



# MAINTENANCE & SUPPORT CYCLE DIAGRAM

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Workflow Automation Delivery Framework

ENTERPRISE EDITION

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**Author:** Mirza Iqbal

**Contact:** [mirza.iqbal@next8n.com](mailto:mirza.iqbal@next8n.com)

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# Maintenance & Support Cycle Diagram

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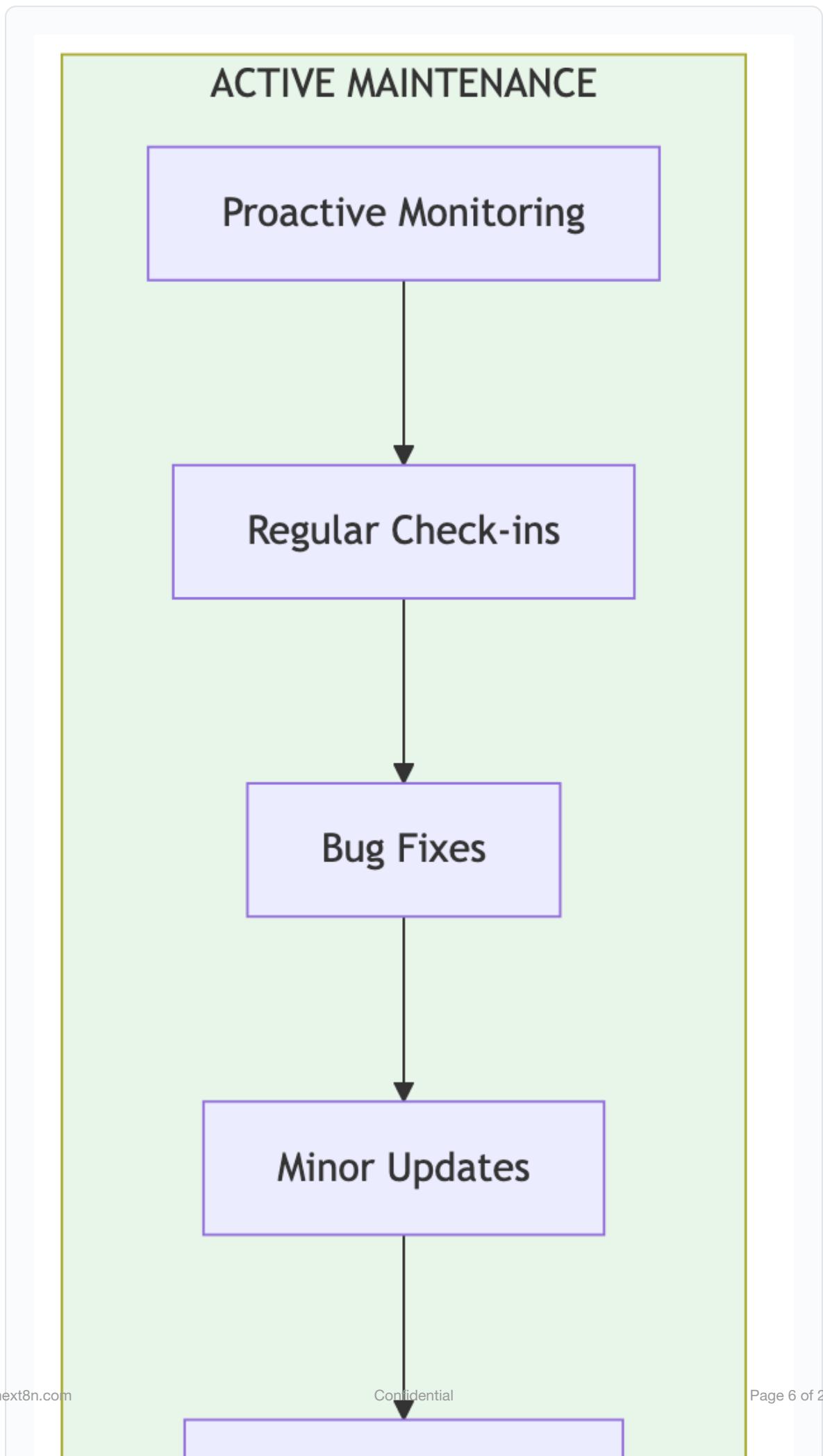
## Ongoing Operations, Retainers & Offboarding

