



MAINTENANCE & SUPPORT CYCLE DIAGRAM

Workflow Automation Delivery Framework

ENTERPRISE EDITION

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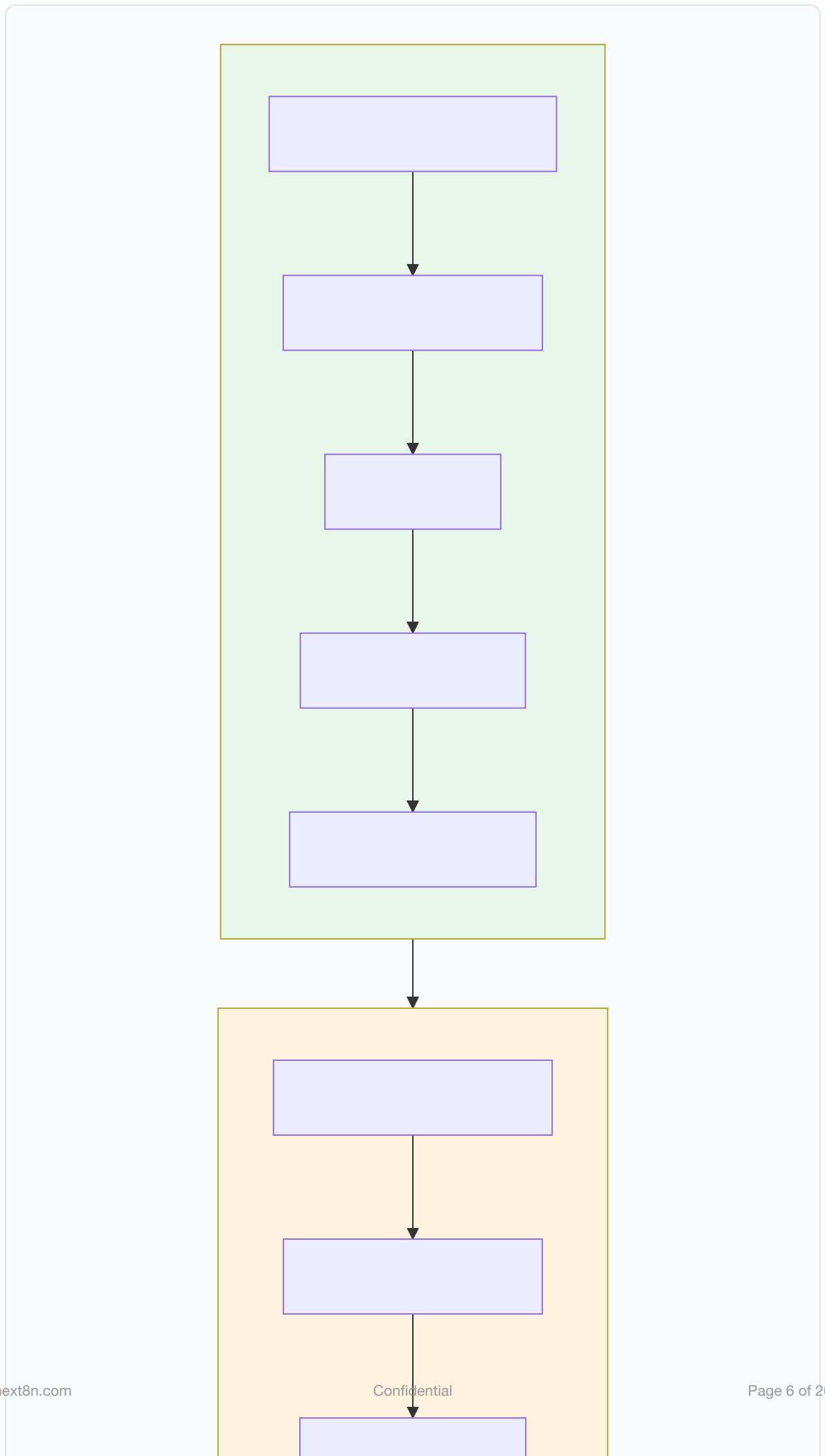
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Maintenance & Support Cycle Diagram

