


MIA MIYABI TANIMICHI

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 604 506 4296

 Vancouver, BC V6E 1H2

PROFESSIONAL SUMMARY

2+ years experience in customer service and 2+ years experience in sales. Skilled in communications and have ability to analyze and solve problems quickly. Perseverance, and flexible to many situations.

SKILLS

- **Technologies:** JavaScript, jQuery, HTML, CSS, Sass, Bootstrap
- **Tools/Apps:** GitHub, Slack
- **Skills:** Communication skills, problem-solving skills, time management skills and more
- **Languages:** English, Japanese, Mandarin(elementary proficiency)

EDUCATION

Cornerstone International Community College

Vancouver, BC, Canada •

Expected in 12/2022

Diploma: Web And Mobile App
Development

Kansai Gaidai University

Hirakata City, Osaka, Japan •
03/2016

Bachelor of Arts: English And
International Relations

WEBSITE, PORTFOLIO, PROFILES

- GitHub: <https://github.com/miyabitanimichi>
- LinkedIn: <https://www.linkedin.com/in/miyabi-tanimichi-71001a203/>

WORK HISTORY

WILL OF WORK, Inc. - Customer Service Representative *Kanazawa City, Ishikawa, Japan • 10/2020 - 12/2020*

- Carefully listened to customer issues to then quickly offer solutions and give support.

Backs Group Inc. - On-site Investigator for Labor Ministry in Japan

Kanazawa City, Ishikawa, Japan • 09/2020 - 10/2020

- Investigated status of companies and made sure they renewed their labour insurance if they were still operational.

Kitanihon Kakoh Co., Ltd. - Sales Representative *Hakusan City, Ishikawa, Japan • 04/2018 - 07/2020*

- Met with domestic and international customers and prospects to discuss business needs and recommend optimal solutions.
- Helped customers to expand their business to Asian and Western countries and sold more than 15 mechanical products abroad a year.
- Attended meetings on-site to discuss potential issues

and schedule installation adjustment appointments carefully with general contractors/ subcontractors to install machines smoothly.

Kitanihon Kakoh Co., Ltd. - Technical Support for Mechanical Products

Hakusan City, Ishikawa, Japan • 04/2016 - 03/2018

- Resolved mechanical and hardware issues within 30 minutes, and dealt with domestic/international customers with more than 3000 calls a year.
- Reduced 10% of company expenses for maintenance by identifying and resolving issues on the phone.

Kitanihon Kakoh Co., Ltd. - As a Generalist at Kitanihon Kakoh

Hakusan City, Ishikawa, Japan • 04/2016 - 07/2020

- Attended international trade shows every year as a staff member and actively introduced products, and conducted smooth international negotiations as an interpreter.
- Attended job fairs as a staff member and presented about the company, and helped connect with potential employees.
- Conducted factory tours in the company to customers and visitors.
- Organized an English class in-house and taught coworkers English.
- Translated in-house documentations into English.