

FLEET EXPRESS ORDER ENTRY SYSTEM

VERSION 2

Mark Maggiore

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LOGIN PAGE

Go to:

<http://www.logisticorp.us/Intranet/dedicatedfleets/orderentry/FleetExpressOrder.asp>

The screenshot shows the Fleet Express Login Page. At the top left is the Fleet Express logo. A green banner across the top contains the text "Fleet Express Login Page". To the right of the banner is a link: "Click here to report a problem with this page". Below the banner, the text reads: "Log in below. If you've forgotten your username/password, [click here](#). If you're a new user and need to create an account, then [click here](#)". The login form consists of three input fields: "User Name:", "Password:", and "Verification Code:". The "Verification Code:" field has a green five-digit code "55264" displayed above it. Below the input fields is a "Submit" button. Five red arrows with numbers 1 through 5 point to specific elements: 1 points to the "Click here to report a problem with this page" link; 2 points to the "click here" link for forgotten credentials; 3 points to the "click here" link for new user registration; 4 points to the "Verification Code:" input field; and 5 points to the "Submit" button.

1. If at any point you have difficulties with the Fleet Express website, you can email the web developer by clicking here.
2. If you are a previous user who has forgotten their username/password, then click here.
3. If you are a new user and need to create an account, click here.
4. To log into the Fleet Express website, enter your username and password, then enter the green five digit verification code.
5. Click the "Submit" button to enter the Fleet Express website.

NEW USER SIGN UP PAGE



[Click here to report a problem with this page](#)

Fleet Express New User Application

Complete this form and submit to become a new user.

Name:

Company:

Address:

City:

State: TX

Zip Code:

Phone Number:

Email Address:

Re-type Email Address:

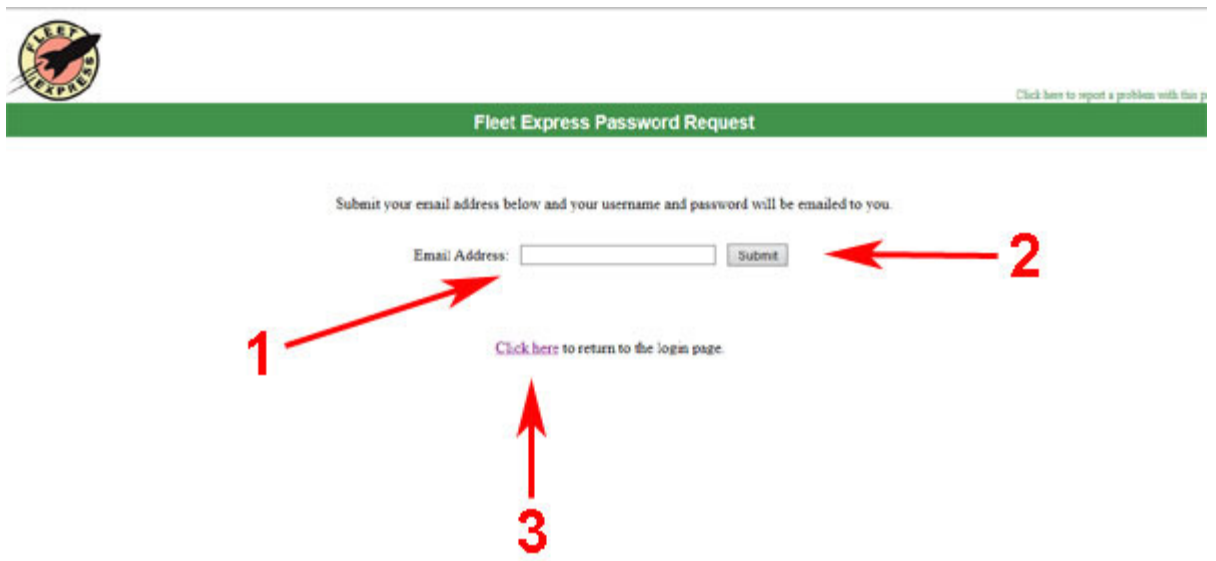
Password:

1

2

1. Completely fill out the application fields.
2. Click the submit button.
3. You will receive a verification email with your username and accepted login.

FORGOTTEN LOGIN INFORMATION PAGE



The screenshot shows the 'Fleet Express Password Request' page. At the top left is the Fleet Express logo. At the top right is a link: 'Click here to report a problem with this page'. Below the header is a green bar with the text 'Fleet Express Password Request'. The main content area contains the instruction: 'Submit your email address below and your username and password will be emailed to you.' Below this is a form with the label 'Email Address:' followed by a text input field and a 'Submit' button. A red arrow labeled '1' points to the input field. A red arrow labeled '2' points to the 'Submit' button. Below the input field is a link: 'Click here to return to the login page'. A red arrow labeled '3' points to this link.


