



MAINTENANCE & SUPPORT CYCLE DIAGRAM

Workflow Automation Delivery Framework

ENTERPRISE EDITION

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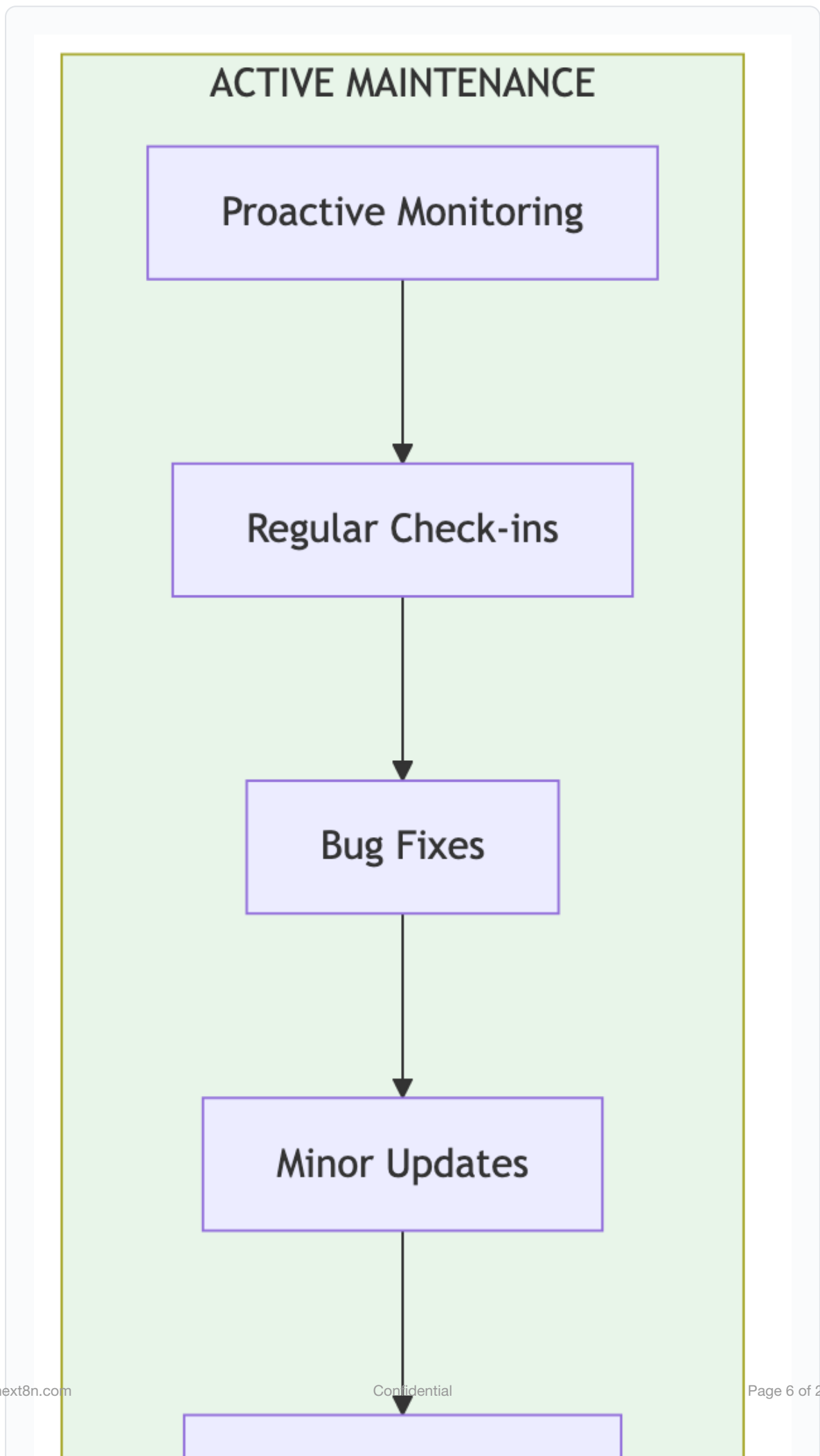
Backup & Recovery Strategy

