

Maria-Louisa Ching

Philadelphia, PA 19104 | (267) 455-8876
mjc498@drexel.edu

Skills

Computer

Adobe Creative Suite
Microsoft Office
VSCode
HTML

Laboratory

Gel Electrophoresis
Micro-Pipetting

Language

Conversational Tagalog

Coursework

User Interface Design
Web Design

Strategic Management for
Entertainment and Arts

Developmental Psychology
Abnormal Psychology

Gender Issues
Sociology

EDUCATION

Drexel University

September 2021 - June 2027 | Philadelphia, PA
Bachelor of Science in User Experience & Interaction Design
GPA: 3.54

EXPERIENCE

Comcast Corporation | Philadelphia, PA

Co-Op, Corporate DE&I Public Policy | September 2022 - March 2023

- Assist in analysis and recommendations on policy challenges
- Collect, draft, and analyze feedback from key stakeholders
- Provide administrative and project management support

W.W. Hagerty Library | Philadelphia, PA

Library Integrated Technology Assistant | October 2021 - July 2022

- Assist staff and library patrons with computer-related complications
- Implement project plans based on meta-literacy skills
- Update computer equipment and electronic devices

Center for Learning & Academic Success Services | Philadelphia, PA

Administrative Assistant | September 2023 - Present

- Answer emails and phone calls while monitoring the computer lab
- Input data entry and schedules for tutees interested in services
- Restock supplies and copy necessary paperwork for staff

ACTIVITIES

Ambassador | Drexel Student Ambassador Program

January 2023 - Present

Editor | Psi Chi Magazine

April 2022 - Present

Member | Filipino Intercultural Society of Drexel University

September 2023 - Present