MARIA BECKLES

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HTML | CSS3 | JavaScript | Node | React | Gatsby | Bootstrap | Git | GitHub | Jira | Trello | Excel
Microsoft Office | Figma | Marketing | Zoom | Skype | Slack | Agile | Professional Scrum Master
Project Management | Process Improvement | Problem Resolution | Continuous Improvement

PROFESSIONAL VALUE OFFERED

Trained in full-stack web development and agile methodology. I am very excited to leverage my experience in the tech industry as I'm a fast learner, able to pick up new skills and juggle different projects and roles with relative ease. I like to develop expertise in a number of areas over the course of my life and career. An effective communicator considered an expert in prioritizing tasks and optimizing workflows, strong critical thinking, decision-making skills, and process improvement mindset.

Bilingual: English/Spanish

PROFESSIONAL EXPERIENCE

Head Instructor Summer Youth Program | Wyncode Academy | 2020
- Students will learn everything they need to create functional web applications that are ready to deploy. Building an impressive app they can add to their portfolio and student resume along with having learned some of the most important coding knowledge and skills that are in high demand today.

  - Curriculum:
  - HTML
  - CSS
  - Intro to JavaScript
  - Advanced JavaScript
  - Bootstrap and React
  - JavaScript Libraries
  - Final Project

Full Stack Web Development Student | Wyncode Academy | 2020
- Member of the Development team coding Web Applications front and back end.
- Organize and manage Documentation and Demos.
- Use Trello to give structure, plan, develop, and release projects.
- Scrum sprint planning, backlog refinement, daily scrums, sprint reviews, and sprint retrospectives.
- Anticipate impediments to team delivery when transitioning to working fully remotely.
- Proactively identify and find ways to resolve issues to prevent distractions and keep projects on track.
- Consulted with UX/UI Web Designers professionals.

- **Soft Search - Awarded as the best Web Application of Wyncode Pitch Night**
- Career search web application specifically created for Software Development.
- GitHub Repository: https://github.com/mj305/Soft_Search
- Heroku Application Link: https://s0ft-search.herokuapp.com/

- **El Taco:**
- Taco recipe finder by ingredient.
- GitHub Repository: https://github.com/https://eltaco.herokuapp.com/mj305/El_Taco
- Heroku Application Link: https://eltaco.herokuapp.com/

Contract Recruiter | HolaDoctor | 2019
- Reported to VP of Brokerage.
- Collaborate with the executive team to determine hiring needs and formulate strategy.
- Design and coordinate hiring and onboarding process.
- Create reports on hiring progress and other recruiting metrics in Excel.

Team Leader | TherapeuticsMD | 2018 –2019
- Reported to Sr. Director of Operations, led in setting the vision, overall direction, coordination, and evaluation of the team.
- Identify individual strengths and actively foster a career advancement path for succession planning.
- Mentor others in developing leadership behaviors to help boost performances.
- Create a performance scorecard and incentive program to increase employee engagement and lower attrition rate.

- Deliver customer experience training to help representatives deliver world-class service to customers.
- Initiate the leadership club, a career development path for promotion into leadership roles.
- Train staff in leadership skills to help increase internal promotions.
- Benchmark best practices and establish metrics based on KPIs.

Supervisor | Sage Dental | 2017 –2018
- Reported to Sr. Dental Operations Director.
- Improved service levels to 80/20 by creating a Workforce Management tool with Excel.
- Created job function optimization, reducing the call abandonment rate from 20% to 5%.
- Increased conversion rate from 40% to 83%.
- Created training and coaching program and on-the-job training by developing leads.
- Reason for leaving: Role was eliminated.

Team Leader | American Express | 2010 –2016
- Led US collections improving results by over 95% in effectiveness and efficiency.
- Trained groups of up to 30 employees on collections principles, laws and regulations and customer behavior identification.
- Led a team with lowest attrition over a 12-month period with maximum promotions to next level.

New Hire and Training Coach | AT&T | 2009 –2010
- Collaborated with leaders and managers to determine training needs.
- Selected and wrote appropriate curriculum for specific course topics to help in instructional delivery.
- Integrated technology resources into courses to diversify instruction.
- Reason for leaving: Relocated.

EDUCATION

MBA in Web Development, Lynn University
Expected Graduation: February 2021

Wyncode Academy - Full Stack Web Development
Graduation: March 2020
Curriculum:
- Agile / Scrum
- HTML / CSS3
- Advanced JavaScript
- Advanced React
- Bootstrap and Material UI
- Node
- PostgreSQL
- Express Server
- Ruby on Rails
- React on Rails

BS in Business, University of Phoenix
Graduation: October 2015

CERTIFICATIONS

Full Stack Web Developer, Wyncode Academy
Issued Apr 2020 - No Expiration Date
Credential ID MIAC36

Professional Scrum Master I (PSM I), Scrum.org
Issued Apr 2020 - No Expiration Date