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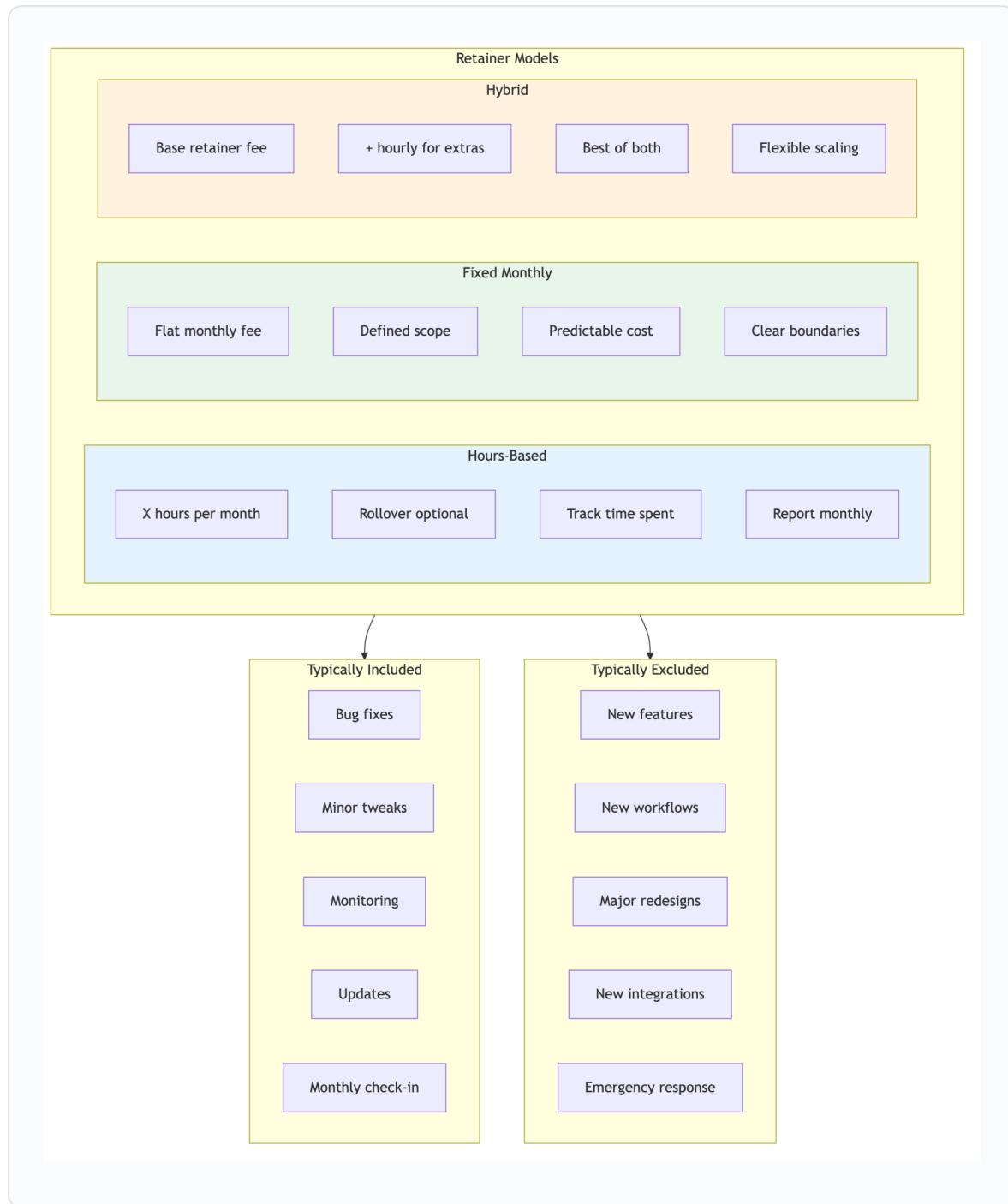
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## Maintenance Lifecycle Overview

