**AREAS OF EXPERTISE**

*Employee management*

*Driving performance*

*Customer service*

*Job allocation*

*Software Development*

*IT literate*

**PROFESSIONAL**

*Engineering*

*Logistics*

*Policy & Strategy*

**PERSONAL SKILLS**

*Impeccably presented*

*Strong character*

*Winning mentality*

*Professional mannerisms*

PERSONAL DETAILS

Jason Clark

T: 520.745.9233

*mithereal@gmail.com*

JASON CLARK

Assistant Manager Resume

PERSONAL SUMMARY

A talented and effective communicator who has an energetic approach to work and a friendly personality. I am committed to the development and growth of people, sales and profits. I have a strong desire to make a real and measurable difference to any company that she works for, and is more than willing to undertake on-the-job training. I am able to able to combine commercial insight along with her extensive experience to further grow any business. I am a hard working individual and am prepared to ensure that a store hits its performance and sales targets. Right now I am looking to work for a company that has a national presence and which will offer her a unique place to work within their company.

CAREER HISTORY

**Manufacturer *- Con-Cor Intl.***

Webmaster 2012 - 2013

Responsible for driving web based areas of the business..

***Duties****:*

1. Working with the General Manager to improve operations, sales and profitability.
2. Supporting the Store Manager in identifying opportunities for commercial advantage.
3. Providing and exceptional in store experience for customers.
4. Managing staff training requirements.

***Surplus Depot - Southwest Liquidators***

Webmaster 2008 – 2009

KEY SKILLS AND COMPETENCIES

***List and manage Ecommerce Shop***

1. Capable of understanding detailed business process and procedures.
2. Ability to work under pressure and meet targets.
3. Able to build a working atmosphere that has energy, vitality and fun.
4. Having a methodical & organised approach to work at both individual & team level.
5. Writing accurate reports through the detailed analysis of data.

***Web Hosting Provider - Nationwide Internet***

Technician 2006 - 2008

1. Provided comprehensive planning, assessment and risk analysis for resolution of end user and provider base issues.
2. Developed training materials for all new initiatives in addition to  improving new hire and recurrent training.
3. Cross-trained to provide technical, billing, and sales support for all markets (POTS, Internet and VoIP).
4. Provided comprehensive planning, assessment and risk analysis for resolution of end user and provider base issues.

REFERENCES – Available on request