



মণিপুরৰ শাসনৰত্ন (মণি)

DEPARTMENT OF EDUCATION (S)

Government of Manipur

CLASS IX
ADDITIONAL ENGLISH COMPOSITION
SECTION B – WRITING SKILLS
CHAPTER 7
REPORT WRITING

SOLUTIONS

EXERCISES

1. You are the staff reporter of The Sangai Express, Imphal. Cover the recently concluded National Athletic Meet at Imphal.

Ans:

3rd Annual National Athletic Meet

Imphal, January 5: The 3rd annual National Athletic Meet was held on January 2,3 and 4 at Khuman Lampak displaying the qualities of sportsmanship and teamwork of players. The chief guests on the opening ceremony were Mr Sanjoy Naorem, Director of State Athletic Academy and Mrs L. Amrita Devi, Assistant Director of State Athletic Academy. The sprawling playground wore a festive look with colourful flags and well laid track. The programme started with a well organised march past by the senior athletes. An oath, to ensure fair play and true sportsmanship was administered by the State Athletic Academy's chairman Mr Sudhir Karam. The chief guests honoured the winners of various events and appreciated the efforts of athletes in setting the new records. Miss Chitra Ahanthem was felicitated Best Athletic player(female) and Mr Bobby Okram, best athletic player in male. The National Athletic Meet was declared closed by lowering the flag.



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শিক্ষাৰ্থকোষৰ আৰু নৱজন্মকোষ (আৰু)

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2. You happen to witness a bomb blast near your locality. Send a detailed report to the D.C. Imphal West giving him information regarding the damages caused to the people and property, and relief work taken up by the volunteers.

Ans:

Imphal,

1st September, 2020

Bomb blast at Keishampat

By: Karan Thiyam

Two days ago, I witnessed a bomb blast near my locality at Keishampat Thingujam leikai at around 2.30 pm. Everything appeared to be normal when suddenly I heard a blast from nearby area. Within fraction of minutes, everything was haphazard. Before I could not understand anything, the shrieking sounds from all the sides started coming. Nearly four houses were badly hit and fire broke out in one of the hotels gulping the neighbouring house in flames. Four people were severely injured. Women and children were lying on the ground. Ambulances were called. With the help of the locality many injured persons were taken to the hospital in their own private vehicles.

Relief fund was set up immediately thereby many local people donated in their free will. The collected sum was thus used for the welfare of the victims in the bomb blast.



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মিণিষ্ট্ৰী অফ এডুকেশ্যন (মণি)

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3. Make a report to the Principal of your school on your recent visit to New Delhi on an inter-state exchange program.

Imphal,

April 16, 2020

Ans:

Inter State Exchange Programme

By: Sanatombi Leishangthem

A team of 3 teachers and 15 students of Mega High school had visited Edwin University on an inter-state exchange programme for 5 days from 1st April - 5th April. They gave us a grand welcome. On the opening day i.e on 1st April, the Principal, staffs and students of the University personally accorded us a warm welcome. A cultured extravaganza was held to familiarise us with our traditions and customs. They served us our traditional meals. It was heartening to see the foreign teachers and students taking part in the different programmes. The Principal of the University gave a welcome speech and then we were escorted to their school hostels where we stay during the 5 days tour to the city. It was such a useful tour that we got to interact with many personalities. It was such a great experience.



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4. Write a press report covering the effects of 10 day Economic Blockade on National High way No. 39 to the people of Manipur.

Ans:

Devastating effects of the 10 days economic Blockade

Imphal, 11th June: A 10 days long economic blockade called by Tribal Students' Union has started from 4th of June on National Highway 39. Since its started, the people on the valley are facing lots of problems. Due to the blockade, a large number of goods laden trucks remained stranded on the inter-state borders. As National Highway 39 is the state major link to the outside world, the blockade had led to acute shortages of essential commodities, including life-saving medicines. People stayed overnight queuing for petrol at petrol pump. Prices began to hike like a rocket in household kitchen items. It would be very much better if the highway blockaders understood and looked for other solutions. People of the valley suffered a huge loss.



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5. Write a report on your experience of a street accident.

Ans:

Imphal,

16 March, 2020

Street Accident

By: Ranjan

It was on 10th of March that I witnessed a street accident. I was on the route of the Paona Bazar area where I saw a Traffic jam near the S.B.I office. I found a car driver and a cart driver engaged in a hot exchange of words. The car driver was red with angry. He charged that the cartman had run into the back of the car and had broken his left hand rear light. The car driver stated that he was driving his car slowly as the traffic was slow. He charged the cartman was careless and dashed against the rear of the car. The cartman on the other hand said that the car man had come to a sudden stop without giving any signal that he was going to stop. Policemen came to the scene and started gathering information from the crowd who had witnessed the accident. At last, it was confirmed that the car driver suddenly stopped the car for no reason whatsoever. I concluded that the car driver was at fault.



