

Matthew Kellner

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Detail-oriented and innovative Web Developer with a passion for creating engaging and user-friendly websites. Proficient in front-end and back-end technologies, with a strong foundation in design principles and coding standards. Dedicated to staying updated with industry trends and continuously enhancing technical skills.

Authorized to work in the US for any employer

Work Experience

Research Analyst

Sharecare - Remote
February 2023 to Present

- Code Optimization for Improved UX: Revitalized and optimized production code to enhance user experience and boost overall productivity.
- Enhanced Software Reliability: Successfully resolved bugs and optimized third-party software integration, resulting in faster and more precise customer service interactions.
- Data Management and Compliance: Ensured meticulous database maintenance and confidential handling of employee benefit information, aligning with stringent privacy regulations.

Client Relations Specialist

ACCOLADE - Remote
January 2022 to February 2023

- Comprehensive Client Records: Maintained well-organized records of client interactions, claims status, and resolutions, ensuring comprehensive documentation for future reference.
- Client Communication Expertise: Responded to client inquiries, delivering clear and precise explanations about insurance policies, benefits, and claims via incoming calls.
- Claims Process Guidance: Expertly guided clients through the claims submission process, providing step-by-step instructions and addressing inquiries.

Medical Assistant

MaxHeath Family and Sports Medicine - Grapevine, TX
October 2020 to January 2022

- Assisted medical professionals during patient examinations, procedures, and treatments, adhering to medical procedures and protocols.
- Maintained accurate patient medical records in the electronic health records (EHR) system.
- Administered medications and injections with a focus on patient safety.

Lead Medical Assistant

EMC EXPRESS CARE - North Richland Hills, TX
May 2016 to August 2020

- Conducted phlebotomy and specimen collection, ensuring accurate labeling, handling, and processing of samples for laboratory analysis.
- Provided patient support in preparing for procedures, explaining processes, and addressing concerns.
- Played a key role in training new medical assistants on clinic procedures, policies, and safety protocols.

Education

Bachelor's degree

University of Texas at Arlington - Arlington, TX
August 2016 to August 2019

Skills

- Front-end development (3 years)
- Web development (3 years)
- Back-end development (3 years)
- Customer service (10+ years)

Links

<https://github.com/mkellner43>

<https://mkellner43.github.io/personal-portfolio-react/>

<https://www.linkedin.com/in/mkellner43/>