
 OSPITAL NG PARANAQUE 		Document Code: OSPAR-ADS-NDS-018
		Implementation Date: 2019
ANCILLARY DIVISION HOSPITAL POLICIES AND PROCEDURES MANUAL APPROVAL MATRIX		Page No. 1 of 1
Policy Title: NUTRITION AND DIETETICS SERVICE POLICY ON HAND HYGIENE		Section / Department: NUTRITION AND DIETETICS SERVICE
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OBJECTIVES:

This policy ensures effective hand hygiene to reduce the incidence of healthcare-associated infections.

COVERAGE:

This policy covers this section.

POLICY:

1. Hands should be washed with soap and water for 20 seconds in hand sinks conveniently located in the unit, before and after handling food. An infection-controlled approved waterless hand rinse (alcohol-based hand sanitizer) as a hand washing agent can be used.
2. Fingernails should be kept clean and cut short without nail polish.
3. Artificial fingernails or extenders should not be worn inside dietary premises.
4. Dry hands thoroughly with a disposable towel or clean towel or air dry.
5. Hand soap and disposable towel shall always be available on all hand washing stations.
6. All dietary personnel shall wash their hands before and after toilet use.
7. Upon arrival dietary personnel shall wash their hands before he/she starts to work.
8. Always wash your hands after sneezing or coughing.
9. Alcohol station should be available on the dietary premises.
10. Dietary personnel should wash their hands before and after the delivery of food to the patient.

SCHEDULE FOR POLICY REVIEW: This policy shall be reviewed when deemed necessary.