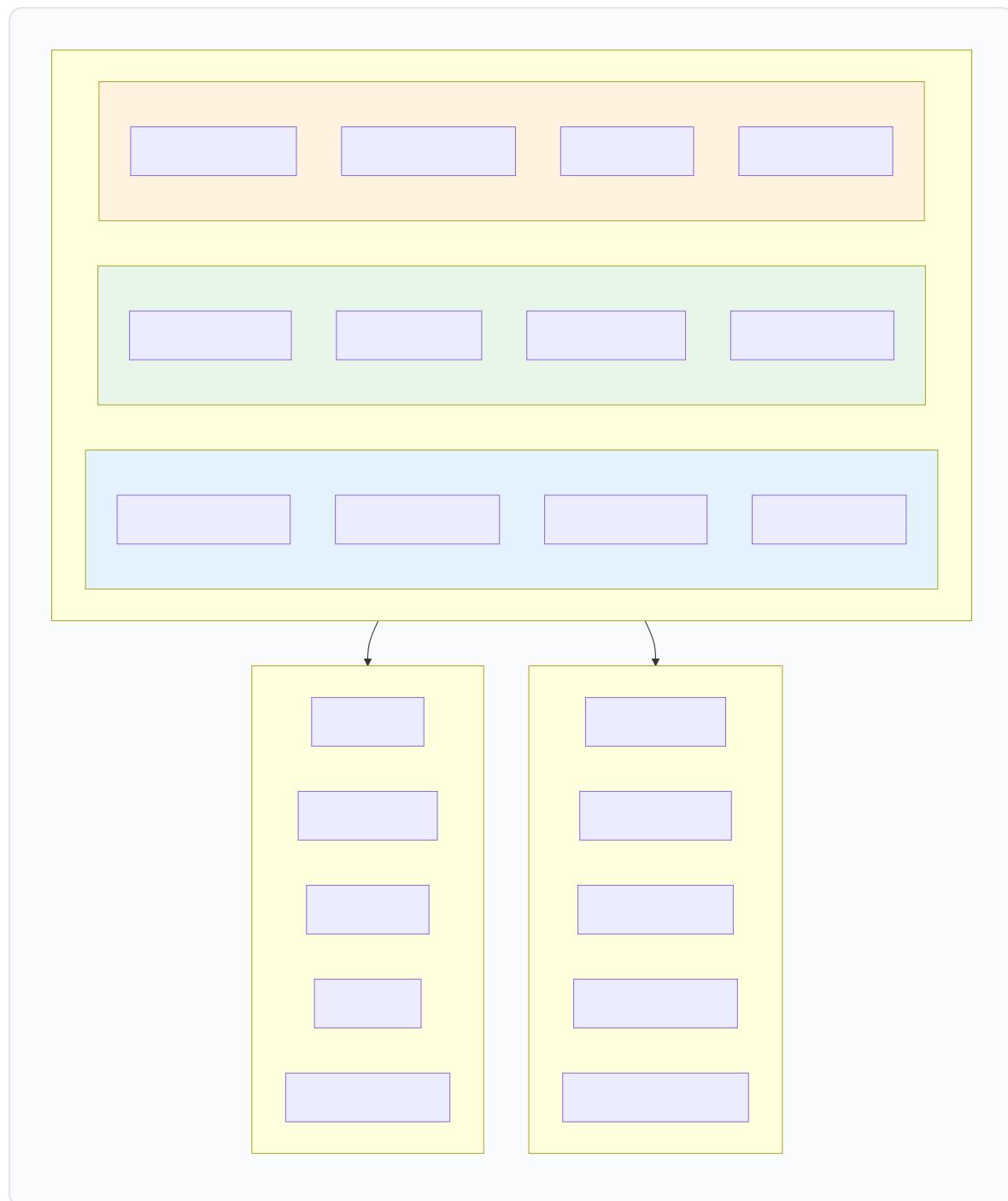
Ongoing Operations, Retainers & Offboarding

