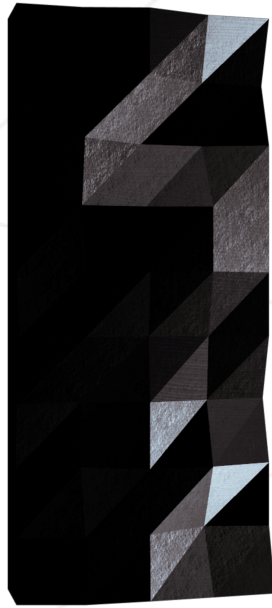


$\beta$

*This project is currently under beta-test, until it is validated by a fair number of students in the 42 community. Please report any typo, incoherence, inconsistency, error, using the form <https://tally.so/r/3lVDJo>*





## collaborative\_resume

### Conducting Mutual Interviews and Creating Resumes

*Summary: This project will help you enhance your communication, self-assessment, professional writing, and teamwork skills by conducting mutual interviews and collaboratively creating each other's resumes.*

*Version: 3.0*

# Contents

<b>I</b>	<b>Introduction</b>	<b>2</b>
<b>II</b>	<b>General Instructions</b>	<b>3</b>
<b>III</b>	<b>Context</b>	<b>4</b>
<b>IV</b>	<b>Collaboration</b>	<b>6</b>
<b>V</b>	<b>Submission and peer-evaluation</b>	<b>8</b>

# Chapter I

## Introduction

This project is an excellent opportunity for you to develop not only an essential tool for your career but also communication and collaboration skills. Approach this project with seriousness, creativity, and empathy to make the most of it. Good luck, and demonstrate empathy and rigor!

# Chapter II

## General Instructions

- This project must be completed in pairs.
- Each member of the pair will interview the other and create a resume for them.
- Use a standard format (Markdown, LaTeX, DOCX, etc.) to facilitate reading and evaluation, and export your submission in PDF format for peer review.
- For this project, your submission folder should be named `collaborative_resume` and contain two resumes: `resume_[login1].pdf` and `resume_[login2].pdf`.
- Any private data that you do not want to be part of the resume for privacy reasons should be excluded.
- Resumes should be deleted once the project is validated.



Don't publish any resume that does not belong to you.

# Chapter III

## Context

Having recently joined Technov, a marketplace specializing in recruiting the best tech talents, you receive an email from your manager outlining your mission:

### First mission



Jana Doe  
To me

Welcome to Technov!

Our client, 'StartUpDigital,' is looking for two new freelancers to meet their needs(see the attachment details).  
Today, you will receive and prepare the CV of one of the two candidates we plan to submit to them. One of your colleagues will handle the second candidate.

We are thrilled to have you on the team and look forward to seeing your first contributions.

Best regards,



Jana Doe  
Head of the Recruitment Department  
[jana-doe@technov.com](mailto:jana-doe@technov.com)



Attachment:

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**Mission Context**

StartUpDigital Services is a young company specializing in the creation of digital solutions for a diverse range of clients, including e-commerce, SaaS platforms, and business tools. We are looking for a junior freelance developer to strengthen our team on specific projects. You will collaborate with experienced developers to address the immediate needs of our clients.

---

**Your Responsibilities**

- **Feature Development:** Implement simple features on existing websites (forms, front-end modules, light back-end tasks).
  - **Minor Modifications:** Content integration, CSS style adjustments, or fixing HTML/JavaScript bugs.
  - **Testing and Validation:** Participate in technical testing to ensure the quality of deliverables.
  - **Technical Support:** Provide occasional assistance on client requests (improvements or quick adjustments).
- 

**Profile Sought****Required Skills:**

- Basic knowledge of **HTML**, **CSS**, and **JavaScript** (Vanilla or simple frameworks like Vue.js or React).
- Basic understanding of **PHP** or **Python** for light back-end tasks.
- Familiarity with Git for version control (beginner level accepted).

**Experience:**

- A few completed personal or academic projects (portfolio or GitHub appreciated).
- Previous freelance or internship experience is a plus but not mandatory.

**Personal Qualities:**

- Autonomy and reliability in meeting deadlines.
  - Ability to communicate clearly in writing for project follow-ups.
  - A strong desire to learn quickly in a hands-on environment.
- 

**Mission Details**

- **Duration:** Initial mission of 1 to 3 months, approximately 10 to 15 hours per week.
  - **Work Mode:** Remote work with weekly check-ins via video conferencing.
- 

**Why Join Us?**

- Work on real, impactful projects for clients.
- Mentorship from experienced developers to help you grow your skills.
- Potential for extended collaboration based on your performance and our needs.

# Chapter IV

## Collaboration

Now that you know your mission, it's time to get to work. Each of you will interview the other and create a resume for them. To do this, each of you must take on both roles: interviewer and interviewee.

**Interviewer (Employee):**

- Prepare and conduct the interview.
- Ask relevant questions to extract the necessary information.

**Interviewee (Candidate):**

- Respond honestly and in detail to the questions.
- Provide all relevant information.



**Preparation for interviews:**

- As the interviewer, develop a list of questions covering various sections of the resume: personal information, education, professional experience, skills, projects, etc.
- As the interviewee, prepare to provide detailed and thoughtful answers.

**Conducting interviews:**

- Organize interviews sessions in a calm and structured environment.
- Conduct the interview by asking the prepared questions and taking precise notes.
- Ensure to clarify any unclear points for better understanding.

**Resume writing:**

- Use the gathered information to write your partner's resume.
- Ensure the resume is clear, well-structured, and professional.
- Use a standard format (Markdown, LaTeX, DOCX, etc.) to facilitate reading and evaluation, and export your submission in PDF format for peer review.

**Exchange and review:**

- Exchange your resumes with your partner for an initial review.
- Provide and receive constructive feedback to improve the quality of the resumes.

**Finalization:**

- Make the necessary adjustments based on the feedback received.
- You will meet with the recruiter to whom your resumes were submitted, so prepare for an oral interview and questions about it.

# Chapter V

## Submission and peer-evaluation

You need to deliver a folder named `collaborative_resume` with two complete resumes called `resume_[login1].pdf` and `resume_[login2].pdf`: One for each member of the pair.

Turn in your assignment to your `Git` repository as usual. Only the work within your repository will be evaluated during the defense. Don't hesitate to double-check the names of your files to ensure they are correct.

Since these assignments are not verified by a program, feel free to organize your files as you wish, as long as you submit the mandatory files and comply with the requirements.



Don't forget to delete the resumes after the project is validated.  
Do not publish any resume that does not belong to you.