

**Mayor**

Carolyn Wysinger

Mayor Pro Tem

Gabe Quinto

Councilmembers

William Ktsanes

Lisa Motoyama

Rebecca Saltzman

This information can be interpreted for you free of charge. Visit City Hall at 10890 San Pablo Ave., El Cerrito, CA 94530 or learn more at www.elcerrito.gov/LanguageAccess

Esta información se puede interpretar gratuitamente. Visite el Ayuntamiento en 10890 San Pablo Ave., El Cerrito, CA 94530 o obtenga más información en www.elcerrito.gov/LanguageAccess

这些信息可免费为您解释。请访问位于 10890 San Pablo Ave., El Cerrito, CA 94530 的市政厅，或访问 www.elcerrito.gov/LanguageAccess 了解更多信息

TUESDAY, AUGUST 19, 2025**REGULAR CITY COUNCIL MEETING (6:00 PM)**

Council Chambers - 10890 San Pablo Ave, El Cerrito

Closed Captions Available Via Zoom:<https://us06web.zoom.us/j/89207182461?pwd=z4ecA0TBJfimsQa7I7tZO3rFM86vRD.1>

Meeting ID: 892 0718 2461 Passcode: 490912 Dial in: 1-408-638-0968

View (Regular Meeting Only):

1. Cable T.V. Broadcast on KCRT Channel 28
2. Livestream Online at www.elcerrito.gov/CouncilMeetingMaterials

Accommodations: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at 510-215-4305. Notification 48 hours prior to the meeting will enable the City to make reasonable accommodations. Closed Captions available via zoom.

Conduct: This meeting shall be conducted pursuant to the El Cerrito [City Council Rules of Order and Procedure](#), including adjourning by 11:00 PM unless extended to a specific time determined by a majority of the Council.

Public Comments:

1. *In-person* by submitting a request to speak to the City Clerk.
2. *By Email* to cityclerk@elcerrito.gov identified in the subject line as **Public Comments – Agenda Item #**.

Written comments received by **2:00 p.m. the day of the meeting** will be provided to the City Council and posted [online](#) in advance of the meeting. Comments received after the deadline will be provided to the City Council and will be posted **after the meeting**.

6:00 PM ROLL CALL – CONVENE REGULAR CITY COUNCIL MEETING

- 1. CONSIDER AND TAKE ACTION ON ANY REQUEST FROM A COUNCILMEMBER TO PARTICIPATE IN THE MEETING REMOTELY DUE TO EMERGENCY CIRCUMSTANCES PURSUANT TO AB 2449**

Mayor
Carolyn Wysinger
Mayor Pro Tem
Gabe Quinto



Councilmembers
William Ktsanes
Lisa Motoyama
Rebecca Saltzman

2. PLEDGE OF ALLEGIANCE TO THE FLAG OR OBSERVATION OF A MOMENT OF SILENCE

3. TELECONFERENCE AND PUBLIC COMMENT INSTRUCTIONS

4. COUNCIL/STAFF COMMUNICATIONS

Reports of closed session, commission appointments and informational reports on matters of general interest which are announced by the City Council and staff.

5. ORAL COMMUNICATIONS FROM THE PUBLIC

Remarks are typically limited to 3 minutes per person. The Mayor may reduce the time limit per speaker depending upon the number of speakers and may limit the total time for public comment to facilitate the completion of business on the agenda. Comments regarding non-agenda, presentation and consent calendar items will be heard first. Comments related to items appearing on the Public Hearing or Policy Matter portions of the Agenda will be heard prior to the City Council taking action on each item.

6. PRESENTATIONS

7. ADOPTION OF THE CONSENT CALENDAR

All items on the consent calendar shall be acted upon in one motion, unless a member of the City Council or staff request separate consideration.

A. Monthly Disbursement and Check Register Report for June and July 2025

Action Proposed: Receive and file the Monthly Disbursement and Check Register Report for the months of June and July 2025.

Contact: Crystal Reams, Finance Director/City Treasurer, Finance Department

B. FY 2024-25 Fourth Quarter Cash and Investment Report

Action Proposed: Receive and file the City's Fourth Quarter Cash and Investment Report for the period April 30, 2025 to June 30, 2025.

Contact: Crystal Reams, Finance Director/City Treasurer, Finance Department

**Mayor**

Carolyn Wysinger

Mayor Pro Tem

Gabe Quinto

Councilmembers

William Ktsanes

Lisa Motoyama

Rebecca Saltzman

C. Purchase of Hybrid Police Vehicles

Action Proposed: Adopt a Resolution authorizing the El Cerrito Police Department to purchase and equip one Patrol (marked) Hybrid Ford Explorer Police Interceptor and two Administrative (unmarked) Hybrid Ford Explorer Police Interceptor vehicles with emergency equipment for a total amount not to exceed \$231,378, including labor.

Contact: Lauren Caputo, Lieutenant, Police Department

D. Construction Contract Award for 2025 Access Modifications Project

Action Proposed: Adopt a resolution awarding the contract for the 2025 Access Modifications Project, City Project No. C3024.8 (Project) to FBD Vanguard Construction, Inc. as the lowest responsive and responsible bidder and authorizing the City Manager to execute a contract in the amount of \$599,182.50 and to approve potential change orders in an amount not to exceed \$150,000 for the construction of the Project.

Contact: James Mizutani, Associate Engineer; Yvetteh Ortiz, Public Works Director/City Engineer, Public Works Department

8. PUBLIC HEARINGS**A. Fire Hazard Abatement Hearing and Declaration**

Exempt from review pursuant to CEQA Guidelines Sections 15304 and 15308. Notice published on 8/9/2025

Action Proposed: Adopt a resolution declaring weeds, rubbish, litter, or other flammable material on certain real property identified in the resolution constitutes a public nuisance; conduct a public hearing and upon conclusion, adopt a resolution overriding objections by property owners and ordering the City Manager or their designee to abate certain public nuisances pursuant to El Cerrito Municipal Code Chapter 16.26.

Contact: Thomas Wade, Fire Prevention Officer; Chase Beckman, Fire Marshal, Fire Department

B. Cost Hearing Regarding Fire Hazard Abatement of a Public Nuisance for Properties Identified and pursuant to El Cerrito Municipal Code Chapter 16.26

Notice published 8/9/2025

Action Proposed: Conduct a public hearing and upon conclusion adopt a resolution confirming the cost of abatement of public nuisance



Mayor
Carolyn Wysinger
Mayor Pro Tem
Gabe Quinto

Councilmembers
William Ktsanes
Lisa Motoyama
Rebecca Saltzman

conditions resulting from the presence of weeds, rubbish, litter or other flammable material on private properties designated in Exhibit A to the resolution as authorized by El Cerrito Municipal Code Chapter 16.26.

Contact: Chase Beckman, Fire Marshal; Thomas Wade, Fire Prevention Officer, Fire Department

9. POLICY MATTERS

A. Financial Advisory Board (FAB) Recommendations

Action Proposed: As requested by the City Council, discuss the recommendations received by the Financial Advisory Board (FAB). The City Council may choose to take action or provide direction regarding the recommendations made.

Contact: Kimberly White, FAB Chair; Crystal Reams, Finance Director/City Treasurer/Staff Liaison, Finance Department

B. Swim Center Lap Pool Renovation Study Session - Budget Options *Exempt from CEQA review pursuant to Section 15301*

Action Proposed: Receive an update on the estimated costs, construction, and phasing options for the El Cerrito Swim Center Emery G. Weed, III Lap Pool Replaster, Deck Replacement, and Associated Work and provide direction to staff.

Contact: Christopher Jones, Recreation Director, Recreation Department; Yvetteh Ortiz, Public Works Director/City Engineer, Public Works Department; Crystal Reams, Finance Director/City Treasurer, Finance Department

10. CITY COUNCIL LOCAL & REGIONAL LIAISON ASSIGNMENTS

Mayor and City Council communications regarding local and regional liaison assignments, committee reports, and any required reporting under AB 1234 for meetings (as defined by the Brown Act) attended at the public's expense.

11. ADJOURN REGULAR CITY COUNCIL MEETING IN MEMORY OF FORMER MAYOR RICHARD MANK

The next regularly scheduled City Council meeting is Tuesday, September 16, 2025 at 6:00 p.m.

The City of El Cerrito serves our diverse community by providing exceptional services that create a safe and resilient future for all.



AGENDA BILL

Agenda Item No. 7.A.

Date: August 19, 2025
To: El Cerrito City Council
From: Crystal Reams, Finance Director/City Treasurer, Finance Department
Subject: Monthly Disbursement and Check Register Report for June and July 2025

ACTION PROPOSED

Receive and file the Monthly Disbursement and Check Register Report for the months of June and July 2025.

BACKGROUND/ANALYSIS

California Government Code, Title 4. Government of Cities, Division 3, Part 3, Chapter 3, Section 41004 states, "Regularly, at least once each month, the city treasurer shall submit to the city clerk a written report and accounting of all receipts, disbursements, and fund balances. The city treasurer shall file a copy with the legislative body." In addition, the City's Comprehensive Financial Policy, Item 5.1 Accounting Standards indicates the City's accounting and financial reporting systems shall be maintained in conformance with all state and federal laws.

- Month ending June 30, 2025, reflecting 301 Accounts Payable General Warrant Nos. 93284 through 93584, 35 ACH/EFT transactions, and 666 payroll-related checks and EFTs for a grand total of \$4,565,500.95.
- Month ending July 31, 2025, reflecting 414 Accounts Payable General Warrant Nos. 93522 through 93938, 37 ACH/EFT transactions, and 717 payroll-related checks and EFTs for a grand total of \$17,393,215.47.
 - Note - Due to an internal processing error, several checks issued in July for expenditures in June were entered with a check date of June 30, 2025. For accounting and financial statement preparation the error was corrected internally, but the checks had already been mailed out and could not be updated to the correct date.

STRATEGIC PLAN CONSIDERATIONS

The City's Comprehensive Financial Policy, which includes ensuring policies, procedures, and systems represent best practices in financial management, is aligned with requirements referenced in California Government Code, Title 4, Chapter 3, Section 41004.

This action supports the [City's Strategic Plan Goal\(s\)](#) of:

- *High Performing Organization* by ensuring the City maintains a strong financial position and a high-performing organization where employees feel a sense of inclusion and belonging.

ENVIRONMENTAL CONSIDERATIONS

This section is not applicable to this agenda item.

FINANCIAL CONSIDERATIONS

There are no fiscal impacts associated with acceptance of the Monthly Disbursement and Check Register Report.

LEGAL CONSIDERATIONS

This section is not applicable to this agenda item.

Reviewed by:



Karen Pinkos, City Manager

Attachments:

1. Monthly Payment Register June 2025
2. Monthly Payment Register July 2025

Payment Register

From Payment Date: 6/1/2025 - To Payment Date: 6/30/2025

Agenda Item No. 7.A.
Attachment 1

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Description	Transaction Amount
Accounts Payable - Checks								
Check								
93284	06/05/2025	Open			Accounts Payable	AMAZON CAPITAL SERVICES, INC.	OFFICE SUPPLIES	\$89.26
93285	06/05/2025	Open			Accounts Payable	BAY ALARM COMPANY	STA 52-ADJUSTED PRICE W/ UPGRADE 3/21/25-6/30/25	\$201.29
93286	06/05/2025	Open			Accounts Payable	BERTRAND, FOX, ELLIOT, OSMAN & WENZEL LLP	PERSONNEL MATTER 02/03/25 - 02/28/25	\$8,076.25
93287	06/05/2025	Open			Accounts Payable	BOUNDTREE MEDICAL LLC	MEDICAL SUPPLIES	\$179.64
93288	06/05/2025	Open			Accounts Payable	CITY OF SAN RAMON	MAYORS CONFERENCE/ DINNER FOR COUNCILMEMBERS	\$140.00
93289	06/05/2025	Open			Accounts Payable	CONTRA COSTA HEALTH SERVICES	CUPA PERMIT	\$625.00
93290	06/05/2025	Open			Accounts Payable	CONTRA COSTA TRANSPORTATION AUTHORITY	FY24-25 STREETLIGHT DATA AND SVCS	\$6,600.00
93291	06/05/2025	Open			Accounts Payable	FIRECOM	HEADSET REPAIRS	\$1,516.02
93292	06/05/2025	Open			Accounts Payable	GARDA CL WEST,INC.	ARMORED TRANSPORT SVC - JUN25	\$292.26
93293	06/05/2025	Open			Accounts Payable	HANABI JUDO INC.	MASEP/HASEP S2 JUDO 2025 1/15-4/5/25 & 1/17-4/4/25	\$911.38
93294	06/05/2025	Open			Accounts Payable	KNORR SYSTEMS, INC.	CHLORINE 4/30/25	\$11,330.62
93295	06/05/2025	Open			Accounts Payable	LANER ELECTRIC SUPPLY	LIGHTBULBS - LIBRARY + CITY HALL	\$219.77
93296	06/05/2025	Open			Accounts Payable	MERCURIO BROS. PRINTING, INC,	FD FORM	\$84.89
93297	06/05/2025	Open			Accounts Payable	OCCU-MED, LTD	FITNESS FOR DUTY EVALUATION	\$726.00
93298	06/05/2025	Open			Accounts Payable	SHAHKAR, MEHRAN	STRENGTH & BALANCE APR 2025	\$1,212.00
93299	06/05/2025	Open			Accounts Payable	ST. FRANCIS ELECTRIC	SECURING ELECTRICAL AT CREEKSIDE PATHWAY	\$13,282.99
93300	06/05/2025	Open			Accounts Payable	STERICYCLE, INC.	MEDICAL WASTE JUN 2025	\$1,028.70
93301	06/05/2025	Open			Accounts Payable	STRATEGIC ECONOMICS	SPASP AFFORDABLE HOUSING 1/8/25-2/28/25	\$45,292.24
93302	06/05/2025	Open			Accounts Payable	STRYKER CORPORATION	MEDICAL SUPPLIES	\$489.45
93303	06/05/2025	Open			Accounts Payable	TWO BROTHERS POOL & SPA, INC	REAGENTS, CHEMS + PUMP MAY SERVICE	\$4,903.00
93304	06/05/2025	Open			Accounts Payable	U.S GLASS & ALUMINUM, INC	FPO DOOR REPAIR	\$7,176.00
93305	06/05/2025	Open			Accounts Payable	U.S. SECURITY SUPPLY, INC.	SUPPLIES/HARDWARE 4/3/25	\$6,068.20
93306	06/05/2025	Open			Accounts Payable	W-TRANS INC	TRAFFIC EVALUATIONS APR 2025	\$6,808.15
93307	06/05/2025	Open			Accounts Payable	WARDLE, PETER	4TH OF JULY PERFORMANCE DEPOSIT	\$1,500.00
93308	06/05/2025	Open			Accounts Payable	BIRDSELL, ADAM	REIMBURSEMENT FOR TRAINING LECTURE ON 5/16/2025	\$81.00
93309	06/05/2025	Open			Accounts Payable	CARRION, DAMIEN	TUITION REIMBURSEMENT PER MOU	\$5,902.84
93310	06/05/2025	Open			Accounts Payable	DAWSON, ANTHONY	TUITION REIMBURSEMENT FOR SPRING 2025 SEMESTER PER MOU	\$4,370.03
93311	06/05/2025	Open			Accounts Payable	FERREIRA-CLIFTON, JOEL	REIMBURSEMENT FOR TRAINING CLASS MAR-APR 2025	\$2,630.00
93312	06/05/2025	Open			Accounts Payable	LEARD, CHRISTINA	REIMBURSEMENT FOR STAFF LUNCH FOR 4/26/25	\$70.98
93313	06/05/2025	Open			Accounts Payable	Martinez, Jorge	REIMBURSEMENT FOR SUPPLIES -GREASE FITTING KIT	\$8.26
93314	06/05/2025	Open			Accounts Payable	STROUD, DARREN	REIMBURSE EMPLOYEE FOR BAY AREA CONFERENCE 5/16/25 & TIC 5/17/25	\$851.00
93315	06/05/2025	Open			Accounts Payable	KIM, JUNG HWA	KEY REFUND	\$24.00
93316	06/05/2025	Open			Accounts Payable	BECKER, HENRY	ROPE RESCUE TECHNICIAN CLASS MAY 19-23, 2025	\$1,200.00
93317	06/05/2025	Open			Accounts Payable	DRISCOLL, DOMINIC	ROPE RESCUE TECHNICIAN CLASS MAY 19-23, 2025	\$1,200.00
93318	06/12/2025	Open			Accounts Payable	4LEAF, INC.	PLAN CHECK ARCH/ENGINEERING APR 2025	\$49,276.50
93319	06/12/2025	Open			Accounts Payable	A PLUS TREE, LLC	PUBLIC TREE MAINTENANCE SVCS	\$10,839.00
93320	06/12/2025	Open			Accounts Payable	AMAZON CAPITAL SERVICES, INC.	STEEL TOE HIP BOOTS WITH STRAPS - 5 QTY	\$1,226.03
93321	06/12/2025	Open			Accounts Payable	ARMOUR PETROLEUM SERVICE & EQUIPMENT CORP	UST VISUAL INSPECTION 4/17/25	\$450.00
93322	06/12/2025	Open			Accounts Payable	ASBURY ENVIRONMENTAL SERVICES	USED MOTOR OIL RECYCLING 5/15/25	\$153.00
93323	06/12/2025	Open			Accounts Payable	AVILA PROJECT MANAGEMENT	2025 ACCESS MODIFICATION DESIGN APT 2025	\$15,318.50
93324	06/12/2025	Open			Accounts Payable	BAY ALARM COMPANY	CORP YARD ALARM SVCS 6/1/25-8/31/25	\$1,177.56
93325	06/12/2025	Open			Accounts Payable	BERTRAND, FOX, ELLIOT, OSMAN & WENZEL LLP	PERSONNEL MATTER 09/04/24 - 09/30/24	\$2,892.50
93326	06/12/2025	Open			Accounts Payable	BLUECOSMO	FD SATELLITE PHONES 06/01/25-06/30/25	\$154.50
93327	06/12/2025	Open			Accounts Payable	BMI AUDIT SERVICES, LLC	BENEFIT AUDIT - FINAL INVOICE	\$944.00
93328	06/12/2025	Open			Accounts Payable	CALIFORNIA PUBLIC POLICY GROUP INC.	GRANT WRITING & ADVOCACY SVCS MAY 2025	\$6,500.00
93329	06/12/2025	Open			Accounts Payable	CINTAS CORPORATION #054 UNIFORMS	UNIFORM ITEMS - PANTS FOR LAMBERTO	\$1,607.20
93330	06/12/2025	Open			Accounts Payable	Cogent Investigations	BACKGROUND	\$2,000.00
93331	06/12/2025	Open			Accounts Payable	COMMUNITY CONSERVATION CENTERS, INC.	PAPER + NON-CRV PLASTIC RECYCLING MAR 2025	\$875.52
93332	06/12/2025	Open			Accounts Payable	CONTRA COSTA COUNTY LIBRARY	FY24-25 Q4 TECH COST	\$117.14
93333	06/12/2025	Open			Accounts Payable	CONTRA COSTA HEALTH SERVICES	PENALTY FEE ON PHARMS HEALTH PERMIT	\$6,248.25
93334	06/12/2025	Open			Accounts Payable	CRIME SCENE CLEANERS, INC.	CONLON ABATEMENT	\$6,000.00
93335	06/12/2025	Open			Accounts Payable	DATA TICKET, INC.	BUILDING & SAFETY APR 2025	\$405.58

Payment Register

From Payment Date: 6/1/2025 - To Payment Date: 6/30/2025

93336	06/12/2025	Open	Accounts Payable	Dixon Resources Unlimited	PARKING MANAGEMENT ACTION PLAN APR 2025	\$6,847.50
93337	06/12/2025	Open	Accounts Payable	DON'S TIRE SERVICE, INC.	CAR #5 R&R TIRE (NAIL)	\$171.69
93338	06/12/2025	Open	Accounts Payable	FLEET MANAGEMENTHOLDINGS, LLC	RECYCLING TRUCK SVCS C2 - HOSES + FITTINGS	\$4,962.65
93339	06/12/2025	Open	Accounts Payable	GABRIEL, BARBARA, A.	ADULT BALLET MAY 2025	\$495.60
93340	06/12/2025	Open	Accounts Payable	GILMAN PRESS	BUSINESS CARDS	\$66.45
93341	06/12/2025	Open	Accounts Payable	GOLDEN BEAR TRANSFER STATION	STREET SWEEPING SPOILS ON 5/2/25 & 5/7/25	\$851.78
93342	06/12/2025	Open	Accounts Payable	GRAINGER	INFRASTRUCTURE SUPPLIES COLD PATCH 60 LB BAGS	\$1,021.70
93343	06/12/2025	Open	Accounts Payable	GRAUL, BELINDA	MAY-JUNE GYMNASTICS 2025	\$4,896.00
93344	06/12/2025	Open	Accounts Payable	GRIFFIN PERFORMANCE JUDO LLC	GRIFFIN PERFORMANCE WINTER 2025	\$6,399.34
93345	06/12/2025	Open	Accounts Payable	HdL Companies	CONTRACT SVCS - TRANSACTION TAX (APR-JUN 2025) Q4/2024	\$300.00
93346	06/12/2025	Open	Accounts Payable	HILLYARD	CITYWIDE CUSTODIAL SUPPLIES MAY	\$2,769.11
93347	06/12/2025	Open	Accounts Payable	IMAGETREND LLC	PROFESSIONAL FEES	\$9,300.00
93348	06/12/2025	Open	Accounts Payable	INDEPENDENT INVESTIGATIVE CONSULTANTS	ADMINISTRATIVE PERSONNEL INVESTIGATION	\$24,378.00
93349	06/12/2025	Open	Accounts Payable	JACKSON, DOUGLAS, W.	CHESS BASICS MAY 2025	\$18.00
93350	06/12/2025	Open	Accounts Payable	JAFFE, SCOT	OPEN CERAMICS MAY 2025	\$468.00
93351	06/12/2025	Open	Accounts Payable	JONES, HIROMI	HATHA YOGA MAY 2025	\$912.00
93352	06/12/2025	Open	Accounts Payable	KEL-AIRE	STA 52 MOLD CHECK	\$382.50
93353	06/12/2025	Open	Accounts Payable	KENNEDY, GREG, C	EMS CALL REVIEW MAY 2025	\$2,000.00
93354	06/12/2025	Open	Accounts Payable	KI RESEARCH INSTITUTE	AIKIDO MAY 2025	\$348.00
93355	06/12/2025	Open	Accounts Payable	KNORR SYSTEMS, INC.	CHLORINE	\$1,413.09
93356	06/12/2025	Open	Accounts Payable	L.N. CURTIS & SONS	8 THOUGH HANGERS	\$532.89
93357	06/12/2025	Open	Accounts Payable	MCAVOY, IAN	OFF THE BLOCK STEM HASEP & MASEP S3 2025	\$5,439.00
93358	06/12/2025	Open	Accounts Payable	MERCURIO BROS. PRINTING, INC,	GARAGE SALE MAPS: SPRING 2025 SALE	\$241.45
93359	06/12/2025	Open	Accounts Payable	MMANC	MMANC ANNUAL CONFERENCE REG.	\$525.00
93360	06/12/2025	Open	Accounts Payable	MORTON'S URBAN PEST MANAGEMENT	FAIRMONT CLUBHOUSE PEST CONTROL SVS	\$475.00
93361	06/12/2025	Open	Accounts Payable	NICHOLS CONSULTING ENGINEERS	2025 SURFACE SEAL REHAB PROJECT 03/15/24-5/9/25	\$4,325.00
93362	06/12/2025	Open	Accounts Payable	NINYO & MOORE	GEOTECHNICAL SERVICES FOR EBRPD AUG 2024	\$17,554.85
93363	06/12/2025	Open	Accounts Payable	ODP BUSINESS SOLUTIONS, LLC	SUPPLIES -MEMORY FOAM CUSHION	\$726.52
93364	06/12/2025	Open	Accounts Payable	OIL CHANGERS	ENG OIL	\$167.94
93365	06/12/2025	Open	Accounts Payable	OLIVERO PLUMBING	STA 52 REPAIR	\$342.50
93366	06/12/2025	Open	Accounts Payable	ORIGINAL WATERMAN, INC.	RASHGUARDS	\$1,444.98
93367	06/12/2025	Open	Accounts Payable	PAYMENTUS CORPORATION	CREDIT CARD PROCESSING FEES APR 2025	\$2,698.54
93368	06/12/2025	Open	Accounts Payable	PLACEWORKS	SAFETY ELEMENT UPDATE SVC APR 2025	\$10,452.26
93369	06/12/2025	Open	Accounts Payable	R.S. HUGHES CO.	SCBA PARTS	\$10.04
93370	06/12/2025	Open	Accounts Payable	RIVERA, NICOLE	WOMEN'S FBW MAY 2025	\$360.00
93371	06/12/2025	Open	Accounts Payable	SAN FRANCISCO FOLK MUSIC CLUB	FREE FOLK FESTIVAL EVENT 2025	\$1,200.00
93372	06/12/2025	Open	Accounts Payable	SHABABO, TRACEY, ELISE	ASEP TEXTILE + COMMUNITY CENTER SVCS 5/5-6/4	\$2,267.40
93373	06/12/2025	Open	Accounts Payable	SHAHKAR, MEHRAN	STRENGTH & BALANCE MAY 2025	\$1,032.00
93374	06/12/2025	Open	Accounts Payable	SHI INTERNATIONAL CORP	TENABLE-NESUS PRO 1 USER	\$3,592.65
93375	06/12/2025	Open	Accounts Payable	SPEAKWRITE LLC	TRANSCRIPTION	\$216.87
93376	06/12/2025	Open	Accounts Payable	ST. FRANCIS ELECTRIC	REPLACED CONTROL PANEL AT ARLINGTON & MADERA MAY25	\$5,950.00
93377	06/12/2025	Open	Accounts Payable	STERICYCLE, INC.	SHREDDING JUN 2025	\$85.88
93378	06/12/2025	Open	Accounts Payable	The Construction Zone, LLC	DTO SIGNS - 2 HRS PARKING SIGNS SAN PABLO AVE	\$611.09
93379	06/12/2025	Open	Accounts Payable	THE FLYING LOCKSMITHS - SAN JOSE	DOORS	\$23,623.79
93380	06/12/2025	Open	Accounts Payable	THEIS ENGINEERING & ASSOCIATES	DEL NORTE TOD PROJECT & RICHMOND ST PROJECT MAY 2025	\$15,498.00
93381	06/12/2025	Open	Accounts Payable	UNIVERSAL BUILDING SERVICE	FD BLDG SUPPLIES	\$6,219.39
93382	06/12/2025	Open	Accounts Payable	Urban37, Inc.	PROFESSIONAL SVCS - STAFFING	\$24,291.00
93383	06/12/2025	Open	Accounts Payable	VERMONT SYSTEMS, INC.	VSI COULD HOSTING JUN 2025	\$1,291.36
93384	06/12/2025	Open	Accounts Payable	WARD CONSTRUCTION, INC.	REFUND - CANCELED PERMIT FOR 11/05/24	\$830.05
93385	06/12/2025	Open	Accounts Payable	ELLIOTT, MARIELLE	LUNCH - RED DOT PISTOL FOR MAY27-28 2025	\$16.00
93386	06/12/2025	Open	Accounts Payable	PORTILLO, PATRICK	LUNCH - RED DOT PISTOL FOR MAY27-28 2025	\$16.00
93387	06/12/2025	Open	Accounts Payable	ZHAO, ZITIAN	LUNCH - RED DOT PISTOL FOR MAY27-28 2025	\$16.00
93388	06/12/2025	Open	Accounts Payable	FRANCIS PEALATERE & SHEILA EGAN	CANCEL PERMIT REFUND FOR 8/7/23	\$340.49
93389	06/12/2025	Open	Accounts Payable	MCNEELY, STEVEN	REFUND- RAD CONST APPLICATION PL25-0030	\$1,727.00
93390	06/12/2025	Open	Accounts Payable	USTICK , JARED	PER DIEM FOR ACADEMY 05/09/25-10/31/25	\$550.00

