
 OSPITAL NG PARANAQUE 		Document Code: OSPAR-ADS-NDS-030
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ANCILLARY DIVISION HOSPITAL POLICIES AND PROCEDURES MANUAL APPROVAL MATRIX		Page No. 1 of 1
Policy Title: NUTRITION AND DIETETICS SERVICE POLICY ON NUTRITION EDUCATION		Section / Department: NUTRITION AND DIETETICS SERVICE
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CLASSIFICATION: COMPREHENSIVE

OBJECTIVES:

This policy shall organize the Nutrition Education Programs for the targeted hospital community and consider the need of the Ospital ng Paranaque community.

COVERAGE:

This policy covers this section and the concerned department/section.

POLICY:

1. The department organizes Nutrition Education Programs for the targeted hospital community.
2. The Chief Dietitian shall consider the need of the OSPAR community and its patrons thru survey forms and suggested programs.
3. The Department shall forward a request letter to the HOSPITAL DIRECTOR, HOSPITAL ADMINISTRATOR and CHIEF OF CLINICS to conduct a survey to the concern departments of the hospital.
4. A Clinical Dietitian shall be assigned by the Chief Dietitian to fully develop the topic and concept for the proposed program.
5. The assigned Clinical Dietitian shall evaluate the availability of resources based on the suggested programs by the concern departments.
6. In the event of no available resources to conduct the suggested programs by the concern departments, the External support group (Nutritionals Milk Company) will provide resources for the implementation of proposed programs.
7. Exclusion criteria/s for Nutrition Education Program:
 - Financial allocation
 - Disapproved programs
 - Natural and man-made calamity
 - Others that may cause cancellation and discontinuation of programs

SCHEDULE FOR POLICY REVIEW: This policy shall be reviewed when deemed necessary.