# **Business Entity Annotations**

**Cloud Insights** 

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## **Business Entity Annotations**

Create and manage business entities for your corporate environment by using the **Business Entity** annotation type.

### **Creating a Business Entity**

To create a business entity, do the following:

1. Click on **Manage** > **Annotations** and click on the *Business Entity* link.

The list of currently defined business entities is displayed.

- 2. Click + Business Entity.
- 3. Enter values for the **Tenant**, **Line of Business**, **Business Unit**, and **Project** fields.

You can leave any field empty if it doesn't apply for your business entity.

4. If you have previously entered a value for a field, you can select that value from the drop-down. You do not need to type it in again.



The selected values must compose a unique total business entity. For example, if you already have a business entity with the values A/B/C/D in that order, you can not create another business entity with those values in that order. You can, however, create a business entity with those values in a different order.

#### **Applying a Business Entity to an Object**

The easiest way to apply a business entity to an object or objects is through a query.

- 1. Click **Queries** > +**New Query** and select the desired object type. You can apply filters to further narrow down the results.
- 2. Click the checkbox to select the object(s) for which you wish to apply the business entity.
- 3. Click Bulk Actions and select Add Annotation.
- 4. Choose the *Business Entity* annotation, and select the desired business entity value from the list.
- 5. Click **Save** to apply the business entity to the object(s).

You can also apply a business entity to an individual object by navigating to the object's asset landing page and clicking on \*+Annotation) in the User Data section.

You can also configure an Annotation Rule to apply business entities to objects.



### Removing a Business Entity from an object

To remove a business entity from an object or objects, query for and select the object(s), click **Bulk Actions** and select *Remove Annotation*. Select the Business Entity annotation and click **Delete**.

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