Payment Register

From Payment Date: 6/1/2025 - To Payment Date: 6/30/2025

93391	06/12/2025	Open	Accounts Payable	VERNARECCI, RILEY	REIMB CSFM ROPE RESCUE TECHNICIAN MAY 19-23 2025	\$1,200.00
93392	06/12/2025	Open	Accounts Payable	VERNARECCI, RILEY	REIMB FOR STRUCTURAL COLLAPSE SPECIALIST 1 CLASS 5/12-5/16	\$1,100.00
93393	06/12/2025	Open	Accounts Payable	EBMUD	EBMUD 4/3/25-6/2/25	\$9,660.95
93394	06/13/2025	Open	Accounts Payable	CALPERS LONG TERM CARE PROGRAM	PER3 - CALPERS Longterm Care Ins	\$43.62
93395	06/13/2025	Open	Accounts Payable	FRANCHISE TAX BOARD	GA159 - FTB_Hood, David_110-15580-17	\$1,690.31
93396	06/13/2025	Open	Accounts Payable	FRANCHISE TAX BOARD	GA158 - FTB_Williams, Domi_21E515120221	\$80.00
93397	06/13/2025	Open	Accounts Payable	HEALTH CARE DENTAL TRUST	DEN1 - Dental 1*	\$18,528.58
93398	06/13/2025	Open	Accounts Payable	IAFF LOCAL 1230	DUE4 - UNION LOCAL 1230	\$5,895.40
93399	06/13/2025	Open	Accounts Payable	KAISER FOUNDATION HEALTH PLAN	K1 - Kaiser 1*	\$274,349.26
93400	06/13/2025	Open	Accounts Payable	LEGALSHIELD	LEGL - PRE-PAID LEGAL SRVC	\$153.50
93401	06/13/2025	Open	Accounts Payable	NATIONWIDE TRUST COMPANY, FSB	FHEA - Fire Health Savings Acct	\$18,175.00
93402	06/13/2025	Open	Accounts Payable	SEIU LOCAL 1021	COPE - VOLUNTARY COPE DEDUCTION*	\$1,826.57
93403	06/13/2025	Open	Accounts Payable	U.S. BANK - INSTITUTIONAL TRUST - W REGION	PAR - PARS - ARS 457*	\$2,849.05
93404	06/18/2025	Open	Accounts Payable	VELOCITY LOCK AND KEY	KEY COPIES - CITY BLDGS HANA GARDENS	\$54.02
93405	06/18/2025	Open	Accounts Payable	24 HOUR FITNESS USA, LLC	GYM MEMBERSHIPS	\$395.89
93406	06/18/2025	Open	Accounts Payable	AIRSTARS COPR	OVEN INSTALLATION JUN 2025	\$1,751.17
93407	06/18/2025	Open	Accounts Payable	AVILA PROJECT MANAGEMENT	PTAP-26 MAR -APR 2025	\$1,528.50
93408	06/18/2025	Open	Accounts Payable	BERTRAND, FOX, ELLIOT, OSMAN & WENZEL LLP	PERSONNEL MATTER 3/20/25-3/31/25	\$10,351.25
93409	06/18/2025	Open	Accounts Payable	CALIFORNIA DEPARTMENT OF CONSERVATION	STRONG MOTION INSTRUM. FEE W/PERMIT FY2025 Q3	\$1,183.36
93410	06/18/2025	Open	Accounts Payable	CHILDCARE CAREERS, LLC	MADERA CHILDCARE TEMPS MAY 2025	\$2,612.58
93411	06/18/2025	Open	Accounts Payable	CINTAS CORPORATION #054 UNIFORMS	UNIFORM ITEMS FOR CORY: SJPR T SLEEVE SHIRTS	\$402.92
93412	06/18/2025	Open	Accounts Payable	CISCO SYSTEMS CAPITAL CORP	MERAKI EQUIPMENT LEASE YR 2 OF 3	\$11,298.22
93413	06/18/2025	Open	Accounts Payable	CITY OF FAIRFIELD	RANGE FEES 5/12-5/15/25	\$1,782.00
93414	06/18/2025	Open	Accounts Payable	CITY OF RICHMOND	CAD JUN 2025	\$70,605.42
93415	06/18/2025	Open	Accounts Payable	CONSTABLE, MARIANNE	FEIDENKRAIS ATM JUNE 2025	\$36.00
93416	06/18/2025	Open	Accounts Payable	DIPRIMA, LISA	FASEP ART SESSION 3 2025	\$1,222.20
93417	06/18/2025	Open	Accounts Payable	DON'S TIRE SERVICE, INC.	R&R TIRE (SCREW)	\$787.90
93418	06/18/2025	Open	Accounts Payable	EBMUD	EBMUD 4/3/25-6/3/25	\$11,002.72
93419	06/18/2025	Open	Accounts Payable	F&J ENGINEERING, INC.	2539 TAMALPAIS SINKHOLE	\$7,000.00
93420	06/18/2025	Open	Accounts Payable	FLEET MANAGEMENT HOLDINGS, LLC	RECYCLING TRUCK R1: AIR RIDE, SUSPENSION, EXHAUST AFTER-TRMT	\$6,953.08
93421	06/18/2025	Open	Accounts Payable	FUJIWARA, PATTY	OPEN STUDIO/INTRO CERAMICS MAY 2025	\$1,126.40
93422	06/18/2025	Open	Accounts Payable	GILMAN PRESS	BUSINESS CARDS	\$66.45
93423	06/18/2025	Open	Accounts Payable	GOLDEN BEAR TRANSFER STATION	STREET SWEEPING SPOILS ON 5/23/25	\$263.65
93424	06/18/2025	Open	Accounts Payable	Griffin Structures, Inc.	EL CERRITO LIBRARY OWNER'S REP SVCS MAY 2025	\$13,018.90
93425	06/18/2025	Open	Accounts Payable	HANABI JUDO INC.	MASEP JUDO S3 2025	\$1,132.80
93426	06/18/2025	Open	Accounts Payable	HILLYARD	CITY-WIDE CUSTODIAL SUPPLIES MAY 2025	\$65.86
93427	06/18/2025	Open	Accounts Payable	HONEY BUCKET	CENTRAL PARK SVCS 5/27/25-6/23/25	\$241.05
93428	06/18/2025	Open	Accounts Payable	IMAGETREND LLC	CONTINUUM FOR RESCUE 5/16/25-5/15/26	\$3,850.00
93429	06/18/2025	Open	Accounts Payable	IRON MOUNTAIN	OFF-SITE RECORDS STORAGE AND SERVICES JUN 2025	\$754.40
93430	06/18/2025	Open	Accounts Payable	J & O'S COMMERCIAL TIRE CENTER	FD TIRES	\$956.84
93431	06/18/2025	Open	Accounts Payable	JADSON SOUZA DE JESUS	YOUTH CAPOEIRA APR-MAY 2025	\$1,879.80
93432	06/18/2025	Open	Accounts Payable	KINSEY, KATHRYNE ANN	BRIDGE MAY 2025	\$380.40
93433	06/18/2025	Open	Accounts Payable	L.N. CURTIS & SONS	VEST CARRIER	\$423.37
93434	06/18/2025	Open	Accounts Payable	LACK, CHRIS	OPEN CERAMICS WED MAY 2025	\$374.40
93435	06/18/2025	Open	Accounts Payable	MITCHELL, BONNIE	AQUA ZUMBA MAY AND JUNE	\$441.60
93436	06/18/2025	Open	Accounts Payable	NORGE CLEANERS	DRY CLEANING MAY 2025	\$352.10
93437	06/18/2025	Open	Accounts Payable	ODP BUSINESS SOLUTIONS, LLC	SUPPLIES	\$63.53
93438	06/18/2025	Open	Accounts Payable	OLIVERO PLUMBING	CCC THEATRE SCVS -CLEAR DRINKING FOUNTAIN STOPPAGE	\$413.15
93439	06/18/2025	Open	Accounts Payable	PLAZA AUTO SERVICE INC	VEH REPAIR SPLIT 1/2 COST TO MAINT & RECYCL.	\$4,199.30
93440	06/18/2025	Open	Accounts Payable	PREFERRED TRUCK & EQUIPMENT	TIPPER PARTS FOR TRUCK REPAIR: C2	\$1,000.20
93441	06/18/2025	Open	Accounts Payable	PREMIER GRAPHICS	SAFETY SIGNS	\$291.06
93442	06/18/2025	Open	Accounts Payable	REEVES, KATY	FASEP MIXED MEDIA ARTS S3 2025	\$1,029.60
93443	06/18/2025	Open	Accounts Payable	ROSTAD, KIKI	MAY-JUNE CLAY 2025	\$990.00
93444	06/18/2025	Open	Accounts Payable	RUIZ, JOE	XFIT BOOT CAMP APR-MAY 2025	\$766.80
93445	06/18/2025	Open	Accounts Payable	S.P. AUTOMOTIVE	TRUCK SUPPLIES: DIESEL EXHAUST FLUID AND COOLANT	\$855.19

Payment Register

From Payment Date: 6/1/2025 - To Payment Date: 6/30/2025

93446	06/18/2025	Open	Accounts Payable	SAGE, ZONA	PAYMENT #2 2025 ECCRU ARTIST IN RESIDENCE	\$500.00
93447	06/18/2025	Open	Accounts Payable	SALCEDO, ALEXANDER, MANUUD	MUSICAL ENTERTAINMENT SENIORS MAY 2025	\$100.00
93448	06/18/2025	Open	Accounts Payable	SLIM CHANCE CIRCUS	HASEP CIRCUS LV 2 S3 2025	\$823.20
93449	06/18/2025	Open	Accounts Payable	STATE OF CA DEPT OF JUSTICE	FINGERPRINTING MAY 2025	\$1,311.00
93450	06/18/2025	Open	Accounts Payable	SUPER SOCCER STARS	HASEP/MASEP SOCCER S3 2025	\$1,814.40
93451	06/18/2025	Open	Accounts Payable	SUSTAINABLE CONTRA COSTA	CLEANER CONTRA COSTA CHALLENGE PARTNERSHIP	\$5,000.00
93452	06/18/2025	Open	Accounts Payable	TAHIR DOSSETT	BALL2THRIVE SPRING MAR-MAY 2025	\$1,008.00
93453	06/18/2025	Open	Accounts Payable	TALENTNOOK INC.	TALENTNOOK MASEP & HASEP S3 2025	\$7,165.80
93454	06/18/2025	Open	Accounts Payable	The Construction Zone, LLC	EL CERRITO CITY HALL LIMIT SIGN	\$77.18
93455	06/18/2025	Open	Accounts Payable	TYLER TECHNOLOGIES	NW SVCS: EXPORT BANK PYMT TRANSAC.	\$2,800.00
93456	06/18/2025	Open	Accounts Payable	UNIVERSAL BUILDING SERVICE	LIBRARY MONTHLY CUSTODIAL SVCS -MAY25	\$1,016.00
93457	06/18/2025	Open	Accounts Payable	West Contra Costa Transportation (WCCTC)	WCCTAC PAYMENT FEES -UNDERPAYMENT DUE	\$48.00
93458	06/18/2025	Open	Accounts Payable	ZIMMER-CHU, LISA	PAYMENT #2 2025 ECCRU ARTIST IN RESIDENCE	\$500.00
93459	06/18/2025	Open	Accounts Payable	BASSI, SHANNON	TUITION REIMBURSEMENT - MA PROG. MAR-JUN 2025	\$2,258.00
93460	06/18/2025	Open	Accounts Payable	BROSAS, DONOVAN	PER DIEM -SLI MAY 29-31 2025	\$150.00
93461	06/18/2025	Open	Accounts Payable	GHILOTTI BROS, INC	DEL NORTE TOD COMPLETE STREETS IMPROV 4/21/25-5/20/25	\$246,742.93
93462	06/18/2025	Open	Accounts Payable	WADE, COREY	DEPOSIT REFUND - ARLINGTON PICNIC #4	\$60.00
93463	06/18/2025	Open	Accounts Payable	BECKER , HENRY	SCS2 CLASS - IEC TRAINING 6/2/25-6/6/25	\$1,100.00
93464	06/18/2025	Open	Accounts Payable	DRISCOLL, DOMINIC	SCS2 CLASS - IEC TRAINING 6/2/25-6/6/25	\$1,100.00
93465	06/18/2025	Open	Accounts Payable	STEIN, BEN	REFUND FOR EXPENSES MADE PRIOR TO RECEIVING CC	\$12.43
93466	06/18/2025	Open	Accounts Payable	USTICK , JARED	ACADEMY PER DIEM 5/27-6/6	\$450.00
93467	06/18/2025	Open	Accounts Payable	BILL'S UNDERGROUND	RELEASE OF BONDS - JUN 2025	\$1,871.00
93468	06/18/2025	Open	Accounts Payable	CABLECOM	RELEASE OF BONDS - JUN 2025	\$8,498.00
93469	06/18/2025	Open	Accounts Payable	EVEREST PLUMBING & DRAIN	RELEASE OF BONDS - JUN 2025	\$1,871.00
93470	06/18/2025	Open	Accounts Payable	KATO PLUMBING	RELEASE OF BONDS - JUN 2025	\$3,742.00
93471	06/18/2025	Open	Accounts Payable	RUBICON ENTERPRISES INC	RELEASE OF BONDS - JUN 2025	\$95.00
93472	06/18/2025	Open	Accounts Payable	SEWER CONNECTION INC	RELEASE OF BONDS - JUN 2025	\$1,871.00
93473	06/18/2025	Open	Accounts Payable	SONIC TELECOM	RELEASE OF BONDS - JUN 2025	\$2,663.00
93474	06/18/2025	Open	Accounts Payable	TERRA NOVA ENGINEERING INC	RELEASE OF BONDS - JUN 2025	\$1,871.00
93475	06/18/2025	Open	Accounts Payable	LARIOS, LUIS	RELEASE OF BONDS - JUN 2025	\$823.00
93476	06/26/2025	Open	Accounts Payable	AMAZON CAPITAL SERVICES, INC.	STARLINK MOUNT	\$91.62
93477	06/26/2025	Open	Accounts Payable	AVILA PROJECT MANAGEMENT	2025 ACCESS MODIFICATION DESIGN MAY 2025	\$8,165.50
93478	06/26/2025	Open	Accounts Payable	BKF ENGINEERS	PIERCE ST BIKEWAY GRANT SUPPORT 4/28-5/25/25	\$6,899.00
93479	06/26/2025	Open	Accounts Payable	BOUNDTREE MEDICAL LLC	MEDICAL SUPPLIES	\$2,375.10
93480	06/26/2025	Open	Accounts Payable	CLAYPEOPLE	TASSAJARA POTTERY STUDIO KILN REPAIRS	\$845.51
93481	06/26/2025	Open	Accounts Payable	COREY JOHN MASON	7/4 WORLDONE COORDINATION	\$1,000.00
93482	06/26/2025	Open	Accounts Payable	CORODATA SHREDDING INC.	SHREDDING SVCS	\$664.87
93483	06/26/2025	Open	Accounts Payable	CPS HR CONSULTING	RECRUITING 03/30/25-5/03/25	\$3,403.16
93484	06/26/2025	Open	Accounts Payable	DUNNIGAN PSYCHOLOGICAL & THREAT ASSESSMENTS	PSYCH EVAL	\$650.00
93485	06/26/2025	Open	Accounts Payable	EBMUD	EBMUD 4/15/25-6/12/25	\$12,703.10
93486	06/26/2025	Open	Accounts Payable	EHSD-CC SENIOR NUTRITION	CAFE COSTA SENIOR LUNCH PROGRAM CONTRIBUTION REIMB MAY 2025	\$580.00
93487	06/26/2025	Open	Accounts Payable	FORENSIC SERVICES DIVISION	FORENSICS APR 2025	\$3,707.36
93488	06/26/2025	Open	Accounts Payable	HILLYARD	CITY-WIDE CUSTODIAL SUPPLIES MAY 2025	\$59.13
93489	06/26/2025	Open	Accounts Payable	JIMENEZ, RANDI	ARBOR WEEK SUPPLIES REIMB MAR 12 2025	\$62.32
93490	06/26/2025	Open	Accounts Payable	KASSIRER ENTERTAINMENT COMPANY	HASEP SPORTS BY KASSIRER SPORTS S3 2025	\$2,966.60
93491	06/26/2025	Open	Accounts Payable	MANQUEROS, MARK, MARCOS	CROUCHING TIGER TENNIS YOUTH MAR-MAY25 ADULT FEB-MAY25	\$17,115.00
93492	06/26/2025	Open	Accounts Payable	NORM FRIEDMAN	SPORTS CAMP WK 1 JUN 16-20TH	\$20,732.63
93493	06/26/2025	Open	Accounts Payable	NORTHERN CALIFORNIA SPELMANSLAG	SCAN COUPLE FOLK DANCE	\$33.39
93494	06/26/2025	Open	Accounts Payable	OLIVERO PLUMBING	STA 51 TOILET REPAIR	\$282.21
93495	06/26/2025	Open	Accounts Payable	PASTIME HARDWARE	MAINTENANCE PARTS	\$33.04
93496	06/26/2025	Open	Accounts Payable	RAMCO RUGGED PORTABLES, INC.	MDC'S APR 25	\$13,600.00
93497	06/26/2025	Open	Accounts Payable	REDWOOD PUBLIC LAW, LLP	CITY COUNCIL (LABOR) 5/01/2025 - 5/31/2025	\$28,701.33
93498	06/26/2025	Open	Accounts Payable	RICOH USA, INC	LEASE PAYMENT MAY 2025	\$3,049.52
93499	06/26/2025	Open	Accounts Payable	RINGCENTRAL, INC.	VOIP PHONE SERVICE FOR CITY STAFFS 5/14-6/13-25	\$4,120.92
93500	06/26/2025	Open	Accounts Payable	SAME DAY SIGNS	DOOR GRAPHICS	\$448.44

