

How to Separate the staff log-ins for the Sub-master Cards.

This way you do not have to create a new log in, if you want to create a new employee profile/make them staff keys
This is good for employees that work at the hotel that need a key but are not involved in making keys for guests/staff

1. Log in as a manager, Click Setup, System Config., then check the Issue SMS card without specifying staff, Apply

ALV2 - PCServer System Version : 4.0.6

MIWA Main Menu ► Setup ► System Configuration

Guest Information Management Maintenance Technical DTU **Setup**

Basic Configuration Operation Setting Communication Setting Guest Card Setting

Hotel Name Hotel Code

Date Format
☐ DD/MM/YY(Europe)
☐ YY/MM/DD(Japan)
☒ MM/DD/YY(US)

Language
Language

Card Media
Management Card ☒ 4K
MS ☒ 4K
SMS ☒ 4K ☐ MOBILE

Default Card Media
Guest Card ☐ UL ☒ 1K ☐ MOBILE

☒ Allow CCU login without MA card
☐ Allow CCU read card without login
☐ Allow CCU check-out without login
☒ Use length of stay input method for KB
☐ Issue MS without specifying staff
☒ Issue SMS card without specifying staff
☒ Allow PC Server login without MA card
☐ Use tower management function
☒ Always on top window
☐ Use legacy DTU

Room Type
Guest Type
Staff Setting
Room Setting
Suite Room
Sub Master
Authorization
Encoder Setting
System Configuration
PMS Connection
POS Setting
Organize Controller

List(F1) Apply(F9)

Logout

C01 Manager
02/17/22 (Thu) 15:30:37

Status

2. Look at Setup, Staff Setting and notice that the SMS checkbox is gone.
So the Logins vs. the profiles which you can cut submaster keys for are now created separately
(Max number of login accounts you can have is 39)

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MIWA Main Menu ► Setup ► Staff Setting

Guest Information Management Maintenance Technical DTU **Setup**

	Staff Code	Staff Name	Password	Validity		Authorization Type	MA	MS	Lock Initialization	Clear Sequence	Set Clock
				Unlimited	Expire						
1	001111	manager	****	<input checked="" type="checkbox"/>	12/30/99	MANAGER	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
2	123456	front desk	****	<input checked="" type="checkbox"/>	12/30/99	FRONT DESK	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Room Type
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SMS is Gone!

3. Click Setup, Sub-master

Notice that all profiles are gone, because Sub-master accounts are now separate from login accounts

Re-make everyone's accounts, make sure each person has a Different Level #, because that is how the system differentiates people (not by their name)

You can have up to 500 sub-master accounts.

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MIWA Main Menu ► Setup ► Sub Master

Guest Information Management Maintenance Technical DTU **Setup**

Level	SMS Group Name	Validity	Validity													
			Date		Time		Day									
			Start	End	Start	End	Mo	Tu	We	Th	Fr	Sa	Su			
1	1	<input type="checkbox"/>	02/17/22	02/17/22	00:00	23:59	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Sele	

Room Type
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Detail(F5) Copy/Paste **Add(F1)** Delete(F2) CSV(F7) Print(F11) Apply(F9)

Logout

C01 Manager
02/17/22 (Thu) 15:33:06
Status