Maintenance Lifecycle Overview

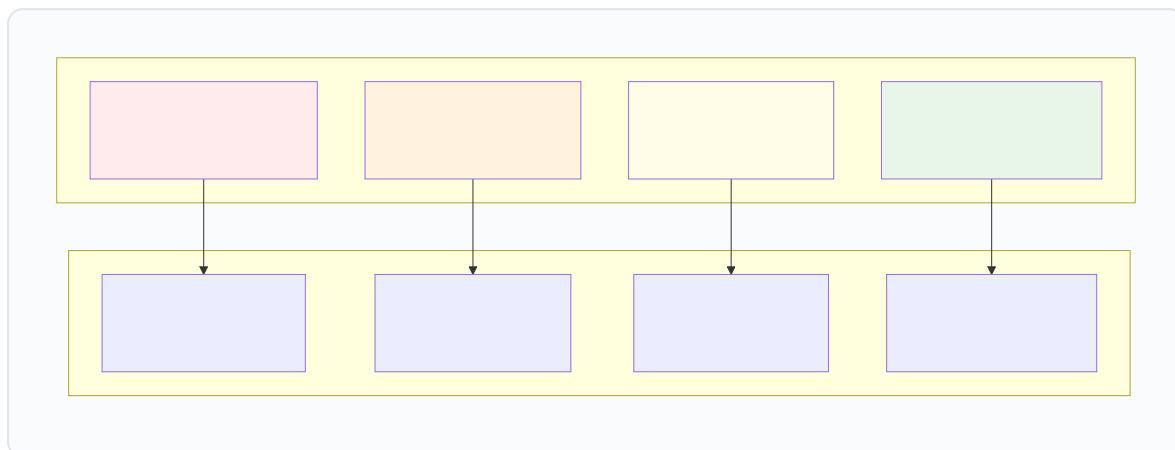
Maintenance & Support Cycle Diagram



Retainer Structure Options

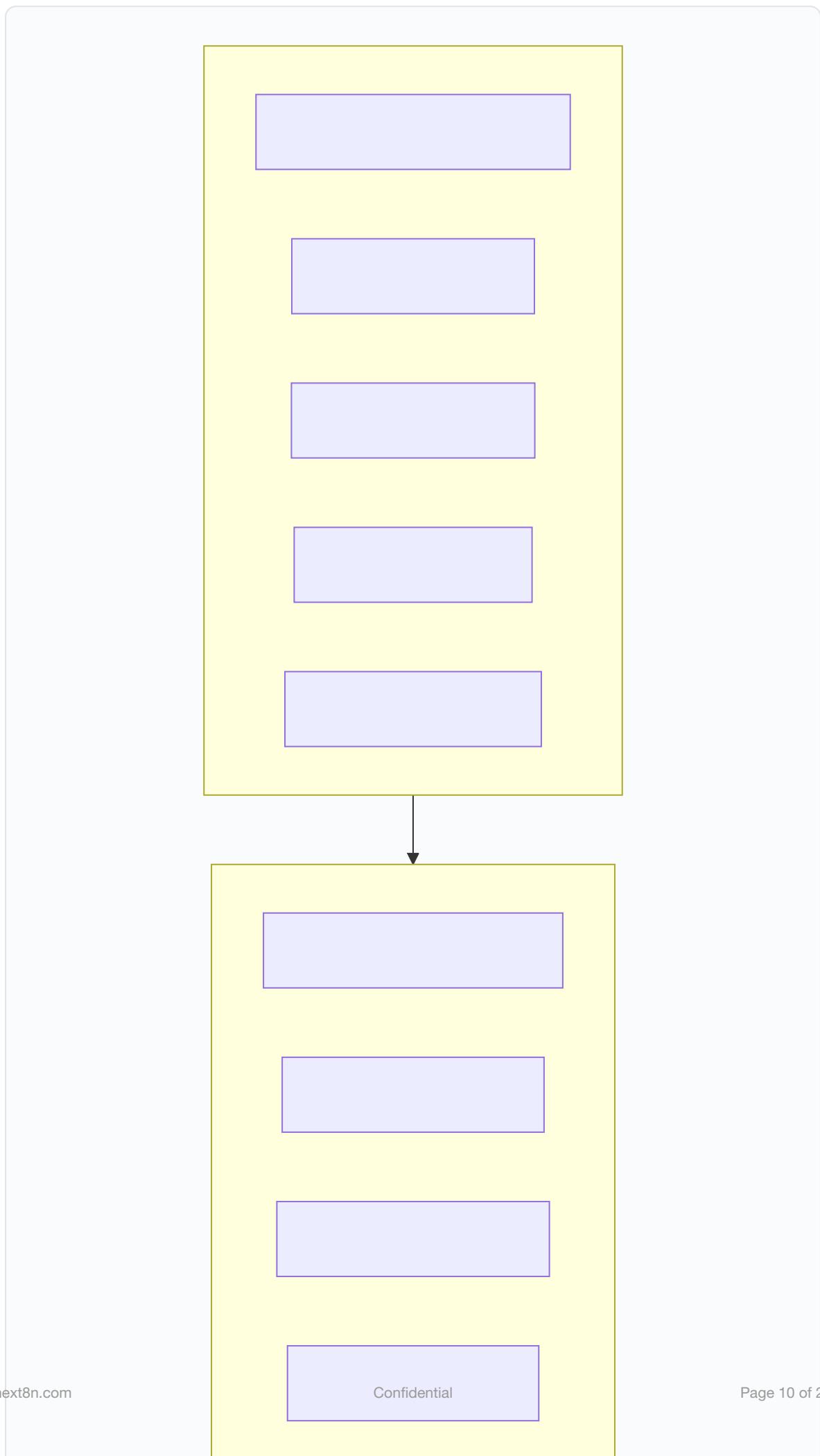


SLA (Service Level Agreement) Framework

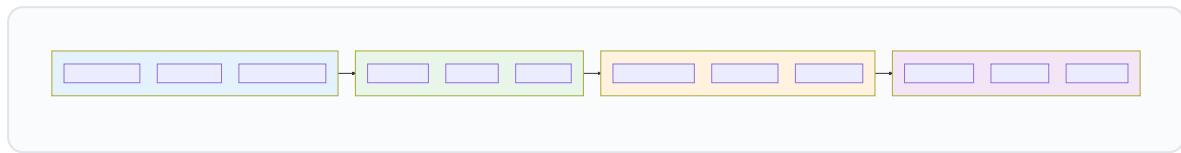


Monitoring & Alerting Flow

Maintenance & Support Cycle Diagram



Monthly Maintenance Cycle



Update & Upgrade Process

Flowchart Diagram

```

graph TD
    subgraph TRIGGER["Update Trigger"]
        T1["n8n version update"]
        T2["Integration API change"]
        T3["Security patch needed"]