Payment Register

From Payment Date: 6/1/2025 - To Payment Date: 6/30/2025

93501	06/26/2025	Open	Accounts Payable	SSP DATA PRODUCTS	COMMUNITY CENTER FIREWALL APR25	\$13,677.57
93502	06/26/2025	Open	Accounts Payable	The Webstaurant Store, LLC	TABLE FOR COMMUNITY CENTER	\$1,770.34
93503	06/26/2025	Open	Accounts Payable	Urban37, Inc.	MAY FIRE PLAN REVIEW	\$380.00
93504	06/26/2025	Open	Accounts Payable	BASSI, SHANNON	REIMB - COSTCO EXPENSE FOR CITY-WIDE EVENTS	\$43.98
93505	06/26/2025	Open	Accounts Payable	MELTON, TAYLOR	CASH ADVANCE FOR EL CERRITO 4TH OF JULY FESTIVAL	\$4,000.00
93506	06/26/2025	Open	Accounts Payable	MULLEN, JARRETT	COSTS INCURRED TO ATTEND THE NACTO 2025 DESIGNING CITIES	\$2,169.24
93507	06/26/2025	Open	Accounts Payable	TAI, JESSICA	RESTROOM KEY	\$25.00
93508	06/26/2025	Open	Accounts Payable	BLUEFORD, EMILE	BASIC POLICE ACADEMY - MILEAGE & LUNCH REIMB 4/28-5/30/25	\$1,317.60
93509	06/26/2025	Open	Accounts Payable	BRIONES, ELROND	BASIC POLICE ACADEMY - MILEAGE & LUNCH REIMB 4/28-5/30/25	\$1,114.80
93510	06/26/2025	Open	Accounts Payable	DADUL, JIGME	BASIC POLICE ACADEMY - MILEAGE & LUNCH REIMB 4/28-5/30/25	\$768.60
93511	06/26/2025	Open	Accounts Payable	MUELLER, PUJA	TUITION REIMBURSEMENT FOR MS ACCT PROGRAM SPRING 2025 SEM REGIST	\$2,561.16
93512	06/27/2025	Open	Accounts Payable	CALPERS LONG TERM CARE PROGRAM	PER3 - CALPERS Longterm Care Ins	\$43.62
93513	06/27/2025	Open	Accounts Payable	EL CERRITO FIRE DEPT MGMT GRP	MGT1 - FIRE DEPT MGMT GROUP	\$50.00
93514	06/27/2025	Open	Accounts Payable	EL CERRITO PUBLIC SFTY EE MGMT	MGT2 - SAFETY EMPLOYEE MGMT GROUP	\$513.00
93515	06/27/2025	Open	Accounts Payable	FIRE ASSOCIATION	DUE2 - FIRE ASSN DUES	\$525.00
93516	06/27/2025	Open	Accounts Payable	FRANCHISE TAX BOARD	GA159 - FTB_Hood, David_110-15580-17	\$1,361.64
93517	06/27/2025	Open	Accounts Payable	LIFE INSURANCE OF NORTH AMERICA	ACCD - Accidental Death & Dismembermt	\$52.50
93518	06/27/2025	Open	Accounts Payable	POLICE ASSN.	DUE1 - POLICE ASSN DUES	\$5,630.93
93519	06/27/2025	Open	Accounts Payable	PRO FIREFIGHTERS ASSN DUES	DUE3 - EC PRO FIREFIGHTERS DUES	\$300.00
93520	06/27/2025	Open	Accounts Payable	SEIU LOCAL 1021	COPE - VOLUNTARY COPE DEDUCTION*	\$1,834.79
93521	06/27/2025	Open	Accounts Payable	U.S. BANK - INSTITUTIONAL TRUST - W REGION	PAR - PARS - ARS 457*	\$6,156.39
93522	06/30/2025	Open	Accounts Payable	ALL STAR FIRE EQUIPMENT, INC.	CLASS A FOAM	\$887.51
93523	06/30/2025	Open	Accounts Payable	AMAZON CAPITAL SERVICES, INC.	WHITE SPRAY PAINT 12 PACL	\$1,666.53
93524	06/30/2025	Open	Accounts Payable	AMERICAN MECHANICAL SERVICES, INC.	CITY HALL HVAC MAINTENANCE MAY-JUL 2025	\$2,679.00
93525	06/30/2025	Open	Accounts Payable	AMERIGAS PROPANE INC	PROPANE FOR FORKLIFTS: MAY 2025	\$1,444.60
93526	06/30/2025	Open	Accounts Payable	ARMOUR PETROLEUM SERVICE & EQUIPMENT CORP	UST VISUAL INSPECTION ON 6/12/25	\$225.00
93527	06/30/2025	Open	Accounts Payable	ASBURY ENVIRONMENTAL SERVICES	USED MOTOR OIL RECYCLING 5/30/25	\$306.00
93528	06/30/2025	Open	Accounts Payable	AT&T	COPPER LAND PHONE LINE FOR CITY STAFFS 3/12-4/11/25	\$21,777.62
93529	06/30/2025	Open	Accounts Payable	ATCO Pest Control	COMMUNITY CENTER PEST CONTROL SVCS JUN 2025	\$375.00
93530	06/30/2025	Open	Accounts Payable	AVANTPAGE INC.	ONLINE COMPOST FORM TRANSLATION	\$131.91
93531	06/30/2025	Open	Accounts Payable	AVILA PROJECT MANAGEMENT	2023 MISC STORM DRIAN REPAIRS APR 2025	\$6,973.50
93532	06/30/2025	Open	Accounts Payable	AZUARA, FRANCISCO	SOCIAL HALL DEPOSIT	\$505.50
93533	06/30/2025	Open	Accounts Payable	BAY AREA NEWS GROUP EAST BAY	PUBLIC HEARING NOTICES MAY 2025	\$373.45
93534	06/30/2025	Open	Accounts Payable	BERTRAND, FOX, ELLIOT, OSMAN & WENZEL LLP	PERSONNEL MATTER 4/1/25-4/30/25	\$36,418.69
93535	06/30/2025	Open	Accounts Payable	CALIFORNIA DEPT OF TAX & FEE ADMIN (CDTFA)	SALES TAX RENEWAL CDTFA IMPLEMENTATION	\$141.38
93536	06/30/2025	Open	Accounts Payable	CHAVAN & ASSOCIATES, LLP	2024/25 FINANCIAL AND COMPLIANCE AUDIT	\$25,000.00
93537	06/30/2025	Open	Accounts Payable	CHILDCARE CAREERS, LLC	MADERA CLUBHOUSE TEMP	\$759.00
93538	06/30/2025	Open	Accounts Payable	CINTAS CORPORATION #054 UNIFORMS	UNIFORM ITEM FOR RICHARD: PANTS TO REPLACE RETURNED PAIRS	\$855.85
93539	06/30/2025	Open	Accounts Payable	COMCAST	COMCAST BUSINESS INTERNET 6/11/25-7/10/25	\$1,968.07
93540	06/30/2025	Open	Accounts Payable	COMMUNITY CONSERVATION CENTERS, INC.	MIXED PAPER + NON-CRV PLASTIC RECYCLING 5/25	\$372.06
93541	06/30/2025	Open	Accounts Payable	CONTRA COSTA HEALTH SERVICES	UST CUPA HAZMAT OPERATING PERMIT 2025-26	\$4,626.00
93542	06/30/2025	Open	Accounts Payable	Convey, Inc.	CIP WEBPAGE REDesign MAR-JUN 2025	\$9,400.00
93543	06/30/2025	Open	Accounts Payable	CRIME SCENE CLEANERS, INC.	DEEP CLEANING + SANITIZING OF RECYCL CNT STORAGE CONT.	\$2,800.00
93544	06/30/2025	Open	Accounts Payable	DIEGO TRUCK REPAIR	FD 33 REPAIRS	\$1,086.61
93545	06/30/2025	Open	Accounts Payable	EAST BAY SANITARY CO. INC.	OTHER OPERATING SUPPLIES 6327 CONLON ABATEMENT	\$12,659.35
93546	06/30/2025	Open	Accounts Payable	FLEET MANAGEMENTHOLDINGS, LLC	RECYCLING TRUCK R3: BRAKES + REGEN	\$7,379.00
93547	06/30/2025	Open	Accounts Payable	Full Source, LLC	HI-VIS BRANDED SAFETY VESTS: MAINT & RECYCLING	\$1,319.53
93548	06/30/2025	Open	Accounts Payable	GHIRARDELLI ASSOCIATES	DEL NORTE TOD PROJECT APR 2025	\$100,737.32
93549	06/30/2025	Open	Accounts Payable	GOLDEN BEAR TRANSFER STATION	STREET SWEEP SPOILS ON 6/3/25 - 2.48 TONS	\$359.25
93550	06/30/2025	Open	Accounts Payable	INTREPID ELECTRONIC SYSTEMS	CITY HALL ELEVATOR RECALL TEST ON 5/28/25	\$778.00
93551	06/30/2025	Open	Accounts Payable	J & O'S COMMERCIAL TIRE CENTER	M41- TWO NEW TIRES MOUNT & BALANCE, TIRE DISPOSAL & ALIGNMENT	\$3,105.05
93552	06/30/2025	Open	Accounts Payable	KNORR SYSTEMS, INC.	CO2 6/2/25	\$1,586.41
93553	06/30/2025	Open	Accounts Payable	KUSTOM SIGNALS INC	RADAR TRAILER	\$23,743.03
93554	06/30/2025	Open	Accounts Payable	L.N. CURTIS & SONS	FD UNIFORM PARTS	\$4,061.82
93555	06/30/2025	Open	Accounts Payable	LAVERA WILSON	ECO STORY BUILDERS WK 1 2025	\$1,425.60

Payment Register

From Payment Date: 6/1/2025 - To Payment Date: 6/30/2025

93556	06/30/2025	Open	Accounts Payable	LSA ASSOCIATES, INC.	PHASE 1 AND 2	\$4,483.75
93557	06/30/2025	Open	Accounts Payable	MCGEOY, MICHELE	MAY PICKLEBALL2025	\$720.00
93558	06/30/2025	Open	Accounts Payable	MICHAEL'S TRANSPORTATION SERVICE , INC	EXPLORERS CAMP FIELDTRIP	\$2,676.75
93559	06/30/2025	Open	Accounts Payable	MORTON'S URBAN PEST MANAGEMENT	FAIRMONT CLUBHOUSE PEST CONTROL SVCS MAY 2025	\$810.00
93560	06/30/2025	Open	Accounts Payable	MUNICIPAL POOLING AUTHORITY	UNMET LIABILITY DEDUCTIBLE 10/2024	\$22,676.55
93561	06/30/2025	Open	Accounts Payable	NORM FRIEDMAN	SPORT CAMP 2025 WK3 A	\$7,547.69
93562	06/30/2025	Open	Accounts Payable	ODP BUSINESS SOLUTIONS, LLC	CORP YARD BREAK ROOM SUPPLIES - KITCHEN SPONGES 9 PACK	\$251.66
93563	06/30/2025	Open	Accounts Payable	OLIVERO PLUMBING	REPAIR 4 RP VALVES -TEST & CERTIFY NEWLY REPAIRED VALVES	\$1,865.00
93564	06/30/2025	Open	Accounts Payable	R3 CONSULTING GROUP	SOLID WASTE CONSULTING SVCS MAY 2025	\$900.00
93565	06/30/2025	Open	Accounts Payable	RILE, KATHRYN	OPEN CERAMICS MON EVENING MAY 2025	\$374.40
93566	06/30/2025	Open	Accounts Payable	ROADSAFE TRAFFIC SYSTEMS, INC.	SAFETY SUPPLIES FOR TRAFFIC SAFETY - HAND HELD PADDLES SIGNS 5	\$217.57
93567	06/30/2025	Open	Accounts Payable	RUBICON ENTERPRISES INC	LANDSCAPE/PARK MAINT. SVCS EXTRA WORK 6499 FAIRMOUNT AVE	\$41,282.86
93568	06/30/2025	Open	Accounts Payable	SSP DATA PRODUCTS	UPDATE FIREWALL SOFTWARE AND REVIEW SECURITY RULES MAY25	\$1,435.00
93569	06/30/2025	Open	Accounts Payable	ST. FRANCIS ELECTRIC	TS & SL MAINT & RESPONSE MAY ROUTINE 2025	\$12,235.17
93570	06/30/2025	Open	Accounts Payable	STRATEGIC ECONOMICS	AFFORDABLE HOUSING	\$6,769.00
93571	06/30/2025	Open	Accounts Payable	TETOS CATERING	EVENT - ADVISORY BODY MEMBERS RECOGNITION 6/11/25	\$3,820.00
93572	06/30/2025	Open	Accounts Payable	The Construction Zone, LLC	CUSTOM SIGNAGE W1-6 ALU & U CLAMPS 2 QTY	\$93.60
93573	06/30/2025	Open	Accounts Payable	THE FLYING LOCKSMITHS - SAN JOSE	REPAIRED TAILED CITY HALL DOOR ACCESS CONTROL PANEL	\$3,112.71
93574	06/30/2025	Open	Accounts Payable	Total Industries	7FGU25 FORKLIFT: PM SVC	\$638.01
93575	06/30/2025	Open	Accounts Payable	TRANSUNION RISK AND ALTERNATIVE DATA SOLUTION, INC	TECHNICAL SVCS TLO-CODE ENFORCEMENT MAY 2025	\$105.00
93576	06/30/2025	Open	Accounts Payable	TRB AND ASSOCIATES, INC.	PLAN CHECK ARCH/ENGINEERING APR 2025	\$68,352.95
93577	06/30/2025	Open	Accounts Payable	TRIPEPI SMITH AND ASSOCIATES, INC.	COMMUNICATION SUPPORT	\$3,750.00
93578	06/30/2025	Open	Accounts Payable	TWO BROTHERS POOL & SPA, INC	JUN SVCS CHEMICALS + PRESSURE GAUGE	\$4,502.13
93579	06/30/2025	Open	Accounts Payable	Urban37, Inc.	PROFESSIONAL SERVICES - STAFFING MAY 2025	\$11,760.00
93580	06/30/2025	Open	Accounts Payable	VERIZON WIRELESS	WIRELESS PHONE BILL 4/20/25 - 5/19/25	\$3,315.76
93581	06/30/2025	Open	Accounts Payable	WILLDAN FINANCIAL SERVICES	CITYWIDE COST ALLOC. PLAN & COMPREHENSIVE STUDY 5/3-5/31/25	\$9,680.00
93582	06/30/2025	Open	Accounts Payable	BIRDSELL, ADAM	REIMBURSEMENT FOR SUPPLIES 6/23-6/24/25	\$84.45
93583	06/30/2025	Open	Accounts Payable	POSTMASTER	POSTAGE FOR RECREATION FALL 2025 ACTIVITY GUIDE -MAIL PERMIT #79	\$4,750.00
93584	06/30/2025	Open	Accounts Payable	MAUER, JAKE	REAL PROPERTY TAX REBATE FOR 1412 SCOTT ST PERMIT	\$3,600.00

TOTAL CHECKS

301 Transactions

\$1,917,270.67

City of El Cerrito
Payment Register
From Payment Date: 6/1/2025 - To Payment Date: 6/30/2025

Accounts Payable EFTs			
3303	06/13/2025	Open	Accounts Payable EDD - PAYROLL TAX DEPOSIT
3304	06/13/2025	Open	Accounts Payable IRS
3305	06/13/2025	Open	Accounts Payable MlssionSquare (name chg 03-2021 formerly ICMA)
3306	06/13/2025	Open	Accounts Payable P E R S
3307	06/06/2025	Open	Accounts Payable PITNEY BOWES PURCHASE POWER
3308	06/23/2025	Open	Accounts Payable SUTTER HEALTH PLUS
3309	06/26/2025	Open	Accounts Payable PG&E
3310	06/24/2025	Open	Accounts Payable JPMorgan Chase Bank
3311	06/23/2025	Open	Accounts Payable U.S. BANK
3312	06/27/2025	Open	Accounts Payable STRYKER CORPORATION
3313	06/27/2025	Open	Accounts Payable KS STATEBANK
3314	06/25/2025	Open	Accounts Payable CalPERS (CA Public Employees' Retirement System)
3315	06/26/2025	Open	Accounts Payable PG&E
3316	06/30/2025	Open	Accounts Payable U.S. BANK - CORPORATE PAYMENT SYS
3317	06/27/2025	Open	Accounts Payable EDD - PAYROLL TAX DEPOSIT
3318	06/27/2025	Open	Accounts Payable IRS
3319	06/27/2025	Open	Accounts Payable MlssionSquare (name chg 03-2021 formerly ICMA)
3320	06/27/2025	Open	Accounts Payable P E R S
3321	06/27/2025	Open	Accounts Payable IRS
3322	06/30/2025	Open	Accounts Payable FIRST DATA MERCHANT SERVICES INC
3323	06/30/2025	Open	Accounts Payable FIRST DATA MERCHANT SERVICES INC
3324	06/30/2025	Open	Accounts Payable FIRST DATA MERCHANT SERVICES INC
3325	06/30/2025	Open	Accounts Payable FIRST DATA MERCHANT SERVICES INC
3326	06/30/2025	Open	Accounts Payable FIRST DATA MERCHANT SERVICES INC
3327	06/30/2025	Open	Accounts Payable FIRST DATA MERCHANT SERVICES INC
3328	06/30/2025	Open	Accounts Payable FIRST DATA MERCHANT SERVICES INC
3329	06/30/2025	Open	Accounts Payable FIRST DATA MERCHANT SERVICES INC
3330	06/30/2025	Open	Accounts Payable AMEX/AMERICAN EXPRESS
3331	06/30/2025	Open	Accounts Payable CLOVER
3332	06/30/2025	Open	Accounts Payable AUTHORIZE.NET
3333	06/30/2025	Open	Accounts Payable AUTHORIZE.NET
3334	06/30/2025	Open	Accounts Payable CARDCONNECT
3335	06/30/2025	Open	Accounts Payable CARDCONNECT
3336	06/30/2025	Open	Accounts Payable CARDCONNECT
3337	06/30/2025	Open	Accounts Payable MECHANICS BANK
TOTAL EFT's:			35 Transactions
			\$1,420,682.38

TOTAL EFT's: 35 Transactions \$1,420,682.38

ACCOUNTS PAYABLE	Checks & EFT's	Status	Count	Transaction Amount
		Open	336	\$3,337,953.05
		Voided	0	\$0.00
		Total	336	\$3,337,953.05
PAYROLL	All	Status	Count	Transaction Amount
		Total Checks	145	\$96,584.10
		Voided Checks	0	\$0.00
		Total EFT's	521	\$1,130,963.80
		Total	666	\$1,227,547.90
GRAND TOTAL			1002	\$4,565,500.95

Payment Register

From Payment Date: 6/30/2025 - To Payment Date: 7/31/2025

Agenda Item No. 7.A.
Attachment 2

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Description	Transaction Amount
Accounts Payable - Checks								
Check								
93522	06/30/2025	Open			Accounts Payable	ALL STAR FIRE EQUIPMENT, INC.	CLASS A FOAM	\$887.51
93523	06/30/2025	Open			Accounts Payable	AMAZON CAPITAL SERVICES, INC.	WHITE SPRAY PAINT 12 PACL	\$1,666.53
93524	06/30/2025	Open			Accounts Payable	AMERICAN MECHANICAL SERVICES, INC.	CITY HALL HVAC MAINTENANCE MAY-JUL 2025	\$2,679.00
93525	06/30/2025	Open			Accounts Payable	AMERIGAS PROPANE INC	PROPANE FOR FORKLIFTS: MAY 2025	\$1,444.60
93526	06/30/2025	Open			Accounts Payable	ARMOUR PETROLEUM SERVICE & EQUIPMENT CORP	UST VISUAL INSPECTION ON 6/12/25	\$225.00
93527	06/30/2025	Open			Accounts Payable	ASBURY ENVIRONMENTAL SERVICES	USED MOTOR OIL RECYCLING 5/30/25	\$306.00
93528	06/30/2025	Open			Accounts Payable	AT&T	COPPER LAND PHONE LINE FOR CITY STAFFS 3/12-4/11/25	\$21,777.62
93529	06/30/2025	Open			Accounts Payable	ATCO Pest Control	COMMUNITY CENTER PEST CONTROL SVCS JUN 2025	\$375.00
93530	06/30/2025	Open			Accounts Payable	AVANTPAGE INC.	ONLINE COMPOST FORM TRANSLATION	\$131.91
93531	06/30/2025	Open			Accounts Payable	AVILA PROJECT MANAGEMENT	2023 MISC STORM DRIAN REPAIRS APR 2025	\$6,973.50
93532	06/30/2025	Open			Accounts Payable	AZUARA, FRANCISCO	SOCIAL HALL DEPOSIT	\$505.50
93533	06/30/2025	Open			Accounts Payable	BAY AREA NEWS GROUP EAST BAY	PUBLIC HEARING NOTICES MAY 2025	\$373.45
93534	06/30/2025	Open			Accounts Payable	BERTRAND, FOX, ELLIOT, OSMAN & WENZEL LLP	PERSONNEL MATTER 4/1/25-4/30/25	\$36,418.69
93535	06/30/2025	Open			Accounts Payable	CALIFORNIA DEPT OF TAX & FEE ADMIN (CDTFA)	SALES TAX RENEWAL CDTFA IMPLEMENTATION	\$141.38
93536	06/30/2025	Open			Accounts Payable	CHAVAN & ASSOCIATES, LLP	2024/25 FINANCIAL AND COMPLIANCE AUDIT	\$25,000.00
93537	06/30/2025	Open			Accounts Payable	CHILDCARE CAREERS, LLC	MADERA CLUBHOUSE TEMP	\$759.00
93538	06/30/2025	Open			Accounts Payable	CINTAS CORPORATION #054 UNIFORMS	UNIFORM ITEM FOR RICHARD: PANTS TO REPLACE RETURNED PAIRS	\$855.85
93539	06/30/2025	Open			Accounts Payable	COMCAST	COMCAST BUSINESS INTERNET 6/11/25-7/10/25	\$1,968.07
93540	06/30/2025	Open			Accounts Payable	COMMUNITY CONSERVATION CENTERS, INC.	MIXED PAPER + NON-CRV PLASTIC RECYCLING 5/25	\$372.06
93541	06/30/2025	Open			Accounts Payable	CONTRA COSTA HEALTH SERVICES	UST CUPA HAZMAT OPERATING PERMIT 2025-26	\$4,626.00
93542	06/30/2025	Open			Accounts Payable	Convey, Inc.	CIP WEBPAGE REDESIGN MAR-JUN 2025	\$9,400.00
93543	06/30/2025	Open			Accounts Payable	CRIME SCENE CLEANERS, INC.	DEEP CLEANING + SANITIZING OF RECYCL CNT STORAGE CONT.	\$2,800.00
93544	06/30/2025	Open			Accounts Payable	DIEGO TRUCK REPAIR	FD 33 REPAIRS	\$1,086.61
93545	06/30/2025	Open			Accounts Payable	EAST BAY SANITARY CO. INC.	OTHER OPERATING SUPPLIES 6327 CONLON ABATEMENT	\$12,659.35
93546	06/30/2025	Open			Accounts Payable	FLEET MANAGEMENTHOLDINGS, LLC	RECYCLING TRUCK R3: BRAKES + REGEN	\$7,379.00
93547	06/30/2025	Open			Accounts Payable	Full Source, LLC	HI-VIS BRANDED SATETY VESTS: MAINT & RECYCLING	\$1,319.53
93548	06/30/2025	Open			Accounts Payable	GHIRARDELLI ASSOCIATES	DEL NORTE TOD PROJECT APR 2025	\$100,737.32
93549	06/30/2025	Open			Accounts Payable	GOLDEN BEAR TRANSFER STATION	STREET SWEEP SPOILS ON 6/3/25 - 2.48 TONS	\$359.25
93550	06/30/2025	Open			Accounts Payable	INTREPID ELECTRONIC SYSTEMS	CITY HALL ELEVATOR RECALL TEST ON 5/28/25	\$778.00
93551	06/30/2025	Open			Accounts Payable	J & O'S COMMERCIAL TIRE CENTER	M41- TWO NEW TIRES MOUNT & BALANCE, TIRE DISPOSAL & ALIGNMENT	\$3,105.05
93552	06/30/2025	Open			Accounts Payable	KNORR SYSTEMS, INC.	CO2 6/2/25	\$1,586.41
93553	06/30/2025	Open			Accounts Payable	KUSTOM SIGNALS INC	RADAR TRAILER	\$23,743.03
93554	06/30/2025	Open			Accounts Payable	L.N. CURTIS & SONS	FD UNIFORM PARTS	\$4,061.82
93555	06/30/2025	Open			Accounts Payable	LAVERA WILSON	ECO STORY BUILDERS WK 1 2025	\$1,425.60
93556	06/30/2025	Open			Accounts Payable	LSA ASSOCIATES, INC.	PHASE 1 AND 2	\$4,483.75
93557	06/30/2025	Open			Accounts Payable	MCGEOY, MICHELE	MAY PICKLEBALL2025	\$720.00
93558	06/30/2025	Open			Accounts Payable	MICHAEL'S TRANSPORTATION SERVICE , INC	EXPLORERS CAMP FIELDTRIP	\$2,676.75
93559	06/30/2025	Open			Accounts Payable	MORTON'S URBAN PEST MANAGEMENT	FAIRMONT CLUBHOUSE PEST CONTROL SVCS MAY 2025	\$810.00
93560	06/30/2025	Open			Accounts Payable	MUNICIPAL POOLING AUTHORITY	UNMET LIABILITY DEDUCTIBLE 10/2024	\$22,676.55
93561	06/30/2025	Open			Accounts Payable	NORM FRIEDMAN	SPORT CAMP 2025 WK3 A	\$7,547.69
93562	06/30/2025	Open			Accounts Payable	ODP BUSINESS SOLUTIONS, LLC	CORP YARD BREAK ROOM SUPPLIES - KITCHEN SPONGES 9 PACK	\$251.66
93563	06/30/2025	Open			Accounts Payable	OLIVERO PLUMBING	REPAIR 4 RP VALVES -TEST & CERTIFY NEWLY REPAIRED VALVES	\$1,865.00
93564	06/30/2025	Open			Accounts Payable	R3 CONSULTING GROUP	SOLID WASTE CONSULTING SVCS MAY 2025	\$900.00
93565	06/30/2025	Open			Accounts Payable	RILE, KATHRYN	OPEN CERAMICS MON EVENING MAY 2025	\$374.40
93566	06/30/2025	Open			Accounts Payable	ROADSAFE TRAFFIC SYSTEMS, INC.	SAFETY SUPPLIES FOR TRAFFIC SAFETY - HAND HELD PADDLES SIGNS 5	\$217.57
93567	06/30/2025	Open			Accounts Payable	RUBICON ENTERPRISES INC	LANDSCAPE/PARK MAINT. SVCS EXTRA WORK 6499 FAIRMOUNT AVE	\$41,282.86
93568	06/30/2025	Open			Accounts Payable	SSP DATA PRODUCTS	UPDATE FIREWALL SOFTWARE AND REVIEW SECURITY RULES MAY25	\$1,435.00
93569	06/30/2025	Open			Accounts Payable	ST. FRANCIS ELECTRIC	TS & SL MAINT & RESPONSE MAY ROUTINE 2025	\$12,235.17
93570	06/30/2025	Open			Accounts Payable	STRATEGIC ECONOMICS	AFFORDABLE HOUSING	\$6,769.00
93571	06/30/2025	Open			Accounts Payable	TETO'S CATERING	EVENT - ADVISORY BODY MEMBERS RECOGNITION 6/11/25	\$3,820.00
93572	06/30/2025	Open			Accounts Payable	The Construction Zone, LLC	CUSTOM SIGNAGE W1-6 ALU & U CLAMPS 2 QTY	\$93.60
93573	06/30/2025	Open			Accounts Payable	THE FLYING LOCKSMITHS - SAN JOSE	REPAIRED TAILED CITY HALL DOOR ACCESS CONTROL PANEL	\$3,112.71
93574	06/30/2025	Open			Accounts Payable	Total Industries	7FGU25 FORKLIFT: PM SVC	\$638.01
93575	06/30/2025	Open			Accounts Payable	TRANSUNION RISK AND ALTERNATIVE DATA SOLUTION, INC	TECHNICAL SVCS TLO-CODE ENFORCEMENT MAY 2025	\$105.00
93576	06/30/2025	Open			Accounts Payable	TRB AND ASSOCIATES, INC.	PLAN CHECK ARCH/ENGINEERING APR 2025	\$68,352.95
93577	06/30/2025	Open			Accounts Payable	TRIPEPI SMITH AND ASSOCIATES, INC.	COMMUNICATION SUPPORT	\$3,750.00

