

FRANK SHEPPARD

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Driven and competitive team-oriented leader known for pursuing excellence and achieving results in high-stakes environments. Ingenious and insightful, thriving on challenges and continually investing in acquiring new skills. Relied on by leadership for innovative strategies and strong employee development talents, communicating system-wide policies and initiatives while driving projects to safe and successful outcomes.
#readytowork

WORK EXPERIENCE

Electrical Maintenance Supervisor

Tenaris - Conroe, TX
July 2019 to May 2020

Troubleshoot various electrical/mechanical/Siemens PLC production equipment issues. Develop improvement plans on production equipment and present to management. Organize/plan/schedule preventative maintenance on production equipment. Report failure analysis on equipment parts that have been replaced. Started up the plant with minor setbacks. Worked on ABB robotics for processes in manufacturing. Using the SAP system to purchase necessary equipment needed to maintain production equipment. Provide training to employees needed for safety and higher level job performance. Perform employee performance reviews and disciplinary actions.

Technical Support Technician

National Oilwell Varco - Houston, TX
December 2006 to June 2019

Troubleshoot various rig floor equipment mechanically and electrically on drillships, platforms, jackups and land rigs. The control systems consist of Siemens PLC and JAVA based software systems. Dispatch service technicians with proper documentation and certifications. Dissect equipment issues with customers on a one-on-one basis to locate and discuss parts. Uploaded and downloaded documents in Teamcenter for engineering. Used Teamcenter to locate drawings needed for service technicians. Developed multiple procedures for rig repairs, maintenance, and operations. Organize safety meetings and ensure compliance with all standards. Assisted engineering with the launch of a new product in supporting and failure analysis on break downs.

Motorman

Transocean - Houston, TX
June 2006 to December 2006

Provide maintenance on the generators, motors, valves, pumps and other equipment on the rig. Witness and validate all commissioning and operational procedures while upholding all industry standards. Documenting all equipment running

hours, fluid levels and maintenance records.

Developed daily, weekly, monthly, and yearly preventative maintenance programs to streamline time management.

Troubleshooting all mechanical, electronic, pneumatic, and electrical issues. Document reports that ensure compliance with all offshore standards.

IT Manager

Landmark Industries - Houston, TX

May 2003 to March 2006

Completely upgraded the network system joining 78 remote location to the main office with minimum time frame. Maintain computer systems in all of the remote stores and office computers. Mentor junior staff in best practices, technical proficiencies, and development plans. Install POS systems and tank monitors, including upgrades. Manage employees in remote areas on installations, preventative maintenance, troubleshooting, and updates. Completed and instituted multiple leadership seminar ideas and actions. Created written procedures for safety and maintenance programs, partnering with other teams to gather feedback and identify areas of improvement. Verified all upgrades and repairs to computer hardware met and qualified for all industry standards.

Database Administrator

STEWART MORTGAGE INFORMATION - Houston, TX

August 1997 to May 2003

Developed, customized and maintained databases for loan information including legal documentation and government verification. Developed a company wide maintenance program to ensure our computer fleet was properly serviced and maintained. Designed custom reports per customer needs for distinct and mandatory legal stipulations.

EDUCATION

BS in Management Information Systems

UNIVERSITY OF HOUSTON - Houston, TX

2003

SKILLS

- LAN
- Microsoft Windows
- TCP
- TCP/IP
- Microsoft Windows Server
- DHCP
- DNS

ADDITIONAL INFORMATION

SKILLS

- Computer Hardware
- Help Desk
- Technical Support
- Electrical Experience
- Computer Hardware
- Desktop Support
- Electrical Experience
- Help Desk
- Network Support
- Software Troubleshooting
- Technical Support
- Database Administration
- DHCP
- Microsoft Windows
- Operating Systems
- LAN
- Microsoft Windows Server
- SQL
- TCP/IP
- 5S (2 years)
- Python (Less than 1 year)
- Java (2 years)
- C++
- VBA (4 years)
- Microsoft Office (6 years)