Submit your email address below and your username and password will be emailed to you.

Email Address:

[Click here to return to the login page.](#)

1. Enter your email address.
2. Click the "Submit" button.
3. Click here to return to the login page
4. An email will be sent to your supplied address with your username and password.

ORDER PAGE




[Click here to report a problem with this page](#)

Expedited Transportation Request

Please complete all areas below

| REQUESTOR INFORMATION | COMMODITY INFORMATION |
|---|--|
| <p>Edit Requestor Information</p> <p>Pre-Existing Requestor Mark Maggiore</p> <p>Requestor Name Mark Maggiore</p> <p>Phone Number 972-234-4303</p> <p>Email Address mark@maggiore.net</p> <p>Cost Center # <input type="text"/></p> <p>Special Instructions <input type="text"/></p> | <p>Number of Pieces <input type="text"/> Boxes <input type="button" value="v"/></p> <p>Palletization Palletized <input type="button" value="v"/></p> <p>Weight <input type="text"/> Pounds</p> <p>Dimensions L: <input type="text"/> W: <input type="text"/> H: <input type="text"/> Inches</p> <p>Service Level Next Day <input type="button" value="v"/></p> |
| ORIGINATION | DESTINATION |
| <p>Add/Edit Locations in your Address Book</p> <p>Pre-Existing Company <input type="button" value="v"/> Select your origination</p> <p>Company Name</p> <p>Address</p> <p>City/State/Zip TX</p> <p>Contact Name</p> <p>Phone Number</p> <p>Email Address</p> <p>Receive Notifications <input checked="" type="radio"/> Yes <input type="radio"/> No</p> <p>Ready Date/Time <input type="text"/></p> | <p>Add/Edit Locations in your Address Book</p> <p>Pre-Existing Company <input type="button" value="v"/> Select your destination</p> <p>Company Name</p> <p>Address</p> <p>City/State/Zip TX</p> <p>Contact Name</p> <p>Phone Number</p> <p>Email Address</p> <p>Receive Notifications <input checked="" type="radio"/> Yes <input type="radio"/> No</p> <p>Delivery Date/Time <input type="text"/></p> |

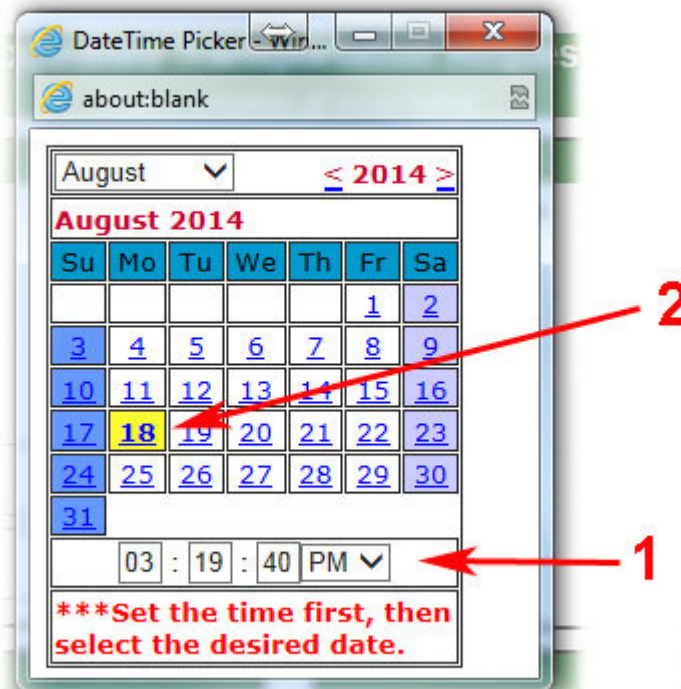
Fleet Express Transportation Call Center 972-499-3415

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1. Fill in the Requestor Information Section.
2. If you need to revise your Requestor Information, click this button.
3. Fill in the Commodity Information Section.
4. Select your origination from the drop down list. By default, both the origination and the destination will receive delivery notifications. This can be changed by clicking the "no" radio button. Check your ready date/time carefully.
5. You can add/delete locations in your address book by clicking this button.

6. Select your destination from the drop down list. By default, both the origination and the destination will receive delivery notifications. This can be changed by clicking the “no” radio button. Check your delivery date time carefully.
7. You can add/delete locations in your address book by clicking this button.
8. To change your Ready Date/Time or your Delivery Date/Time, click the calendar image (See next page)
9. To complete your order, click the “SUBMIT ORDER” button.

