

Michael Crenshaw

Fishers, IN 46038

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3175865496

Currently studying at Ivy Tech Community College working toward a degree in Computer Science. Work skills include everything ranging from video production and writing to sales and retail management, as well as personal assisting and organizing.

Authorized to work in the US for any employer

Work Experience

Key Holder

Vitamin Shoppe - Indianapolis, IN

September 2017 to March 2018

Responsibilities include selling merchandise to customers as well as memberships and rewards programs. Opening and closing the store including cash management and store upkeep.

Media Production Specialist

Izzybug Photography - Fishers, IN

April 2015 to March 2018

In charge of video editing and distribution across multiple social media platforms such as Youtube and Facebook. Responsible for the running of Youtube and Facebook pages and monitoring analytics to help increase our reach to potential customers and viewers.

Facilities Assistant

Northview Church - Carmel, IN

February 2017 to September 2017

Responsibilities include maintaining all aspects of the facility as well as event set up and tear down. This also includes assisting in making sure the church is up and running everyday as well as closing the facility down at night.

Assistant Manager

Brookstone - Indianapolis, IN

August 2016 to February 2017

Responsible in assisting store manager in all aspects of store upkeep and associate supervision. Duties including sales, back office, scheduling, coaching, and cleaning.

Track Operator

Izzybug Photography - Fishers, IN

May 2015 to August 2016

In charge of running race operations which includes giving brief verbal instruction and demonstration of facility workings, as well as race supervision and control. This also includes kart management as well as facility management.

Education

In Progress in Computer Science

Ivy Tech Community College Of Indianapolis - Indianapolis, IN

August 2015 to May 2020

Fishers High School

May 2015

Skills

SALES (4 years), CUSTOMER SERVICE (4 years), RECEPTIONIST (1 year), RETAIL SALES (3 years), Video Production (4 years), Video Editing (4 years)

Links

<http://www.linkedin.com/in/michael-crenshaw>

Additional Information

Professional Skills

Sales: Advanced

Video Editing: Advanced

Project Managing: Advanced

Customer Service: Advanced

Communication: Advanced