Team Meeting 9.23

WHEN: Thursday, September 21st @ 4:00 pm
PURPOSE: First team meeting, set up and work on project management plan
ATTENDANCE: Marcos Lepage, Dylan O'Brien, Ted Athon, Andrew Ward, Amrit Sian, Jaiden Green (absent)

- Created a GitHub repository and added each member as a collaborator.
- Created a Word document for our project management plan and shared it with every member to work on.
- Decided on team roles and responsibilities for each person.
- Updated project plan.

We have a group chat with all of our members to stay in contact outside of meetings. Meeting notes will be posted after each meeting to GitHub.

ROLES:
Team Administrator: Marcos Lepage
Secretary: Jaiden Green
Development Manager: Ted Athon
Developer 1: Amrit Sian
Developer 2: Dylan O'Brien
Quality Assurance: Andrew Ward