible for sourcing, onboarding and tracking the performance of 1,300+ influencers.
- Provided a bridge communication between influencers and product team to better align project timelines and overall corporate OKRs.
- Responsible in designing the creative content including banner ads, website creation and newsletters with an outreach of 3.5K monthly.
- Led the development of a 12-page market research regarding consumer travel sentiments before and after COVID-19, reaching 200K+ audience.

09/2016 - 05/2019 SRI-RICE Ithaca, NY

Project Manager

- Oversaw the \$6K data migration from reference manager Mendeley to Zotero.
- Responsible for curating artifacts including research articles, video files and news reports regarding System of Rice Intensification (SRI) from 60+ countries.
- Established communication channels for sales team to reach out to initial publishers to purchase latest research studies on outdated materials.
- Led the design of the new SRI-RICE webpage and increasing website traffic by about 32 percent.
- Mentored junior members on how to bring in 3000+ additional research artifacts to the Mendeley research database.

01/2018 - 05/2019 Cornell University Ithaca, NY

Teaching Assistant

- Independently supervised classes of 20-30 Cornell students during weekly discussions and office hours.
- Planned and created educational materials including weekly presentations, online homework and project guidelines.

05/2018 - 08/2018 Curology San Francisco, CA

Brand Marketing Intern

- Created and analyzed new paid marketing campaigns on Facebook, Snapchat and Spotify, increasing company expose to 4,000+ new social media influencers.
- Designed, developed, and tested the "Patient Stories" campaign to improve 5,000+ patient engagement.
- Spearheaded the #treatyoskin campaign, including planning a launch party and organizing photoshoots.

Skills

- Product Marketing
- Project Management
- Agile Environment
- HTML/CSS/JavaScript

- Graphic Design
- Adobe Creative Cloud
- Sketch
- Organizational Skills

- Analytical Skills
- Microsoft Office Suite
- Technology Troubleshooting
- Marketing Campaigns

Education

08/2015 - 05/2019 Ithaca, NY **Bachelor of Arts** in Information Science: User Experience and Digital Culture & Production Cornell University