

## verification mail targets and achievements formate..

Hello Sir,

Please verify the email received by Divya

I also calculate their targets and achievements.

**Divya Dixit**

Her Variable amount has been divided in 2 parts of 5000 INR each

Target	Achieved	Target Achieved in %
15000 USD <i>Variable Amt 5000/- in CTC</i>	7699 USD	51%
Target Unachieved Minimum % to be achieved — 60%		

*15000 USD ki 60% Achieve krna hai 5000/- ki 60% krni hai*

**For Direct Marketing Team**

Target	Achieved	Target Achieved in %
4000 USD <i>Variable Amt 5000/- in CTC</i>	0	0
Target Unachieved Minimum % to be achieved — 60%		

**Santosh**

His variable part will be of 10000 INR

Target	Achieved	Target Achieved in %
10000 USD <i>Variable Amt. 10000/- in CTC</i>	4053 USD	41%
He will get Rs. 4053 for achieving 41% of target from 10000 USD		

*10000/- ki 41% krni hai 4053/- ki payment krni hai*

**Shraddha**

Her variable part will be 3500 INR

Target	Achieved	Target Achieved in %
6000 USD <i>Variable Amt. 3500/- in CTC</i>	4861 USD	81%
She will get Rs. 2835 for achieving 81% of target from 6000 USD		

*6000/- ki 81% krni hai 4861/- ki payment krni hai*

----- Forwarded message -----

From: Divya Dixit <divya@mangoitsolutions.in>

Date: Thu, 3 Mar 2022 at 14:49

Subject: Sales Team - Feb'21 : Achievements v/s Targets

To: Mayank Verma <mayank@mangoitsolutions.com>

Cc: Manish Pathak <manish@mangoitsolutions.com>

$$\frac{3500 \times 100}{6000} = \text{Target Ach \%}$$

*3500 Target Ach 58.33%*

Dear Mayank,

**Process:** — ① Email Received.

② Prepare the Calculation Details.

③ Share the Details By mail with Manish Pathak Sir. for Approval.

④ After Approved. add the Details in Salary Sheet.

# List of legal cases filed by Mango IT

Sr. No.	Name	Notice Date
NEED DETAILS		
1	Prashant Sharma	
2	Shivani Tomar	
3	Ankit Agrawal	
4	Hitesh Jain	
5	Burhan Daudi	
6	Neeraj Bairagi	
7	Yoganshu Sharma	
8	Mosam Hidau	
9	Raghvendra Singh Rathore	
10	Anusha Verma	
11	Anil Singh Bhadoriya	
12	Ankit Joshi	
13	Shubham Trivedi	
14	Himanshu Jain	
FILE MISSING		
1	Palash Pradhan	
2	Prakhar Saxena	

by Anirudh Sir

Please  
confirm with him.

Named pulled from email  
but file was not with  
existing files.

  
01/04/22





① Salary Start Regarding -

Sanjay Bhatnagar → Diwali's time  
4 leave and 20  
Sabbatical & 15 leave

Aditya Bhawani →

Unesh Jaiswal → Probation Period end.  
Jan-22 But Not Give 1 day  
Extra leave.

② Salary Slip Regarding -

Under Probation Period Employees.  
on 21 Payroll Show that 2 as.  
a Training is like have 20% Salary slip  
Nishi Banerjee he.

③ Petrol Sheet's Calculation.

Rate :- 2.25 Bharat, Indar & Prakash

④ Targets & Achievements Employees.

Percentage 10 Understanding.





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30/09/2022

2) With Agyan Sir Need Details & Required Description Topic list.

1) Salary sheet Regarding

- Sanjay Bera - 1 leave
- Aditya Bhawar - 0.5 leave
- Umesh Patidar - 1 leave
- ~~Contract~~ Achivement

2) Salary sheet Regarding

Under Probation Period Employee's  
Payroll Hk he  $\star$  For Salary slip ~~can~~ not ~~get~~ ~~data~~  $\star$   
IS Hye.

3) Legal Case Filed Employees Regarding

Requirement's - Notice Date.  
Bank Cheque Present Date.  
Cheque Dishonored Date.  
Court Case Filing Date.

4) Petrol Sheet's Calculation Regarding  
Rate: Bharat, Ravikant & Other?

Rate: 2.25

Petrol  
Bharat  
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