

Monica Strzelecki

☎ (475) 218-8457 | 📍 Boston, MA | ✉ strzelecki.monica7@gmail.com | [in LinkedIn](#) | [GitHub](#)

SKILLS

HTML5 | CSS3 | JavaScript | React | Redux | React-Native | Expo | NodeJS | ExpressJS | MongoDB | Git | Github | VS Code

PROJECTS

Farine cafe Nucamp Portfolio Project <i>HTML, CSS, Bootstrap</i>	Github
Farine cafe Nucamp Portfolio Project <i>React (Class components; Bootstrap)</i>	Github
Nucampsite Nucamp Portfolio Project <i>React, Redux, NodeJS, ExpressJS, MongoDB</i>	Github
Meme Generator Personal Project <i>React (Functional components; Hooks)</i>	Github

EDUCATION & PROFESSIONAL CERTIFICATIONS

Full Stack Web & Mobile Development Certificate , Nucamp Coding Bootcamp	April 2022
Web Development Fundamentals Certificate , Nucamp Coding Bootcamp	October 2021
CELTA (Certificate in English Language Teaching to Adults) , Newcastle University (UK)	2013
M.A. Cross Cultural Communication & Applied Linguistics , Newcastle University (UK)	2012
B.A. Global Studies & Speech-Language-Hearing Sciences , Hofstra University	2011
European Studies (Centre for European Studies exchange) , Jagiellonian University (PL)	2010

PROFESSIONAL EXPERIENCE

Harvard Business School, Boston, Massachusetts, USA

Senior Faculty Support Specialist February 2018 – Present

- Provide outstanding administrative, research and teaching support to 4 faculty members in the Organizational Behavior and Accounting & Management units
- Administer technology support remotely for virtual academic lectures and presentations as an Online Learning Facilitator since March 2020
- Create and present visual teaching materials for faculty during virtual MBA lectures, and Executive Education seminars and presentations

INTO Newcastle University, Newcastle upon Tyne, United Kingdom

Teacher, English for Academic Purposes (EAP) July 2013 – May 2017

- Taught international students of varying language levels effective reading, writing, speaking and listening skills in preparation for undergraduate, postgraduate and PhD studies
- Developed well-structured listening and speaking lesson plans and engaging coursework, along with comprehensive reading and listening exams for a semester-long program