

MYEONG HUN JEONG

574.302.5613 | E-Mail: [/MJ Jeong](#) | McKinney, TX | LinkedIn: [/MJ Jeong](#) | GitHub: [/MJ Jeong](#) | Portfolio: [/MJ Jeong](#)

Front end web developer leveraging background in Organizational Leadership to provide unique perspectives on process of the entirety of the project and life-cycle. Earned a certificate in Full Stack Web Development from The UT-Austin Coding Boot Camp. Innovative problem-solver who is passionate about developing apps with a focus on mobile-first design and development. Strengths in creativity, teamwork, and building projects from ideation to execution.

Experience

Martell Electric | South Bend, IN | January 2022 to Dec 2022

Assistant Project Manager –

On site assistant project manager, responsible for daily activities, documentations, and support the craftsman. This role requires to track, review, process, change orders, monitor job costs, maintain accurate reports and assist the Project Executive and Superintendent in preparing quality reports, analyzing the labor costs, production efficiency report, and records.

Samsung Electronics America | Plano, TX | March 2021 to December 2021

Carrier Project Management Specialist –

External resource role, responsible for managing quality assurance process of the project. The responsibility of this role entails of gather specification of products, understand the test scope, coordinate schedule, effort, resources to plan execution. Also, this role required one to keep up with latest internal tools, methodology, regulations and to work with multiple departments from across the globe to achieve deliverables and project delivery dates.

Key Accomplishment:

- Hired as support role to internal resource teams, (CPO 1, CPO 2, and CPO 3) and moved to work specifically for CPO 1 team after 6 months from hire date.
- Successfully coordinated between test teams and R&D team to meet project deliveries and delivery dates.

ACTIA Corporation | Elkhart, IN | October 2019 to September 2020

Assistant Project Manager–

This role entails of representing the engineering department to the customer during the product development and its lifecycle. During the beginning of the project process assistant project manager is responsible to perform project feasibility studies to include project timelines and requirements document. Once feasibility study is complete one must supervise the writing of the functional specification and test requirements to reflect customer needs. And while project development, one must manage the project schedule, budget, and monitor variances until completion and ensure project deliveries are all met.

Key Accomplishment:

- Hired as support role to senior project managers and moved to managing own projects in the 3rd week after hire date.
- Successfully managed 5-10 accounts and 20+ projects on average by meeting project deliveries and delivery dates.
- Successfully supported senior project managers 2-3 accounts and 5+ projects on average.
- Enhanced engineering department engagement with production department during prototype development.
- Enhanced interdepartmental process understanding, communication, tools and more within the organization.

Serim Research Corporation | Elkhart, IN | September 2018 to October 2019

Production Supervisor–

Supervising production in all aspects, such as purchasing materials, production, inventory control, shipping and receiving. This role entails managing daily productions to supporting director of manufacturing to plan and map out the production forecast.

Key Accomplishment:

- Implemented Kanban/color coding system to improve time management and enhance inventory control efficiency.
- Implemented Poke yoke/visual aids to enhance employees' work performance and reduce mistakes and scrap rates.
- Utilized 5S (sort, set-in-order, shine, standardize, sustain) system to maintain clean workspace and reduce

excessive inventory.

MackTool Engineering | South Bend, IN | May 2018 to August 2018

Facilitator and SpaceX POC (Summer Internship) –

Started as a summer intern responsible for creating and improving internal processes and inter-department communication but became person of contact for key customer instead.

Key Accomplishment:

- Improved tier communication to better manage at-risk shipments.
- Revised and executed LSW.
- Coached board members to understand the proper format of tier board meetings.
- Revised and implemented company-wide process flow chart.
- Coordinated a cross-functioning team to achieve 100% on-time deliveries for key customer.

Maitland Engineering | South Bend, IN | March 2014 to December 2016

Pin Cell and Wire EDM Operator –

Production team member, responsible for the production of medical devices complying with regulations.

Key Accomplishment:

- Moved to Wire EDM less than a year.
- Responsible for machine set-ups, continuous focus on quality with lean concepts, troubleshooting.
- Provided training and feedback to new team members.
- Revised operators manual and machine maintenance check sheet and other quality documents for continuous improvement.

Education

Purdue University, B.S. in Organizational Leadership (OL) | 2019

- Student Speaker of May 2019 Graduation
- Dean's List, (Spring 2015 to 2019), – Cumulative 3.65 GPA
- Student Ambassador, (2017 to 2019), – Actively engaging in school events and fairs
- Co-Planner with Prof. Pace on an Oversea Summer Program – Implementing Lean and Sustainability of Green Energy, 2017
- Focus area of study was Lean and Six Sigma (Green Belt level course)

AAS Degree in Advanced Manufacturing, Ivy Tech State College | 2014

Skills

Six Sigma | Fluent Bilingual | Lean | G&M Code Programming | Quality Control Safety Compliance | Microsoft Office | Statistics | Project Management |

Certification

Certified Sodick EDM Operator | Certified Welder