

Environmental Policy for Quadrant

VersionNo	Effective Date	Prepared By	Reviewed / Approved By
1.0	24-June-2024	HR Team	Management

Introduction

Quadrant is committed to conducting its business in a sustainable and environmentally responsible manner. This environmental policy aligns with the principles of ISO 45001:2018 (Occupational Health and Safety Management Systems) and reflects our ongoing dedication to environmental stewardship within the constraints of a leased building.

Scope

This policy applies to all employees, contractors, and visitors at our IT service facilities within the leased building. It encompasses all our business activities, including but not limited to:

- IT service delivery and support
- Hardware and software operations
- Waste generation and management
- Resource consumption (energy, water)
- Business travel

Environmental Commitment

We are committed to:

- **Pollution Prevention** - Implementing practices to minimize pollution at the source, such as reducing paper usage, opting for refillable cartridges, and following proper e-waste disposal procedures.
- **Resource Conservation** - Continuously monitoring and striving to reduce our consumption of energy, water, and other resources through measures like energy-efficient equipment, optimized workflows, and water conservation practices.
- **Waste Management** - implementing a waste hierarchy approach, prioritizing waste reduction, reuse, and recycling before considering disposal. We will explore partnerships with recycling facilities for e-waste and other recyclable materials.
- **Compliance** - Complying with all applicable environmental regulations and legislation. We will stay updated on environmental laws and adapt our practices accordingly.
- **Environmental Awareness** - Raising awareness among employees about environmental issues and promoting responsible practices through training programs and communication initiatives.

- **Continual Improvement** - Regularly reviewing our environmental performance, setting measurable objectives, and striving for continuous improvement in our environmental management system.

Implementation:

- This policy will be communicated with the Quadrant Team and readily accessible to all employees, and contractors.
- Environmental considerations will be integrated into all business decisions. We will explore options with the building management to implement sustainable practices within the leased space.
- A designated Environmental Committee will be established to oversee the implementation and communication of this policy, manage the Environmental Management System (EMS), and liaise with building management on environmental initiatives.

Roles and Responsibilities

- **Management** - Senior management is responsible for providing leadership, resources, and commitment to implement this policy and the EMS.
- **Environmental Committee** - The committee will be responsible for:
 - Overseeing the implementation and communication of the environmental policy.
 - Managing the EMS, including setting objectives and targets, monitoring performance, and conducting audits.
 - Identifying and implementing opportunities for environmental improvement within the leased building.
 - Reporting environmental performance to senior management.
- **Employees** - All employees are responsible for:
 - Adhering to this policy and all environmental procedures.
 - Participating in environmental training programs.
 - Reporting any environmental concerns or potential hazards to the Environmental Committee or supervisor.
 - Minimizing their environmental impact through responsible practices like using energy-efficient lighting and turning off equipment when not in use.

Conclusion

By implementing this comprehensive environmental policy, Quadrant Resources strives to be a responsible corporate citizen and contribute to a sustainable future. We believe that environmental protection is not just a regulatory requirement, but also a strategic opportunity to reduce costs, enhance our brand image, and create a healthier work environment for our employees.