**17th dec 2022**

**DAILY OCCURRENCE REPORT**

Daily patient’s statistics were as follows;

**Total patients – 46**

**UPI – 13**

**CASH- 2**

**Dentist –**

**Optical –**

**Physiotherapy –**

**X- Ray –**

I ensure proper patients flow as per the hospital patient flow chart.

I also linked all patients to the respective offices.

I ensure visit hours were adhered to as per hospital policy.

I ensure proper service to our patients by our staff and received to complain about that.