Monthly Report Template

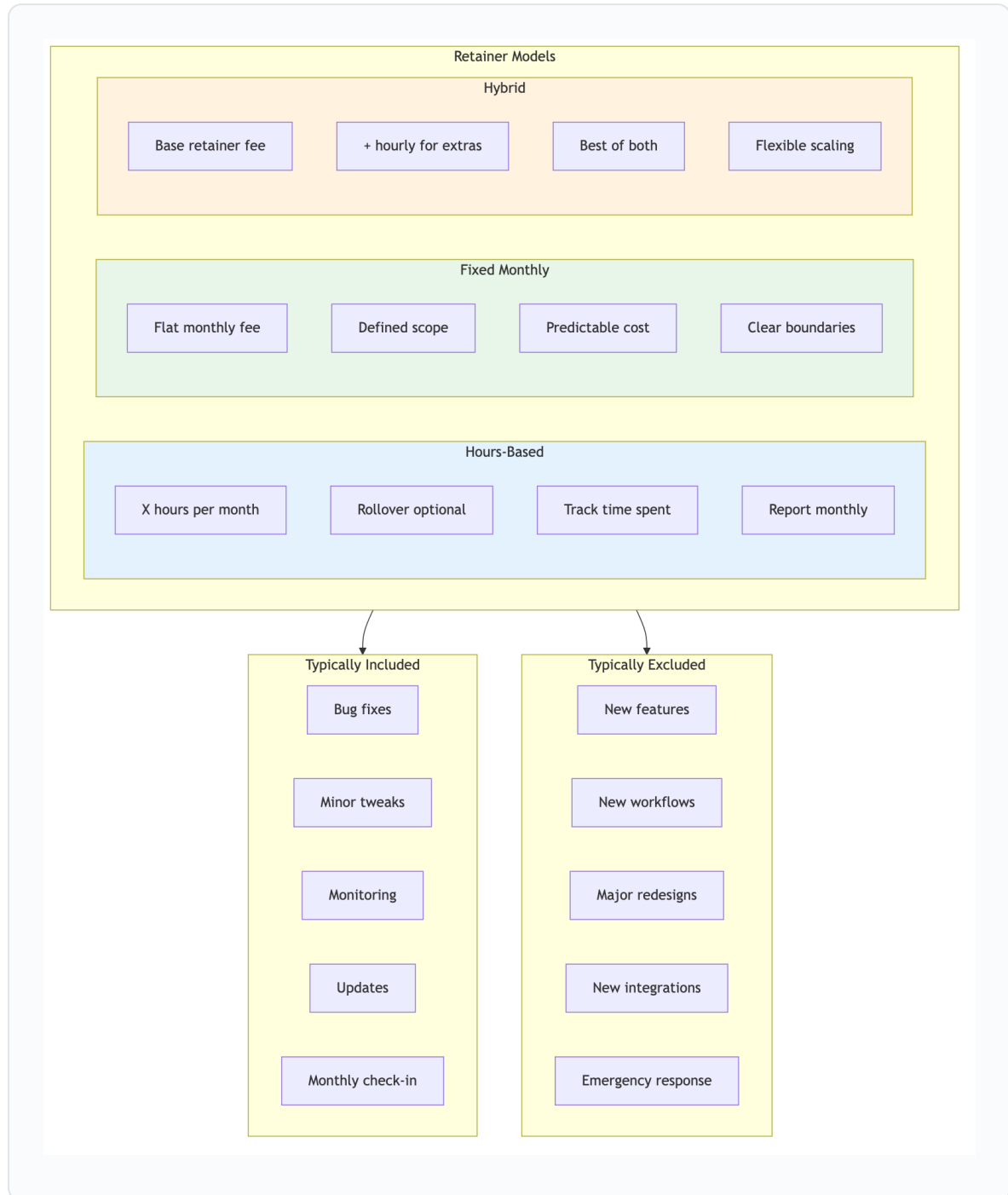
Maintenance & Support Cycle Diagram

Ongoing Operations, Retainers & Offboarding

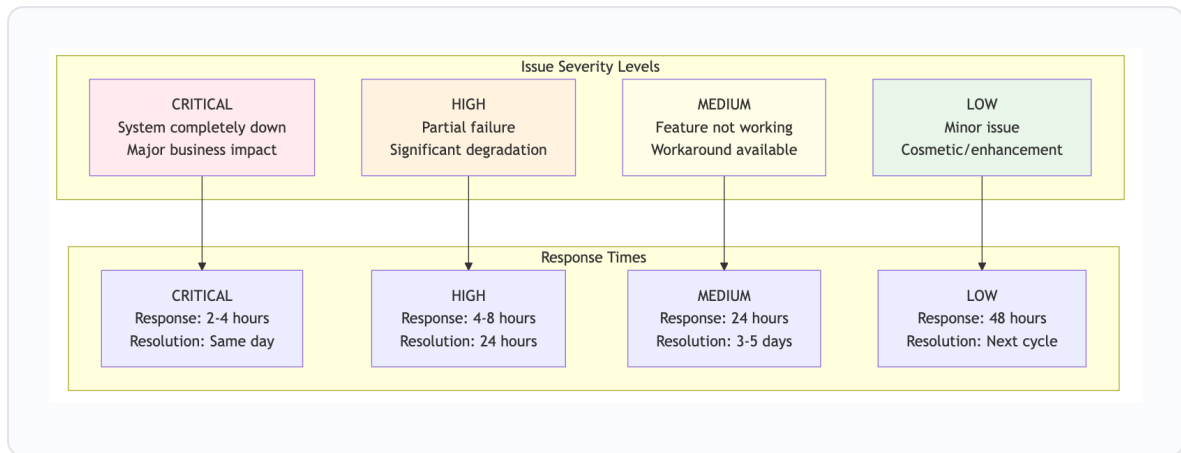
Maintenance Lifecycle Overview



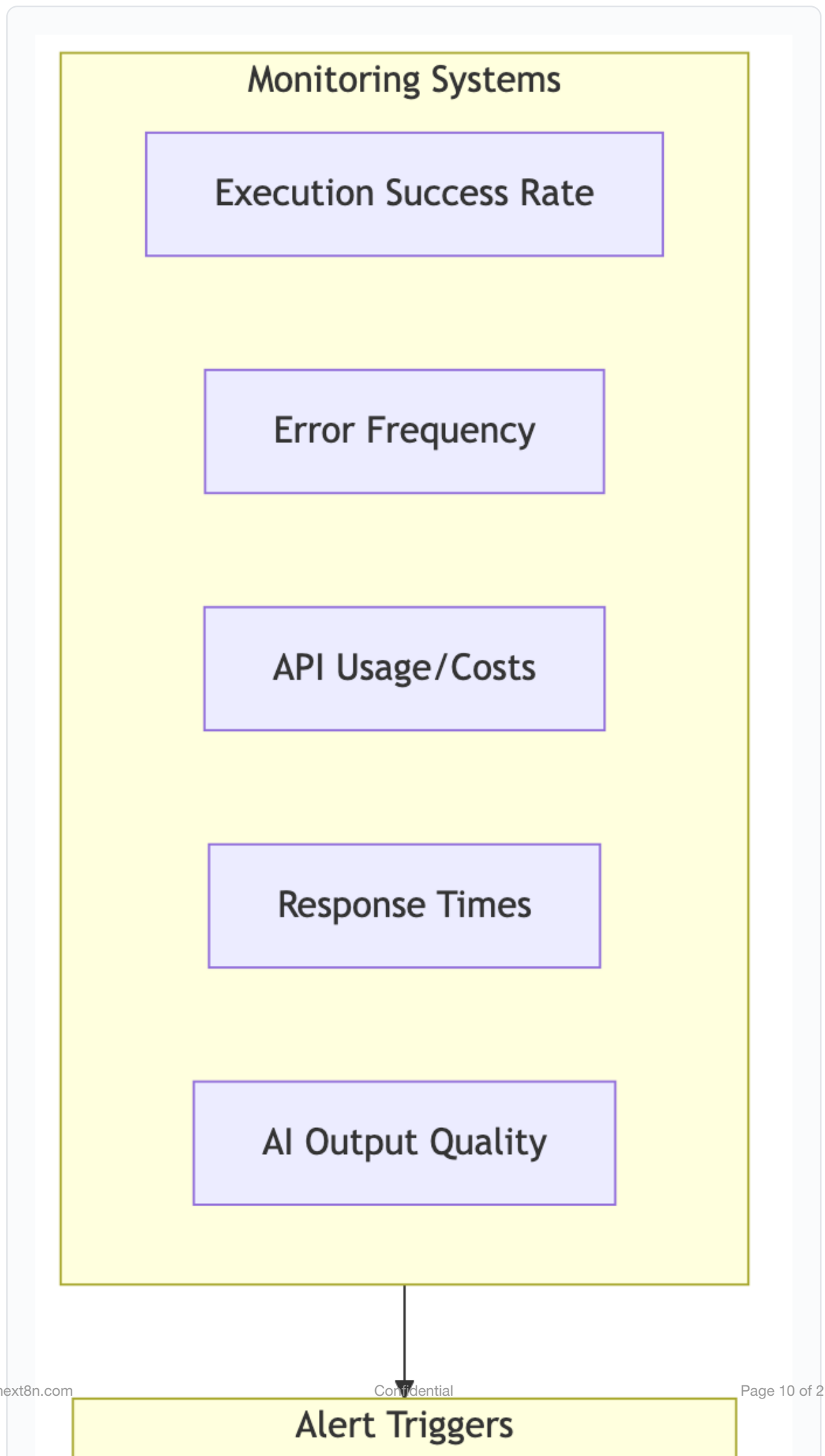