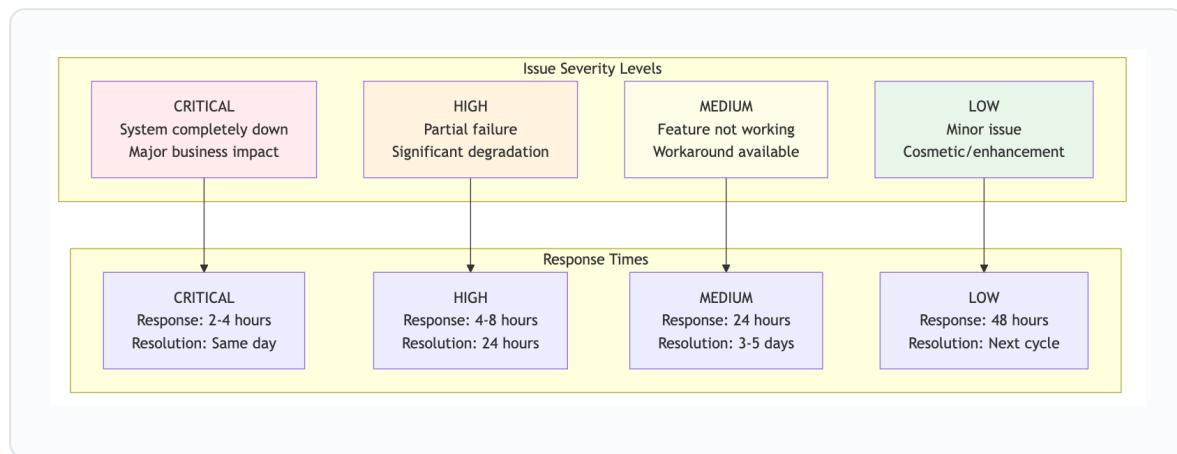
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## Retainer Structure Options



