

# Melissa Espinosa

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## OBJECTIVE

Motivated and detail-oriented individual seeking an entry-level position in the tech industry where I can apply my academic background and technical skills to support organizational success. Eager to gain hands-on experience, grow professionally, and contribute to innovative solutions through teamwork and continuous learning.

## EDUCATION

- Mountain View College – Associate of Science 2022
- University of Texas at Arlington – Bachelor in Information Systems EST. 2026

## TECHNOLOGICAL SKILLS

- Programming Languages: C, Python, Rust (basic proficiency)
- Software: Microsoft Office Suite (Word, Excel, PowerPoint), Visual Studio Code
- Operating Systems: Windows, MacOS, Linux (basic terminal use)
- Tools & Technologies: Git/GitHub, Wireshark, Tcpdump, Virtual Machines
- Networking: Familiar with basic networking concepts and tools such as packet analysis and port scanning

## SOFT SKILLS

- Strong communication and interpersonal abilities
- Creative problem solver with analytical thinking
- Fast learner with a passion for new technologies
- Able to work independently or collaboratively in team environments
- Time management and organization skills

## WORK HISTORY

Martha's Boutique *Floor Associate* 2022 - 2025

- Assisted with various administrative tasks, including data entry and document organization
- Oversaw office tasks such as making emails, booking appointments and filling documents

Best Buy 2020 - 2021

- Managed stocking units to provide consumers accessibility to products
- Surveyed register to help clients with their purchases, alongside returns

- Provided aid to difficulty with devices by providing demos and tutorials