

# Michael Lecke

350 Richard Road  
Yardley, PA 19067  
iPhone: (267) 257-7778  
[mlecke@beespace.com](mailto:mlecke@beespace.com)

## PROFESSIONAL EXPERIENCE

### **Freelance - Philadelphia, PA**

- Web Production / Voice Actor / Writer: May 2014 – Present

### **Academy of Art University - San Francisco, CA**

- Web Production - Cybercampus: Sep. 2006 – Apr. 2014
  - Troubleshooting, QA, and Web production for online courses using HTML, XML, CSS, JavaScript.
  - Adobe tools include CS6, CQ5, Visual Communicator and Presenter.
  - Extensive audio/video production in studio with professional actors and instructors using Logic, GarageBand, Powerpoint, iShowU, Camtasia, Quicktime, etc.
  - Managed a team of four, responsible for all Academy marketing Web content.

### **20th Century Fox - Los Angeles, CA**

- Writer / Researcher / Executive Assistant: Jun. 2005 - Aug. 2006
  - Wrote and researched for producers on TV series including “CSI”, “Ugly Betty” and “Vanished”.
  - Wrote over 50 Phillies articles for Fox Sports, Yahoo! and MSN via Scout.com.

### **CSI: Crime Scene Investigation - a TV series from CBS, Los Angeles, CA**

- Production Assistant: Jun. 2004 - May 2005 (Season 5)
  - Office and Set P.A. duties for the original series set in Las Vegas.

### **Anchorman - a feature film from DreamWorks, Los Angeles, CA**

- Accounting Clerk: May 2003 - Oct. 2003.
  - Film accounting, invoicing, accounts payable and payroll on the Vista system.

### **Seabiscuit - a feature film from Universal Studios, Los Angeles, CA**

- Accounting Clerk / Production Assistant: Oct. 2002 - Apr. 2003.
  - Basic accounting, payroll, invoice resolution.
  - Office duties, set deliveries, errands.

## **University of Pennsylvania - School of Veterinary Medicine, Philadelphia, PA**

- I.T. Support Specialist: Jul. 2001 - Mar. 2002
  - PC and Mac support for the Vet school faculty and staff.

## **WebLinc, LLC - Philadelphia, PA**

- Project Manager / Tech Lead: Jan. 2000 - Dec. 2000
  - Developed a Web-based "new-hire" automation system with database and administration modules.
  - Developed for Crayola.com, Urbanoutfitters.com, Hoopstv.com and others.
  - HTML, XML, SQL, Cold Fusion, Dreamweaver, Photoshop, Illustrator, Flash, JavaScript.

## **Delaware Management Holdings, Inc. - Philadelphia, PA**

- Project Manager, Web Developer: Feb. 1997 - Dec. 1999
  - Managed the team that installed, configured, customized, documented and maintained a real-time document warehouse system for over 200 daily users.
  - Personally trained most of the end users, including members of the board of directors.
  - SQL admin/optimization including indexes and stored procedures to ensure maximum speed and availability.
  - Extensive coding in Visual Basic to automate report data functions within and between excel spreadsheets.
  - Designed and coded key elements of the corporate-wide Web presence using Adobe and Macromedia tools.

## **CoreStates Bank (now Wells Fargo) - Philadelphia, PA**

- Project Manager - Accounting: Dec. 1994 - Feb. 1997
  - Created mainframe-to-workstation automation processes. Trained end users in support of business objectives.
- Funds Administrator - Mutual Funds Custody: Dec. 1993 - Dec. 1994
  - Calculated daily investable cash for Vanguard, including securities transactions and asset income.
  - Received an award for spearheading automation projects.
- Audio-Visual Supervisor - Creative Services: Jun. 1992 - Dec. 1992
  - Supervised distribution and usage of A/V equipment; coordinated presentations; grip during video production.

## EDUCATION

### University of Pennsylvania - Philadelphia, PA

- Bachelor of Arts in Modern European History and International Relations (double major), May 1992.

### Humboldt-Universität zu Berlin - Berlin, Germany

- Post-Graduate work, 1993. Full course load majoring in Modern European History. All coursework in German.

### Universität Freiburg - Freiburg, Germany

- Six weeks study during summer 1990. All coursework in German.

### Codecademy

- Completed over 200 courses online in the JavaScript, JQuery, Ruby, PHP, Python, APIs and Web Fundamentals tracks

### Kepner-Tregoe

- Project Management course certification.

## FREELANCE EXPERIENCE

- Various Web projects: design, code, media production and consulting 1996 - Present.
- Staff Writer for *That Ball's Outta Here*, a Phillies blog by FanSided, 2013 - Present.
- Wrote *Dr. Shrink*, *Mason Dixon*, and *The Unexpected*, feature screenplays, 2000-2010.
- Stage Manager for *The Big Mess Cabaret*, by the Big Mess Theater Troupe, 1997, 2001.
- Recorded and produced *V.R.E.S.*, a live jazz/funk album by Groove Funkshen, 1999.
- Sound Recordist on *Grandparents* by Dylan Tichenor (editor *Zero Dark Thirty*), 1998.
- Sound Engineer for the Pig Iron Theater Group on *The Lorca Cycle* and *Gentlemen Volunteers*, 1998.
- Lighting and Sound Engineer for *Icarus*, by Scrap, headline show of the inaugural *Philly Fringe Festival*, 1997.