

## Meeting Minutes - Approved BOARD OF HEALTH FOR MADISON AND DANE COUNTY

*Consider: Who benefits? Who is burdened?  
Who does not have a voice at the table?  
How can policymakers mitigate unintended consequences?*

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Wednesday, December 4, 2024

5:30 PM

Atrium Community Room  
2300 S. Park St.

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The City of Madison and County of Dane are holding the Board of Health for Madison and Dane County Meeting in-person at 2300 S. Park St.

1. Written Comments: You can send comments on agenda items to  
PHBOHSupport@cityofmadison.com

2. Register for Public Comment:

- Register to speak at the meeting.
- Register to answer questions.
- Register in support or opposition of an agenda item (without speaking).

If you want to speak at this meeting you must register in-person

### CALL TO ORDER / ROLL CALL

The meeting was called to order at 5:34pm by Vice Chair Gene Musser.

**Present:** 6 - Yannette Figueroa Cole; Lisa Jackson; Ceri E. Jenkins; Robin L. Lankton;  
Jessi Kendall and Gene Musser

**Absent:** 1 - Leslie Seltzer

**Excused:** 1 - Jerry L. Halverson

### APPROVAL OF MINUTES

1. [86293](#) Minutes for the Board of Health for Madison and Dane County on November 6, 2024

**Attachments:** [November 6, 2024 Meeting Minutes](#)

A motion was made by Figueroa Cole, seconded by Jenkins, to Approve with an Amendment of the Minutes for the November 6, 2024 meeting to reflect Gene Musser chaired the meeting. The motion passed by voice vote/other.

### PUBLIC COMMENT

2. [86294](#) Public Comment before the Board of Health for Madison and Dane County on December 4, 2024  
Registrants = 0

## DISCLOSURES AND RECUSALS

## NEW BUSINESS

### Common Council Resolutions

3. [86180](#) Amending the Public Health Budget to Accept Grant Funds from University of Wisconsin and Create a 1.0 Data Analyst Project Position for the Epidemiology & Data Science Team

**Sponsors:** Yannette Figueroa Cole

**A motion was made by Lankton, seconded by Jenkins, to Return to Lead with the Recommendation for Common Council to Adopt. The motion passed by voice vote/other.**

4. [86182](#) Amending the Public Health Operating Budget to Accept Grant Funds from Wisconsin Department of Health Services and Create a 1.0 FTE Communicable Disease Coordinator for the Communicable Disease Program

**Sponsors:** Yannette Figueroa Cole And Amani Latimer Burris

**A motion was made by Figueroa Cole, seconded by Kendall, to Return to Lead with the Recommendation for Common Council to Adopt. The motion passed by voice vote/other.**

### Dane County Board Resolutions

5. [86321](#) Amending the Public Health Operating Budget to Accept Grant Funds from the Wisconsin Department of Health Services and Create a 1.0 FTE Communicable Disease Coordinator for the Communicable Disease Program

**Attachments:** [2024 RES-233](#)  
[2024 RES-233 Fiscal Note](#)  
[2024 RES-233 Legislation Details.pdf](#)

**A motion was made by Kendall, seconded by Figueroa Cole, to Forward to County Personnel and Finance Committee with the Recommendation for Approval. The motion passed by voice vote/other.**

6. [86322](#) Amending the Public Health Operating Budget to Accept Grant Funds from the University of Wisconsin and Create a 1.0 Data Analyst Project Position for the Epidemiology & Data Science Team

**Attachments:** [2024 RES-234.pdf](#)  
[2024 RES-234 Fiscal Note](#)  
[2024 RES-234 Legislation Details.pdf](#)

A motion was made by Figueroa Cole, seconded by Jenkins, to Forward to County Personnel and Finance Committee with the Recommendation for Approval. The motion passed by voice vote/other.

#### **Dane County Ordinance Amendments**

7. [86324](#) Amending Chapter 46 of the Dane County Code of Ordinances, Regarding Private Sewage System Ordinance

**Attachments:** [2024 OA-032](#)  
[2024 OA-032 Fiscal Note](#)  
[2024 OA-032 Legislation Details.pdf](#)

A motion was made by Figueroa Cole, seconded by Kendall, to Forward to County Personnel and Finance Committee with the Recommendation for Approval. The motion passed by voice vote/other.

#### **Board of Health Resolutions**

8. [86291](#) Board of Health for Madison and Dane County Resolution #2024-39 Authorization of Line Item Budget Transfers

**Attachments:** [BOH RES 2024-39 Account Strings.pdf](#)

A motion was made by Figueroa Cole, seconded by Jenkins, to Grant Final Approval by the Board of Health. The motion passed by voice vote/other.

9. [86292](#) Board of Health for Madison and Dane County Resolution #2024-40 Authorization to Accept NARCAN® from the Wisconsin Department of Health Services for Overdose Education & NARCAN® Distribution

Supervisor Jackson entered the meeting at 5:45pm.

A motion was made by Kendall, seconded by Figueroa Cole, to Grant Final Approval by the Board of Health. The motion passed by voice vote/other.

10. [86320](#) Board of Health for Madison and Dane County Resolution #2024-41 Authorizing Approval of the Fee Increase in Inspection, Penalty and Other Additional Fees of Licensed Establishments in Dane County

**Attachments:** [Fee Schedules](#)

A motion was made by Figueroa Cole, seconded by Jenkins, to Grant Final Approval by the Board of Health. The motion passed by voice vote/other.

### DISCUSSION ITEMS

11. [86325](#) 2025 Meeting Location

A motion was made by Figueroa Cole, seconded by Jackson, to revise the 2025 meeting schedule to hybrid with quarterly in person meetings and to move the January and July meetings to the second Wednesday of the month. The motion passed by voice vote/other.

### REPORTS TO COMMITTEE

Vice Chair Gene Musser recognized Robin Lankton's time and commitment to the Board of Health over the last six years, as this was her last meeting.

Chair - Jerry Halverson

Director - Janel Heinrich

### ADJOURNMENT

A motion was made by Lankton, seconded by Figueroa Cole, to Adjourn. The motion passed by voice vote/other.

The meeting Adjourned at 6:26pm.