# SLA (Service Level Agreement) Framework



## Monitoring & Alerting Flow

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## Monitoring Systems

Execution Success Rate

Error Frequency

API Usage/Costs

Response Times

AI Output Quality

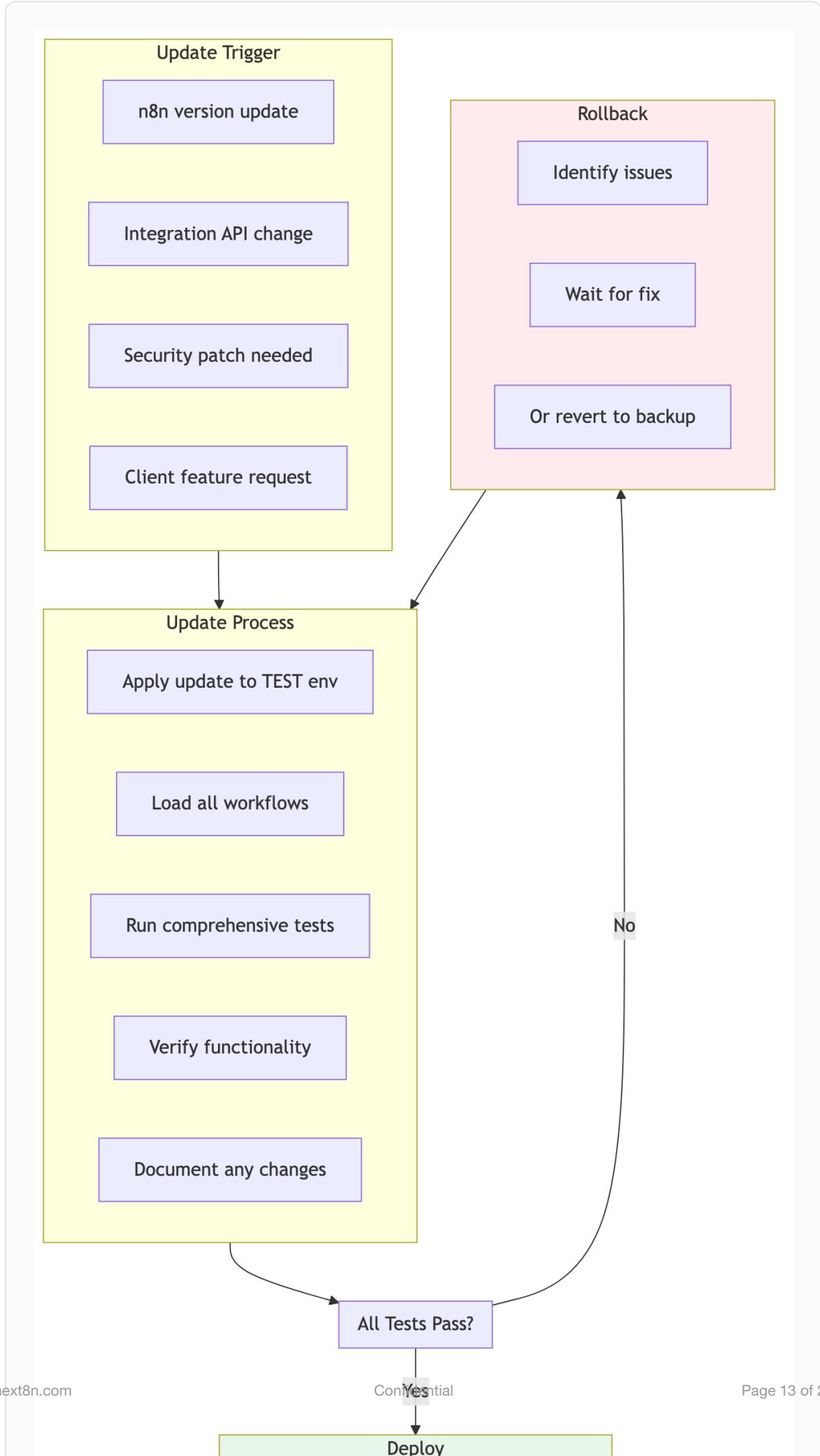
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## Monthly Maintenance Cycle