Payment Register

From Payment Date: 6/30/2025 - To Payment Date: 7/31/2025

93578	06/30/2025	Open	Accounts Payable	TWO BROTHERS POOL & SPA, INC	JUN SVCS CHEMICALS + PRESSURE GAUGE	\$4,502.13
93579	06/30/2025	Open	Accounts Payable	Urban37, Inc.	PROFESSIONAL SERVICES - STAFFING MAY 2025	\$11,760.00
93580	06/30/2025	Open	Accounts Payable	VERIZON WIRELESS	WIRELESS PHONE BILL 4/20/25 - 5/19/25	\$3,315.76
93581	06/30/2025	Open	Accounts Payable	WILLDAN FINANCIAL SERVICES	CITYWIDE COST ALLOC. PLAN & COMPREHENSIVE STUDY 5/3-5/31/25	\$9,680.00
93582	06/30/2025	Open	Accounts Payable	BIRDSELL, ADAM	REIMBURSEMENT FOR SUPPLIES 6/23-6/24/25	\$84.45
93583	06/30/2025	Open	Accounts Payable	POSTMASTER	POSTAGE FOR RECREATION FALL 2025 ACTIVITY GUIDE - MAIL PERMIT #79	\$4,750.00
93584	06/30/2025	Open	Accounts Payable	MAUER, JAKE	REAL PROPERTY TAX REBATE FOR 1412 SCOTT ST PERMIT	\$3,600.00
93585	07/03/2025	Open	Accounts Payable	ASTRO JUMP OF CONTRA COSTA	4TH OF JULY BOUNCEHOUSES 7/4/25	\$1,750.00
93586	07/03/2025	Open	Accounts Payable	NBS	PROFESSIONAL SVCS 07/25-09/25	\$5,890.22
93587	07/03/2025	Open	Accounts Payable	BRANDON, DANIEL	4TH OF JULY PRODUCTION SUPPORT JUL 3&4	\$1,300.00
93588	07/03/2025	Open	Accounts Payable	CLASSIC AMUSEMENT LLC	4TH OF JULY CARNIVAL RIDES	\$32,000.00
93589	07/03/2025	Open	Accounts Payable	COREY JOHN MASON	7/4 WORLDONE COORDINATION	\$1,500.00
93590	07/03/2025	Open	Accounts Payable	DE LA PAZ, LAYLO	4TH OF JULY PRODUCTION SUPPORT JUL 2,3,4&5	\$538.00
93591	07/03/2025	Open	Accounts Payable	EISICO, SHARLEEN	4TH OF JULY PRODUCTION SUPPORT JUL 2&5	\$252.00
93592	07/03/2025	Open	Accounts Payable	GAMELAN SEKAR JAYA	4TH OF JULY PRODUCTION SUPPORT JUL 4	\$3,000.00
93593	07/03/2025	Open	Accounts Payable	GARCIA, CARLOS	4TH OF JULY PRODUCTION SUPPORT JUL 2,3,4&5	\$664.00
93594	07/03/2025	Open	Accounts Payable	J.A.V.S SECURITY	4TH OF JULY SECURITY	\$3,800.00
93595	07/03/2025	Open	Accounts Payable	NATIVE SOIL INC.	4TH OF JULY CLEANING & MAINT SUPPORT	\$21,600.00
93596	07/03/2025	Open	Accounts Payable	NORTHERN LIGHTS	7/4 WORLDONE STAGE	\$5,800.00
93597	07/03/2025	Open	Accounts Payable	PAGE, AVERY	4TH OF JULY PRODUCTION SUPPORT JUL 3&4	\$400.00
93598	07/03/2025	Open	Accounts Payable	PANTHER FIST STUDIOS LLC	4TH OF JULY PERFORMANCE JUL 4	\$3,000.00
93599	07/03/2025	Open	Accounts Payable	RADIO CAMP LLC	4TH OF JULY PERFORMANCE JUL 4	\$600.00
93600	07/03/2025	Open	Accounts Payable	RUIZ, JOSE, A	4TH OF JULY PERFORMANCE JUL 4	\$600.00
93601	07/03/2025	Open	Accounts Payable	RUSSELL, DMITRI, CASTILLO	4TH OF JULY PRODUCTION SUPPORT JUL 2,3,4&5	\$664.00
93602	07/03/2025	Open	Accounts Payable	Sarria, RYan, Rafael	4TH OF JULY PERFORMANCE	\$3,000.00
93603	07/03/2025	Open	Accounts Payable	Soundwizard Production, LLC	4TH OF JULY WORLDONE STAGE SOUND PROD. BALANCE	\$4,548.13
93604	07/03/2025	Open	Accounts Payable	TORIANO, JOE	4TH OF JULY PRODUCTION SUPPORT JUL 2,3&4	\$538.00
93605	07/03/2025	Open	Accounts Payable	VAZQUEZ, PILAR, MATA	4TH OF JULY PRODUCTION SUPPORT JUL 2,3,4&5	\$664.00
93606	07/03/2025	Open	Accounts Payable	WARDLE, PETER	4TH OF JULY PERFORMANCE 2ND PYMT	\$1,500.00
93607	06/30/2025	Open	Accounts Payable	4LEAF, INC.	PROFESSIONAL SERVICES - STAFFING MAY 2025	\$43,980.70
93608	06/30/2025	Open	Accounts Payable	AMAZON CAPITAL SERVICES, INC.	TONER	\$926.45
93609	06/30/2025	Open	Accounts Payable	BADGE FRAME, INC.	ORGANIZATION CHART	\$54.00
93610	06/30/2025	Open	Accounts Payable	BEST EQUIPMENT	EXTINGUISHERS -52	\$521.25
93611	06/30/2025	Open	Accounts Payable	CINTAS CORPORATION #054 UNIFORMS	CORP YARD UNIFORMS WEEKLY RENTALS	\$236.49
93612	06/30/2025	Open	Accounts Payable	DATA TICKET, INC.	BUILDING & SAFETY MAY 2025	\$400.00
93613	06/30/2025	Open	Accounts Payable	Dixon Resources Unlimited	PARKING MANAGEMENT ACTION PLAN	\$3,436.25
93614	06/30/2025	Open	Accounts Payable	DOCUSIGN, INC.	300 ADDITIONAL DOCUSIGN ENVELOPES FY25	\$2,549.32
93615	06/30/2025	Open	Accounts Payable	DON'S TIRE SERVICE, INC.	PILOT TPMS SENSOR	\$281.66
93616	06/30/2025	Open	Accounts Payable	FJ& ENGINEERING, INC.	CANYON TRAIL PARK INSTALLING SHUT OFF VALVE & NEW IRRIGATION BOX	\$23,000.00
93617	06/30/2025	Open	Accounts Payable	FLEET MANAGEMENT HOLDINGS, LLC	RECYCLING TRUCK C4 SVCS	\$785.00
93618	06/30/2025	Open	Accounts Payable	FORENSIC SERVICES DIVISION	FORENSICS 5/1/25-5/31/25	\$2,892.74
93619	06/30/2025	Open	Accounts Payable	GHIRARDELLI ASSOCIATES	DEL NORTE TOD MAY 2025	\$11,513.24
93620	06/30/2025	Open	Accounts Payable	J & O'S COMMERCIAL TIRE CENTER	TIRE SUPPLIES: NEW TIRES	\$1,853.75
93621	06/30/2025	Open	Accounts Payable	KAISER PERMANENTE	PRE-EMPLOYMENT PHYSICALS	\$235.00
93622	06/30/2025	Open	Accounts Payable	L.N. CURTIS & SONS	FD TURNOUTS	\$11,461.59
93623	06/30/2025	Open	Accounts Payable	LEAF	PAN FIREWALL SUBSCRIPTION CONTRACT#100-5276901-003	\$12,992.84
93624	06/30/2025	Open	Accounts Payable	MUNICIPAL POOLING AUTHORITY	UNMET LIABILITY DEDUCTIBLE 05/2025	\$18,100.00
93625	06/30/2025	Open	Accounts Payable	NAPA RECYCLING & WASTE SERVICES, LLC	MONTHLY CURBSIDE RECYCL PROESSING: MAY 2025	\$15,598.55
93626	06/30/2025	Open	Accounts Payable	NORM FRIEDMAN	SPORTS CAMP WK 2 B 2025 JUN 23-27	\$3,257.41
93627	06/30/2025	Open	Accounts Payable	PASTIME HARDWARE	FD MOUNTING PUTTY	\$22.03
93628	06/30/2025	Open	Accounts Payable	PAYMENTUS CORPORATION	CREDIT CARD PROCESSING FEE MAY 2025	\$2,546.77
93629	06/30/2025	Open	Accounts Payable	PINNACLE PETROLEUM INC	UNLEADED FUEL	\$15,910.46
93630	06/30/2025	Open	Accounts Payable	PLACEWORKS	SAFETY ELEMENT UPDATE MAY 2025	\$11,151.16
93631	06/30/2025	Open	Accounts Payable	PLAZA AUTO SERVICE INC	M35 CHARGING SYSTEM CHECK & NEW STARTER	\$698.79
93632	06/30/2025	Open	Accounts Payable	PRECISION CONCRETE CUTTING	SIDEWALK SHAVING FY24-25	\$70,000.00
93633	06/30/2025	Open	Accounts Payable	Public Health Institute	CIVICSPARK FELLOW FY24-25	\$24,000.00
93634	06/30/2025	Open	Accounts Payable	RICOH USA, INC	OVERAGE OF MPC307 AT 7550 SCHMIDT LANE UP TO 6/30	\$149.71
93635	06/30/2025	Open	Accounts Payable	ROADSAFE TRAFFIC SYSTEMS, INC.	RED FLAG DAY NO PARKING SIGNS -27 QTY + DEL FEE	\$772.32
93636	06/30/2025	Open	Accounts Payable	SINGLE CYLINDER REPAIR INC	SMALL EQUIP REPAIR WEED WACKER WATER PUMP	\$1,227.91
93637	06/30/2025	Open	Accounts Payable	SSP DATA PRODUCTS	FIREWALL RULES FOR VPN REVIEW ASSITANCE2025-5/28 & 6/11-	\$205.00

Payment Register

From Payment Date: 6/30/2025 - To Payment Date: 7/31/2025

93638	06/30/2025	Open	Accounts Payable	THE LEW EDWARDS GROUP	LIBRARY MEASURE FEASIBILITY SUPPORT	\$15,000.00
93639	06/30/2025	Open	Accounts Payable	TRB AND ASSOCIATES, INC.	PLAN REVIEW SERVICES 5/01/25 - 5/31/25	\$51,822.40
93640	06/30/2025	Open	Accounts Payable	UNIVERSAL BUILDING SERVICE	JANITORIAL SERVICES -RECYCLE CENTER JUN 2025	\$6,001.00
93641	06/30/2025	Open	Accounts Payable	VERIZON WIRELESS	VERIZON WIRELESS 04/24/25-05/23/25	\$2,469.50
93642	06/30/2025	Open	Accounts Payable	W-TRANS INC	TRAFFIC EVALUATIONS MAY 31 2025	\$873.75
93643	06/30/2025	Open	Accounts Payable	WATER SAFETY PRODUCTS, INC	RESCUE MANIKINS	\$812.62
93644	06/30/2025	Open	Accounts Payable	WESTERN STATES OIL COMPANY	RENEWABLE DIESEL	\$16,874.44
93645	06/30/2025	Open	Accounts Payable	ALMESTAD, CHARLES	REAL PROPERTY TAX REBATE FOR 1261 CONTRA COSTA DR	\$1,376.00
93646	06/30/2025	Open	Accounts Payable	LIU, HAO	RESTROOM KEY REFUND	\$24.00
93647	06/30/2025	Open	Accounts Payable	RUIZ, NATHANIEL	LYFT TO ATTEND CPRS CONFERENCE IN SAC 3/18-3/21	\$61.67
93648	06/30/2025	Open	Accounts Payable	R.S. HUGHES CO.	SCBA HOSE ASSEMBLY	\$1,106.18
93649	06/30/2025	Open	Accounts Payable	4LEAF, INC.	PLAN REVIEW SERVICES SOLAR MAY 2025	\$4,129.00
93650	06/30/2025	Open	Accounts Payable	BALTZ, LEONARD	KARATE YOUTH & YOUTH ADV KARATE MAY 2025 & ADULT MAY 2025	\$647.40
93651	06/30/2025	Open	Accounts Payable	BRENMAN, DANIEL HUDI	FASEP GETTING THE BAND TOGETHER S3 2025	\$388.80
93652	06/30/2025	Open	Accounts Payable	EL CERRITO COMMUNITY FOUNDATION, INC	GO GREEN MOBILITY FAIR EXPENSE REIMB	\$700.00
93653	06/30/2025	Open	Accounts Payable	GIL, LETICIA MELODY, ESQUER	BUNNYCARE WK1 SUMMER CAMP 2025	\$2,889.00
93654	06/30/2025	Open	Accounts Payable	HdL Companies	AUDIT SERVICES - TRANSACTIONS TAX TAC 60382	\$1,231.42
93655	06/30/2025	Open	Accounts Payable	INCREDIFILIX INC.	INIMATION & MINSRAFT CAMPS WK2 2025	\$8,966.93
93656	06/30/2025	Open	Accounts Payable	MANQUEROS, MARK, MARCOS	TENNIS CAMPS 2025 JUN 16-20 & JUN 23-27	\$10,931.51
93657	06/30/2025	Open	Accounts Payable	MOS EQUIPMENT	EVIDENCE CABINET	\$5,299.00
93658	06/30/2025	Open	Accounts Payable	MOTOROLA SOLUTIONS, INC.	VEHICLE RADIOS	\$12,691.59
93659	06/30/2025	Open	Accounts Payable	ODP BUSINESS SOLUTIONS, LLC	SUPPLIES	\$159.36
93660	06/30/2025	Open	Accounts Payable	PREMIER GRAPHICS	4TH OF JULY SPONSOR BANNERS	\$353.90
93661	06/30/2025	Open	Accounts Payable	Quattro Solar, Inc.	CLEANING OF SOLAR MODULES AT RECYCL CNT + REMOVAL OF BROKEN PANE	\$4,250.00
93662	06/30/2025	Open	Accounts Payable	ROSTAD, KIKI	WK2 SUMMERCAMP'25 BEE WEEK JUN23-27	\$1,053.00
93663	06/30/2025	Open	Accounts Payable	SCHLANGER, APRIL, ADAIR	SUMMER BUNNY CARE WK1 + IMPROVE CAMPS JUN 2025	\$8,491.05
93664	06/30/2025	Open	Accounts Payable	SPIDERS ULTIMATE LLC	WK2 ULTIMATE FRISBEE SUMMER CAMP JUN 6/23-6/27	\$2,342.00
93665	06/30/2025	Open	Accounts Payable	U.S. SECURITY SUPPLY, INC.	CORES/HARDWARE	\$798.29
93666	06/30/2025	Open	Accounts Payable	UNITED FENCE SERVICES, INC.	OTHER OPERATING SUPPLIES 6327 CONLON ABATEMENT	\$23,491.43
93667	06/30/2025	Open	Accounts Payable	VERIZON WIRELESS	WIRELESS PHONE BILL 5/20-6/19/25	\$7,045.40
93668	06/30/2025	Open	Accounts Payable	BROSAS, DONOVAN	PER DIEM -SLI JUN 26-28 2025	\$150.00
93669	06/30/2025	Open	Accounts Payable	LEONE, AARON	PHYSICAL SURVEILLANCE LUNCH JUN 2-5TH 2025	\$32.00
93670	06/30/2025	Open	Accounts Payable	OLIVIERI, MICHAEL	PHYSICAL SURVEILLANCE LUNCH JUN 2-5TH 2025	\$32.00
93671	06/30/2025	Open	Accounts Payable	PORTILLO, JOANNA	TRAFFIC COLLISION LUNCH JUN 9-13 2025	\$40.00
93672	06/30/2025	Open	Accounts Payable	RIZZO, JAMES	TRAFFIC COLLISION LUNCH JUN 9-13 2025	\$40.00
93673	06/30/2025	Open	Accounts Payable	USTICK , JARED	ACADEMY PER DIEM 6/9-6/20	\$450.00
93674	07/10/2025	Open	Accounts Payable	OIL CHANGERS	R&R ENG OIL + FILTER	\$117.63
93675	07/10/2025	Open	Accounts Payable	SSD ALARM	TASSAJARA CLUBHOUSE ALARM SVCS JUL 2025 #339947-1	\$1,156.21
93676	07/10/2025	Open	Accounts Payable	STERICYCLE, INC.	HAZARDOUS MATERIALS JUL 2025	\$191.45
93677	07/10/2025	Open	Accounts Payable	BIKE EAST BAY	BIKE VALER - BIKE RACK RENTAL 4TH OF JULY FESTIVAL	\$450.00
93679	06/30/2025	Open	Accounts Payable	A PLUS TREE, LLC	PUBLIC TREE MAINTENANCE SVCS	\$20,520.03
93680	06/30/2025	Open	Accounts Payable	AMERICAN MECHANICAL SERVICES, INC.	CITY HALL HVAC MAINT ON 6/4/25 LEAK REPAIR	\$4,008.94
93681	06/30/2025	Open	Accounts Payable	AMERIGAS PROPANE INC	PROPANE FOR FORKLIFTS JUN 2025	\$426.57
93682	06/30/2025	Open	Accounts Payable	ASBURY ENVIRONMENTAL SERVICES	USED MOTOR OIL RECYCL 6/27/25	\$153.00
93683	06/30/2025	Open	Accounts Payable	BAY AREA NEWS GROUP EAST BAY	PUBLIC HEARING NOTICES JUN 2025	\$227.95
93684	06/30/2025	Open	Accounts Payable	BERTRAND, FOX, ELLIOT, OSMAN & WENZEL LLP	PERSONNEL MATTER JUN 2025	\$568.75
93685	06/30/2025	Open	Accounts Payable	CALIFORNIA PUBLIC POLICY GROUP INC.	GRANT WRITING & LEGISLATIVE ADVOCACY JUNE 2025	\$6,500.00
93686	06/30/2025	Open	Accounts Payable	CLEARSTREAM RECYCLING, INC.	RECYCL + GARBAGE BAGS FOR 4TH OF JULY EVENT STANDS	\$254.00
93687	06/30/2025	Open	Accounts Payable	CRIME SCENE CLEANERS, INC.	BIO-HAZARD CLEAN-UP AT OGW & FAIRMONT AVE JULY 2024	\$1,610.00
93688	06/30/2025	Open	Accounts Payable	CRUMP, ALLISON	GLAMPING WK2 AM SUMMERCAMP 2025	\$2,730.00
93689	06/30/2025	Open	Accounts Payable	E&J TRUCK AND EQUIPMENT REPAIR LLC	RECYCL CNG TRUCK REPAIRS 5/7/25	\$518.93
93690	06/30/2025	Open	Accounts Payable	FIRE INFORMATION SUPPORT SVCS	NFIRS EXPORT FOR MAR & APR 2025	\$1,000.00
93691	06/30/2025	Open	Accounts Payable	FJ&I ENGINEERING, INC.	INFRASTRUCTURE MANU SVCS STEEL PLATE DELIVERY	\$11,580.00
93692	06/30/2025	Open	Accounts Payable	FLEET MANAGEMENTHOLDINGS, LLC	RECYCL TRUCK C2: HYDRAULIC SYSTEMS	\$549.50
93693	06/30/2025	Open	Accounts Payable	FUJIWARA, PATTY	OPEN CERAMICS JUN 2025	\$1,340.00
93694	06/30/2025	Open	Accounts Payable	GABRIEL, BARBARA, A.	ADULT BALLET JUNE 2025	\$276.00
93695	06/30/2025	Open	Accounts Payable	GARDA CL WEST,INC.	VO EXCESS PREMISE TIME 6/26/25	\$32.12
93696	06/30/2025	Open	Accounts Payable	GOLDEN BEAR TRANSFER STATION	STREET SWEEP SOILS ON 6/23/25	\$352.01
93697	06/30/2025	Open	Accounts Payable	GRAINGER	LIGHT EQUIPMENT - BREAK HAMMER PURCHASE 6/12/25	\$1,835.02
93698	06/30/2025	Open	Accounts Payable	Griffin Structures, Inc.	EL CERRITO LIBRARY OWNER'S REP SVCS JUN 2025	\$13,887.00

Payment Register

From Payment Date: 6/30/2025 - To Payment Date: 7/31/2025

93699	06/30/2025	Open	Accounts Payable	JACKSON, DOUGLAS, W.	CHESS BASICS JUN 2025	\$12.00
93700	06/30/2025	Open	Accounts Payable	JAFFE, SCOT	OPEN CERAMICS JUN 2025	\$429.00
93701	06/30/2025	Open	Accounts Payable	JONES, HIROMI	HAFTA YOGA JUN 2025	\$792.00
93702	06/30/2025	Open	Accounts Payable	KENNEDY AND ASSOCIATES	MRP COMPLIANCE MEETING	\$1,385.03
93703	06/30/2025	Open	Accounts Payable	KI RESEARCH INSTITUTE	AIKIDO JUNE 2025	\$300.00
93704	06/30/2025	Open	Accounts Payable	KINSEY, KATHRYNE ANN	BRIDGE JUNE 2025	\$169.80
93705	06/30/2025	Open	Accounts Payable	LACK, CHRIS	OPEN CERAMICS WED JUN 2025	\$436.80
93706	06/30/2025	Open	Accounts Payable	LIGHTBOX PARENT, L.P.	GOVCLARITY ANNUAL SW LICENSE & MAIN	\$24,950.00
93707	06/30/2025	Open	Accounts Payable	MCAVOY, IAN	OFF THE BLOCK STEM SUMMER CAMP WK2	\$14,059.20
93708	06/30/2025	Open	Accounts Payable	MIRACLE PLAYSYSTEMS INC.	ARLINGTON PARK PLAYGROUND HAGS 2-5 PARTS PROJ	\$14,458.00
93709	06/30/2025	Open	Accounts Payable	MORTON'S URBAN PEST MANAGEMENT	FAIRMONT CLUBHOUSE PEST CONTROL SVS JUNE 2025	\$475.00
93710	06/30/2025	Open	Accounts Payable	NORTHERN CALIFORNIA SPELMANSLAG	SCANDINAVIAN COUPLE FOLK DANCING JUN 2025	\$51.45
93711	06/30/2025	Open	Accounts Payable	ODP BUSINESS SOLUTIONS, LLC	OFFICE SUPPLIES	\$254.89
93712	06/30/2025	Open	Accounts Payable	PREMIER GRAPHICS	2500 COMPOST DOORHANGERS 48 WASTE STATION SIGNS	\$1,051.07
93713	06/30/2025	Open	Accounts Payable	REHRIG PACIFIC COMPANY	COMPOST CART LABELS	\$1,378.13
93714	06/30/2025	Open	Accounts Payable	RILE, KATHRYN	OPEN CERMAICS MON JUNE 2025	\$514.80
93715	06/30/2025	Open	Accounts Payable	ROADWAY DISPLAYS, INC.	TRUCK AD FRAMES (HARDWARE)	\$3,740.13
93716	06/30/2025	Open	Accounts Payable	RUBICON ENTERPRISES INC	MONTHLY LANDSCAPE MAINT JUN 2025 PARKS LANDSCAPE	\$14,276.86
93717	06/30/2025	Open	Accounts Payable	RUIZ, JOE	WK1 & 2 SUMMER CAMP JUN 2025	\$6,451.50
93718	06/30/2025	Open	Accounts Payable	SHAHKAR, MEHRAN	STRENGTH & BALANCE JUN 2025	\$1,008.00
93719	06/30/2025	Open	Accounts Payable	ST. FRANCIS ELECTRIC	TS & SL MAINT & RESPONSE JUNE ROUTINE 2025	\$12,414.23
93720	06/30/2025	Open	Accounts Payable	TRANSUNION RISK AND ALTERNATIVE DATA SOLUTION, INC	OTHER TECHNICAL SVCS TLO - CODE ENFORCE JUN 2025	\$210.00
93721	06/30/2025	Open	Accounts Payable	UNITED CALIFORNIA ACCESS & SECURITY	SWIM CENTER FAMILY ROOM ADA DOOR FIX	\$525.00
93722	06/30/2025	Open	Accounts Payable	UNIVERSAL BUILDING SERVICE	LIBRARY MONTHLY JANITORIAL SVCS - JUN 2025	\$1,016.00
93723	06/30/2025	Open	Accounts Payable	GHILOTTI BROS, INC	DEL NORTE TOD COMPLETE STREETS IMPROV 5/21/2025-6/20/2025	\$239,561.78
93724	06/30/2025	Open	Accounts Payable	OROLOGAS, ALEXANDRA	MILEAGE REIMBURSEMENT JAN-JUN 2025	\$451.57
93725	07/11/2025	Open	Accounts Payable	CALPERS LONG TERM CARE PROGRAM	PER3 - CALPERS Longterm Care Ins	\$43.62
93726	07/11/2025	Open	Accounts Payable	FRANCHISE TAX BOARD	GA159 - FTB_Hood, David_110-15580-17	\$2,243.46
93727	07/11/2025	Open	Accounts Payable	HEALTH CARE DENTAL TRUST	DEN1 - Dental 1*	\$18,485.33
93728	07/11/2025	Open	Accounts Payable	IAFF LOCAL 1230	DUE4 - UNION LOCAL 1230	\$5,929.76
93729	07/11/2025	Open	Accounts Payable	KAISER FOUNDATION HEALTH PLAN	K1 - Kaiser 1*	\$271,994.27
93730	07/11/2025	Open	Accounts Payable	LEGALSHIELD	LEGL - PRE-PAID LEGAL SRVC	\$153.50
93731	07/11/2025	Open	Accounts Payable	MUNICIPAL POOLING AUTHORITY	LIFE - Supp Life Insu. Invo#: 920-41600_July 2025	\$13,351.04
93732	07/11/2025	Open	Accounts Payable	NATIONWIDE TRUST COMPANY, FSB	FHEA - Fire Health Savings Acct	\$18,175.00
93733	07/11/2025	Open	Accounts Payable	SEIU LOCAL 1021	COPE - VOLUNTARY COPE DEDUCTION*	\$1,822.70
93734	07/11/2025	Open	Accounts Payable	U.S. BANK - INSTITUTIONAL TRUST - W REGION	PAR - PARS - ARS 457*	\$8,511.12
93735	06/30/2025	Open	Accounts Payable	CONCENTRA MEDICAL CENTERS	PREEMPLOYMENT EXAM 5/28/25	\$1,197.00
93736	06/30/2025	Open	Accounts Payable	CPS HR CONSULTING	RECRUITING 5/4/25-5/31/25	\$1,836.54
93737	06/30/2025	Open	Accounts Payable	DIVISION OF STATE ARCHITECT	DISABILITY ACCESS & EDU FEE FOR Q2 2025	\$82.40
93738	06/30/2025	Open	Accounts Payable	EBMUD	EBMUD 5/1/25-7/1/25	\$35,065.43
93739	06/30/2025	Open	Accounts Payable	FOLGERGRAPHICS, INC.	ALUMINUM SIGNS FOR RECYCL CENTER JUN 2025	\$6,532.31
93740	06/30/2025	Open	Accounts Payable	HONEY BUCKET	CENTRAL PARK SVCS 06/24/25 to 07/21/25	\$241.05
93741	06/30/2025	Open	Accounts Payable	RAMOS, STEPHANIE, R	ZUMBA MAY 2025	\$3,760.65
93742	06/30/2025	Open	Accounts Payable	REAMS, CRYSTAL	2025 GFOA ANNUAL CONFERENCE 6/29-7/2	\$1,515.75
93743	07/17/2025	Open	Accounts Payable	BLAISDELL'S BUSINESS PRODUCTS	GENERAL OFFICE SUPPLIES	\$67.17
93744	07/17/2025	Open	Accounts Payable	BLUECOSMO	FD SATELLITE	\$154.50
93745	07/17/2025	Open	Accounts Payable	CITY OF BRENTWOOD	MAYORS CONFERENCE FOR QUINTO	\$70.00
93746	07/17/2025	Open	Accounts Payable	CPRS	CPRS ANNUAL AGENCY DUES 8/31/25	\$555.00
93747	07/17/2025	Open	Accounts Payable	GARDA CL WEST,INC.	ARMORED TRANSPORT SVC - JUL 25	\$309.02
93748	07/17/2025	Open	Accounts Payable	MERCURIO BROS. PRINTING, INC,	FD ENVELOPES	\$395.80
93749	07/17/2025	Open	Accounts Payable	NERD CROSSING	OTHER OPERATING SVCS ECONOMIC DEV WEBPAGE JULY2025-JUN 2026	\$4,080.00
93750	07/17/2025	Open	Accounts Payable	NORM FRIEDMAN	SPORTS CAMP WK3B 2025	\$10,908.83
93751	07/17/2025	Open	Accounts Payable	PAGE, AVERY	4TH OF JULY PRODUCTION SUPPORT	\$147.00
93752	07/17/2025	Open	Accounts Payable	PROGRESSIVE SOLUTIONS, INC.	OTHER OPERATING SVCS LICENSING & MAINT AGREEMENT	\$18,686.28
93753	07/17/2025	Open	Accounts Payable	ROSTAD, KIKI	ART & DISCOVERY WK3 2025	\$955.50
93754	07/17/2025	Open	Accounts Payable	SONOMA COUNTY FAMILY YMCA	RAVENCLIFF 2025 PASS THROUGH PAYMENTS	\$95,931.00
93755	07/17/2025	Open	Accounts Payable	VERMONT SYSTEMS, INC.	FY 2026 ANNUAL LICENSE FEES	\$18,419.41
93756	07/17/2025	Open	Accounts Payable	BASSI, SHANNON	MA PROGRAM TUITION REIMBURSEMENT JULY 2025	\$551.00
93757	07/17/2025	Open	Accounts Payable	MITSUENO, RAY	REAL PROPERTY TAX REBATE FOR 722 RICHMOND ST	\$1,710.00
93758	07/17/2025	Open	Accounts Payable	PLANCHON ROOFING INC	REFUND - CANCELED PERMIT ISSUANCE ON 3/5/2025	\$773.25