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6. Write a report on the experiment to prove that magnesium burns in Oxygen to form Magnesium Oxide.

Ans:

Aim:- To prepare magnesium oxide by burning magnesium in the presence of oxygen.

Apparatus:- China dish, tongs, Bunsen burner.

Materials:- Red litmus paper, magnesium paper, sand paper.

Theory:- Magnesium oxide is prepared in the laboratory by burning magnesium in the presence of oxygen.

Precedure:-

1. Take a piece of magnesium ribbon.
2. Remove the dirt from the surface of the magnesium by rubbing it with sand paper
3. Hold the magnesium ribbon with the help of the pair of tongs.
4. Light the magnesium and collect the ash of burnt ribbon in the china dish.
5. Take the moist red litmus paper.
6. Bring it in contact with the white ash of magnesium oxide (MgO).

Observation:-

- a) It looks silvery white.
- b) It burns brilliantly and white ash is left behind.
- c) Red litmus paper turns blue.

Conclusion:-

The white ash left behind is Magnesium Oxide (MgO).



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মহাশিক্ষা বিভাগ এবং সশিক্ষা বিভাগ (মাম)

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7. What are the contents of a report on a scientific experiment?

Ans:-

Report of an experiment conducted in a laboratory

1. Aim.
2. Apparatus and material used.
3. Procedure.
4. Observation.
5. Conclusions.
6. Diagrams and graph.

8. Draft a press report on the following programme.

a. An awareness program on HIV/AIDS

Ans:-

An Awareness programme on HIV/AIDS

By: Meenakshi Salam

Imphal, 17th November: An awareness program on HIV/AIDS was conducted on 16th November by the Health Department at City Convention Centre. The welcome speech was given by Mr. L. Mohit kumar Singh, Health Minister and Mr. Zimuik Kamei, secretary of Health department. Dr Sudhir Ngangom, Director of Lovely Hospital, delivered lectures among the students and made them aware on HIV/AIDS issue and also shared the concept of window period. He encouraged early testing and lifestyle changes that will thereby reduce and prevent further infection. After the lectures, students took part in an interaction and cleared their misconceptions eg. 'mosquito bite cannot spread HIV', 'Close kiss cannot spread HIV' 'Sharing clothes cannot spread HIV' etc. The queries were answered by the speaker. The program was concluded by the speech of Mr Neeran Laishram, Joint director of Health Department.



জগদীশ্বর দেব নন্দন (আম)

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b. Solid Waste management programme

Solid Waste Management programme

By: Neerja Huidrom

Imphal, 15 September: A programme on solid waste management was held for students on 14th September. The programme proved to be quite fruitful. Some well-known waste management officers were invited by the organisers. Mr Sony Chingkhram, Principal Secretary of Management Affairs, was the chief guest of the program. He explained in his speech the process which were used to convert solid waste into certain usable materials as well as heat energy for recycling or reuse. He also gave such important view to reduce the usage of plastic as it is non-recyclable. Refreshment was served thereafter the program ended by vote of thanks given by our respected Principal, Mrs Sarda Ingudam. The program had a salutary effect on all.

c. Blood Donation Camp

Ans:-

Blood Donation Camp

By: Samuel Haokip.

Imphal, 27th January: The school Committee of Sacred High School organised a Blood Donation Camp on 26th January on the occasion of the Republic day celebrations. This camp was a huge success and saw the participation from over 250 Students and 50 faculty members. The Camp was organised in collaboration with the Red Cross society of India. Dr Imo Thangjam of Red Cross Society appreciated the efforts of the school in organising the camp. He appreciated the overwhelming response from the students as well as teachers and said it felt good when people, especially young students came forward for a noble cause. Refreshments, certificate of appreciation and blood donor cards were given to all the donors. Our Principal finally administered vote of thanks.



মণিপুরৰ শ্বৰে সৰস্বতী (সংস্কৃত)

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9. Write a report on your personal experience of a day curfew.

Imphal,

26th August, 2020

Experience of a day curfew

By: Sarika Kshtremayum

It was on Thursday, the 25th of August, when the state government announced public curfew to avoid further conflicts between two religious communities. It was such a rare site to witness. Police patrolling started strictly. There was pin drop silence in the city. That time I realised the value of unity. Even if there was no sound of vehicle, everybody would stand ready with stones in their hands. There was only fight for life. Police were given shoot at sight orders. All shops were closed. A day curfew changed my perspective towards life completely. It added value to everything I had been enjoying so far.



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