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ANCILLARY DIVISION HOSPITAL POLICIES AND PROCEDURES MANUAL APPROVAL MATRIX		Page No. 1 of 1
Policy Title: NUTRITION AND DIETETICS SERVICE POLICY ON DISHWASHING OF PLATES / UTENSILS / EQUIPMENTS		Section / Department: NUTRITION AND DIETETICS SERVICE
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OBJECTIVES:

This policy shall ensure proper maintenance of plates, utensils and equipment

COVERAGE:

This policy covers this section.

POLICY:

1. Patients' plates shall be washed separately from utensils used in food preparation.
2. In-charge personnel shall monitor and record the number of plates or equipment used in the daily dietary operation.
3. Personnel shall report to Chief Dietitian or RND on duty for the available supplies for dishwashing.
4. Scrape food garbage from plates into biodegradable trash bin using appropriate utensil.
5. Stack dirty plates and utensils into piles of the same kind.
6. Soap dishes generously.
7. Rinse dishes with warm water.
8. Place cleaned plates and utensils in a clean tray.

SCHEDULE FOR POLICY REVIEW: This policy shall be reviewed when deemed necessary.