Payment Register

From Payment Date: 6/30/2025 - To Payment Date: 7/31/2025

93759	07/17/2025	Open	Accounts Payable	WEST COUNTY FORUM	LUNCH EVENT ON 7/10/2025	\$30.00
93760	06/30/2025	Open	Accounts Payable	ASHER, MALIK	OVERTIME MEALS JAN5-JUL52025	\$60.00
93761	06/30/2025	Open	Accounts Payable	BROSAS, DONOVAN	OVERTIME MEALS JAN5-JUL52025	\$60.00
93762	06/30/2025	Open	Accounts Payable	CEJA, VERONICA	OVERTIME MEALS JAN5-JUL52025	\$30.00
93763	06/30/2025	Open	Accounts Payable	CHAND, NIRAJAN	OVERTIME MEALS JAN5-JUL52025	\$120.00
93764	06/30/2025	Open	Accounts Payable	CHATHA, PARDEEP	OVERTIME MEALS JAN5-JUL52025	\$15.00
93765	06/30/2025	Open	Accounts Payable	CHOUDJAH, PATRICK	OVERTIME MEALS JAN5-JUL52025	\$165.00
93766	06/30/2025	Open	Accounts Payable	ELLIOTT, MARIELLE	OVERTIME MEALS JAN5-JUL52025	\$105.00
93767	06/30/2025	Open	Accounts Payable	HABASH, GEORGE	OVERTIME MEALS JAN5-JUL52025	\$135.00
93768	06/30/2025	Open	Accounts Payable	HASHIMOTO, KENNETH, J.	OVERTIME MEALS JAN5-JUL52025	\$30.00
93769	06/30/2025	Open	Accounts Payable	HERNANDEZ, DANIELLE	OVERTIME MEALS JAN5-JUL52025	\$105.00
93770	06/30/2025	Open	Accounts Payable	HUBBS, SIDNEY	OVERTIME MEALS JAN5-JUL52025	\$120.00
93771	06/30/2025	Open	Accounts Payable	KARKI, RAVI	OVERTIME MEALS JAN5-JUL52025	\$45.00
93772	06/30/2025	Open	Accounts Payable	KATANSKI, ALEXANDER	OVERTIME MEALS JAN5-JUL52025	\$105.00
93773	06/30/2025	Open	Accounts Payable	LEONE, AARON	OVERTIME MEALS JAN5-JUL52025	\$60.00
93774	06/30/2025	Open	Accounts Payable	MA, SANG	OVERTIME MEALS JAN5-JUL52025	\$255.00
93775	06/30/2025	Open	Accounts Payable	OLIVIERI, MICHAEL	OVERTIME MEALS JAN5-JUL52025	\$135.00
93776	06/30/2025	Open	Accounts Payable	PERALES, EDWARD, J.	OVERTIME MEALS JAN5-JUL52025	\$75.00
93777	06/30/2025	Open	Accounts Payable	PORTILLO, JOANNA	OVERTIME MEALS JAN5-JUL52025	\$75.00
93778	06/30/2025	Open	Accounts Payable	PORTILLO, PATRICK	OVERTIME MEALS JAN5-JUL52025	\$120.00
93779	06/30/2025	Open	Accounts Payable	RAMOS-BANALES, ALICIA	OVERTIME MEALS JAN5-JUL52025	\$15.00
93780	06/30/2025	Open	Accounts Payable	RANDHAWA, ARISHDEEP	OVERTIME MEALS JAN5-JUL52025	\$75.00
93781	06/30/2025	Open	Accounts Payable	REYNOLDS, RYAN	OVERTIME MEALS JAN5-JUL52025	\$30.00
93782	06/30/2025	Open	Accounts Payable	RIZZO, JAMES	OVERTIME MEALS JAN5-JUL52025	\$105.00
93783	06/30/2025	Open	Accounts Payable	SEPE, WILLIAM	OVERTIME MEALS JAN5-JUL52025	\$150.00
93784	06/30/2025	Open	Accounts Payable	SREEKANTHAN, PRAVEEN	OVERTIME MEALS JAN5-JUL52025	\$30.00
93785	06/30/2025	Open	Accounts Payable	TANG, GILBERT	OVERTIME MEALS JAN5-JUL52025	\$345.00
93786	06/30/2025	Open	Accounts Payable	TRAC, RYAN, L.	OVERTIME MEALS JAN5-JUL52025	\$180.00
93787	06/30/2025	Open	Accounts Payable	Williams, Dominique	OVERTIME MEALS JAN5-JUL52025	\$60.00
93788	06/30/2025	Open	Accounts Payable	WINTERS, CHRISTOPHER	OVERTIME MEALS JAN5-JUL52025	\$15.00
93789	06/30/2025	Open	Accounts Payable	ZHAO, ZITIAN	OVERTIME MEALS JAN5-JUL52025	\$75.00
93790	06/30/2025	Open	Accounts Payable	24 HOUR FITNESS USA, LLC	GYM MEMBERSHIPS JUN 2025	\$395.89
93791	06/30/2025	Open	Accounts Payable	AT&T	COPPER LAND PHONE LINE FOR CITY STAFFS 5/12/25-6/11/25	\$12,382.19
93792	06/30/2025	Open	Accounts Payable	CHALLENGE ISLAND BAY AREA	CHALLENGE ISLAND WK2 SUMMER CAMP 6/23-6/27/25	\$4,879.00
93793	06/30/2025	Open	Accounts Payable	CITY OF FAIRFIELD	RANGE FEES 6/17/25	\$279.00
93794	06/30/2025	Open	Accounts Payable	CONCORD UNIFORMS	UNIFORMS 5/22/25	\$518.90
93795	06/30/2025	Open	Accounts Payable	CONTRA COSTA HEALTH SERVICES	IN0310102/IN0310800/IN0318892/IN0319025	\$1,352.50
93796	06/30/2025	Open	Accounts Payable	CORODATA SHREDDING INC.	SHREDDING SVCS JUN 2025	\$180.63
93797	06/30/2025	Open	Accounts Payable	CPS HR CONSULTING	MARKETING JUN 2025	\$1,706.57
93798	06/30/2025	Open	Accounts Payable	EBMUD	EBMUD 5/9/25-7/10/25	\$7,523.15
93799	06/30/2025	Open	Accounts Payable	FIRE SAFETY CLEARING	VEGETATION MGMT PERFORMED PRIOR TO 6/30/25	\$20,000.00
93800	06/30/2025	Open	Accounts Payable	FLEET MANAGEMENTHOLDINGS, LLC	RECYCLING TRUCK R3: HYDRAULIC SYSTEMS LEAK 6/30/25	\$1,295.19
93801	06/30/2025	Open	Accounts Payable	GRAND PRIX CAR WASH	CAR WASH	\$75.96
93802	06/30/2025	Open	Accounts Payable	INTREPID ELECTRONIC SYSTEMS	CITY HALL SEMI-ANNUAL FA& SPRINKLER INSPECTION FY24-25	\$449.00
93803	06/30/2025	Open	Accounts Payable	J & O'S COMMERCIAL TIRE CENTER	TRAILER TIRES	\$3,466.66
93804	06/30/2025	Open	Accounts Payable	KEL-AIRE	HVAC 6/19/25	\$395.13
93805	06/30/2025	Open	Accounts Payable	KENNEDY, GREG, C	EMS CALL REVIEW JUNE 2025	\$2,000.00
93806	06/30/2025	Open	Accounts Payable	KISTER, SAVIO & REI INC	CONSULTING SVCS INCLUDING MAP REVIEW FOR JUNE 2025	\$1,575.00
93807	06/30/2025	Open	Accounts Payable	KNORR SYSTEMS, INC.	ACID 6/04/25	\$4,265.81
93808	06/30/2025	Open	Accounts Payable	LSA ASSOCIATES, INC.	PHASE 4 JUNE 2025	\$1,762.50
93809	06/30/2025	Open	Accounts Payable	MUNICIPAL POOLING AUTHORITY	DOT TESTING PROGRAM Q2 4/25-6/25	\$459.02
93810	06/30/2025	Open	Accounts Payable	NHA ADVISORS	PENSION PROGRAM REVIEW & EDU WORKSHOPS/CITY COUNCIL	\$8,170.00
93811	06/30/2025	Open	Accounts Payable	NICHOLS CONSULTING ENGINEERS	2025 SURFACE SEAL REHAB PROJECT 9/21/24-6/30/25	\$657.50
93812	06/30/2025	Open	Accounts Payable	NORGE CLEANERS	DRY CLEANING JUN 2025	\$395.05
93813	06/30/2025	Open	Accounts Payable	PINNACLE LEADERSHIP GROUP, INC	DEL NORTE PARTNERING SERVICES	\$5,000.00
93814	06/30/2025	Open	Accounts Payable	R.S. HUGHES CO.	ANNUAL AIR PACK TESTING	\$4,103.31
93815	06/30/2025	Open	Accounts Payable	R3 CONSULTING GROUP	SOLID WASTE FRANCHISE FEE STUDY JUN 2025	\$11,920.00
93816	06/30/2025	Open	Accounts Payable	RAMOS, STEPHANIE, R	ZUMBA JUNE 2025	\$3,940.35
93817	06/30/2025	Open	Accounts Payable	REDWOOD PUBLIC LAW, LLP	COMMUNITY DEVELOPMENT (LABOR) 06/02/25-6/30/25	\$47,158.16
93818	06/30/2025	Open	Accounts Payable	RUBICON ENTERPRISES INC	MONTHLY LANDSCAPE MAINT JUNE 2025	\$26,386.36

Payment Register

From Payment Date: 6/30/2025 - To Payment Date: 7/31/2025

93819	06/30/2025	Open		Enter Correct Vendor Legal Name	07/30/2025	Accounts Payable	S.P. AUTOMOTIVE	DIS FLUID, MOTOR OIL, GREASE #CR93445 CREDIT FOR OVERPAYMENT	\$17.57
93820	06/30/2025	Voided/Reissued				Accounts Payable	SARA AYALA		\$288.00
93821	06/30/2025	Open				Accounts Payable	SSP DATA PRODUCTS	VOID	\$1,406.34
93822	06/30/2025	Open				Accounts Payable	STATE OF CA DEPT OF JUSTICE	REPLACEMENT OF ROUTER FOR FIREWALL	\$2,413.00
93823	06/30/2025	Open				Accounts Payable	THEIS ENGINEERING & ASSOCIATES	FINGER PRMING JUN 2025	\$18,004.00
93824	06/30/2025	Open				Accounts Payable	PAUL KEITH	RICHMOND ST PRO & DEL NORTE TOD PRO JUN 2025	\$250.00
93825	06/30/2025	Open				Accounts Payable	USTICK , JARED	COMMAND COLLEGE PER DIEM JUN8 -JUN13 2025	\$450.00
93826	07/24/2025	Open				Accounts Payable	ALLIANT INSURANCE SERVICES, INC	PER DIEM -ACADEMY PER DIEM 6/23-7/23	\$34,065.00
93827	07/24/2025	Open				Accounts Payable	ALLY TECHNOLOGIES LLC	MOBIE VEHICLE PROGRAM POLICY RENEWAL 7/1/25-7/1/26	\$169,590.68
93828	07/24/2025	Open				Accounts Payable	ARMOUR PETROLEUM SERVICE & EQUIPMENT CORP	2 NUTANIX CUSTERS ON DELL SERVERS	\$250.00
93829	07/24/2025	Open				Accounts Payable	ATCO Pest Control	UST VISUAL INSPECTION ON 7/10/25	\$375.00
93830	07/24/2025	Open				Accounts Payable	BPX PRINTING & GRAPHICS	COMMUNITY CENTER PEST CONTROL SVC JUL 2025	\$2,769.46
93831	07/24/2025	Open				Accounts Payable	CALIFORNIA PRODUCT STEWARDSHIP	PRINTING AND MAILING SURFACE SEAL PROJECT	\$1,000.00
93832	07/24/2025	Open				Accounts Payable	CHALLENGE ISLAND BAY AREA	CPSC ASSOCIATE DUES FY26	\$1,451.17
93833	07/24/2025	Open				Accounts Payable	CINTAS CORPORATION #054 UNIFORMS	WK4 CHALLENGE ISLAND SUMMER CAMP 2025	\$3,525.69
93834	07/24/2025	Open				Accounts Payable	CITY OF RICHMOND	CORP YARD UNIFORMS WEEKLY RENTALS FY25-26	\$702.41
93835	07/24/2025	Open				Accounts Payable	CONCORD UNIFORMS	CAD	\$37.21
93836	07/24/2025	Open				Accounts Payable	CONTRA COSTA COUNTY CHIEFS' ASSOCIATION	NAME TAG	\$775.00
93837	07/24/2025	Open				Accounts Payable	DUNCAN PRINTING CO INC	FY 25/26 MEMBERSHIP DUES	\$504.53
93838	07/24/2025	Open				Accounts Payable	INCREDFILIX INC.	HOLIDAY CLOSING SIGN 2026/27	\$6,196.96
93839	07/24/2025	Open				Accounts Payable	LAVERA WILSON	WK4 INCREDFILIX SUMMER CAMP	\$1,576.80
93840	07/24/2025	Open				Accounts Payable	LD PRODUCTS	ECO STORY BUILDERS WK 3 2025 6/30-7/3	\$311.56
93841	07/24/2025	Open				Accounts Payable	MANQUEROS, MARK, MARCOS	INK FOR COLOR PRINTER/COPIER IN RECYCLING CNT OFFICE	\$4,082.12
93842	07/24/2025	Open				Accounts Payable	NORM FRIEDMAN	CRUCHING TIGER TENNIS CAMP WK3 2025	\$13,382.43
93843	07/24/2025	Open				Accounts Payable	ODP BUSINESS SOLUTIONS, LLC	SPORTS CAMP WK 4B 2025 7/7/25-7/11/25	\$230.49
93844	07/24/2025	Open				Accounts Payable	OIL CHANGERS	DIVIDERS	\$117.63
93845	07/24/2025	Open				Accounts Payable	OLIVERO PLUMBING	CAR #7 ENG OIL CHANGE	\$6,700.00
93846	07/24/2025	Open				Accounts Payable	PASTIME HARDWARE	GREASE TRAP & PIPE REPLACEMENT	\$24.20
93847	07/24/2025	Open				Accounts Payable	PREMIER GRAPHICS	STA 55	\$389.18
93848	07/24/2025	Open				Accounts Payable	ROSTAD, KIKI	ABANDONED AUTO FORMS	\$1,053.00
93849	07/24/2025	Open				Accounts Payable	SCHLANGER, APRIL, ADAIR	ART W/ KIKI CAMP WK5 JUL 7-11	\$4,370.82
93850	07/24/2025	Open				Accounts Payable	Serological Research Institute	ENCHANTED FOREST CAMPS WK3 2025	\$2,700.00
93851	07/24/2025	Open				Accounts Payable	SHABABO, TRACEY, ELISE	LAB FEES	\$5,561.24
93852	07/24/2025	Open				Accounts Payable	SHANNON LAYER POLYGRAPH	WK 4 TEXTILES SUMMER CAMP 7/7-7/11	\$375.00
93853	07/24/2025	Open				Accounts Payable	SLIM CHANCE CIRCUS	POLYGRAPHS	\$2,402.40
93854	07/24/2025	Open				Accounts Payable	SPIDERS ULTIMATE LLC	CIRCUS CAMP WK 3 2025 6/30-7/3/25	\$2,131.20
93855	07/24/2025	Open				Accounts Payable	SSD ALARM	WK4 ULT FRISBEE CAMP 2025	\$950.99
93856	07/24/2025	Open				Accounts Payable	SSP DATA PRODUCTS	CANYON TRAIL CLUBHOUSE PEST CONTROL SVCS AUG 2025	\$97,771.50
93857	07/24/2025	Open				Accounts Payable	STERICYCLE, INC.	DARK TRACE YEAR 3	\$85.88
93858	06/30/2025	Open				Accounts Payable	REVEL ENVIRONMENTAL MANUFACTURING, INC.	WASTE DISPOSAL SUBS JUL 2025	\$92.00
93859	06/30/2025	Open				Accounts Payable	STERICYCLE, INC.	FULL TRASH CAPTURE DEVISE CLEANING JUN 2025	\$91.16
93860	07/24/2025	Open				Accounts Payable	BERKHEIMER LABOR RELATIONS, LLC	STERI-DAFE OSHA SUBS JUNE 2025 PORTION	\$10,000.00
93861	07/24/2025	Open				Accounts Payable	STERICYCLE, INC.	MOU AND LABOR CONTRACT 3RD QTR 2025	\$837.25
93862	07/24/2025	Open				Accounts Payable	THE PEDALER BIKE SHOP	STERI-SAFE OSHA SUBS JULY 2025 PORTION	\$12,615.00
93863	07/25/2025	Open				Accounts Payable	MUNICIPAL POOLING AUTHORITY	PATROL BIKES	\$3,363,953.00
93864	07/25/2025	Open				Accounts Payable	CALPERS LONG TERM CARE PROGRAM	MPA ANNUAL PREMIUM INVOICE	\$43.62
93865	07/25/2025	Open				Accounts Payable	EL CERRITO FIRE DEPT MGMT GRP	PER3 - CALPERS Longterm Care Ins	\$50.00
93866	07/25/2025	Open				Accounts Payable	EL CERRITO PUBLIC SFTY EE MGMT	MGT1 - FIRE DEPT MGMT GROUP	\$513.00
93867	07/25/2025	Open				Accounts Payable	FIRE ASSOCIATION	MGT2 - SAFETY EMPLOYEE MGMT GROUP	\$525.00
93868	07/25/2025	Open				Accounts Payable	FRANCHISE TAX BOARD	DUE2 - FIRE ASSN DUES	\$3,346.39
93869	07/25/2025	Open				Accounts Payable	LIFE INSURANCE OF NORTH AMERICA	GA159 - FTB_Hood, David_110-15580-17*	\$52.50
93870	07/25/2025	Open				Accounts Payable	POLICE ASSN.	ACCD - Accidental Death & Dismembermt	\$5,630.93
93871	07/25/2025	Open				Accounts Payable	PRO FIREFIGHTERS ASSN DUES	DUE1 - POLICE ASSN DUES	\$300.00
93872	07/25/2025	Open				Accounts Payable	SEIU LOCAL 1021	DUE3 - EC PRO FIREFIGHTERS DUES	\$1,944.28
93873	07/25/2025	Open				Accounts Payable	U.S. BANK - INSTITUTIONAL TRUST - W REGION	COPE - VOLUNTARY COPE DEDUCTION*	\$7,901.15
93874	07/31/2025	Open				Accounts Payable	4LEAF, INC.	PAR - PARS - ARS 457*	\$2,321.25
93875	07/31/2025	Open				Accounts Payable	Aaron Welch Planning	PLAN REVIEW SERVICES JUN 2025	\$30,800.00
93876	07/31/2025	Open				Accounts Payable	BEST EQUIPMENT	PROFESSIONAL SVCS HOUSING ELEMENT ZONING UPDATE 4/21/25-6/30/25	\$293.71
93877	07/31/2025	Open				Accounts Payable	CALIFORNIA BUILDING STANDARDS COMMISSION	EXTINGUISHERS -51	\$460.84
93878	07/31/2025	Open				Accounts Payable		CBSC FEES FY2024-25 Q4	