## Update & Upgrade Process

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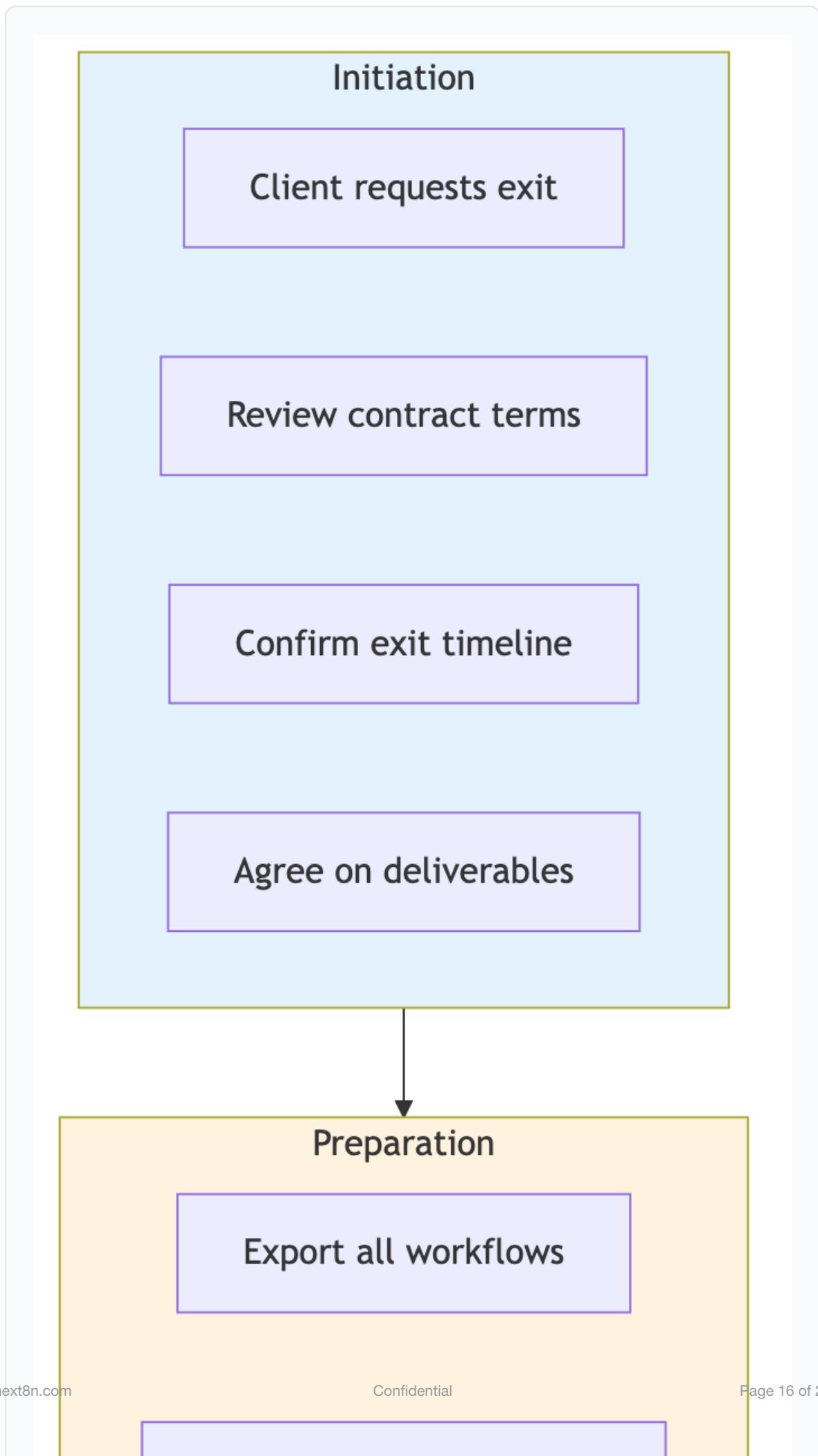


## Maintenance & Support Cycle Diagram

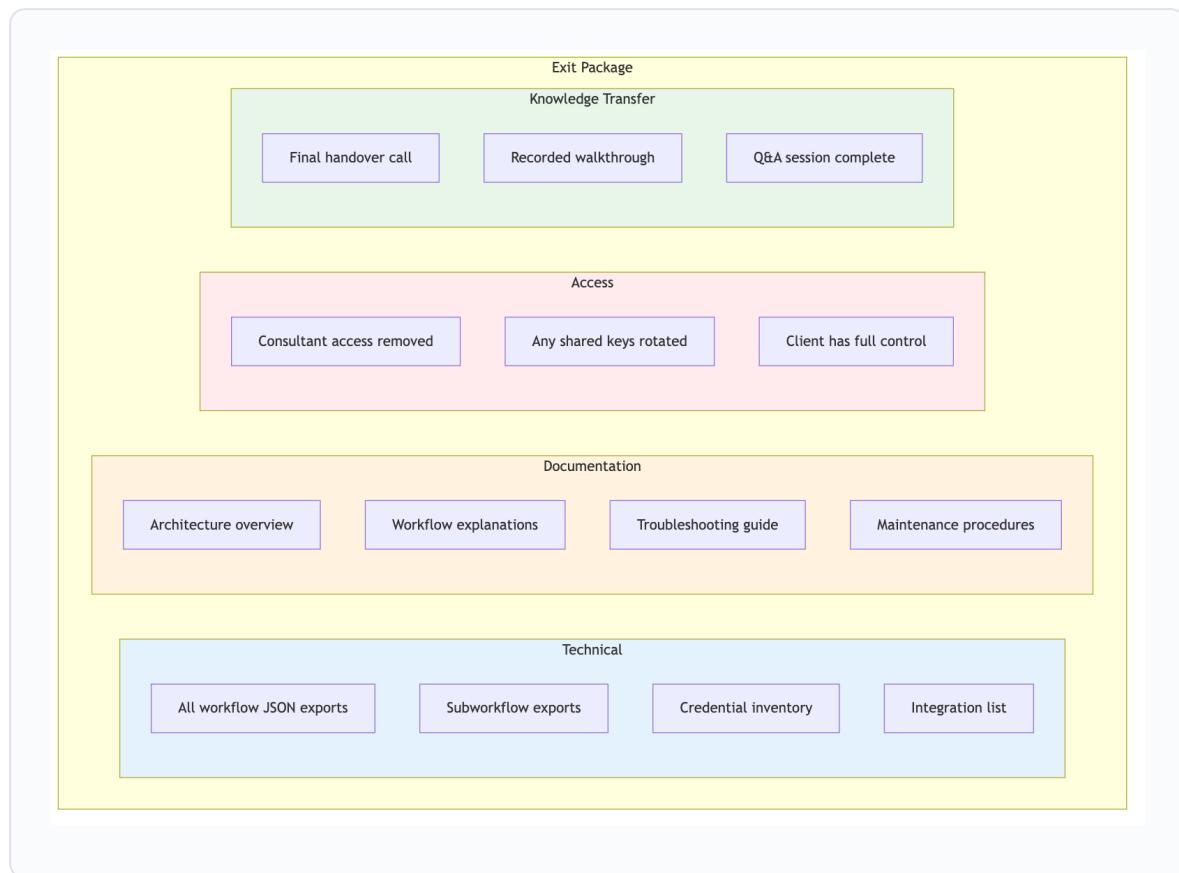
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## Offboarding Process