        T4["Client feature request"]
        end

        subgraph PROCESS[" Update Process"]
            P1["Apply update to TEST env"]
            P2["Load all workflows"]
            P3["Run comprehensive tests"]
            P4["Verify functionality"]
            P5["Document any changes"]
            end

            subgraph DECISION{"All Tests Pass?"}
                end
            end

            subgraph DEPLOY[" Deploy"]
                D1["Schedule maintenance window"]
                D2["Apply to PRODUCTION"]
                D3["Monitor closely"]
                D4["Notify client"]
                end

                subgraph ROLLBACK[" Rollback"]
                    R1["Identify issues"]
                    R2["Wait for fix"]
                    R3["Or revert to backup"]
                    end
                end

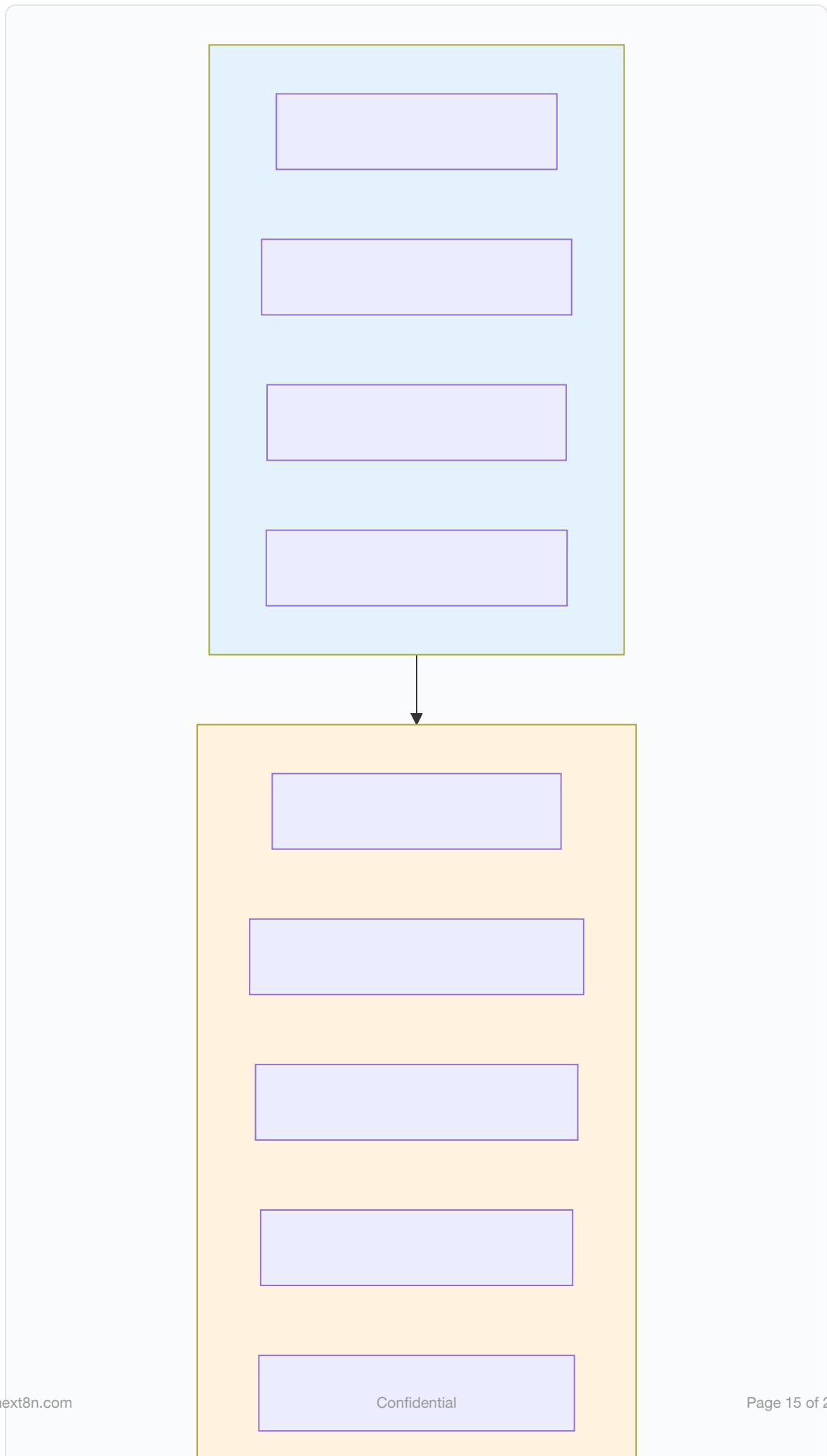
                TRIGGER --> PROCESS
                PROCESS --> DECISION
                DECISION -->|Yes| DEPLOY
                DECISION -->|No| ROLLBACK
                ROLLBACK --> PROCESS

                style DEPLOY fill:#e8f5e9
                style ROLLBACK fill:#ffeb3b
            
```