CALENDAR FUNCTION



1. Select the hour/minute and AM/PM of the ready or delivery time.
2. Click the date of the ready or delivery time.
3. Window will automatically close and the form field will be filled in.

WAYBILL



[Click here to report a problem with this page](#)

Transportation Request Verification Order #00015618

| REQUESTOR INFORMATION | |
|-----------------------|----------------------|
| Booked | 8/18/2014 2:07:24 PM |
| Requestor Name | Mark Maggiore |
| Phone Number | 972-234-4303 |
| Email Address | 5555,99 |
| TI P/O # | test |
| Comments | test |

| COMMODITY INFORMATION | |
|-----------------------|-----------------------|
| Number of Pieces | 3 Boxes Palletized |
| Weight | 4 Pounds |
| Dimensions | L: 2 W: 3 H: 4 Inches |
| Hazmat | n |
| Refrigerate | n |
| Service Level | Next Day |

| ORIGINATION | |
|-------------------|----------------------|
| Company Name | 5555 |
| Address | 5555 |
| City/State/Zip | 555 , TX |
| Contact Name | 5555 |
| Phone Number | 5555 |
| Email Address | 5555 |
| Pick Up Date/Time | 8/18/2014 2:07:24 PM |

| DESTINATION | |
|--------------------|----------------------|
| Company Name | 99 |
| Address | 99 |
| City/State/Zip | 99 , TX 99 |
| Contact Name | 99 |
| Phone Number | 99 |
| Email Address | 99 |
| Delivery Date/Time | 8/18/2014 4:06:34 PM |

Fleet Express Transportation Call Center 972-499-3415

If you need to cancel an order, please call the number above

Driver: _____ Arrival Time: _____ Number of Pieces Picked Up: _____ Departure Time: _____

Shipper Notes/Comments: _____

Shipper Signature: _____ Print Name: _____ Date: _____

This is to certify that the above named materials are properly classified, packaged, marked, and labeled, and are in proper condition for transportation according to the applicable regulations of the DOT.
Property described above was received by driver in good order, except as noted above.


Driver: _____ Arrival Time: _____ Number of Pieces Delivered: _____ Departure Time: _____

Consignee Notes/Comments: _____

When you have successfully submitted your order, a waybill will be displayed.

Please print out the waybill and attach it to your shipment. If you have another shipment to enter, click the "Submit another request" button at the bottom of the page.

EDIT REQUESTOR INFORMATION PAGE



[Click here to report a problem with this page](#)

Fleet Express New User Application

Update your information and click submit.

Name:

Company:

Address:

City:

State: TX

Zip Code:

Phone Number:

Email Address:

Re-type Email Address:

Password:

To return to the Fleet Express Order Page, [Click Here](#)

Red arrows with numbers 1, 2, and 3 point to the Address field, the Submit button, and the Click Here link respectively.

1. Edit any of your personal information fields.
2. Click "Submit" to finalize your changes.
3. Click here to return to the Fleet Express order page.

ADD/EDIT LOCATIONS IN YOUR ADDRESS BOOK

The screenshot shows the 'Fleet Express New User Application' page. At the top left is the Fleet Express logo. A green header bar contains the text 'Fleet Express New User Application' and a link 'Click here to report a problem with this page'. Below the header, a link 'To return to the Fleet Express Order Page, [Click Here](#)' is visible. The main form is titled 'Complete this form and submit to add a location to your address book'. It contains several input fields: 'Company Name', 'Company Address', 'Company City', 'Company State' (pre-filled with 'TX'), 'Company Zip Code', 'Contact Name', 'Contact Phone Number', 'Contact Email Address', and 'Re-type Contact Email Address'. A 'Submit' button is at the bottom of the form. Below the form is a section titled 'Pre-Existing Locations' which lists a single location with details: '1', '1', '1', 'TX', '1', '1', '1', '1', '1@1.com', and a 'Delete' button. A large red arrow labeled '5' points from the bottom left towards the 'Click Here' link. Red arrows labeled 1 through 4 point to specific form elements: 1 points to the 'Company Name' field, 2 points to the 'Submit' button, 3 points to the 'Pre-Existing Locations' header, and 4 points to the 'Delete' button.

ADD A NEW LOCATION

1. Fill out all fields.
2. Click "Submit"

VIEW/DELETE LOCATIONS

3. This area lists all current locations in your address book
4. Click the "Delete" button underneath the selected location to remove that location from your address book.
5. Click here to return to the Fleet Express order page to complete your order.

If you experience any difficulties, or have any questions regarding this application, you may contact Mark Maggiore at 817-591-2956.