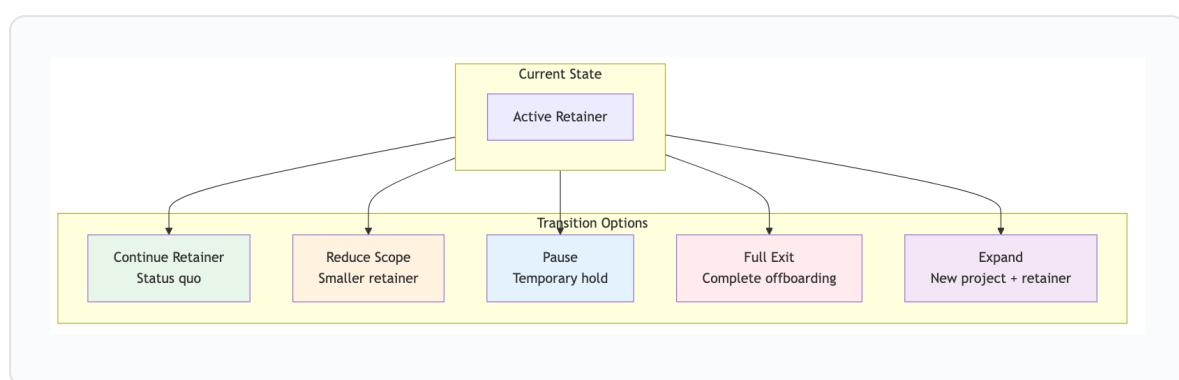
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## Offboarding Deliverables Checklist