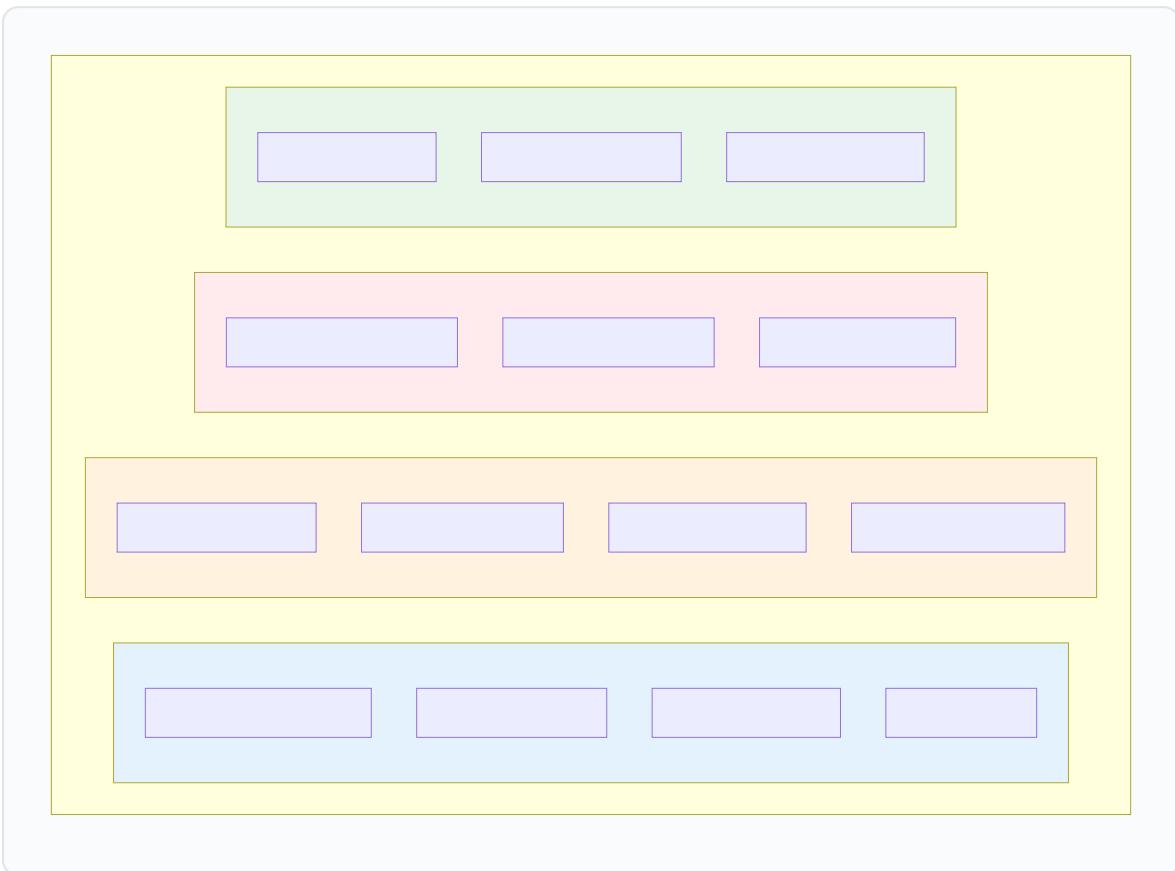
Maintenance & Support Cycle Diagram

Offboarding Process

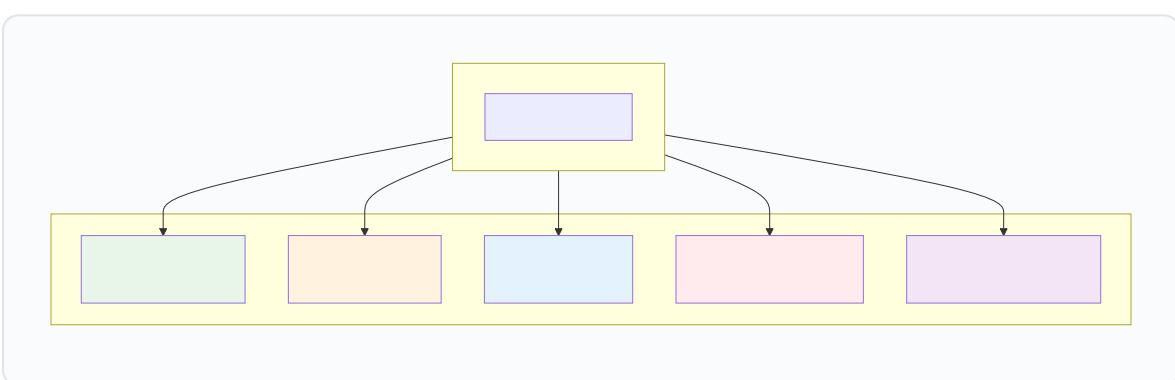
Maintenance & Support Cycle Diagram



Offboarding Deliverables Checklist

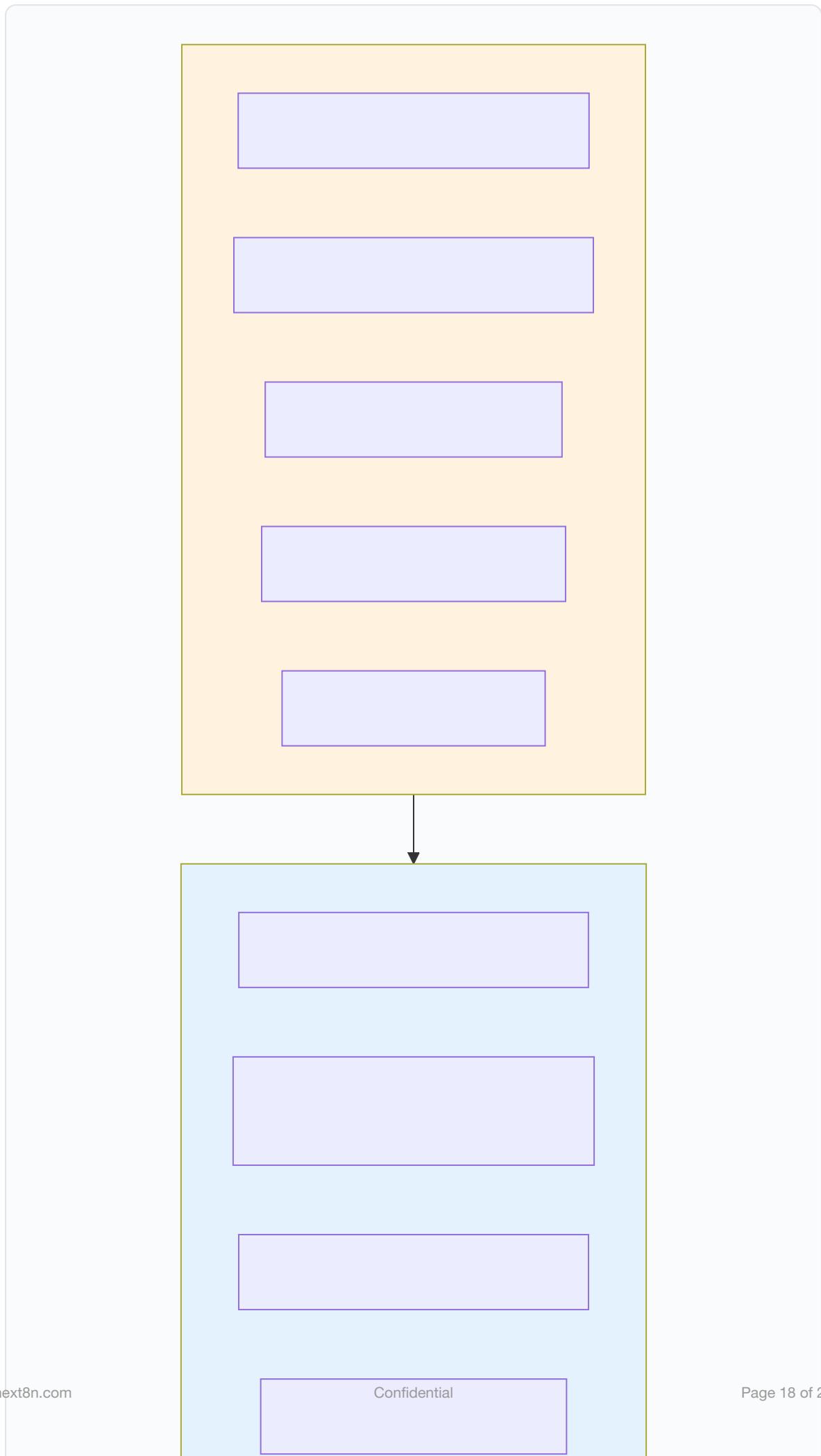


Relationship Transition Options



Backup & Recovery Strategy

Maintenance & Support Cycle Diagram



Monthly Report Template

MONTHLY MAINTENANCE REPORT	
Client: [Name]	Period: [Month Year]

EXECUTION SUMMARY

-- Total Executions: [X]
-- Successful: [X] ([X]%)
-- Failed: [X] ([X]%)
++ Avg Execution Time: [X]s

API USAGE & COSTS

-- OpenAI Tokens: [X]
-- Estimated Cost: \$[X]
++ Trend: [up/down/stable] vs last month

ISSUES & RESOLUTIONS

-- Issues Reported: [X]
-- Issues Resolved: [X]
++ Outstanding: [X]

UPDATES APPLIED

-- n8n Updates: [Yes/No]
-- Workflow Changes: [List]
++ Security Patches: [Yes/No]

RECOMMENDATIONS

-- [Recommendation 1]
-- [Recommendation 2]
++ [Recommendation 3]

NEXT MONTH PLAN

-- [Planned action 1]
-- [Planned action 2]
++ [Planned action 3]

+=====+
+=====+

Next: See [checklists/01-master-checklist.md](#) for comprehensive checklists.

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