



HELP GUIDE
TECHNICAL EMPLOYEE

Login Page



Please login

	Email address	
	Password	

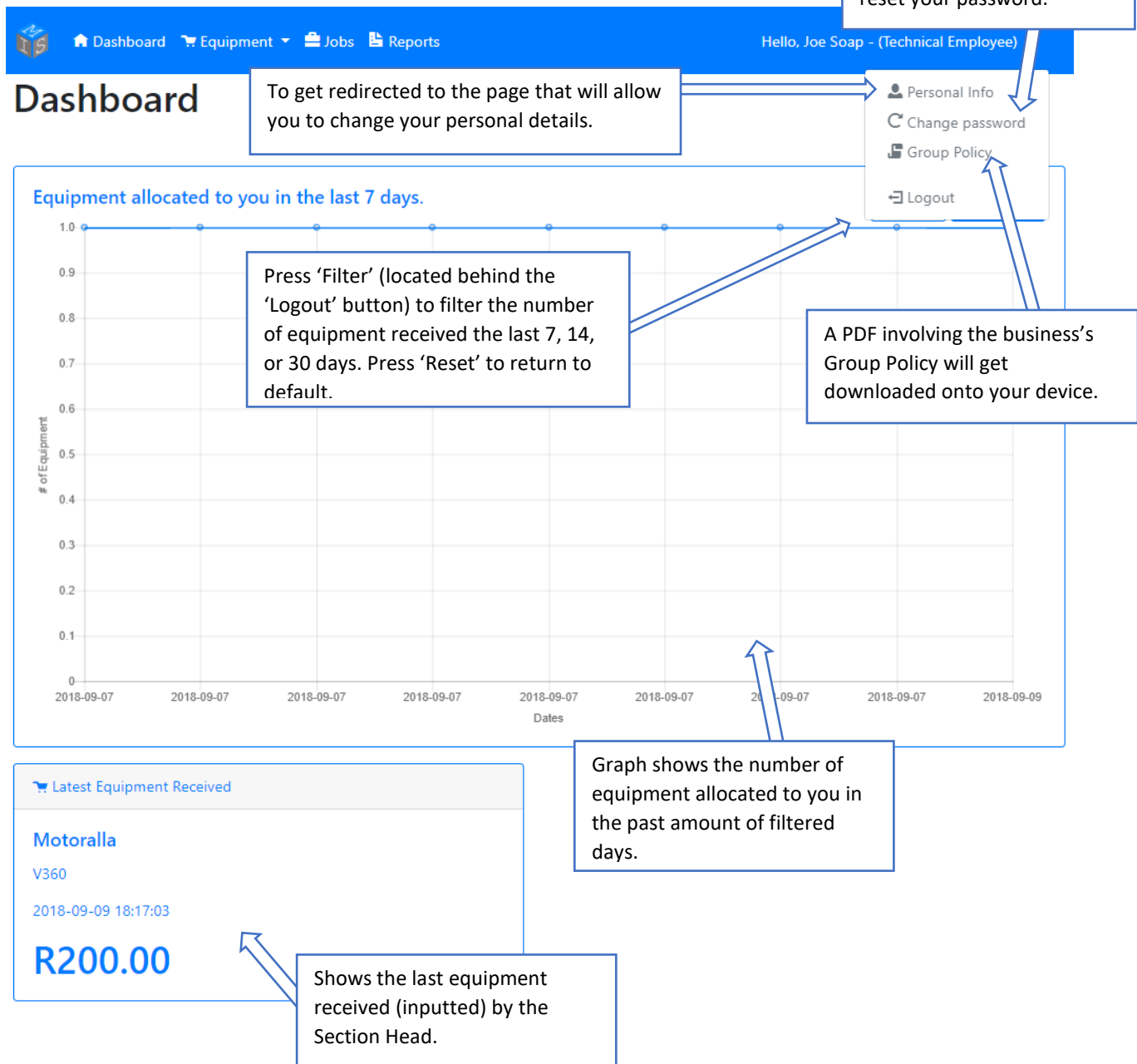
1. Enter business e-mail address.

2. Enter personal password.

3. Press Login once e-mail, and password has been entered correctly.

Login

To get redirected to the page that will allow you to reset your password.



