**Mai Le**

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**EDUCATION**

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| --- | --- | --- |
| **The University of Texas at Austin** | Bachelor of Science & Arts in Biology | May 2021 |
|  | Minor: Communication and Society: Science Communication |  |
|  | Current GPA: 3.86 |  |
| **Houston Community College**  **(Dual Credit Prog. during High school)** | Associates of Arts and Science  Overall GPA: 4.00 | May 2017 |

**LICENSE**

* Pharmacy Technician Certified Expiration Date: 7-31-2021

Texas State Board of Pharmacy Registration Number: 298273

**WORK EXPERIENCE**

**Sav Pharmacy** – *Pharmacy technician;* Houston, TX December 2019 – January 2020

* Performed clerical tasks, such as filing, answering phones, operating cash register
* Processed and filled prescriptions as well as maintained their records
* Received and stored incoming inventory, verified quantities against invoices, and checked for outdated medications

**HEB Pharmacy** – *Intern;* Beechnut/Sam Houston Tollway June 2018 – August 2018

* Used pharmacy system to obtain patient and drug information
* Properly filled and dispensed an average of 700 prescriptions per day
* Attended community orgs to Obtained people’s vitals in multiple health screenings such as BP, check ins etc

**ToTo Dental Office** - *Shadowing*; Houston, TX June 2018 - August 2018

* Cleaned dental instruments and prepared treatment rooms for patients
* Provided information to patients by answering questions/requests regarding different dental problems
* Assisted dentists in basic oral hygiene of patients during peak hours, perform duties of hygienist

**Gia Shoe Fashion** – *Cashier*; Houston, TX June 2017 - August 2017

* Processed customer payments by cash, debit, and credit card
* Responded to customers with questions on the merchandise

**LEADERSHIP EXPERIENCE**

**Institute for Mental Health Research’s Daily Activity Lab** –*Research Assistant*August 2019 – Present

* Coded through ELAN program and analyzed data collected from mother-child participants for 10 hours/week
* Modified different surveys for better understanding of the participants

**Muscular Dystrophy Association Camp** – *Camp Counselor;* Burton, TX June 2019

* Attended to a camper’s needs like dressing, bathing, sleeping, and feeding
* Maintained a clean, orderly, and safe environment for all campers for one week of camp

**COMMUNITY SERVICES**

**Summitt Elementary School** – *Volunteer;* Austin, TX September 2018 – Present

* Support teachers in watching over the class
* Mentor children from pre-kindergarten to 5th grade in multiple subjects such as reading and math

**All Saints’ Episcopal Church** – *Volunteer;* Austin, TX September 2018 – May 2019

* Prepared food for Home Cooked Fridays program every Friday afternoon
* Serve warm meals to the homeless community every Friday night

**HONORS AND AWARDS**

* University Scholars Fall 2017 - Present
* Individual Opportunity Scholarship Fall 2019

Awarded: $1,500

* Houston Livestock Show and Rodeo Scholarship Fall 2017

Awarded: $20,000

* Presidential Achievement Scholarship Fall 2017

Awarded: $20,000

**EXTRACURRICULAR ACITIVITIES**

**Longhorn Pre-Pharmacy Association** – *Distinguished Member*  Spring 2019 – Present

* Obtained knowledge about pharmacy through workshops and guest speakers from various backgrounds
* Improved Austin community with fellow organization members through multiple volunteering projects

**Global Medical Training** – *Active Member*  Fall 2018 – Present

* Went to Sucúa, Ecuador to help provide basic medical services to impoverish communities for one week
* Consulted with doctors to diagnose patients in rural areas
* Distributed medicines to respective patients according to diagnoses

**Vietnamese Student Association Organization** – *Active Member*  Fall 2017 - Present

**ADDITIONAL INFORMATION**

**Computer Skills:** MS Word, PowerPoint, Photoshop, basic RStudio, basic ELAN

**Languages:** Fluent in English and Vietnamese

**Work Eligibility:** Eligible to work in the U.S. with no restrictions