

## **PERCEPTION**

1.	What are 3 emotions or feelings a user should feel when they visit the site. Rank them 1 - 3 in terms or importance? (example: excited, calm, happy, etc)
2.	What are 3 characteristics you want your site to portray? Rank them 1 - 3 in terms of importance. (example: professional, innovative, reliable, etc)
3.	Do you have any brand colors? If not, what colors could be used to accomplish the feelings and characteristics from questions 1 & 2?
4.	What types of images or illustrations could be used to communicate the feelings and characteristics of questions 1 & 2?



## **CONTENT + AUDIENCE + TASKS**

1.	What are the primary tasks that a browser will use the site to complete? (example: register for more information, purchase a product, etc)
2.	What are 2 - 3 goals you would like the site to accomplish? (NOTE: Goals are measurable tasks such as "increase sales", or "improve brand recognition." Putting content on a site is NOT a goal, ie: "Have a photogallery")
3.	Describe a typical site visitor. How often are they online, and what do they generally use the web for? Give basic demographics: age, occupation, income level, purchasing habits. (Use as much detail as possible in profiling your target user. Profile more than one type if appropriate)
4.	What are the key reasons why the target audience chooses your company's products and/or service (cost, service, value)?



What will be the primary navigation items on the site? (example: home, about, contact, etc)
Will there be any secondary navigation? If so, on what pages will they be on?
What utilities should the site have? (example: search / sitemap / help / etc)
ETING + UPDATING
How do most people find out about your product/service or website? What kind of triggers prompt a contact?
Briefly, what are your short-term marketing plans (specifically, for the site redesign and the 6 to 12 month following launch)?



3.	. Do you have an existing or planned marketing strategy in mind to promote this site launch? If so, ple describe.					
4.	Do you intend to keep the site updated? If so, how often? Who is responsible for updating and providing content?					
HOME	HOMEPAGE INFORMATION					
1.	1. What content or information should be included on the homepage?					
2.	What elements on the home page will need to be updated frequently?					



## **OVERALL WEBSITE TONE**

CONSERVATIVE	NEITHER	PROGRESSIVE
COLD	NEITHER	WARM
TRADITIONAL	NEITHER	INNOVATIVE
FUN	NEITHER	SERIOUS
MASCULINE	NEITHER	FEMININE
CASUAL	NEITHER	FORMAL
ENERGETIC	NEITHER	LAID BACK
TRENDY	NEITHER	CLASSIC
SPONTANEOUS	NEITHER	ORDERLY
LOUD	NEITHER	QUIET
SOLITARY	NEITHER	POPULAR
UNIQUE	NEITHER	FAMILIAR
YOUNG	NEITHER	OLD