Inputs	**Tools & Techniques**	**Outputs**
.1 Scope management plan	.1 Interviews	.1 Requirements documentation
.2 Requirements management plan	.2 Focus groups	.2 Requirements traceability matrix
.3 Stakeholder management plan	.3 Facilitated workshops	
.4 Project charter	.4 Group creativity techniques	
.5 Stakeholder register	.5 Group decision-making techniques	
	.6 Questionnaires and surveys	
	.7 Observations	
	.8 Prototypes	
	.9 Benchmarking	
	.10 Context diagrams	
	.11 Document analysis	

Figure 5-4. Collect Requirements: Inputs, Tools & Techniques, and Outputs