Payment Register

From Payment Date: 6/30/2025 - To Payment Date: 7/31/2025

93880	07/31/2025	Open	Accounts Payable	CALIFORNIA DEPARTMENT OF CONSERVATION	SMIP FEES FY2025 Q4 APR-JUN 2025	\$1,127.31
93881	07/31/2025	Open	Accounts Payable	CCCSO LAW ENFORCEMENT TRAINING	FIELD TRAINING OFFICER JAN 15-JAN 17 2025	\$1,020.00
93882	07/31/2025	Open	Accounts Payable	DATA TICKET, INC.	BUILDING & SAGETY JUNE 2025	\$400.00
93883	07/31/2025	Open	Accounts Payable	DELL MARKETING L.P.	ADMIN DESKTOPS FOR PD	\$25,827.56
93884	07/31/2025	Open	Accounts Payable	Dixon Resources Unlimited	PARKING MANAGEMENT ACTION PLAN JUNE 2025	\$4,818.75
93885	07/31/2025	Open	Accounts Payable	EAST BAY BLUE PRINT & SUPPLY CO.	HP SERVICE MAY2025	\$227.18
93886	07/31/2025	Open	Accounts Payable	EHSD-CC SENIOR NUTRITION	CAFE COSTA SENIOR LUNCH PROGRAM CONTRIBUTION REIMB JUNE 2025	\$535.00
93887	07/31/2025	Open	Accounts Payable	ENGBERG, GERI	IMPROV CAMP WK2 SUMMER 2025 6/23-6/27/25	\$1,931.70
93888	07/31/2025	Open	Accounts Payable	GRAUL, BELINDA	GYMNASTICS CAMP WK 1 6/16-6/20	\$476.00
93889	07/31/2025	Open	Accounts Payable	J & O'S COMMERCIAL TIRE CENTER	FD LOOSE TIRES	\$1,734.38
93890	07/31/2025	Open	Accounts Payable	JADSON SOUZA DE JESUS	YOUTH CAPOEIRA JUNE 2025 6/1-6/18	\$606.00
93891	07/31/2025	Open	Accounts Payable	PAYMENTUS CORPORATION	CREDIT CARD PROCESSING FEES JUNE 2025	\$3,030.67
93892	07/31/2025	Open	Accounts Payable	PLACEWORKS	SAFETY ELEMENT UPDATE SVC JUNE 2025	\$15,232.43
93893	07/31/2025	Open	Accounts Payable	SSD ALARM	COMMUNITY CENTER ALARM JUNE 2025	\$205.22
93894	07/31/2025	Open	Accounts Payable	STRATEGIC ECONOMICS	SPASP AFFORDABLE HOUSING 1/8/25-6/30/25	\$10,674.25
93895	07/31/2025	Open	Accounts Payable	TRB AND ASSOCIATES, INC.	PROFESSIONAL SERVICES - STAFFING 6/01/25 - 6/30/25	\$66,840.00
93896	07/31/2025	Open	Accounts Payable	Urban37, Inc.	PLAN REVIEW SERVICES 6/10/25	\$380.00
93897	07/31/2025	Open	Accounts Payable	HAYDEN , DAVID	REAL PROPERTY TAX REBATE FOR 842 RICHMOND ST	\$2,500.00
93898	07/31/2025	Open	Accounts Payable	ABAG GENERAL ASSEMBLY	ANNUAL DUES FY 25-26	\$8,561.00
93899	07/31/2025	Open	Accounts Payable	AMERICAN FLAGPOLE	CITY HALL FLAG POLE	\$85.00
93900	07/31/2025	Open	Accounts Payable	AT&T	COPPER LAND PHONE LINE FOR CITY STAFFS 6/12/25 -7/11/25	\$12,946.57
93901	07/31/2025	Open	Accounts Payable	BERBERKELEY COUNTRY CLUB	DEPOSIT HOSTING CONTRA COSTA MAYORS CONF. 9/4/25 & 50% FINAL PYT	\$8,893.00
93902	07/31/2025	Open	Accounts Payable	BLAISDELL'S BUSINESS PRODUCTS	GENERAL OFFICE SUPPLIES	\$76.04
93903	07/31/2025	Open	Accounts Payable	BOUNDTREE MEDICAL LLC	MEDICAL SUPPLIES	\$4,433.09
93904	07/31/2025	Open	Accounts Payable	CCCSO LAW ENFORCEMENT TRAINING	ACADEMY RECRUIT APR 28 2025-OCT 31 2025	\$8,770.00
93905	07/31/2025	Open	Accounts Payable	CIVICPLUS, LLC	ANNUAL FEES + CREDIT MEMO#97667 \$350 APPLIED TO TOTAL	\$23,163.81
93906	07/31/2025	Open	Accounts Payable	CONTRA COSTA COUNTY AUDITOR-CONTROLLER	ANNUAL DUES FOR FY2025-26	\$8,160.14
93907	07/31/2025	Open	Accounts Payable	DOCUSIGN, INC.	FY26 2500 DOCUSIGN ENVELOPES RENEWAL	\$19,998.50
93908	07/31/2025	Open	Accounts Payable	EAST BAY REGIONAL COMMUNICATIONS SYSTEM	COMMS JUL 2017 - JUN 2018	\$233,524.00
93909	07/31/2025	Open	Accounts Payable	FLOCK SAFETY	ALPR	\$103,500.00
93910	07/31/2025	Open	Accounts Payable	GIL, LETICIA MELODY, ESQUER	BUNNYCARE WK5 SUMMER CAMP 2025 7/14-7/18/25	\$2,730.00
93911	07/31/2025	Open	Accounts Payable	GRAUL, BELINDA	FY2026 PORTION: GYMNASTICS CAMP WK 3-5 6/30-7/18	\$6,673.00
93912	07/31/2025	Open	Accounts Payable	L.N. CURTIS & SONS	UNIFORM PINS	\$558.84
93913	07/31/2025	Open	Accounts Payable	MANQUEROS, MARK, MARCOS	WK5 TENNIS CAMP SUMMER 2025 JUL14-JUL18	\$4,372.20
93914	07/31/2025	Open	Accounts Payable	MARK43, INC.	CAD	\$52,281.25
93915	07/31/2025	Open	Accounts Payable	MITCHELL, CLAYTON, J.	PHOTOGRAPHY	\$1,150.00
93916	07/31/2025	Open	Accounts Payable	NORM FRIEDMAN	SPORTS CAMP WK 5B	\$10,016.89
93917	07/31/2025	Open	Accounts Payable	ODP BUSINESS SOLUTIONS, LLC	SUPPLIES	\$55.82
93918	07/31/2025	Open	Accounts Payable	OIL CHANGERS	PATROL VEH #2 ENG OIL + FILTER	\$117.63
93919	07/31/2025	Open	Accounts Payable	PREMIER GRAPHICS	ENVELOPES	\$468.56
93920	07/31/2025	Open	Accounts Payable	RICOH USA, INC	LEASE PAYMENT JULY 2025	\$1,524.76
93921	07/31/2025	Open	Accounts Payable	RINGCENTRAL, INC.	VOLP PHONE SERVICE FOR CITY STAFFS	\$2,059.51
93922	07/31/2025	Open	Accounts Payable	SCHLANGER, APRIL, ADAIR	BUNNYCARE WK5 SUMMER CAMP 2025 7/14/25-7/18/25	\$2,910.00
93923	07/31/2025	Open	Accounts Payable	SHABABO, TRACEY, ELISE	WK 5 TEXTILES SUMMER CAMP 2025 7/14-7/18	\$5,580.00
93924	07/31/2025	Open	Accounts Payable	SSP DATA PRODUCTS	3 YEARS SOPHOS EMAIL SECURITY	\$17,360.00
93925	07/31/2025	Open	Accounts Payable	THE FLYING LOCKSMITHS - SAN JOSE	BRIVO 6 DOOR AND EMERGENCY BUTTON MONITORING	\$3,552.00
93926	07/31/2025	Open	Accounts Payable	THREE O'CLOCK ROCK LLC	WK4 30'CLOCK ROCK SUMMER CAMP 2025	\$5,361.03
93927	07/31/2025	Open	Accounts Payable	TRIPEPI SMITH AND ASSOCIATES, INC.	COMMUNICATION SUPPORT JULY 2025	\$3,750.00
93928	07/31/2025	Open	Accounts Payable	TYLER TECHNOLOGIES	ANNUAL FEE JUL 1 2025-JUN 30 2026	\$56,921.26
93929	07/31/2025	Open	Accounts Payable	Banuelos, Esther, D	REIMBURSEMENT FOR SPECIAL EVENT EXPENSE ON PERSONAL DEBIT CARD	\$361.35
93930	07/31/2025	Open	Accounts Payable	QUINTO, GABRIEL	MILEAGE REIMB FOR ATTENDING MEETINGS 6/5,6/6,6/11,7/4	\$143.85
93931	07/31/2025	Open	Accounts Payable	WILLIAMS, GARY	RENEWAL OF STATE PARAMEDIC LICENSE	\$250.00
93932	07/31/2025	Open	Accounts Payable	BRIGG, PAMELA	REAL PROPERTY TAX REBATE FOR 7346 HOTCHKISS AVENUE	\$5,240.00
93933	07/31/2025	Open	Accounts Payable	GREEN, BEVERLY	REFUND FOR ACCESSORY DWELLING UNIT CONVERSION	\$2,130.00
93934	07/31/2025	Open	Accounts Payable	LEE, REBECCA	REAL PROPERTY TAX REBATE FOR 8641 DON CAROL DRIVE	\$2,800.00
93935	07/31/2025	Open	Accounts Payable	USTICK, JARED	ACADEMY PER DIEM 7/7-7/18	\$500.00
93936	07/31/2025	Open	Accounts Payable	COOKE, JOANNE	FLAMENCO DANCE JUNE 2025	\$288.00
93937	07/31/2025	Open	Accounts Payable	ENGBERG, GERI	IMPROV CAMP WK4 SUMMER 2025 7/7-711/25	\$2,058.60
93938	07/31/2025	Open	Accounts Payable	4LEAF, INC.	PROFESSIONAL SERVICES - STAFFING JUNE 2025	\$38,232.65

TOTAL CHECKS

414 Transactions

\$6,999,245.24

City of El Cerrito
Payment Register
 From Payment Date: 6/30/2025 - To Payment Date: 7/31/2025

Accounts Payable EFTs						
3338	07/11/2025	Open	Accounts Payable	EDD - PAYROLL TAX DEPOSIT	CA - CA Tax	\$45,220.72
3339	07/11/2025	Open	Accounts Payable	IRS	FED - Fed Tax*	\$191,798.99
3340	07/11/2025	Open	Accounts Payable	MissionSquare (name chg 03-2021 formerly ICMA)	ICM1 - ICMA-457 #300530 FLAT DOLLAR*	\$65,985.72
3341	07/11/2025	Open	Accounts Payable	P E R S	PE1% - PERS SEIU*	\$215,922.92
3342	06/30/2025	Voided	Enter Correct Payment Date	07/31/2025	PG&E	\$23,076.10
					VOID	
3343	06/30/2025	Voided	Enter Correct Payment Date	07/31/2025	PG&E	\$32,568.79
					VOID	
3344	06/30/2025	Voided	Enter Correct Payment Date	07/31/2025	PITNEY BOWES PURCHASE POWER	\$1,100.00
3345	07/11/2025	Open	Accounts Payable	CalPERS (CA Public Employees' Retirement System)	VOID	\$400.00
3346	07/28/2025	Open	Accounts Payable	KS STATEBANK	CALPERS FEES	\$4,907.41
3347	07/28/2025	Open	Accounts Payable	STRYKER CORPORATION	2023 CHEVROLET TAHOE SPECIAL SERVICE VEHICLES WITH UPFITTING JUL	\$6,308.59
3348	07/25/2025	Open	Accounts Payable	EDD - PAYROLL TAX DEPOSIT	STRYKER EQUIPMENT/ SVC LEASE AGRMNT JULY 2025	\$45,459.22
3349	07/25/2025	Open	Accounts Payable	IRS	CA - CA Tax	\$195,704.98
3350	07/25/2025	Open	Accounts Payable	MissionSquare (name chg 03-2021 formerly ICMA)	FED - Fed Tax*	\$62,054.01
3351	07/25/2025	Open	Accounts Payable	P E R S	ICM1 - ICMA-457 #300530 FLAT DOLLAR*	\$217,801.95
3352	07/28/2025	Open	Accounts Payable	CALIFORNIA DEPT OF TAX & FEE ADMIN (CDTFA)	PE CM PEPPA - PERS CM PEPPA*	\$284.00
3353	07/30/2025	Open	Accounts Payable	SUTTER HEALTH PLUS	REC DEPT SALES & USE TAX Q2 2025	\$32,703.80
3354	07/29/2025	Open	Accounts Payable	U.S. BANK - CORPORATE PAYMENT SYS	SUTTER HEALTH PLAN - AUG PAYMENT	\$91,703.71
3355	07/03/2025	Open	Accounts Payable	FIRST DATA MERCHANT SERVICES INC	CALCARD JUL 2025 PAYMENT	\$886.96
3356	07/03/2025	Open	Accounts Payable	FIRST DATA MERCHANT SERVICES INC	MERCHANT FEE EXPENSE - JUNE 2025	\$59.95
3357	07/03/2025	Open	Accounts Payable	FIRST DATA MERCHANT SERVICES INC	MERCHANT FEE EXPENSE - JUNE 2025	\$254.95
3358	07/03/2025	Open	Accounts Payable	FIRST DATA MERCHANT SERVICES INC	MERCHANT FEE EXPENSE - JUNE 2025	\$214.85
3359	07/03/2025	Open	Accounts Payable	FIRST DATA MERCHANT SERVICES INC	MERCHANT FEE EXPENSE - JUNE 2025	\$491.43
3360	07/10/2025	Open	Accounts Payable	FIRST DATA MERCHANT SERVICES INC	MERCHANT FEE EXPENSE - JUNE 2025	\$38.37
3361	07/10/2025	Open	Accounts Payable	FIRST DATA MERCHANT SERVICES INC	MERCHANT FEE EXPENSE - JUNE 2025	\$38.40
3362	07/10/2025	Open	Accounts Payable	FIRST DATA MERCHANT SERVICES INC	MERCHANT FEE EXPENSE - JUNE 2025	\$38.38
3363	07/07/2025	Open	Accounts Payable	AMEX/AMERICAN EXPRESS	MERCHANT FEE EXPENSE - JUNE 2025	\$35.50
3364	07/11/2025	Open	Accounts Payable	CLOVER	MERCHANT FEE EXPENSE - JUNE 2025	\$23.90
3365	07/02/2025	Open	Accounts Payable	AUTHORIZE.NET	MERCHANT FEE EXPENSE - JUNE 2025	\$31.70
3366	07/02/2025	Open	Accounts Payable	AUTHORIZE.NET	MERCHANT FEE EXPENSE - JUNE 2025	\$20.00
3367	07/03/2025	Open	Accounts Payable	CARDCONNECT	MERCHANT FEE EXPENSE - JUNE 2025	\$17,943.53
3368	07/03/2025	Open	Accounts Payable	CARDCONNECT	MERCHANT FEE EXPENSE - JUNE 2025	\$3,697.19
3369	07/03/2025	Open	Accounts Payable	CARDCONNECT	MERCHANT FEE EXPENSE - JUNE 2025	\$6,793.70
3370	07/10/2025	Open	Accounts Payable	MECHANICS BANK	MERCHANT FEE EXPENSE - JUNE 2025	\$575.65
3371	07/22/2025	Open	Accounts Payable	PG&E	RE: PG&E 06/02/25-06/30/25	\$32,568.79
3372	07/22/2025	Open	Accounts Payable	PG&E	RE: PG&E 06/03/25-07/01/25	\$23,076.10
3373	07/08/2025	Open	Accounts Payable	PITNEY BOWES PURCHASE POWER	RE: PURCHASE POWER PASTAGE CL PYMT JUN25	\$1,100.00
3378	07/30/2025	Open	Accounts Payable	CalPERS (CA Public Employees' Retirement System)	CITY UNFUNDED CALPERS LIABILITY PREPAYMENT FY25-26	\$7,763,945.00
TOTAL EFT's:			37 Transactions			\$9,084,835.26

ACCOUNTS PAYABLE				Transaction Amount	
Checks & EFT's		Status	Count		
		Open	447		\$16,027,047.61
		Voided	4		\$57,032.89
		Total	451		\$16,084,080.50
PAYROLL				Transaction Amount	
All		Status	Count		
		Total Checks	133		\$116,707.39
		Voided Checks	0		\$0.00
		Total EFT's	584		\$1,192,427.58
		Total	717		\$1,309,134.97
GRAND TOTAL				\$17,393,215.47	
1168					



AGENDA BILL

Agenda Item No. 7.B.

Date: August 19, 2025
To: El Cerrito City Council
From: Crystal Reams, Finance Director/City Treasurer, Finance Department
Subject: FY 2024-25 Fourth Quarter Cash and Investment Report

ACTION PROPOSED

Receive and file the City's Fourth Quarter Cash and Investment Report for the period April 30, 2025 to June 30, 2025.

BACKGROUND

It is the policy of the City of El Cerrito ("City") to invest public funds in a manner which provides for the safety of the principal while providing enough liquidity to cover the City's short and long-term needs while generating the appropriate yield. All investment activity will conform to the California Government Code, Sections 53601 through 53659.

ANALYSIS

The FY 2024-25 Fourth Quarter Cash and Investment Report for April 30, 2025 to June 30, 2025 shows that the City's total cash and investments as of June 30, 2025, had a par value of \$42,530,957.35 in the following accounts.

- \$20,139,390.40 (LAIF)
- \$1,698,124.54 (Mechanics Bank) (Includes interest earnings)
 - \$22.41 Interest Earned April 2025
 - \$18.01 Interest Earned May 2025
 - \$20.60 Interest Earned June 2025
- \$17,730,847.19 (Mechanics Bank Money Market) (Includes interest earnings)
 - \$39,773.49 Interest Earned April 2025
 - \$53,572.42 Interest Earned May 2025
 - \$64,007.07 Interest Earned June 2025
- \$2,960,245.22 (Section 115 Trust PARS/US Bank) (Includes investment earnings)
 - \$3,811.19 Earned April 2025
 - \$19,145.45 Earned May 2025
 - \$64,007.07 Earned June 2025
- \$2,350.00 (Petty Cash Funds)

These funds are available to meet operating expenses for the next six months.

STRATEGIC PLAN CONSIDERATIONS

The City's Investment Policy, Comprehensive Financial Policy, and Strategic Plan sets form guidelines for the investment of City funds and aligns with California Government code, Section 53646 and Section 53600-53609. The purpose of the City's Investment Policy is to provide guidelines for prudent investment of the City's idle funds and ensure policies, procedures, systems, and best practices in fiscal management.

This action supports the [City's Strategic Plan Goal\(s\)](#) of:

- *High Performing Organization* by ensuring the City maintains a strong financial position and a high-performing organization where employees feel a sense of inclusion and belonging.

ENVIRONMENTAL CONSIDERATIONS

This section is not applicable to this agenda item.

FINANCIAL CONSIDERATIONS

The Quarterly Cash and Investment Report complies with the City of El Cerrito Investment Policy and California Government Code Section 53646.

LEGAL CONSIDERATIONS

The City's investments comply with standards reflected in the City of El Cerrito Investment Policy.

Reviewed by:



Karen Pinkos, City Manager

Attachments:

1. FY 25 Q4 Quarterly Cash & Investment Report

City of El Cerrito
 Quarterly Cash and Investment Report
 for the Quarter Ending June 30, 2025

Attachment A

Category	Trustee/Broker	Month Ending	PAR Value (Actual Value)	Quarter End Interest Rate	Market value
Pooled Investments	California State Treasurer	June 30, 2025	\$ 20,139,390.40	4.40%	\$ 20,139,390.40
Cash with Bank	Mechanics Bank	June 30, 2025	\$ 1,698,124.54	0.01%	\$ 1,698,124.54
Money Market Account	Mechanics Bank	June 30, 2025	\$ 17,730,847.19	4.52%	\$ 17,730,847.19
Section 115	PARS/US Bank	June 30, 2025	\$ 2,960,245.22	N/A	\$ 2,960,245.22
Petty Cash Funds	City Management	June 30, 2025	\$ 2,350.00	N/A	\$ 2,350.00
Total Cash and Investments			\$ 42,530,957.35		\$ 42,530,957.35

I certify that this report is in compliance with the City of El Cerrito Investment Policy and the California government Code Section 53646.
 The City has sufficient cash to meet the next six months of estimated expenditures as required by the Code.

Crystal Reams

 Crystal Reams, Finance Director/City Treasurer



AGENDA BILL

Agenda Item No. 7.C.

Date: August 19, 2025
To: El Cerrito City Council
From: Lauren Caputo, Lieutenant, Police Department
Subject: Purchase of Hybrid Police Vehicles

ACTION PROPOSED

Adopt a Resolution authorizing the El Cerrito Police Department to purchase and equip one Patrol (marked) Hybrid Ford Explorer Police Interceptor and two Administrative (unmarked) Hybrid Ford Explorer Police Interceptor vehicles with emergency equipment for a total amount not to exceed \$231,378, including labor.

BACKGROUND/ANALYSIS

The El Cerrito Police Department (ECPD) maintains a fleet of marked patrol and unmarked administrative police vehicles. The vehicles are driven daily by employees in the course of their duties. Police vehicles, both marked and unmarked, are equipped with emergency and police equipment which is essential for safely executing law enforcement duties.

Police vehicles do not come from the factory fully equipped with emergency and police equipment and must be upfitted by a specialty vendor. The ECPD currently needs to replace two administrative Ford Explorer Police Interceptors and one patrol Ford Explorer Police Interceptor. All three vehicles will need to be upfitted with emergency and police equipment.

The estimated cost to purchase a patrol Ford Explorer Police Interceptor is approximately \$65,661 and the estimated cost to purchase an administrative Ford Explorer Police Interceptor is \$60,418. The total estimated cost to purchase all three vehicles is approximately \$186,497. These vehicles will be purchased using the State of California's Statewide Contract for Fleet Vehicles. All three vehicles are gasoline-electric hybrids.

The estimated cost to outfit a Ford Explorer Police Interceptor with emergency and police equipment for patrol is approximately \$23,255 and the estimated cost to outfit an administrative Ford Explorer Police Interceptor with emergency and police equipment is approximately \$10,813. The total estimated cost to outfit all three vehicles is \$44,881. The ECPD has used LEHR police vehicle upfitter in Pittsburg exclusively for several years. LEHR is the only emergency vehicle upfitter in Contra Costa County and has consistently performed excellent work on police vehicles with excellent customer service.

STRATEGIC PLAN CONSIDERATIONS

This action supports the [City's Strategic Plan Goal\(s\)](#) of:

- *Community Safety* by ensuring that police staff have reliable vehicles to respond to emergency incidents.

ENVIRONMENTAL CONSIDERATIONS

The proposed purchase is for gasoline-electric hybrid vehicles. These vehicles achieve better gas mileage than gasoline-only vehicles and help reduce carbon emissions in accordance with the Climate Action and Adaptation Plan.

FINANCIAL CONSIDERATIONS

The total estimated cost to purchase and upfit all three vehicles with emergency equipment is a not-to-exceed amount of \$231,378. Current year pricing is not yet available, so the total cost is based on previous purchases and including a contingency for fluctuations in product costs due to global trade uncertainty.

This purchase is included in the FY 2025-26 Police Department Budget and no further appropriation is required. Funding will be from the Police Department General Fund budget in the amount of \$170,000 and from the COPS Grant fund in the amount of \$61,378.

LEGAL CONSIDERATIONS

This section is not applicable to this agenda item.

Reviewed by:



Karen Pinkos, City Manager

Attachments:

1. Resolution

RESOLUTION 2025-XX

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL CERRITO AUTHORIZING THE PURCHASE OF THREE 2026 HYBRID FORD EXPLORER POLICE INTERCEPTORS FOR AN AMOUNT NOT TO EXCEED \$231,378.

WHEREAS, the City Council of the City of El Cerrito adopted the fiscal year 2025/2026 Operating Budget for the City of El Cerrito; and

WHEREAS, the purchase of three 2026 Hybrid Ford Explorer police vehicles is necessary to replace older existing police vehicles; and

WHEREAS, the price for the Hybrid Ford Explorer was negotiated by state bid and the prices quoted are reflected in State Contract # 1-22-23-14C; and

WHEREAS, the purchase of the three 2026 Hybrid Ford Explorer police vehicles requires no General Fund budget adjustment.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of El Cerrito that it hereby authorizes the purchase of three 2026 Hybrid Ford Explorer Police Interceptor vehicles for a total amount not to exceed \$231,378.

I CERTIFY that at a regular meeting on August 19, 2025, the City Council of the City of El Cerrito passed this Resolution by the following vote:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSTAIN: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:

IN WITNESS of this action, I sign this document and affix the corporate seal of the City of El Cerrito on _____.

APPROVED:

Carolyn Wysinger, Mayor

Holly M. Charléty, City Clerk



AGENDA BILL

Agenda Item No. 7.D.

Date: August 19, 2025
To: El Cerrito City Council
From: James Mizutani, Associate Engineer; Yvetteh Ortiz, Public Works Director/City Engineer, Public Works Department
Subject: Construction Contract Award for 2025 Access Modifications Project

ACTION PROPOSED

Adopt a resolution awarding the contract for the 2025 Access Modifications Project, City Project No. C3024.8 (Project) to FBD Vanguard Construction, Inc. as the lowest responsive and responsible bidder and authorizing the City Manager to execute a contract in the amount of \$599,182.50 and to approve potential change orders in an amount not to exceed \$150,000 for the construction of the Project.

BACKGROUND

The Project will replace the sidewalks, including curb, gutter, and drainage piping that have been damaged by the roots of street trees at 10 locations and will construct curb ramps at 5 locations within the City (listed below). The locations were prioritized for permanent repair based on several factors, including severity of the sidewalk damage, location on a street identified as a high-volume pedestrian route, proximity to schools and other key destinations, request by people with disabilities, and type of repair.

Project Location	Type of Improvement
Base Bid	
Colusa Ave at Rockway Ave	Curb Ramp Construction and Street Tree
Eureka Ave at Pomona Ave	Curb Ramp Construction
Lassen St at Yosemite Ave	Curb Ramp Construction
Lassen St at Santa Clara Ave	Curb Ramp Construction
Lassen St at Belmont Ave	Curb Ramp Construction
1241 Norvell Street	Sidewalk Replacement and Street Tree
10351 San Pablo Ave	Sidewalk Replacement and Street Tree
1320 Everett St	Sidewalk Replacement and Street Tree
714 Ashbury Ave	Sidewalk Replacement and Street Tree
734 Ashbury Ave	Sidewalk Replacement and Street Tree
945 Elm	Sidewalk Replacement

1728 Manor Circle	Sidewalk Replacement
3314 Carlson Blvd	Sidewalk Replacement and Street Tree
3325-3335 Carlson Blvd	Sidewalk Replacement
6109 Potrero Ave	Sidewalk Replacement and Street Tree
Bid Alternate 1	
330 Ramona Ave	Sidewalk Replacement and Street Tree

Consistent with California state law, the El Cerrito Municipal Code (13.20.090) requires property owners to maintain the fronting sidewalk in a safe condition. As a result, property owners are responsible for repairing and replacing damaged sidewalks as necessary to ensure that they are not hazardous to pedestrians. The City takes responsibility for permanently repairing damaged sidewalks, including displacements that create tripping hazards or barriers to accessibility, if the sidewalk is fronting City-owned property or the damage is being caused by a City-owned tree, such as a street tree, or other City asset, such as a storm drain facility.

The sidewalks at these locations have been lifted by the roots of street trees. City Maintenance staff have implemented temporary repairs for some time. However, because some of these displacements are severe, it has become necessary to remove and replace these sidewalk sections.