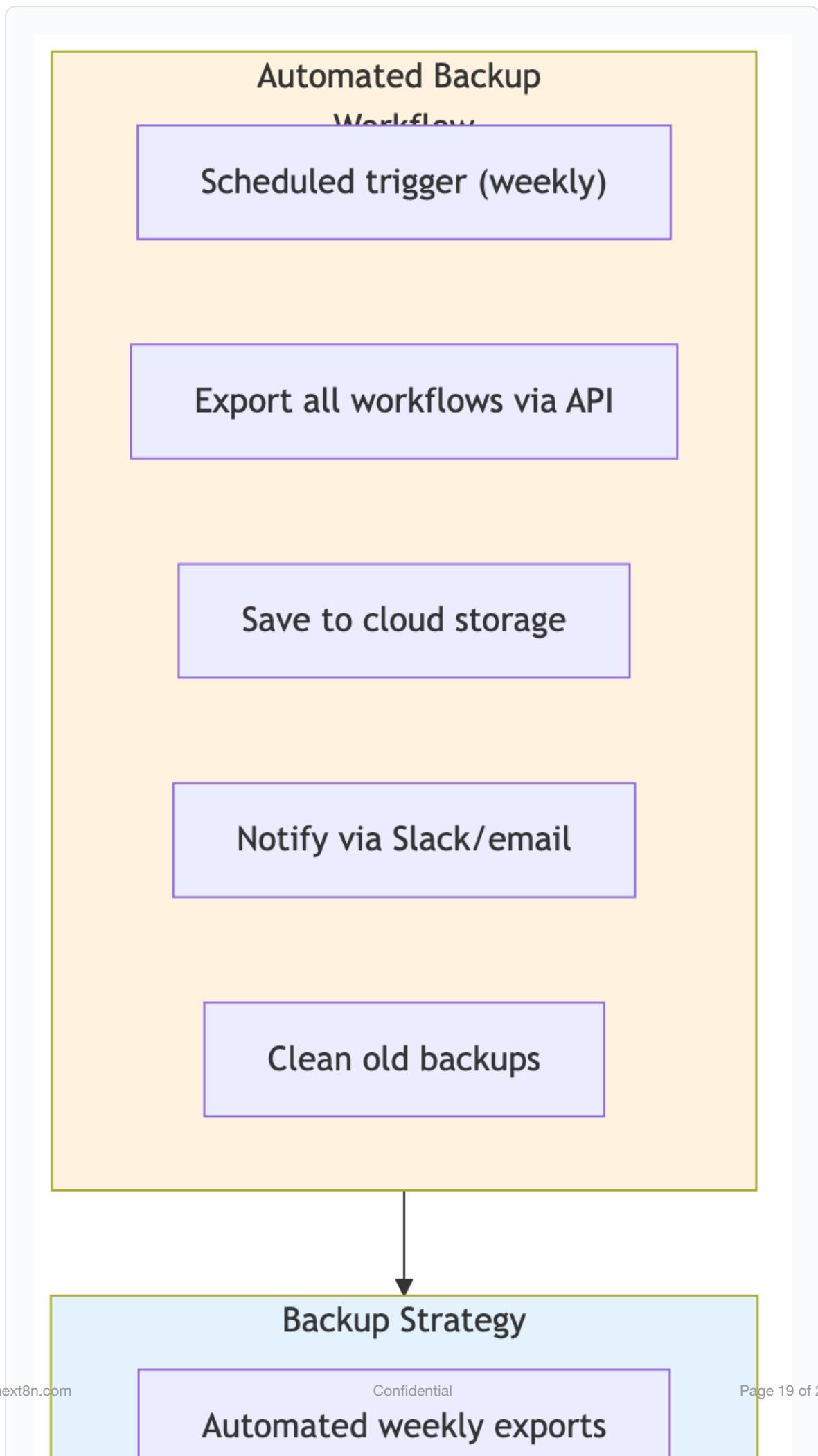


## Relationship Transition Options



## Backup & Recovery Strategy

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# Monthly Report Template

MONTHLY MAINTENANCE REPORT	
Client: [Name]	Period: [Month Year]

## EXECUTION SUMMARY

-- Total Executions: [X]  
-- Successful: [X] ([X]%)  
-- Failed: [X] ([X]%)  
++ Avg Execution Time: [X]s

## API USAGE & COSTS

-- OpenAI Tokens: [X]  
-- Estimated Cost: \$[X]  
++ Trend: [up/down/stable] vs last month

## ISSUES & RESOLUTIONS

-- Issues Reported: [X]  
-- Issues Resolved: [X]  
++ Outstanding: [X]

## UPDATES APPLIED

-- n8n Updates: [Yes/No]  
-- Workflow Changes: [List]  
++ Security Patches: [Yes/No]

## RECOMMENDATIONS

-- [Recommendation 1]  
-- [Recommendation 2]  
++ [Recommendation 3]

## NEXT MONTH PLAN

-- [Planned action 1]  
-- [Planned action 2]  
++ [Planned action 3]

+=====+  
+=====+

**Next:** See [checklists/01-master-checklist.md](#) for comprehensive checklists.

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