OSPITAL NG PARANAQUE		**Document Code:** OSPAR-ADS-PHARMA-0006
ANCILLARY DIVISION APPROVAL MATRIX		Page No 1 of 1
Policy Title: **POLICY ON PRODUCT RECALL**		**Section / Department** PHARMACY SECTION
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CLASSIFICATION: **SECTIONAL**

OBJECTIVES:

To serve as guidelines to a proper procedure for recalled drug products.

COVERAGE:

Covers the procedure in the recall of medicines from the patient to the pharmacy where the drugs was purchased back to the supplier or manufacturer of the recalled drug.

RESPONSIBILITIES:

It shall be the responsibility of the Pharmacist to report drug product recalls due to failures of suppliers to comply with standards of safety and quality to the immediate supervisor for appropriate action with the approval of the concerned authority.

PROCEDURES FOR PRODUCT RECALL

1. If the drug is suspected to be likely at risk to the health of the patient, a product recall must be done immediately and it should be in accordance with the rules and regulations as required by any government health agency concerning the products which were distributed.
2. The Pharmacist should further inspect the product in order to find out the problem and why the product is being recalled.
3. The Pharmacist should review the inventory files so as to check if the hospital pharmacy has such recalled product.
4. The Pharmacist should inform the supplier of the product. The supplier through its authorized representative shall pick up all the products.
5. The Pharmacy should be able to provide information and notice to all the clinical areas where the drug has already been distributed.
6. All products collected from the pharmacy will be tested accordingly and disposed properly if found imperfect and futile to patients' health.