



Zinepix CC t/a

Reg. No: 2009/205935/23
Vat. No.: Pending

Date: ____/____/20____

(For office use only)

Job Number: ____ - ____/____/____

Exclusive & Coffee Table Classic Order Form

General Information

(Please make sure that you read the order form and acknowledge all the terms & conditions)

Disclaimer: No responsibility will be taken by Furi Fine Art Books, for books, CD's or files being damaged during shipping/posting or during transport. No flash drives, portable hard drives or file uploads will be accepted – all designs must be submitted on a disc.

Important Information: Postage & shipping cost will be charged to the client and a packaging fee of R70.00 is charged on all packages. No changes will be made on any file or spread. The onus will fall on the client to ensure that the correct template has been used as well as that the files are correctly named & numbered. If re-sizing of re-number is requested by the client, an additional amount of R350.00 will be charged. No attention will be given to any disk or design if we have not received a completed order form. Wibalin, Novilite & Skivertex are only available in black. Once we have received your order. A Pro Forma invoice, without shipping/postage charges, will be sent to you. A 50% deposit is payable on this invoice before your order is attended to. Once your order is completed, the outstanding amount on your invoice (including postage/shipping if indicated) is COD. No books will be collected/shipped/posted without proof of payment.

Proof of payment can be mailed to info@furifineartbooks.co.za.

How to place an order

(The order form should be completed in full & correctly) – (No order will be processed without a fully completed order form)

- Please enter all the data about your company and all contact details.
- Indicate the type of book required. (Exclusive or Coffee Table Classic)
- Indicate the cover type of the book. (Printed, canvas, leather)
- Indicate the page finish on the Exclusive range. (Fine Art, Matt or Gloss)
- Indicate the book size and quantity per book size required.
- Please note that our books have a restriction on the number of total pages for printed covers and 30 for leather covers. If more pages are required, we would suggest that the book layout is split in 2 books.
- Please supply detail notes of any other specifications for your order.
- Details of foiling must be supplied in the correct form of spelling
- Normal production time (for correctly received files) is about 10-15 working days (after receipt of deposit) as our books are all handmade.
- Please note that a surcharge is payable on any rush order and will only be done on request – Pre –Order.

Book Title/ Bride & Groom:	
Contact Person:	
Company	
Shipping Address	
City:	
State/Province:	
Country:	
Area Code:	
Phone	
Mobile:	
E-Mail:	
Web Address:	

Type of range ordered:

(Please mark with a tick.)

Exclusive Range: ☐

Coffee Table Classic: ☐

Album/book size:

(Please specify size and quantity clearly – keep price list handy)

Size:	Quantity:

Cover finish/type:

(Please mark with a tick.)

Please note that Wibalin, Novalite & Skivertex are only applicable to the Classic Range.

Wibalin	Novalite	Printed	Canvas	Skivertex	Aged Leather
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Plain Leather - Please specify leather Finish:

Black leather:	Brown leather:	Black Buffalo:	Brown Buffalo:
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Foiling on leather finished cover:

Gold:	Silver:
<input type="checkbox"/>	<input type="checkbox"/>

Please specify clearly the words/names or dates to be foiled:

Exclusive page finish/type:*(Please mark with a tick.)*

Please note that this is only applicable to the Exclusive Range.

Fine Art Spreads (no lamination):

☐

Gloss Finished Spreads:

☐

Matt Finished Spreads:

☐**Display box instructions:***(Please specify size and quantity clearly – keep price list handy)*

Size:	Quantity:

Shipping:

Yes

☐

No

☐

Notes:

Contact Details:

Telephone:

012 751 1115

Mobile Cecilia:

084 011 8867

Mobile Kobus:

082 775 2354

E-mail:

info@furifineartbooks.co.za - Cecilia Pienaaradmin@furifineartbooks.co.za - Cecilea Cloete

Physical Address:

Shop 14 Waverley Gardens

779 Codonia Ave

Waverley

Pretoria

Gauteng

South Africa

0186

Postal Address:

P.O.Box 32784

Waverley

0135

Banking Details:

Zinepix cc t/a Furi Fine Art Books

FNB Bela Bela

Branch 260347

Business Cheque Account

Acc: 62257180473

Client Signature: _____

(I certify that I have read and understand the terms & conditions of this document)