Update Personal Info

Personal Information

First Name	Last Name
<input type="text" value="Mauritz"/>	<input type="text" value="Langeveld"/>
Date of Birth	Contact Number
<input type="text" value="2018/06/21"/>	<input type="text" value="0123456789"/>
Email Address	
<input type="text" value="m@ims.com"/>	
Address	
<input type="text" value="1 mains"/>	
Address 2	
<input type="text" value="House 1"/>	
City	Suburb
<input type="text" value="Port Elizabeth"/>	<input type="text" value="Beachview"/>

Update


Go Back

Click 'Update' to update your personal information.

a. Suburb dropdown won't load unless the user has selected a City.

b. If neither the new user's City or their Suburb exist in the dropdown, press the 'Add New City/Suburb' selection located in the respected dropdown.

Change Password

[Dashboard](#) [Users](#) [Business Settings](#) [Reports](#)

Hello, Mauritz Langeveld - (IT Admin)

Change Password

Old Password

Old Password

New Password

New Password

Weak

Confirm New Password

Confirm New Password

Save

Clear

Enter your current password here...

Enter your new password here...

Re-enter your new password here...

Press 'Save' to change your password

Press 'Clear' to erase all fields.

Install Equipment

The screenshot shows the 'Install Equipment' web form. At the top is a blue navigation bar with icons and links for Dashboard, Equipment, Jobs, and Reports. The form title 'Install Equipment' is prominently displayed. The form fields include: 'Equipment' (a dropdown menu with a 'Scan' button), 'Image Upload' (a 'Choose File' button and 'No file chosen' text), 'Installation Status' (a 'Choose...' dropdown), and 'Install Description' (a text area). At the bottom are 'Save' and 'Go Back' buttons. To the right is a 'Choose Location' map showing a blue pin on a green area labeled 'Hollywood Golf Course'. Five callout boxes with arrows point to specific features: one points to the 'Scan' button, another to the 'Choose File' button, a third to the 'Installation Status' dropdown, a fourth to the map, and a fifth to the 'Save' button.

Equipment

Image Upload

Choose File No file chosen

Installation Status: Choose...

Install Description

Install Description

Save Go Back

Choose Location

If marker isn't 100% regarding location, you're able to drag the marker to the desired location.

You can upload (take a picture if using a smartphone) an image of the equipment's current condition.

Select the Equipment or scan the equipment's QR to select the equipment.

Select whether the Installation process is still Open or Closed.

If the map doesn't load, it'll be possible that at least one of the following errors might have occurred.

1. Your device has rejected access to your location. To fix, please enable Location on your device/browser.
2. Unable to determine your location.
3. Service timeout regarding connecting to the Mapbox server. To fix, please exit and re-enter the page to try and reconnect to the Mapbox server.
4. Browser not supported (Tested and works on Google Chrome, Mozilla Firefox, and Microsoft Edge. Internet Explorer not supportive.)

Inspect Equipment

The screenshot shows a web application interface for inspecting equipment. At the top is a blue navigation bar with a logo, links to 'Dashboard', 'Equipment', and 'Jobs', and a user greeting 'Hello, Soap Joe - (Section Head)'. The main heading is 'Inspect Equipment'. The form contains several input fields and sections:

- Equipment:** A dropdown menu with a 'Scan' button. A callout box points to it: 'Select the Equipment or scan the equipment's QR to select the equipment.'
- Condition:** A dropdown menu. A callout box points to it: 'Select to pick the Equipment's current Condition and to specify whether the Inspection Process is still open or closed.'
- Equipment Value:** A text input field with a placeholder 'Value'. A callout box points to it: 'Update the Equipment's value if necessary.'
- Inspection Status:** A dropdown menu with a placeholder 'Choose...'. A callout box points to it: 'Select to pick the Equipment's current Condition and to specify whether the Inspection Process is still open or closed.'
- Reason for inspection:** A large text area.
- Inspection Description:** A large text area.
- Condition Picture:** A section with a 'Choose File' button and the text 'No file chosen'. A callout box points to it: 'Take a picture or select an image to update the picture of the equipment's current condition.'
- Latest Condition:** A placeholder image showing 'IMAGE AVAILABLE'.
- Installed Location:** A map showing a location on 'GOMERY AVE'.

At the bottom are two buttons: 'Save' and 'Go Back'.

If the map doesn't load, it'll be possible that at least one of the following errors might have occurred.

1. Your device has rejected access to your location. To fix, please enable Location on your device/browser.
2. Unable to determine your location.
3. Service timeout regarding connecting to the Mapbox server. To fix, please exit and re-enter the page to try and reconnect to the Mapbox server.
4. Browser not supported (Tested and works on Google Chrome, Mozilla Firefox, and Microsoft Edge. Internet Explorer not supportive.)

