

Excel Shortcuts for the highly Effcient

(c) 2024 mjt91 <mjt91@omg.lol>
<http://www.mjt91.url.lol/blog>

This work is licensed under the Creative Commons Attribution-Noncommercial-Share Alike 3.0 License. To view a copy of this license, visit <http://creativecommons.org/licenses/by-nc-sa/>

1 General Shortcuts

ALT + F9	Open VBA tools window
CTRL + N	Open new Workbook
CTRL + P	Open print pre-view
CTRL + ;	Insert current date
CTRL + L	Create table
CTRL + K	Insert hyperlink
CTRL + D	Flash fill from above
CTRL + +	Insert new column/row if entire column/row is selected

2 Navigation

CTRL + SPACE
SHIFT + SPACE
SHIFT + ↓
SHIFT + CTRL + ↓
CTRL + ↓

3 Formatting

CTRL + 1
CTRL + SHIFT + #
CTRL + SHIFT + &

Select entire column
Select entire row
Expand cell selection (any arrow key works)
Select all the cells the bottom/left/right/up (any arrow key works)
Jump to the last/first cell in the currently selected column/row (any arrow key works)

Open formatting tool window
Apply date format
Add borders to selection