

MATTHEW KELLEY
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Highlights of Qualifications:

- Over 400 hours of experience in JavaScript, HTML5, Git, node.js, Backbone and other related tools.
- Honest, reliable, dependable and an excellent learner
- Over 4 years of lead and managerial experience in various retail settings
- Experienced in hiring and training new team members
- Creative problem solver; good at trouble shooting and coming up with effective ways to fix job related challenges
- Knowledgeable with both PC and Apple Computers

Education:

Epicodus – Jan-June 2017

Boot camp for PHP, JavaScript and Drupal

Portland Code School - Fall 2015

Fast paced JavaScript boot camp.

University of North Dakota - Fall 2008 - Summer 2010

Worked towards B.S. in Air Traffic Control, minor in mathematics.

Employment History:

CSA III

Amazon Customer Service

Grand Forks, ND

August 2014 – March 2015

Started as a standard Customer Service Rep but was promoted to a CSA III within 2 months and transferred to the Amazon Payments Department. Held the second best numbers in the department of over 30 people. Helped hundreds of customers a day solve their problems quickly and efficiently all while maintaining a friendly environment.

Manager

El Roco Bottleshop

Grand Forks, ND

Apr 2011 - May 2014

Started as a Bottleshop Attendant and promoted to Manager after only 5 months on the job. Responsible for ensuring store inventory of over 3000 items is well stocked. Check in 3-5 product shipments per week totaling \$10K - \$30K of inventory per shipment. Create weekly work schedules for 15 employees. Supervise a crew of 2-4 people at any given time. Over last two years trained up to 30 new staff in cashiering, stocking, tapping kegs, and customer service. Effectively deal with customer complaints that are elevated to managerial level. Responsible for managing tills.

Lead Stock Associate

Petco

Grand Forks, ND

Mar 2010 - Jun 2011

Trained 10 people in the year I worked there in till management, how to take care of each animal that was in the store, how to stock/organize the store, and how to properly recommend a certain type of food to account for each pet's needs/size/breed. Assisted customers in finding the appropriate food for their animals, accounting for their various needs and restrictions. Checked in shipments and responsible for accurate inventory counts. Stocked the store. Operated Fork Lift. Cashiered. Responsible for counting tills at opening and closing.