Maintain Equipment

The screenshot shows a web application interface for maintaining equipment. At the top is a blue navigation bar with links for Dashboard, Equipment, Jobs, and Reports, and a user greeting 'Hello, Soap Joe - (Section Head)'. The main heading is 'Maintain Equipment'. Below this, there are several input fields and sections:

- Equipment:** A dropdown menu showing 'Motoralla' and a 'Scan' button. A callout box says: 'Select the Equipment or scan the equipment's QR to select the equipment.'
- Condition:** A dropdown menu showing 'New'. A callout box says: 'Select to update the Equipment's current Condition.'
- Equipment Value:** A text input field containing '200'. A callout box says: 'Update the Equipment's value if necessary.'
- Maintenance Status:** A dropdown menu showing 'Choose...'. A callout box says: 'Select to specify whether the Inspection Process is still open or closed.'
- Reason for Maintenance:** A text input field containing 'Due for maintenance.'
- Maintenance Description:** A text input field.
- Condition Picture:** A 'Choose File' button and 'No file chosen' text. A callout box says: 'Take a picture or select an image to update the picture of the equipment's current condition.'
- Latest Condition:** A large image placeholder showing 'IMA AVAILABLE'.
- Installed Location:** A map showing a location on 'GOMERY AVE'.

At the bottom are two buttons: 'Save' and 'Go Back'.

If the map doesn't load, it'll be possible that at least one of the following errors might have occurred.

1. Your device has rejected access to your location. To fix, please enable Location on your device/browser.
2. Unable to determine your location.
3. Service timeout regarding connecting to the Mapbox server. To fix, please exit and re-enter the page to try and reconnect to the Mapbox server.
4. Browser not supported (Tested and works on Google Chrome, Mozilla Firefox, and Microsoft Edge. Internet Explorer not supportive.)

Allocated Jobs

DashboardEquipmentJobsReports

Map Joe - (Section Head)

Allocated Jobs

Search by Keyword

To search for a specific equipment or a type of allocated job by searching using a keyword.

Filter By:

Start Date

End Date

yyyy/mm/dd

yyyy/mm/dd

Equipment Name	Description	Date	Job Type	Status
Flag pole	asdf	2018-09-07 10:11:55	Install	1
Image	Install this	00:00:00	Install	1
Image	NSP insp.ction test 4/	00:00:00	Inspect	1
Flag pole	Hello	00:00:00	Inspect	1
Equipment1	gfgfg	00:00:00	Install	1
Image	Image upload testing 5.	2018-08-30 14:49:56	Inspect	1
Honda	asdf	2018-09-07 10:14:09	Install	1
Honda	Install with caution refer to Johnny for	2018-08-24 00:00:00	Install	1
Image	Hello this is image upload testing 3.	2018-08-30 14:47:30	Inspect	1
Testing Mac	Install	2018-08-24 00:00:00	Install	1

< Previous

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Next >

To search for a job between two specific dates.

Generate Report

Dashboard

Equipment

Jobs

Reports

Hello, Joe

Reports

Filter By:

Start Date

yyyy/mm/dd

End Date

yyyy/mm/dd

Allocation Type

Please choose...

Condition

Please choose...

Status

Please choose...

Export to PDF

Inventory Management System
admin@ims.com
0711231234
Sep 9, 2018, 6:42:09 PM

Equipment History Report

The user can filter the report to be more specific regarding their query.

MIS

ID	Name	Desc	Cost	Time	Condition	Type	Status
9	Testing Mac	Install me near the treen at 2nd Avenue	R5,000.00	2018-08-27 00:00:00	Very Good	Install	1
11	Remote caller	Done for now.	R1,500.00	2018-09-07 11:28:12	Fair	Install	0
11	Remote caller	I am done.	R1,500.00	2018-09-07 11:35:31	Fair	Install	0
11	Remote caller	I am done.	R1,500.00	2018-09-07 11:35:36	Fair	Install	0
11	Remote caller	Install this!!!!!!!	R1,500.00	2018-08-24 00:00:00	New	Install	0
13	Bazooka	Get some!	R8.00	2018-09-07 11:38:15	New	Install	0
13	Bazooka	Enemy dead.	R8.00	2018-09-07 11:38:40	New	Install	0
13	Bazooka	Get some more!	R8.00	2018-09-07 11:39:15	New	Inspect	0
13	Bazooka	I Already got some!	R8.00	2018-09-07 11:40:07	New	Inspect	0
13	Bazooka	I am done now.	R8.00	2018-09-07 11:41:24	New	Inspect	0