



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Meeting Minutes - Approved CITY-COUNTY LIAISON COMMITTEE

*Consider: Who benefits? Who is burdened?
Who does not have a voice at the table?
How can policymakers mitigate unintended consequences?*

Thursday, August 1, 2024

5:30 PM

Hybrid Meeting: Attend in person at the City
County Building in Room 354; attend virtually
via Zoom.

NOTE: A quorum of the Common Council may be present at this meeting

A. CALL TO ORDER / ROLL CALL

Supervisor Andrae called the meeting to order at 5:38 pm

Alder Knox arrived at 5:44 pm

Other Staff Present: Cecely Castillo, Karen Kapusta-Pofahl, Lindsay Menard,
and Liz Windsor

Present: 8 -JEFF KOSTELIC, REGINA VIDAVER, AMANI LATIMER BURRIS,
ISADORE KNOX,
SAM MUNGER, RICHELLE ANDRAE, DAVID BOETCHER and DAVID PETERSON

A1. DISCLOSURES AND RECUSALS

There were no disclosures or recusals

A2. ELECTION OF OFFICERS

1. Election of County Co-Chair

A motion was made by Boetcher to elect Supervisor Peterson as the County
Co-Chair. The motion carried unanimously by a voice vote.

2. Election of City Co-Chair

Andrae moved to table the election of the City Co-Chair until 6:00 pm,
seconded by Munger. The motion carried unanimously by a voice vote.

Committee members and staff introduced themselves.

The election of the City Co-Chair was removed from the table.

A motion was made by Knox, seconded by Vidaver to elect Alder Knox as the
City Co-Chair. The motion carried unanimously by a voice vote.

B. CONSIDERATION OF MINUTES

1. Minutes from the August 18, 2021, City-County Liaison Committee meeting

Attachments: [Draft Minutes 8-18-21.pdf](#)

A motion was made by KOSTELIC, seconded by ANDRAE, that the minutes be approved. The motion carried unanimously by a voice vote.

C. FUND TRANSFERS

None

D. REFERRALS (RESOLUTIONS & ORDINANCE AMENDMENTS)

None

E. REPORTS TO COMMITTEE

1. History and Purpose of the City-County Liaison Committee

Attachments: [City-County Liaison Committee Meeting 8.1.24.pdf](#)

Staff reviewed the history and purpose of the City-County Liaison Committee (CCLC). Discussion ensued between committee members; committee members discussed defining the roles and responsibilities of the CCLC at a future meeting.

2. Review Current Building Rules and County Resolution: 2023 RES-297

Attachments: [2024 RPT-190.pdf](#)
[2023 RES-297 A DEDICATED SITE AND POLICY FOR FLYING THE HO-CI](#)
[City-County Liaison Committee Meeting 8.1.24.pdf](#)

Staff highlighted the current building rules, specifically, the building rules relating to the display of flags, and summarized Dane County Resolution 2023 RES-297.

F. ITEMS REQUIRING COMMITTEE ACTION

1. Action on Proposed Amendments to Current Building Rules

Attachments: [2024 ACT-087.pdf](#)

A motion was made by Andrae, seconded by Vidaver to approve the proposed amendments to the current building rules relating to section 5.3.

Discussion ensued regarding the length of time special occasion flags will be flown. Committee members suggested placing the discussion and process on the agenda at a future meeting.

Vidaver left at 6:16 pm

Motion carried unanimously by a voice vote.

2. Review of and Action on Building Use Application Submitted by the American Legion

Attachments: [American Legion Building-Use-Application - 2024-2025.pdf](#)

A motion was made by ANDRAE, seconded by KOSTELIC, that the American Legion Building Use Request be approved. The motion carried unanimously by a voice vote.

G. PRESENTATIONS

None

H. FUTURE MEETING ITEMS AND DATES

Future agenda items:

- Discuss and define role and responsibilities of the CCLC
- Discuss the length of time special occasion flags are flown and process for approving extension requests

Future meeting date: Staff will send out a doodle poll in December for a meeting in early 2025

I. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

None

1. Public Comment (8/1/24)

J. SUCH OTHER BUSINESS AS ALLOWED BY LAW

None

K. ADJOURNMENT

A motion was made by BOETCHER, seconded by LATIMER BURRIS, that the meeting be adjourned. The motion carried unanimously by a voice vote.

The meeting adjourned at 6:54 pm