

Matthew Koski

(360) 581-6147
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Skills

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Experience

April 2015- PRESENT

Diocese of Olympia, Seattle, WA - *Resource Coordinator*

- Proficient in all things Zoom
- Coordination of large and small group gatherings both online and in-person

MONTH 2014 - MONTH 2015

Office Team, Seattle, WA - *Temp fill in/ Receptionist*

- Front desk receptionist
- General administration duties

MONTH 2012 - MONTH 2014

Swinomish Casion, Anacortes, WA - *Cash Cage Supervisor*

- Supervised 15 cash cage employees
- Proficient in monetary transactions including large cash payout and quality control of large monetary amounts.

Education

March 2021- September 2021

University of WA Coding Bootcamp, Seattle, WA - *Web Developer Certification*

Took a 6 month web development boot camp with the University of Washington