

SCRUM REPORT and MEETING AGENDA

Report #: 2 Project Name: Simply Basketball
Date: 04/09/2021 Prepared by: Caleb Key

Attendees for the meeting

1. Caleb Key
2. Nguyen Nguyen
3. Shawn Martinez
4. Jason Bernal

Agenda for the meeting

1. Assessment of tasks assigned from last meeting
2. Overview of Sprint 1 - review remaining objectives
3. Make any necessary changes based on tasks completion
4. Assign remaining tasks to team members based on roles
5. Arrange time for the next scrum meeting.

Overall accomplishments since last meeting

1. Used Bootstrap template for frontend development of the project.
2. Modifications made to template to better meet desired design of project.
3. Assigned areas of template for use of our project
4. Coordinated Github across team members devices

Tasks completed by each team member since last meeting

Task description	Assigned to	Completed?
Find a bootstrap to use	Jason	yes
Investigate bootstrap to determine use	Nguyen	yes
Import bootstrap and make necessary installs	Caleb	yes
Dedicate 'Game Today' Area	Shawn	yes
Dedicate Standings Panel	Shawn	yes
Dedicate Treading Teams Panel	Nguyen	yes
Dedicate Headlines Area	Nguyen	yes
Change Titles of template to 'Simply Basketball'	Jason	yes
Change pictures in template to relevant pictures	Caleb	yes

Plans for next period

1. Communicate with API to get each game that will be played today
2. Display each game in 'Games Today' Area
3. Communicate with API to get standings
4. Display standing in 'Standings' Panel

Task assignment per team member (to be completed before the next meeting)

Task description	Assigned to
Locate Area in Template code to Display 'Games Today'	Nguyen
Import actual Today's Games and their data from API.	Caleb
Create Script receive the games being played today from the API	Shawn
Create Logic to display Time (if game has not started yet)	Jason
Create Logic to display Score (if game has started)	Shawn
Looped through JSON to place Home Team, Away Team, Time, and Score in HTML structure	Caleb
Place HTML Structure in appropriate Hierarchy	Jason
Locate Area in Template code to Display 'Standings'	Nguyen
Import NBA Standings from API.	Shawn
Create Script to receive the standings from API	Jason
Use the table structure in Bootleg to display those standings	Caleb

Project management status

1. Ensure team is meeting frequently, every other day
2. Schedule next meeting - try for Sunday, 4/11 4:00PM
3. Team is working well together and members are doing their part
4. Reports are well written and reviewed before submitted.
5. Create Scrum Meeting 3 agenda before meeting on Sunday

Minutes from previous meeting

Hosted Second Scrum meeting on 04/09/2021 at 7:00pm.

7:00PM: Team review the tasks that have already been completed in the previous meeting.

7:02PM: Team discusses remaining tasks that need to be done next.

7:04PM: Team discusses how to find a suitable API for the standing panel, and import it to the website. We also discuss how to improve the design of the website so it is more user friendly.

7:07PM: Team divided remaining tasks between members and the deadline they should finish the task.

7:10PM: Plan for the next meeting is discussed and revised by the team members.

7:15PM: Meeting is concluded by Project Manager, Caleb Key stating his status and time of next meeting.