

MICHAEL JAMES RAYA

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Objective

To apply my technical and creative skills in delivering high-quality digital solutions and engaging media content while continuously improving through hands-on experience.

Skills

Technical: HTML, CSS, Basic MySQL, GitHub, Visual Studio Code, AWS Cloud Practitioner (Skill Builder), Basic web design

Creative & Media: CapCut, Canva, Short-form video editing (Reels, TikTok, Shorts), Graphic design for posters/banners/social media and Funnel Design

Soft Skills: Problem-solving, Adaptability, Quick learning, Team collaboration, Time management

Experience

E-Commerce VA(2025-Present)

Product Listing

Product Research

Freelance Video Editor & Designer (2024 – Present)

Edited short-form videos for social media platforms

Designed basic graphics and marketing materials

Built a functional web-based system with core user features

Store Keeper – Retail Store (2022 – 2025)

Managed inventory and handled sales transactions

Provided customer service and maintained store organization

Education

BS Information Systems – La Conception College, Bulacan

Senior High (ICT Track) – Bunsuran National High School, Bulacan

Additional Information

Languages: Tagalog, English

Birthdate: April 17, 2005

Civil Status: Single