Documentation for the final project CS50: electronic document management system DocFlow

Access to the system is available at the following links:

Heroku https://rocky-atoll-89337.herokuapp.com

Git https://github.com/mkorostelev/final new

Cloud9 https://preview.c9users.io/maks korostelov/awdwr5/final-master/

The system is designed to automatically create tasks for users according to a predetermined route.

1. Getting started in the system:

To start work in system you can go to the <u>link</u>, or clone project from <u>Git</u>. If you want to work with the system on Heroku, you can log in as a user *test* password *test*. If the system is cloned from Git - you will need to create a new user. Note that access to creating a new user without authorization is only possible if the system has no users. Also for the first user will be automatically set property *Admin*, which gives the access to create new users, and edit some fields in Task and Business processes.

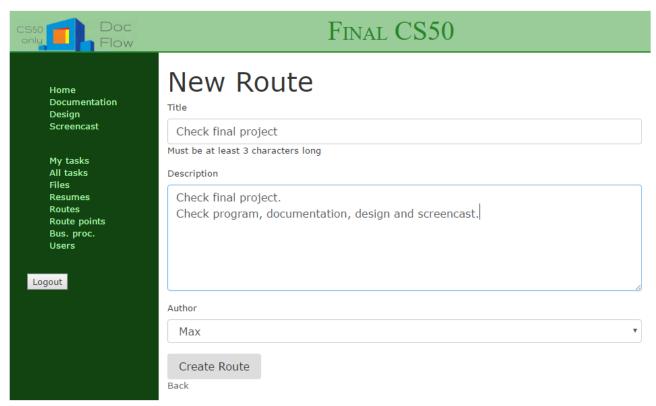


Creating a new user.

2. Routes and Route points.

The Routes consist of Route points. Route is the order of the tasks which will directed to users (performers), which are indicated at the Route points. For each Route point author can give a description of the actions to be performed at this stage.

To create a Route you need to press the button «New Route» in the Route list.



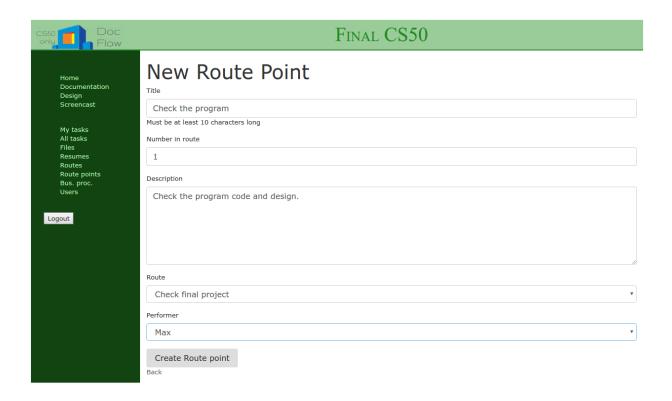
Creating a New Route

To edit Route points for Route - you need to click on the button «Edit route points» in the Route list.



Editing Route points for Route.

To create a Route point you need to fill out the fields and click on the button «Create Route point».



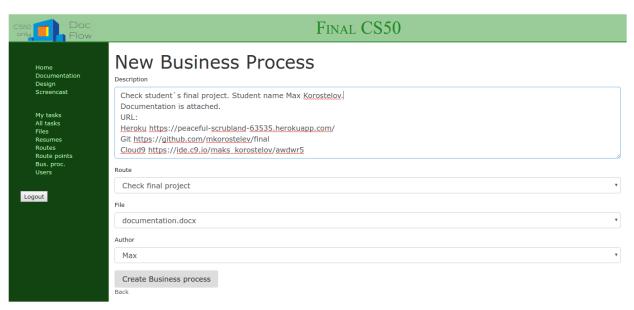
Creating Route point

Example of the Route Points of Route «Check final project»:



The list of Route points of Route «Check final project»

3. Business processes and files



After Route points was added to Route, you can create a business process.

Creating of Business process

On the basis of a Route, you can create any number of Business processes. For each of the Business process will be created some number of Tasks according to the selected Route. In addition to a business process, you can attach a file.



The list of files in the system

When starting a business process task is created automatically, according to the first Route point of the Route.

4. Tasks

When the user authorization in the system, in the Welcome page, user can see the



number of outstanding tasks:

Welcome page

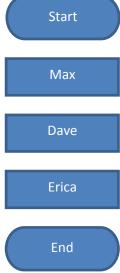


To the list of tasks, you can go by the button «My tasks»:

The list of user Tasks

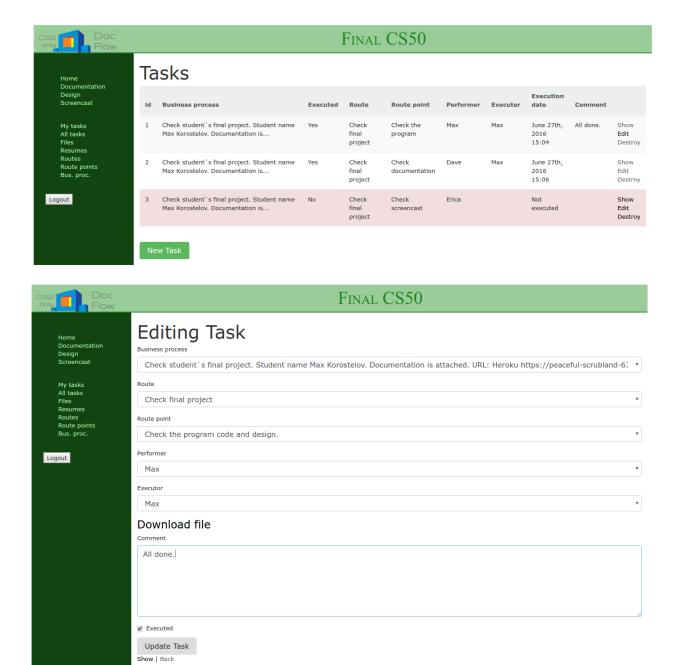
From performing Task window you can download the attached file. Also there you can write a comment to this stage.

After completing tasks, system will create a new task for the next Route point. Business process will completed by system when all tasks will complete.



Business Process Diagram

On list form of Tasks you can see current Route point of Business Process.



Tasks list

Form of Task execution