City staff reviewed options for the street trees with the City Arborist, including trimming, root shaving, and removal. It should be noted that the removal of trees is the option of last resort, and City staff, in consultation with the City Arborist, would only do so in order to promote a healthy urban forest and to maintain infrastructure in good repair over the long term. As part of the Project, it has been determined that 9 to 10 trees will have to be removed and new trees will be planted in their place at the locations listed above.

The work at 330 Ramona Avenue was bid as an Additive Alternate Bid Item to allow flexibility of award. City staff are actively working with property owners and residents on Ramona Avenue to resolve concerns about the proposed removal of the existing Camphor tree, which is 55 inches in diameter at breast height, and planting of a suitable replacement. The existing Camphor tree is in poor condition. There are approximately 120 public camphor trees citywide and the majority of these trees were classified in 2013 as being in poor condition, including this one. Due to their large size and root type, if not planted in sufficiently large planters greater than 7 feet wide, Camphor trees typically cause significant infrastructure problems. City staff are evaluating the cost, feasibility, and resident support for two options to preserve the tree and its health while minimizing the potential for it to cause further damage to surrounding infrastructure: 1) reconstruct the curb and sidewalk outward into the existing parking lane, which would result in removal of several parking spaces; and 2) reconstruct the sidewalk inward with an easement on the fronting property.

A third option would remove the existing street tree and reconstruct the curb slightly outward into the existing parking lane to create a large planting area that could accommodate the planting of a suitable but larger stature street tree, such as a Cork Oak, Primrose Tree, or Saratoga Laurel. In 2020 as part of a repaving project, the City reconstructed the curb and sidewalk slightly outward to preserve a Camphor tree on Gladys Avenue west of Richmond Street, using manual excavation methods around the tree roots and supervision by the City Arborist to minimize potential damage to the tree. Despite these efforts, about two years post-construction, canopy damage materialized, and the tree required substantial deadwood-retrenchment pruning, resulting in significant one-time costs and ongoing maintenance costs estimated to be \$1,300 biannually in efforts to rehabilitate the tree.

The Notice Inviting Bids for the Project was advertised in the West County Times/East Bay Times on July 9 and 16, 2025. Additionally, the notice along with a complete set of Contract Documents was sent to eight Builder and Construction Exchanges in the Bay Area and Northern California and made available for purchase through an online planroom used by the City. The notice was also posted on the City's website. A non-mandatory pre-bid conference was held on July 22, 2025, and one Addenda was issued.

ANALYSIS

Nine bids were received by the advertised bid opening date and time of July 31, 2025, at 2 p.m. The bids were publicly opened and read by the City Clerk. All bids were checked for completeness; eight were found to be responsive and one found to be non-responsive. The one non-responsive bid was from Calico California Constructores of San Pablo. Staff determined it was non-responsive due to having submitted their bid on the wrong bid proposal form, which was updated by Addendum No. 1 issued July 23, 2025, eight days before the Bid Opening. The results of the eight responsive bids are summarized below.

Name and Location of Bidder	Base Bid	Additive Alternate 1
FBD Vanguard Construction Livermore, CA	\$522,982.50	\$76,200.00
FJ&I Engineering San Pablo, CA	\$529,325.00	\$67,445.00
Sposeto Engineering Livermore, CA	\$561,703.00	\$68,750.00
California Highway Construction Group Concord, CA	\$584,485.00	\$84,900.00
Norgo Engineering American Canyon, CA	\$650,755.00	\$83,067.00

EE Gilbert Construction Martinez, CA	\$657,002.20	\$134,091.29
Kerex Engineering Martinez, CA	\$767,170.00	\$112,900.00
Ghilotti Bros San Rafael, CA	\$1,010,286.00	\$149,722.00
Engineer's Estimate	\$646,415.00	\$63,164.00

The Contract Documents stipulated that the low bidder was to be determined by the total amount of the Base Bid only. The lowest Base Bid was submitted by FBD Vanguard Construction Inc. in the amount of \$522,982.50, 19% below the Engineer's Estimate of \$646,415. After review of the low bid, City staff determined that it was responsive, and FBD Vanguard Construction was a responsible bidder.

City staff recommends that the City Council award the construction contract in the amount of \$599,182.50, for the Base Bid and Additive Alternate 1, to FBD Vanguard Construction Inc. as the lowest responsive and responsible bidder. Although the bid price for Additive Alternate 1 was higher than that of the Engineer's Estimate, the total of the Base Bid and Additive Alternate 1 was below the total of the Engineer's Estimate and only \$2,413 (less than 1%) above the next lowest bidder. City staff also recommend that the City Council approve potential change orders in an amount not to exceed \$150,000 for the construction of the Project. The recommended amount is a higher amount by percentage (25%) than the typically recommended range of 10% to 15%. Staff recommend this higher amount to take advantage of the favorable pricing in FBD Vanguard's bid proposal to make expanded improvements, including at the Lassen Street locations that have constrained conditions due to utility conflicts and at the Ramona Avenue location, to identify and construct an option that balances the needs for safe and accessible sidewalks and a healthy urban forest. City staff will meet with property owners and residents on the 300 block of Ramona Avenue to review these options in the next few weeks.

STRATEGIC PLAN CONSIDERATIONS

This action supports the [City's Strategic Plan Goal\(s\)](#) of:

- *Infrastructure and Amenities*

ENVIRONMENTAL CONSIDERATIONS

The Project is categorically exempt from review under the California Environmental Quality Act (CEQA) pursuant to Section 15301 (Existing Facilities) because the Project is a repair to an existing facility involving negligible or no expansion of use beyond that presently existing.

More specifically, restoration or rehabilitation of deteriorated or damaged facilities to meet current standards of public health and safety, unless it is determined that the damage was substantial and resulted from an environmental hazard such as an earthquake, landslide, or flood, is exempt from CEQA.

FINANCIAL CONSIDERATIONS

The Project will be funded by the SB 1 - Road Maintenance & Rehabilitation Account Fund/Local Streets & Road Program. Funding for the Project is included in the Fiscal Year 2025-26 Adopted Budget and Capital Improvement Program under the Access Modifications – Streets & Sidewalks Program, which has a total funding amount of \$1,070,000.

The estimated expenditure for construction of this project is \$889,183 as summarized below:

Construction Expenditures	
Construction Contract	\$599,182.50
Construction Contract Contingency	\$150,000.00
Construction Management & Inspection	\$115,000.00
Materials Testing	\$20,000.00
Miscellaneous (printing, postage, etc.)	\$5,000.00
Total	\$889,183.00

The remaining funding in the Fiscal Year 2025-26 Adopted Budget is currently set aside to repair sidewalk as part of the Caltrans San Pablo Ave Capital Preventive Maintenance Project, for which City staff anticipates bringing a cooperative agreement to the City Council for consideration later this year.

LEGAL CONSIDERATIONS

The City Attorney has reviewed the proposed actions and found that legal considerations have been addressed.

Reviewed by:

Karen Pinkos, City Manager

Attachments:

1. Resolution

RESOLUTION 2025-XX

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL CERRITO AWARDING THE CONTRACT FOR THE 2025 ACCESS MODIFICATION PROJECT, CITY PROJECT NO. C3024.8 (PROJECT) TO FBD VANGUARD CONSTRUCTION, INC. AND AUTHORIZING THE CITY MANAGER TO EXECUTE A CONTRACT IN THE AMOUNT OF \$599,182.50 AND TO APPROVE POTENTIAL CHANGE ORDERS IN AN AMOUNT NOT TO EXCEED \$150,000 FOR THE CONSTRUCTION OF THE PROJECT

WHEREAS, the 2025 Access Modifications Project, City Project No. C3024.8 will repair sidewalks including curb, gutter, and drainage piping that have been damaged by the roots of street trees at 10 locations within the City, and it will construct curb ramps at 5 locations within the City; and

WHEREAS, these locations were prioritized for permanent repair based on several factors including severity of the sidewalk damage, location on a street identified as a high-volume pedestrian route, proximity to schools and other key destinations, requests by people with disabilities, and type of repair; and

WHEREAS, consistent with California state law, the El Cerrito Municipal Code (13.20.090) requires property owners to maintain fronting sidewalk in a safe condition, and the City takes responsibility for permanently repairing damaged sidewalk, including displacements that create tripping hazards or barriers to accessibility, if the sidewalk is fronting City-owned property or the damage is being caused by a City-owned assets; and

WHEREAS, many of these sites were damaged by the roots of existing street trees, owned and maintained by the City; and

WHEREAS, 9 to 10 trees will have to be removed and new trees planted in their place at various locations; and

WHEREAS, the Notice Inviting Bids for the Project was advertised in the West County Times on July 9 and 16, 2025 and the notice and complete set of contract documents were sent to eight Builder and Construction Exchanges, and the contract documents were made available to contractors through an online planroom; and

WHEREAS, a non-mandatory pre-bid meeting was held on July 22, 2025, and one addendum was issued; and

WHEREAS, nine bids were publicly opened and read by the City Clerk on July 31, 2025, at 2 p.m., the advertised bid opening date and time; and

WHEREAS, the bid submitted by Calico California Constructores, Inc. of San Pablo was determined to be non-responsive as it did not meet the bid proposal form requirements; and

WHEREAS, based on the Base Bid as stipulated in the contract documents, FBD Vanguard Construction Inc. submitted the lowest responsible and responsive bid in the amount of \$522,982.50, which is 19 percent below the Engineer's Estimate; and

WHEREAS, Additive Alternate 1 bid price submitted by FBD Vanguard Construction Inc was higher than that of the Engineer's Estimate, but the total of the Base Bid and Additive Alternate 1 was below the total of the Engineer's Estimate and only \$2,413 (less than 1%) above the next lowest bidder; and

WHEREAS, the Project will be fully funded by the SB 1 - Road Maintenance & Rehabilitation Account Fund/Local Streets & Road Program; and

WHEREAS, the estimated expenditure for construction of the Project is \$889,183 and sufficient funding is included in the Fiscal Year 2025-26 Adopted Budget and Capital Improvement Program under the Access Modifications – Streets & Sidewalks Program; and

WHEREAS, the Project is categorically exempt from review under the California Environmental Quality Act (CEQA) pursuant to Section 15301 (Existing Facilities) because the project is a repair to an existing facility involving negligible or no expansion of use beyond that presently existing.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of El Cerrito that is hereby:

- 1) Awards a contract for the 2025 Access Modifications Project, City Project No. C3024.8 (Project) to FBD VANGUARD CONSTRUCTION, INC. as the lowest responsive and responsible bidder; and
- 2) Authorizes the City Manager to execute a contract in the amount of \$599,182.50 with FBD Vanguard Construction Inc. and approve potential approve change orders in an amount not to exceed \$150,000 for the construction of the Project.

BE IT FURTHER RESOLVED that this Resolution shall become effective immediately upon passage and adoption.

I CERTIFY that at a regular meeting on August 19, 2025, the City Council of the City of El Cerrito passed this Resolution by the following vote:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSTAIN: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:

IN WITNESS of this action, I sign this document and affix the corporate seal of the City of El Cerrito on _____.

Holly M. Charléty, City Clerk

APPROVED:

Carolyn Wysinger, Mayor



AGENDA BILL

Agenda Item No. 8.A.

Date: August 19, 2025
To: El Cerrito City Council
From: Thomas Wade, Fire Prevention Officer; Chase Beckman, Fire Marshal, Fire Department
Subject: Fire Hazard Abatement Hearing and Declaration

ACTION PROPOSED

Adopt a resolution declaring weeds, rubbish, litter, or other flammable material on certain real property identified in the resolution constitutes a public nuisance; conduct a public hearing and upon conclusion, adopt a resolution overriding objections by property owners and ordering the City Manager or their designee to abate certain public nuisances pursuant to El Cerrito Municipal Code Chapter 16.26.

BACKGROUND

Following the Oakland/Berkeley Hills Fire in October 1991, El Cerrito needed a comprehensive citywide program to reduce hill area fire hazards in the City. The "fire storm" in the Oakland/Berkeley Hills was in fact an urban conflagration, fueled by vegetation among homes and large acreage properties that was driven by seasonally strong dry winds from the east. The fire destroyed over 3,000 dwellings. At the time of the Oakland/Berkeley Hills Fire, El Cerrito faced similar fire hazard conditions in its hill area. The City Council was determined to reduce those fire hazards by all reasonable means.

El Cerrito's comprehensive fire hazard reduction program focused upon reducing fire hazards in four areas: (1) on City property, (2) on property owned by other agencies (3) large landowners and (4) on residential property. The City began a comprehensive planning process to reduce fire hazards on City property, other agencies' properties and large landholders. These property owners were approached about reducing fire hazards on their properties. Prior efforts at fire hazard reduction on private residential property relied on voluntary compliance by the owners. The City Council concluded that stronger measures were necessary to enforce the laws regarding abatement of fire hazards on residential private property.

The Fire Hazard Abatement Program is designed to reduce fire hazards on a large number of private properties during the spring and early summer months. A process of advance notice and hearings for property owners is coupled with a public education program involving the promulgation of standards for vegetation management in residents' yards and vacant lots.

This program seeks to remove weeds, rubbish, litter or other flammable material from private properties where such flammable material endangers the public safety by creating a public nuisance and a fire hazard.

Most property owners voluntarily abate these hazards without Fire Department involvement. However, we anticipate that a small number of owners are content to have the City do the work and place the costs on their tax bill. For 30 years, the City's annual Fire Hazard Abatement Program has been very successful in reducing fire hazards throughout the hill neighborhoods of El Cerrito. Indeed, this program has become a model program which other fire jurisdictions have borrowed from.

ANALYSIS

Beginning in April of this year, the Fire Department conducted fire hazard inspections with a focus on the Very High Fire Hazard Severity Zone (as last adopted). The inspections began on April 9, 2025 and have continued due to re-growth and citizen complaints. As a result of the on-going inspections, a list of properties containing public nuisances was generated, which continues to be amended as additional properties are identified. Between June 5 and June 25, the identified properties determined to be in violation of El Cerrito Municipal Code Chapter 16.26 were notified in writing of the hazards on their property and to abate those hazardous conditions. The El Cerrito Vegetation Management Standards Checklist was included with the notification (Attachment 6). Additionally, these property owners were informed in the letter from the Fire Marshal of the time, date, and location of the upcoming City Council meeting where their properties would be declared a public nuisance and abatement would be ordered (Attachment 4). Property owners were directed to complete the necessary measures to bring their property into compliance prior to the second round of the re-inspection process which began on July 25, 2025 and continued through the date of the August 19, 2025 meeting. Only those properties that were not voluntarily abated with the first notice are contained within the Master Abatement List, Exhibit A to the proposed Resolution (List of Properties.)

This public hearing is the next step in the process to eliminate hazards on private properties that were identified as a public nuisance and have not voluntarily abated said violations. In order to achieve full compliance, the City Council is asked to declare the properties to be a public nuisance and direct the City Manager or their designee to abate such public nuisance conditions. Actual City-ordered abatement of fire hazards occurs only after all efforts at providing notice, information, and a public hearing have failed to induce voluntary compliance by the property owner.

The Fire Hazard Abatement process, under the direction of the Fire Department, should proceed according to El Cerrito Municipal Code Chapter 16.26, which specifies the following:

1. The Fire Department determines that hazards must be abated. Pursuant to these code sections, "hazards" are defined as weeds, rubbish, litter, or other flammable materials which create a fire hazard or are otherwise noxious or dangerous and which exist on specific parcels of property within the City.

2. The Fire Department shall post notice on each property or send notice /by mail that the El Cerrito Fire Department has determined the existence of a public nuisance which must be abated and that a hearing will be held to consider any objections prior to the City Council declaring the properties to be a public nuisance and ordering the City Manager or their designee to perform abatement.
3. At the August 19, 2025 City Council meeting, the City Council shall first adopt a resolution Declaring that Weeds, Rubbish, Litter, or Other Flammable Material on Certain Real Property Constitutes a Public Nuisance (Attachment 1 and 2).
4. At the same meeting, but after adoption of the first resolution, the City Council shall conduct a public hearing to hear and consider all objections to the declaration of public nuisances or the procedures proposed for abatement of the same. After the hearing, the Council shall adopt a resolution Overriding Objections by Property Owners and Ordering the City Manager or their Designee to Abate Certain Public Nuisances Pursuant to Chapter 16.26 (Attachment 3).
5. At the conclusion of the August 19, 2025 hearing, a second and final notice shall be sent to each property owner prior to abatement (Attachment 7). This notice will order the immediate abatement of nuisance conditions. This notice will clearly state that if nuisance conditions are ignored, the City shall cause abatement and costs for removal will be assessed against the property as a lien and special assessment. It will also indicate that if the conditions are voluntarily abated, the property shall be removed from the process.
6. If the nuisance is not abated between August 20, 2025 and September 19, 2025, prior to the arrival of the hazard abatement crew, the City of El Cerrito shall cause the weeds, rubbish, refuse, and other flammable material to be removed and shall keep an account of the cost of abatement for each parcel of land where such work is performed according to the City Council adopted Fire Department Master Fee Schedule.
7. At the October 7, 2025 City Council meeting the City Manager or their designee shall submit to the City Council for confirmation an itemized written report showing the cost of abatement work performed. A copy of this report shall be posted for at least ten (10) days prior to its submission to the City Council. Each property owner upon whose property abatement work was performed shall be sent written notice by mail of a hearing by the City Council to consider the cost of abatement work performed on their property.
8. At the City Council Meeting on October 7, 2025, the City Council shall receive and consider the written staff report on abatement actions taken by the City and shall hear any objections from the property owners liable to be assessed for the abatement. The City Council may modify the cost report if deemed appropriate and then confirm the report by motion or resolution.
9. After City Council confirmation of the report, a certified copy of the report shall be filed with the Contra Costa County Auditor-Tax Collector who shall add the amount of the assessment to the next regular tax bill levied against the parcel.

STRATEGIC PLAN CONSIDERATIONS

This action supports the [City's Strategic Plan Goal\(s\)](#) of:

- *High Performing Organization; and*
- *Community Safety.*

ENVIRONMENTAL CONSIDERATIONS

The Fire Hazard Abatement Program is exempt from California Environmental Quality Act (CEQA) pursuant to Sections 15304 and 15308 of the CEQA Guidelines. Therefore, no further CEQA review is required.

FINANCIAL CONSIDERATIONS

The abatement program will be administered by Fire Department staff with minimum costs expended for printing and mailing. Abatement work will be completed by City maintenance staff or private contract labor as appropriate. Program costs will be recovered through the special assessment and lien process.

LEGAL CONSIDERATIONS

The City Attorney has reviewed and approved the process.

Reviewed by:



Karen Pinkos, City Manager

Attachments:

1. Resolution (Declaring Public Nuisance)
2. Exhibit A to Resolution (List of Properties)
3. Resolution (Overriding Objections)
4. First Letter from Fire Marshal
5. Abatement Inspection Form
6. Vegetation Management Standards Checklist
7. Second Letter from Fire Marshal

RESOLUTION NO. 2025 - XX

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL CERRITO DECLARING THAT WEEDS, RUBBISH, LITTER OR OTHER FLAMMABLE MATERIAL ON CERTAIN REAL PROPERTY CONSTITUTES A PUBLIC NUISANCE

WHEREAS, El Cerrito Municipal Code Chapter 16.26 provides a method by which a local legislative body may abate on private property public nuisance conditions relating to weeds, rubbish, litter or other flammable material that creates a fire hazard, a menace to the public health or which is otherwise noxious or dangerous; and

WHEREAS, the City of El Cerrito Fire Marshal has identified certain real property, by street name, lot and block number, on which the presence of weeds, rubbish, litter or other flammable material creates a fire hazard, a menace to the public health or which is otherwise noxious or dangerous as defined in Chapter 16.26 of the El Cerrito Municipal Code and therefore constitutes a public nuisance; and

WHEREAS, pursuant to El Cerrito Municipal Code Section 16.26.160 and Government Code Section 39560-39588, the City Council shall adopt this resolution declaring that certain real property within the City constitutes a public nuisance.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of El Cerrito that the properties identified on Exhibit A, attached hereto, are declared to be public nuisances pursuant to El Cerrito Municipal Code Section 16.26.160.

BE IT FURTHER RESOLVED that on this same date of August 19, 2025 at 6:00 P.M., or as soon thereafter as the matter may be considered, in the City of El Cerrito, the City Council shall hold a hearing at which owners of the real property identified in Exhibit A hereto may object to the designation of their properties as public nuisances and object to the abatement actions proposed by the City.

BE IT FURTHER RESOLVED that this resolution shall become effective immediately upon passage and adoption.

I CERTIFY that at a regular meeting on August 19, 2025 the El Cerrito City Council passed this resolution by the following vote:

AYES:	COUNCILMEMBERS:
NOES:	COUNCILMEMBERS:
ABSENT:	COUNCILMEMBERS:
ABSTAIN:	COUNCILMEMBERS:

IN WITNESS of this action, I sign this document and affix the corporate seal of of the City of El Cerrito on _____.

Holly M. Charléty, City Clerk

APPROVED:

Carolyn Wysinger, Mayor

EXHIBIT A**Agenda Item No. 8.A.****08/19/2025****Attachment 2**

City of El Cerrito Fire Department
List of Real Property Constituting Public Nuisance

<u>APN</u>	<u>Street Address</u>
504-411-009-5	605 Seaview
573-132-004-9	8430 Wildcat Dr.
505-292-002-1	8440 Terrace Dr.

RESOLUTION NO. 2025 - XX

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL CERRITO OVERRIDING OBJECTIONS BY PROPERTY OWNERS AND ORDERING THE CITY MANAGER OR DESIGNEE TO ABATE CERTAIN PUBLIC NUISANCES PURSUANT TO CHAPTER 16.26

WHEREAS, El Cerrito Municipal Code Chapter 16.26 provides a method by which a local legislative body may abate on private property public nuisance conditions relating to weeds, rubbish, litter or other flammable material that creates a fire hazard, a menace to the public health or which is otherwise noxious or dangerous; and

WHEREAS, the City of El Cerrito Fire Marshal has identified certain real property, by street name, lot and block number, on which the presence of weeds, rubbish, litter or other flammable material creates a fire hazard, a menace to the public health or which is otherwise noxious or dangerous as defined in Chapter 16.26 of the El Cerrito Municipal Code and therefore constitutes a public nuisance; and

WHEREAS, on August 19, 2025, pursuant to El Cerrito Municipal Code Section 16.26.160 and Government Code Sections 39560-39588, the City Council adopted Resolution 2025-XX declaring that certain real property within the City constitutes a public nuisance; and

WHEREAS, El Cerrito Municipal Code Chapter 16.26 provides that notice shall be sent to owners of the real property declared a nuisance pursuant to Resolution 2025-XX providing those owners with the following: description of the nuisance; explanation of how the nuisance must be abated; explanation that if the nuisance is not abated; the City shall abate the public nuisance and the cost of abatement shall be assessed against the property as a special assessment; and informing the owners that the City Council shall hold a hearing at a certain date, time, and place at which the owners may present objections to the designation of their properties as public nuisances or to the proposed abatement of the nuisance; and

WHEREAS, between June 5th and 25th, 2025, the City's Fire Department sent written notice to those property owners describing the weeds, rubbish, refuse, or other flammable material that presented a fire hazard and public nuisance; explaining that the Fire Department had determined a public nuisance that must be removed; informing the owners that if they did not abate by July 25th, the City Council would hold a hearing on August 19, 2025 at which the owners could present objections to the declaration of the nuisance or the proposed abatement measures and further explained the City could abate the nuisance and collect the costs as an assessment on the property; and

WHEREAS, on August 19, 2025, the City Council adopted Resolution 2025-XX confirming the nuisance declarations of the City Fire Department and declaring a public nuisance on certain real property pursuant to Chapter 16.26; and

WHEREAS, El Cerrito Municipal Code Section 16.26.160 and Government Code Sections 39560-39588 provide that after adoption of a resolution declaring a public nuisance and notice to affected property owners of the Council's hearing of objections, the Council may overrule any objections and order the City Manager or their designee to abate the public nuisances.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of El Cerrito that it overrides any objections by owners of that certain real property on which public nuisances were declared in Resolution 2025-XX, including Exhibit A attached thereto (adopted on the same date herewith).

BE IT FURTHER RESOLVED that the City Manager and their designee is hereby ordered to abate the public nuisances by having the weeds, rubbish, refuse, dirt, or other fire hazard or noxious or dangerous materials removed.

BE IT FURTHER RESOLVED that pursuant to El Cerrito Municipal Code Section 16.26.160 and Government Code Section 39574, the City Manager or their designee shall keep an account of the cost of abatement for each parcel of land on which work is performed. The City Manager or their designee shall then prepare an itemized written report to be presented to the City Council so that, after the notice and hearing during the City Council meeting of October 7, 2025 these abatement costs can be confirmed as a special assessment against those parcels.

BE IT FURTHER RESOLVED that this resolution shall become effective immediately upon passage and adoption.

I CERTIFY that at a regular meeting on August 19, 2025 the El Cerrito City Council passed this resolution by the following vote:

AYES:	COUNCILMEMBERS:
NOES:	COUNCILMEMBERS:
ABSENT:	COUNCILMEMBERS:
ABSTAIN:	COUNCILMEMBERS:

IN WITNESS of this action, I sign this document and affix the corporate seal of the City of El Cerrito on _____.

