



Cloud Insights Reporting User Roles

Cloud Insights

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Cloud Insights Reporting User Roles

Each Cloud Insights Reporting user account is assigned a role with a set of permissions.

The Reporting roles available are:

- **Cloud Insights Consumers** can view, schedule, and run reports and set personal preferences such as those for languages and time zones.

Note: Consumers cannot create reports or perform administrative tasks.

- **Cloud Insights Authors** can perform all Consumer functions as well as create and manage reports and dashboards
- **Cloud Insights Administrators** can perform all Author functions as well as all administrative tasks such as import and export of report definitions, configuration of reports, configuration of data sources, and the shutdown and restart of reporting tasks.

The following table shows the functions available to each role.

Feature	Consumer	Author	Administrator
View reports in the Team Content tab	Yes	Yes	Yes
Run reports	Yes	Yes	Yes
Schedule reports	Yes	Yes	Yes
Upload external files	No	Yes	Yes
Create stories	No	Yes	Yes
Create reports	No	Yes	Yes
Create Packages and Data Modules	No	Yes	Yes
Perform administrative tasks	No	No	Yes

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