



## OSPITAL NG PARANAQUE



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### ANCILLARY DIVISION APPROVAL MATRIX

Page No.

**Policy Title:**  
**MISSION / VISION and Duties and Responsibilities**

Section / Department  
**PULMONARY SECTION**

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### **Pulmonary Section**

### **Policy and Procedures**

### **Introduction**

Pulmonary section works primarily with critically ill patients and patients with pulmonary disease. Respiratory Therapists often assists with endotracheal intubation, airway care, and cardiopulmonary resuscitation. The Pulmonary section also performs, blood gas extractions to assess the patient's acid base balance and performs chest physiotherapy to help with the mobilization of mucus out of the lungs and incentive spirometry to help prevent atelectasis and to exercise the patient's inspiratory muscles. In addition to this, the Pulmonary section also administers therapeutic gases and administers medications for patients with COPD and Asthma. Overall, the Pulmonary Section institutes, monitors, and maintains mechanical ventilators for critically-ill-patients on life support.

### **Mission**



The Ospital ng Paranaque - Pulmonary Section will strive to deliver the highest quality respiratory care for patients, with compassion, cost-effective and wise utilization of resources, and to uphold ethics in respiratory care by maintaining professional standards.

### **Vision**

To fulfil its mission of improving the quality of life of patients by establishing a conducive work environment and implementing a collaborative set-up in assessing the patient's respiratory status and providing the necessary respiratory management.

### **Objective**

To serve as a guide to all Physicians, Respiratory Therapists, Nurses and other hospital staff in the proper and safe performance of procedures related to the Pulmonary section.

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## Duties and Responsibilities

### Chief Respiratory Therapist

1. Manages day to day operations and creates reports for the unit
2. Delegates tasks and responsibilities to the Respiratory Therapists
3. Performs administrative and supervisory duties or any job assigned by the hospital administration.
4. Oversees supplies of consumables (such as: ventilator tubing's, flow sensors, disinfectants, calibrant packs, ABG cartridges) for the unit.
5. Works with Physicians and Nurses to create treatment plans for patients
6. Supervises the Respiratory Therapists in their performance of designated tasks and responsibilities.
7. Performs the same duties of a Respiratory Therapist

### Respiratory Therapist

1. Provides direct patient care, assessment of the patient's respiratory status and the necessary management as directed by the physician.
2. Ensures the proper calibration and the complete set up of mechanical ventilators
3. May suggest initial mechanical ventilator settings when no written or verbal order yet from the attending physician
4. Drains and refills humidification chambers that are hooked to mechanical ventilators at least twice every shift
5. Performs weaning maneuvers on mechanically ventilated patients while assessing the patient's progress and tolerance of the maneuver
6. Troubleshooting mechanical ventilators or any related problems related to ventilator
7. Perform surface disinfection of mechanical ventilator after patient use
8. Routinely monitor mechanically ventilated patients
9. Perform weaning maneuvers as ordered by the physician

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10. Conducts and performs diagnostic function tests to help assess the patient's lung volumes and capacities
11. Performs arterial blood extractions as directed by a physician
12. Receives blood gas samples from other institution and make sure that proper transport of specimen is observed before specimen analyzation
13. Performs quality control of blood gas analyzer regularly
14. Logs and charges blood gas procedures done on their shift
15. Troubleshooting of ABG analyzer and report any malfunction immediately
16. Treating patients with aerosol medications and performing chest physiotherapy
17. Replenishes weekly stocks of the area
18. Maintenance and storage of mechanical ventilators