Retainer Structure Options



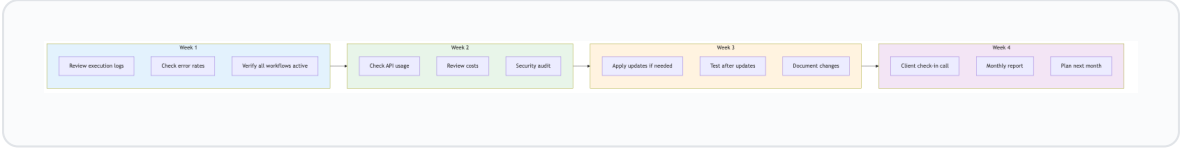
SLA (Service Level Agreement) Framework



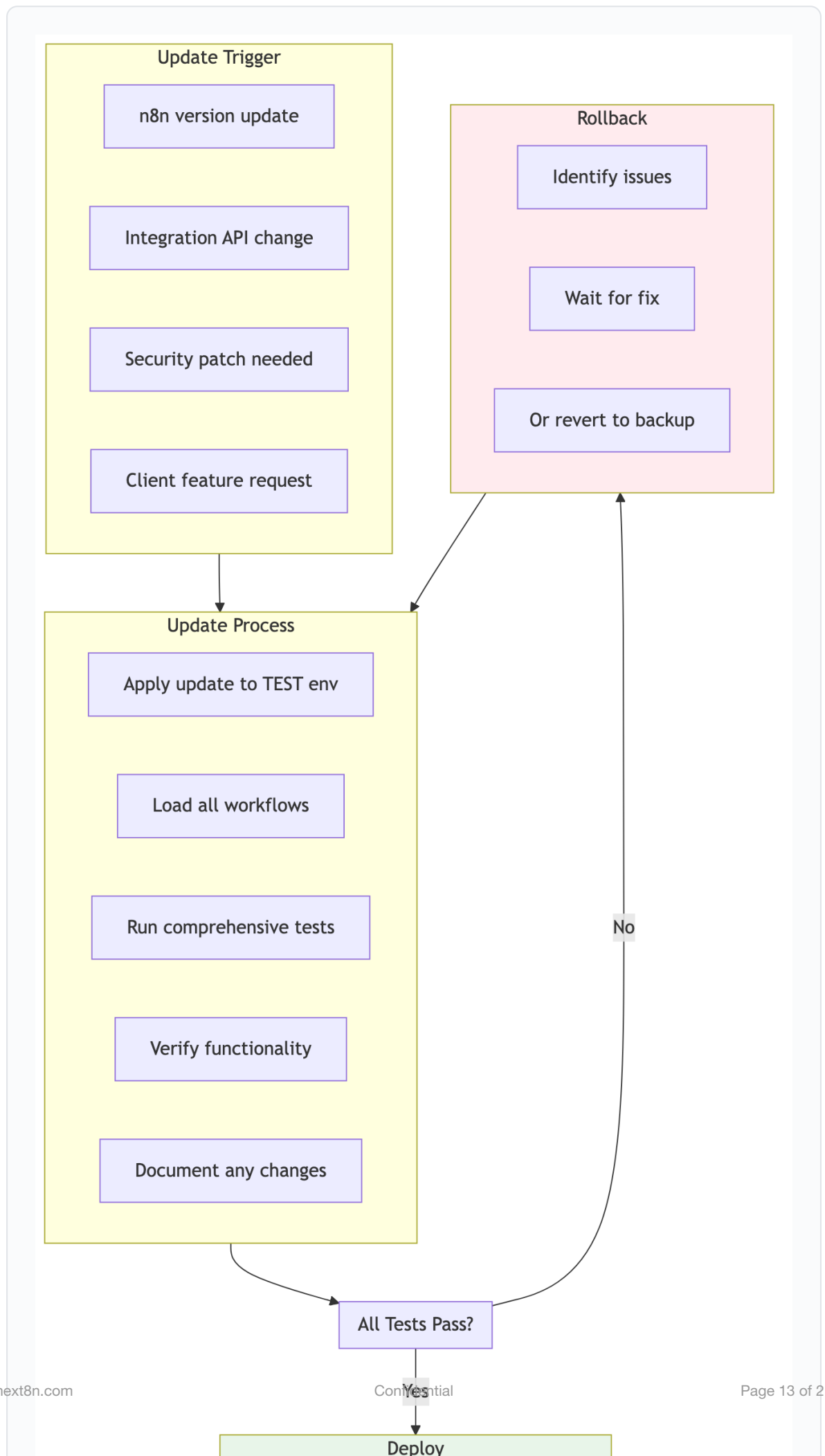
Monitoring & Alerting Flow



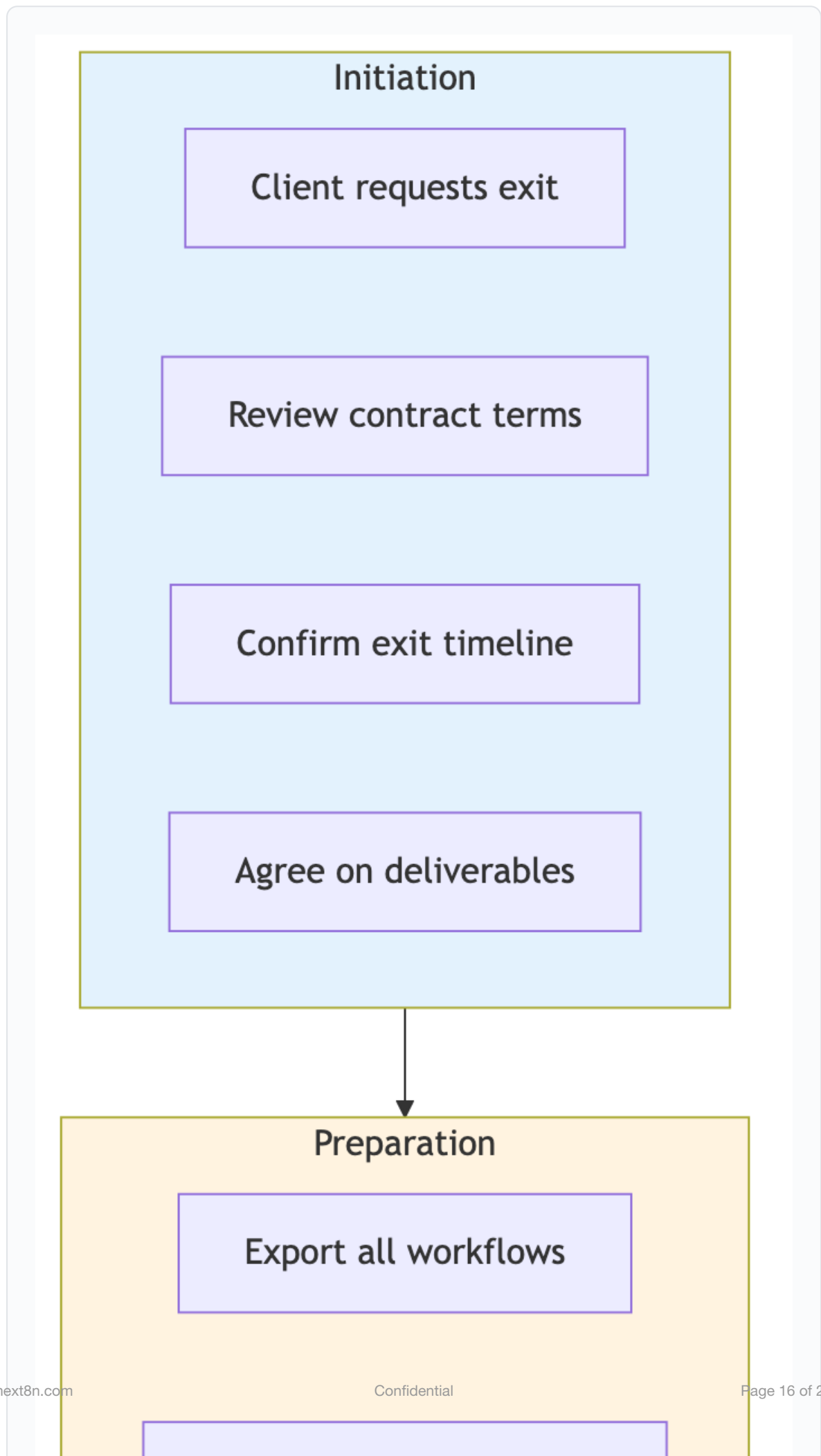
Monthly Maintenance Cycle



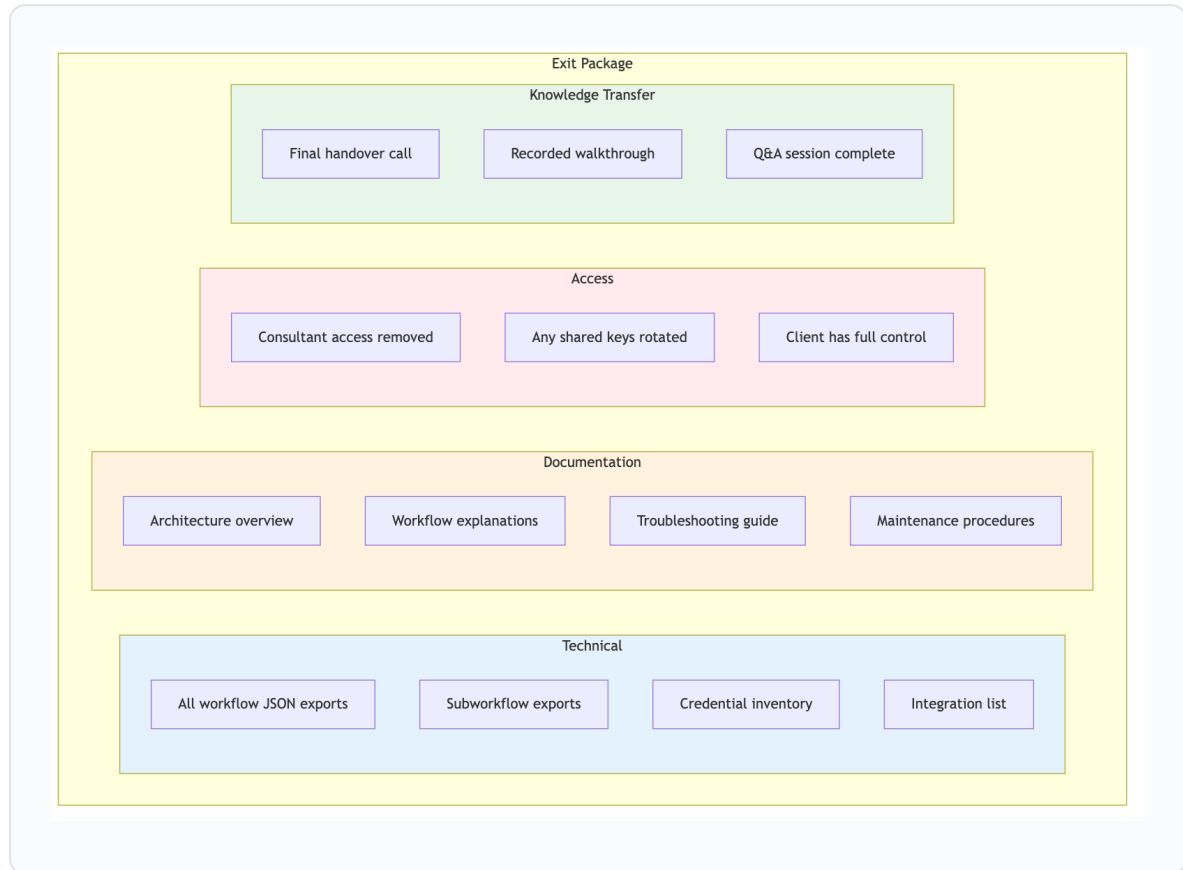
Update & Upgrade Process



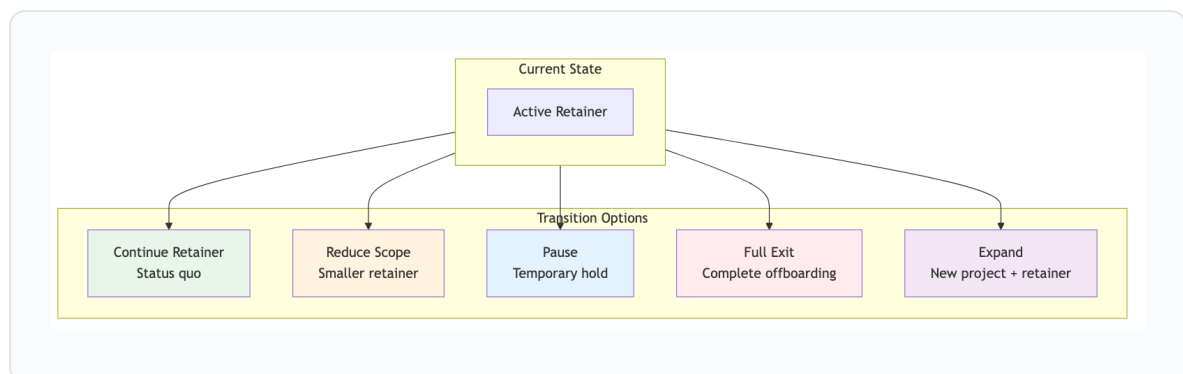
Offboarding Process



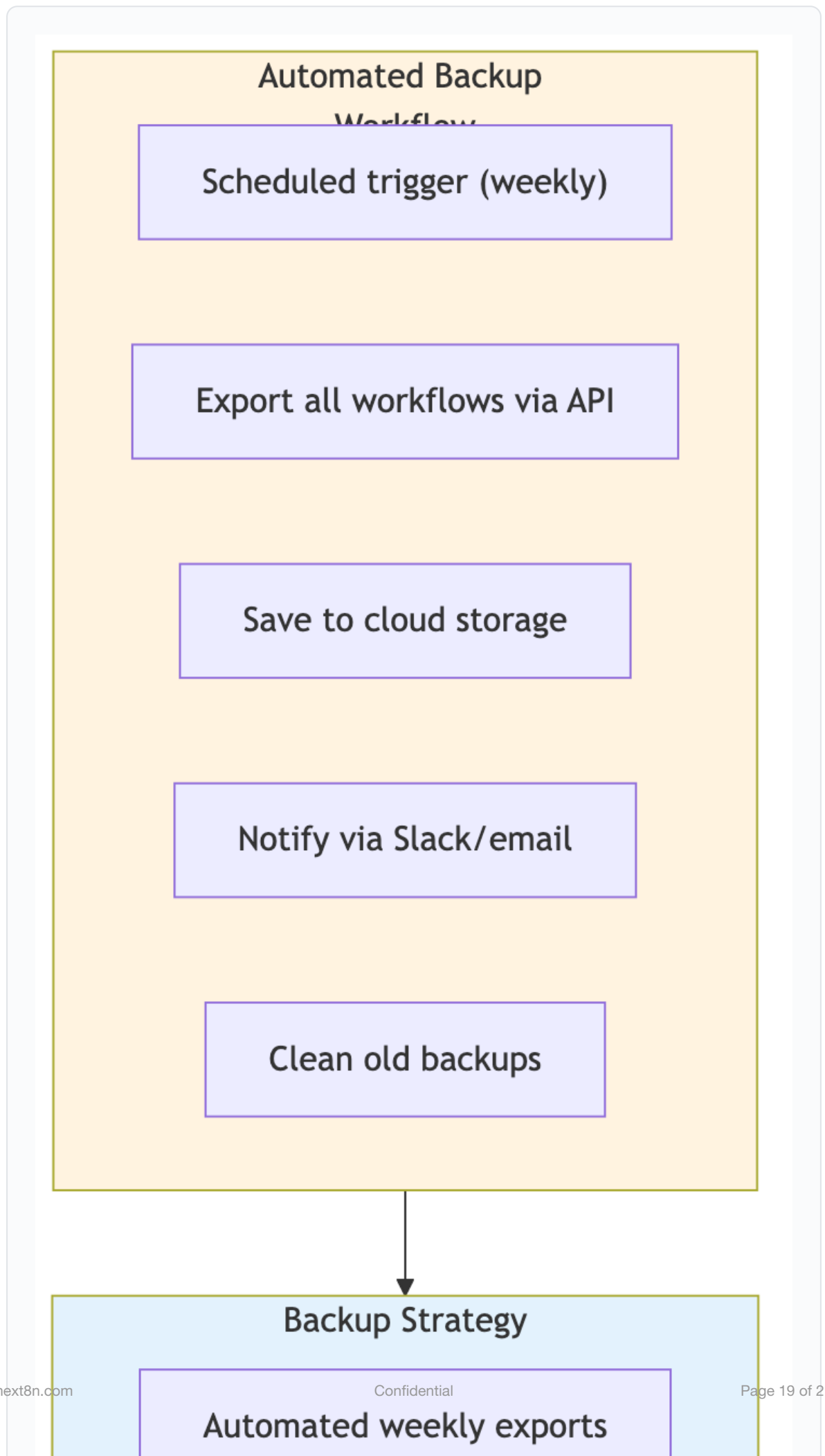
Offboarding Deliverables Checklist



Relationship Transition Options



Backup & Recovery Strategy



Monthly Report Template

```
+=====+
|               MONTHLY MAINTENANCE REPORT               |
+=====+
| Client: [Name]                      Period: [Month Year] |
+=====+

EXECUTION SUMMARY
|-- Total Executions: [X]
|-- Successful: [X] ([X]%)
|-- Failed: [X] ([X]%)
+-- Avg Execution Time: [X]s

API USAGE & COSTS
|-- OpenAI Tokens: [X]
|-- Estimated Cost: $[X]
+-- Trend: [up/down/stable] vs last month

ISSUES & RESOLUTIONS
|-- Issues Reported: [X]
|-- Issues Resolved: [X]
+-- Outstanding: [X]

UPDATES APPLIED
|-- n8n Updates: [Yes/No]
|-- Workflow Changes: [List]
+-- Security Patches: [Yes/No]

RECOMMENDATIONS
|-- [Recommendation 1]
|-- [Recommendation 2]
+-- [Recommendation 3]

NEXT MONTH PLAN
|-- [Planned action 1]
|-- [Planned action 2]
+-- [Planned action 3]

+=====+
```

Next: See [checklists/01-master-checklist.md](#) for comprehensive checklists.

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