Holly M. Charléty, City Clerk

APPROVED:

Carolyn Wysinger, Mayor



EL CERRITO-KENSINGTON FIRE DEPARTMENT Fire Prevention Office

10900 San Pablo Avenue, El Cerrito, CA 94530
(510) 215-4457 FAX (510) 232-4917 fpo@ci.el-cerrito.ca.us



June 25, 2025

Parcel Number: XXX-XXX-XXX

Property Address: XXXXXXXXXXXXXXXX EL CERRITO, CA 94530

Property Owner: XXXXXXXXXXXXXXXX

Property Owner's Address: XXXXXXXXXXXXXXXX

Dear El Cerrito Property Owner:

With the State's winter rain, the community is facing unprecedented vegetation growth as we head into peak fire danger season. To reduce the fire danger on private property and provide greater community safety, the Fire Department has been inspecting properties and checking for fire hazards. Recently your property listed above was found that it **does not comply** with the Vegetation Management Guidelines set forth in the City of El Cerrito Vegetation Management Standards. You are being notified now so that you may, if you have not already done so, take steps to remove those fire hazard conditions found on your property.

Enclosed is a copy of the Fire Hazard Reduction Inspection form specifying those areas that are not in compliance as well as the Fire Hazard Reduction Guidelines and Fire Hazard Reductions Checklist that can assist you in bringing your property into compliance. More information on the Vegetation Management Standards and Guidelines may be found on the City's website at: www.el-cerrito.org under Vegetation Management Standards. Additional information is also available at www.readyforwildfire.org or www.cafiresafecouncil.org as well as many others.

If you have recently completed the work to meet these standards, no further action is required. If not, your property is required to be brought into compliance no later than July 25, 2025. There is no need to contact the Fire Department upon completion as we will be re-inspecting all properties. When the Fire Department has cleared your property, you will be removed from our non-compliant list.

On August 19, 2025 at 6:00PM the El Cerrito City Council will hold a public hearing to declare those properties still not in compliance as a public nuisance. Your property is at risk of being declared a public nuisance and subject to further abatement actions. In accordance with the Government Code, you may appear before the Board at this public hearing to dispute this declaration. The location and remote access information can be found on the City's website: <https://www.el-cerrito.org/114/City-Council-Meetings>

If you have not done so already, please take immediate action to remove those fire hazard conditions and we thank you for your cooperation helping us make El Cerrito a more fire safe community.

Sincerely,

Chase Beckman

Chase Beckman
Battalion Chief / Fire Marshal



EL CERRITO FIRE DEPARTMENT



KENSINGTON FIRE PROTECTION DISTRICT

10900 San Pablo Avenue, El Cerrito, Ca. 94530 (510)215-4450
Fire Hazard Reduction Inspection

Owner/Tenant	Site Address	City	State	Zip Code
Legal Property Owner	Mailing Address	City	State	Zip Code
APN #				

YOUR PROPERTY IS NOT IN COMPLIANCE WITH THE FIRE CODE.
YOU MUST COMPLETE THE FOLLOWING REQUIREMENTS:

ZONE 1

Zero to 30 feet from buildings, structures, decks,etc. in all portions within El Cerrito and Kensington

- ____ 1. Remove all dead plants, grass and weeds.
- ____ 2. Remove dead or dying leaves and pine needles from your yard, roof and rain gutters.
- ____ 3. Trees shall be maintained so that no portion is closer than 10 feet from any chimney opening.
- ____ 4. Trees, shrubs, bushes or other vegetation adjacent to or overhanging any structure shall be maintained free of dead limbs and other combustible matter.
- ____ 5. On mature trees, limbs should be removed up to 10' above the ground. Smaller trees should be limbed to 1/3 of their height up to 6' above the ground, but in no case less than 18" from the ground.
- ____ 6. Relocate wood piles to Zone 2 if applicable.
- ____ 7. Remove or prune flammable plants and shrubs near windows.
- ____ 8. Remove vegetation and items that could catch fire from around and under decks.
- ____ 9. Create a minimum 6-foot separation between trees, shrubs or vegetation and combustible materials.
- ____ 10. Vacant lots in Zone 1 shall be maintained to be 10 feet wide along the property line.

ZONE 2

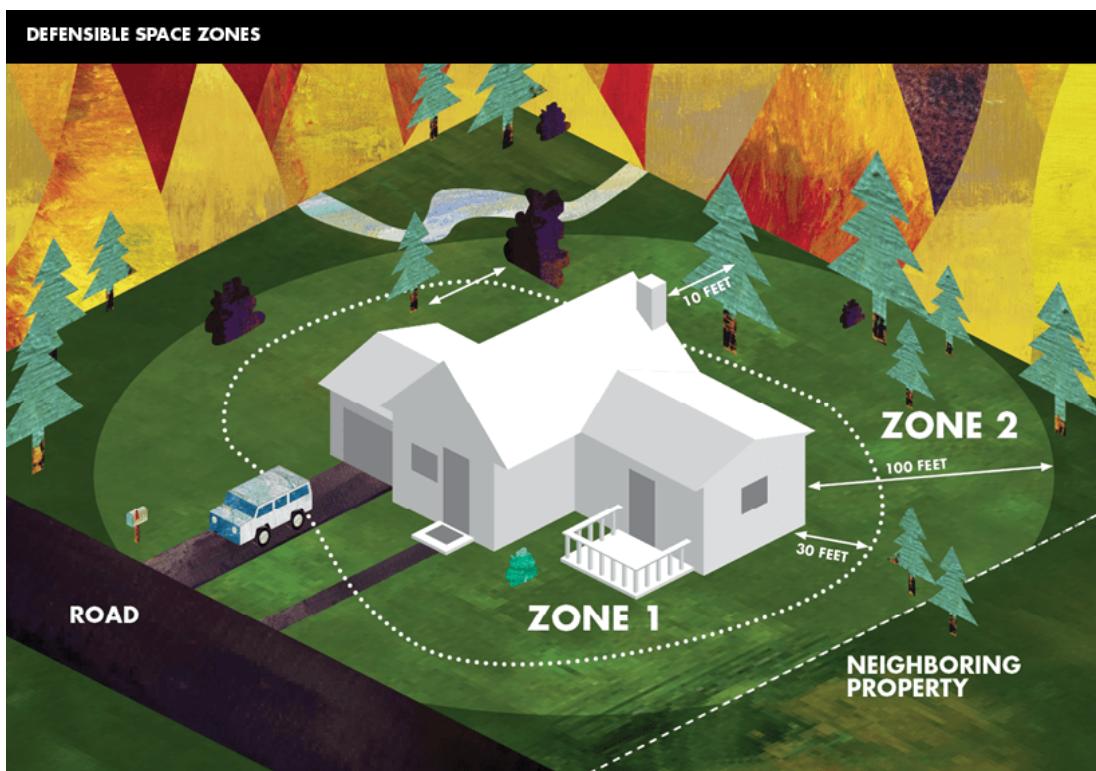
Thirty to 100 feet from buildings, structures, decks, etc. for all parcels within the Very High Fire Hazard Severity Zone. Zone 1 requirements shall be followed in addition to Zone 2 requirements.

- ____ 1. Cut or mow weeds and grass to a maximum height of 6 inches.
- ____ 2. All fire hazardous vegetation except for weeds and grass shall be cleared and maintained to a height no greater than 18 inches above the ground.
- ____ 3. Vacant lots in Zone 2 shall be maintained to be 30 feet wide along the property line.

COMMENTS:

Inspected by	Inspection #	Date	Time
--------------	--------------	------	------

City of El Cerrito Fire Hazard Reduction Guidelines



Zone 1

Zone 1 extends 30 feet from buildings, structures, decks, etc. in all portions within the City of El Cerrito including the designated Very High Fire Hazard Severity (VHFHS) Zones. Vacant lots in Zone 1 shall be maintained to be 10 feet wide along the property line.

- Remove all dead plants, grass and weeds (vegetation).
- Remove dead or dry leaves and pine needles from your yard, roof and rain gutters.
- Trees shall be maintained so that no portion is closer than 10 feet from any chimney opening.
- Trees, shrubs, bushes or other vegetation adjacent to or overhanging any structure shall be maintained free of dead limbs and other combustible matter such as vines and loose papery bark.
- On mature trees, limbs should be removed up to 10' above the ground. Smaller trees should be limbed to 1/3rd of their height up to 6' above the ground, but in no case less than 18 inches from the ground.
- Relocate wood piles to Zone 2 if applicable.
- Remove or prune flammable plants and shrubs near windows.
- Remove vegetation and items that could catch fire from around and under decks.
- Create a minimum 6-foot separation between trees, shrubs or vegetation and combustible materials.

Zone 2

Zone 2 extends from 30 feet to 100 feet out from buildings, structures, decks, etc. in only those areas within the City of El Cerrito designated as the Very High Fire Hazard Severity (VHFHS) Zones. Vacant lots in Zone 2 shall be maintained to be 30 feet wide along the property line. NOTE: All Zone 1 requirements shall be followed in addition to the following Zone 2 requirements:

- Cut or mow weeds and grass shall be cleared to a maximum height of 6 inches.
- All fire hazardous vegetation except for weeds and grass shall be cleared and maintained to a height no greater than 18 inches above the ground.



Fire Hazard Reduction Checklist



Zone 1 Requirements

Definition: Zone 1 extends 30 feet from buildings, structures, decks, etc. in all portions within the City of El Cerrito including the designated Very High Fire Hazard Severity (VHFHS) Zones

- Remove all dead plants, grass and weeds within 30 feet of buildings, structures, decks, etc.
- Remove dead or dry leaves and pine needles from your yard, roof and rain gutters
- Trees shall be maintained so that no portion is closer than 10 feet from any chimney opening
- Trees, shrubs, bushes or other vegetation adjacent to or overhanging any structure shall be maintained free of dead limbs and other combustible matter such as vines and loose papery bark
- On mature trees, limbs should be removed up to 10' above the ground. Smaller trees should be limbed to 1/3rd of their height up to 6' above the ground, but in no case less than 18" from the ground
- Relocate wood piles to Zone 2 if applicable
- Remove or prune flammable plants and shrubs near windows
- Remove vegetation and items that could catch fire from around and under decks
- Create a minimum 6-foot separation between trees, shrubs or vegetation and combustible materials
- Vacant lots in Zone 1 shall be maintained to be 10 feet wide along the property line

Zone 2 Requirements

Definition: Zone 2 extends from 30 feet to 100 feet out from buildings, structures, decks, etc. in only those areas within the City of El Cerrito designated as the Very High Fire Hazard Severity (VHFHS) Zones. NOTE: All Zone 1 requirements shall be followed in addition to the following Zone 2 requirements

- Cut or mow weeds and grass shall be cleared to a maximum height of 6 inches
- All fire hazardous vegetation except for weeds and grass shall be cleared and maintained to a height no greater than 18 inches above the ground
- Vacant lots in Zone 2 shall be maintained to be 30 feet wide along the property line

For current Fire Hazard Severity Zone information, visit: :

<https://experience.arcgis.com/experience/6a9cb66bb1824cd98756812af41292a0> On the upper left hand side, click on the search icon for Address Search. El Cerrito and Kensington revised maps have yet to be adopted by the local jurisdiction.



CITY OF EL CERRITO
10900 San Pablo Avenue • El Cerrito • CA • 94530
(510) 215-4457 • FAX (510) 232-4917 • fpo@ci.el-cerrito.ca.us

Agenda Item No. 8A.

Attachment 7

August 20, 2025

Parcel Number: **XXX-XXX-X**
Property Address: xxxxxxxx xxxxxxxx, El Cerrito, CA 94530
Property Owner: xxxxxxxx xxxxxxxx
Property Owner's Address: xxxxx xxxx, xxxxxx xxxx

**NOTICE TO DESTROY WEEDS AND REMOVE
RUBBISH, REFUSE AND OTHER FLAMMABLE MATERIAL**

On **August 19, 2025** the El Cerrito City Council declared that your property in the City of El Cerrito, designated above by address and parcel number, constitutes a public nuisance because of the presence of weeds, rubbish, litter or other flammable material which creates a fire hazard, a menace to the public health, or is otherwise noxious or dangerous.

A previous notice was sent to you informing you of the August 19, 2025 hearing and further informing you of your obligation to remove the weeds, rubbish, refuse and other flammable material from your property. **If you do not immediately abate these nuisance conditions, the City will do so and the costs for removal of the weeds, rubbish, refuse and other flammable material will be assessed against your property as a lien and special assessment.** These removal costs shall then be collected in the time and in the manner of ordinary municipal taxes.

You will not receive any further notices from the City prior to this removal. The City shall perform this removal either through its own staff or through private contract sometime between the dates of **September 20 and 29, 2025**. It is impossible to predict what it will cost the City to remove these nuisance conditions from your property. The costs depend on the severity of those conditions. In past years these abatement costs have sometimes exceeded \$8,000 per parcel for those parcels with severe nuisance conditions

The City Council will conduct a public hearing on **October 7, 2025** to confirm the cost of the abatement work performed on your property. The meeting may be held both via teleconference and in the **El Cerrito City Council Chambers at 10890 San Pablo Avenue in El Cerrito at 6:00 p.m.** Please refer to the agenda for meeting information at www.el-cerrito.org/CouncilMeetingMaterials. During this public hearing you will be given the opportunity to voice objections regarding the report and the assessment of the abatement costs for your property. At this hearing you will also be given the opportunity to object, protest and/or present evidence to support your arguments.

If you have any questions, contact the El Cerrito Fire Department at 10900 San Pablo Avenue. The phone number is (510) 215-4457.

Chase Beckman
Chase Beckman
Fire Marshal



AGENDA BILL

Agenda Item No. 8.B.

Date: August 19, 2025
To: El Cerrito City Council
From: Chase Beckman, Fire Marshal; Thomas Wade, Fire Prevention Officer, Fire Department
Subject: Cost Hearing Regarding Fire Hazard Abatement of a Public Nuisance for Properties Identified and pursuant to El Cerrito Municipal Code Chapter 16.26

ACTION PROPOSED

Conduct a public hearing and upon conclusion adopt a resolution confirming the cost of abatement of public nuisance conditions resulting from the presence of weeds, rubbish, litter or other flammable material on private properties designated in Exhibit A to the resolution as authorized by El Cerrito Municipal Code Chapter 16.26.

BACKGROUND

The Fire Department is continuing its fire hazard abatement program. The purpose of this program is to remove weeds, dry grass, stubble, brush, rubbish, litter and other flammable material from private properties where such flammable material endangers public safety by creating a public nuisance and a fire hazard.

For the first round for 2025, notices were initially sent to parcel owners notifying them that hazards existed on their parcels. With support and help from the Fire Department, many notified property owners abated the hazards on their parcels.

However, a small number of properties were not abated by the property owners by the specified deadline specific to the time of inspection and written notice. Thus, unabated properties were further submitted to the City to be declared public nuisances. The property owners identified in the June 17, 2025, Exhibit A (as amended) were notified that if they did not abate the hazardous conditions on their property, the City would do so. They were given the opportunity at a public hearing to object to the City's plan to abate these conditions. On June 18, 2025, the City then sent property owners identified in Exhibit A, a second notice informing them that the City would perform abatement through its own staff or through a private contractor.

However, three of those property owners did not voluntarily abate their public nuisance and fire hazard conditions nor contact the Fire Department to agree on a work plan to reduce the hazards on their properties. For these three properties, the City has followed a statutory procedure to remove hazardous conditions.

On July 16, 2025, a notice was posted in plain view on each of the remaining three properties stating that the City would begin abatement on their properties between July 16, 2025 and July 31, 2025.

The City performed abatement of the remaining three properties through private contractors. These properties are presented in Exhibit A.

ANALYSIS

The fire hazard abatement procedure provides ample due process for the affected property owner, well beyond the minimum procedure statutorily required. The most important part of the procedure is that the property owner listed in Exhibit A was given the opportunity to contest whether their property constituted a public nuisance and a fire hazard at a public hearing before the City Council. The property owner did not contest the designation, nor did the property owners voluntarily abate the nuisance conditions. The City Council therefore directed City staff to abate said conditions.

This matter appears before the City Council for the sole purpose of confirming the abatement costs already incurred by the City for the properties identified in Exhibit A. At this hearing, the City Council should review the reasonableness of the costs of abatement as specified, and then determine the abatement costs to be assessed. The proposed resolution provides for confirmation of the report of abatement costs, and attached Exhibit B specifies the administrative costs associated with the abatement of the properties. Once confirmed by the City Council, the costs of abating the nuisance will be forwarded to the County Auditor no later than August 5, 2026 for assessment of the individual property and a lien will be recorded with the County Recorder.

Staff recommends that the City Council adopt the proposed resolution as presented at the conclusion of the hearing. Alternatively, the City Council may adopt a resolution with amended costs; or the Council may choose not to adopt the proposed resolution, thereby not confirming the report of the cost of abatement, not forwarding the costs of abatement to the County for collection, and causing the City of El Cerrito to absorb the full cost of abating the hazardous conditions of the subject properties.

STRATEGIC PLAN CONSIDERATIONS

This action supports the [City's Strategic Plan Goal\(s\)](#) of:

- *Community Safety.*

ENVIRONMENTAL CONSIDERATIONS

This section is not applicable to this agenda item.

FINANCIAL CONSIDERATIONS

The abatement work has been completed by contract labor and the City is obligated to pay contractors a total of \$4,200.00 for their work. Administrative and surcharge costs, totaling \$1,847.82, have been added, bringing the total abatement cost to \$6,047.82.

Total administrative costs may include: (1) Fire Department initial inspection and notice, (2) re-inspection, (3) office work and attendance at City Council hearings, (4) additional notices, (5) vendor bid inspection, (6) posting of property, (7) writing of inspection/abatement warrants, (8) court appearances for signing and filing of warrants, (9) vendor observation/inspection, and (10) submittal of records/liens to the County. In order for the City to fully recover the direct and indirect costs of \$6,047.82 already incurred for the abatement work performed, the City Council should confirm the staff report on the costs of abatement at this time so that these costs can be forwarded to the County for collection from the property owner.

LEGAL CONSIDERATIONS

The City Attorney has reviewed and approved the process.

Reviewed by:



Karen Pinkos, City Manager

Attachments:

1. Resolution
2. Exhibit A to Resolution
3. Exhibit B to Resolution

RESOLUTION NO. 2025-XX

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL CERRITO CONFIRMING THE REPORT OF THE COSTS OF ABATEMENT OF PUBLIC NUISANCE CONDITIONS RESULTING FROM THE PRESENCE OF WEEDS, RUBBISH, LITTER OR OTHER FLAMMABLE MATERIAL ON THE PRIVATE PROPERTY DESIGNATED HEREIN UNDER THE AUTHORITY CONTAINED IN EL CERRITO MUNICIPAL CODE SECTION 16.26

WHEREAS, El Cerrito Municipal Code Section 16.26, et seq. provides a method by which a local legislative body may abate public nuisance conditions on private property relating to weeds, rubbish, litter or other flammable material which creates a fire hazard, a menace to the public health or which is otherwise noxious or dangerous; and

WHEREAS, pursuant to El Cerrito Municipal Code Section 16.26 the El Cerrito City Council declared, through Resolution No. 2025-43, that the properties identified herein in Exhibit A constitute a public nuisance because the presence of weeds, rubbish, litter or other flammable material on the properties created a fire hazard, a menace to the public health, or were otherwise noxious or dangerous; and

WHEREAS, through Resolution No. 2025-43 the City Council directed, under the further authority of El Cerrito Municipal Code Section 16.26, that notice be provided to the owners of the properties identified in Exhibit A informing the owners that if they did not abate the nuisance conditions, that these conditions would be abated by the City, and that upon confirmation, the abatement costs would constitute a lien upon the properties until paid; and

WHEREAS, through Resolution No. 2025-43 the City Council further directed that a public hearing be scheduled at which time the owners of the properties identified in Exhibit A could present objections to the designation of their property as a public nuisance and objections to the abatement of these public nuisance conditions by the City; and

WHEREAS, notice designating the properties identified in Exhibit A as a public nuisance and informing the owners of the properties of the right to object to such designation and proposed abatement by the City was provided to the owners of the properties as required by Government Code Sections 39560 through 39588; and

WHEREAS, the owners of the properties identified in Exhibit A did not appear at the June 17, 2025 public hearing to contest the public nuisance designation or to object to the abatement of the public nuisance conditions by the City; and

WHEREAS, at the conclusion of the June 17, 2025 public hearing, the City Council, by Resolution No. 2025-43 and Exhibit A as amended, directed the City Manager or designee to abate those public nuisance conditions as provided for by El Cerrito Municipal Code Section 16.26 and Government Code Section 39560 through 39588; and

WHEREAS, the City Council further directed that the City Manager or designee to keep an account of the cost of abatement for each property on which work was performed and that a report be prepared and presented to the City Council so that, after notice and hearing, these abatement costs could be confirmed as a special assessment against the property; and

WHEREAS, after the adoption of Resolution No. 2025-43 a second notice was mailed to the owners of the properties identified in that resolution again informing the property owners that if they did not abate the public nuisance conditions on the properties, that the City would abate these nuisance conditions and assess the abatement costs against the properties; and

WHEREAS, as required by El Cerrito Municipal Code Section 16.26 the El Cerrito City Council conducted a hearing on August 19, 2025 at which an opportunity was given to voice objections regarding the report and the assessment of the abatement costs for the properties identified in Exhibit A of this Resolution. Notice of the hearing was provided to the owner of the property; and

WHEREAS, at the August 19, 2025 hearing, the property owner was given the opportunity to object and protest the report and the abatement costs assessed. The property owner was also given the opportunity to present evidence in support of their argument; and

WHEREAS, such testimony provided at the public hearing included a description of the public nuisance conditions which existed at the property prior to the abatement, a description of the services required to abate those conditions, the cost to the City in abating those conditions and such other matters deemed relevant by the City Council; and

WHEREAS, the City Council does hereby conclude that the abatement costs as contained in Exhibit B, as such costs may have been modified by the City Council after a review of the evidence, are fair and reasonable. This determination is based on the evidence submitted by the property owners, the evidence submitted by City staff, the evidence concerning the nuisance conditions which existed at the property prior to abatement, the evidence concerning the scope of services required to abate those conditions, and such other matters deemed relevant by the City Council.

NOW THEREFORE, BE IT RESOLVED that the City Council of the City of El Cerrito does hereby confirm the report of the costs of abatement as contained in Exhibit B of this Resolution.

BE IT FURTHER RESOLVED that the costs of abatement shall be levied as a special assessment against the property and that these costs shall be certified to the Auditor of Contra Costa County so that the costs of abatement shall be collected at the same time and in the same manner as ordinary municipal taxes.

BE IT FURTHER RESOLVED that a certified copy of this Resolution confirming the abatement costs for the property identified in Exhibit A of this Resolution shall be filed with the County Auditor on or before August 5, 2026.

BE IT FURTHER RESOLVED that the City Manager or designee shall take such action as may be necessary to record the abatement costs for the property identified in Exhibit A of this Resolution with the County Recorder as a lien against the properties as provided for in El Cerrito Municipal Code Section 16.26.

I CERTIFY that at a regular meeting on August 19, 2025 the City Council of the City of El Cerrito passed this resolution by the following vote:

AYES:	COUNCILMEMBERS:
NOES:	COUNCILMEMBERS:
ABSENT:	COUNCILMEMBERS:
ABSTAIN:	COUNCILMEMBERS:

IN WITNESS of this action, I sign this document and affix the corporate seal of the City of El Cerrito on _____.

Holly M. Charléty, City Clerk

APPROVED:

Carolyn Wysinger, Mayor

EXHIBIT A

08/19/2025

**City of El Cerrito Fire Department
List of Real Property Constituting Forced Abatement**

<u>APN</u>	<u>Street Address</u>
505-372-028-9	1401 Atwell Rd.
500-190-020-7	6523 Barrett Ave.
505-130-015-9	1550 Regency Ct.

Exhibit B

CITY OF EL CERRITO ADMINISTRATIVE COST WORK SHEET

1401 Atwell Rd. APN: 505-372-028-9

4/15/2025 - Initial inspection and notice.....	\$0.00
6/13/2025 – Re-inspection	\$0.00
6/17/2025- Office work. Attend Fire Board meeting Abatement Hearing..... 60 min @ 144.93/hr.....	\$144.93
6/18/2025 – Second notice..... 15 min @ 144.93/hr.....	\$36.23
7/16/2025 – Posting of Property..... 15 min @144.93/hr.....	\$36.23
7/22/2025 - Vendor bid 30 min @ 144.93/hr.....	\$72.46
7/27//2025 - Vendor observation/inspection....15 min @ 144.93/hr.....	\$36.23
8/19/2025 - Office work. Attend City Council Meeting Cost Hearing..... 60 min @ 144.93/hr.....	\$144.93
8/1/2026 - County Record Abatement..... 60 min @ 144.93/hr.....	\$144.93
TOTAL ADMINISTRATIVE COST.....	\$615.94
TOTAL CONTRACTOR'S INVOICE	\$1,450.00
TOTAL COST OF ABATEMENT	\$2,065.94

FIRE SAFETY CLEARING.

July 31 ,2025

510-541-2130

Invoice # 42370-4

**To: El Cerrito Fire Dept.
10900 San Pablo Ave.
El Cerrito, CA. 94530**

Scope of work: Clear violations, reduce fuel load.

1401 Atwell Rd.

**-Weed abatement, brush control, trim trees away from
structures, roofline**

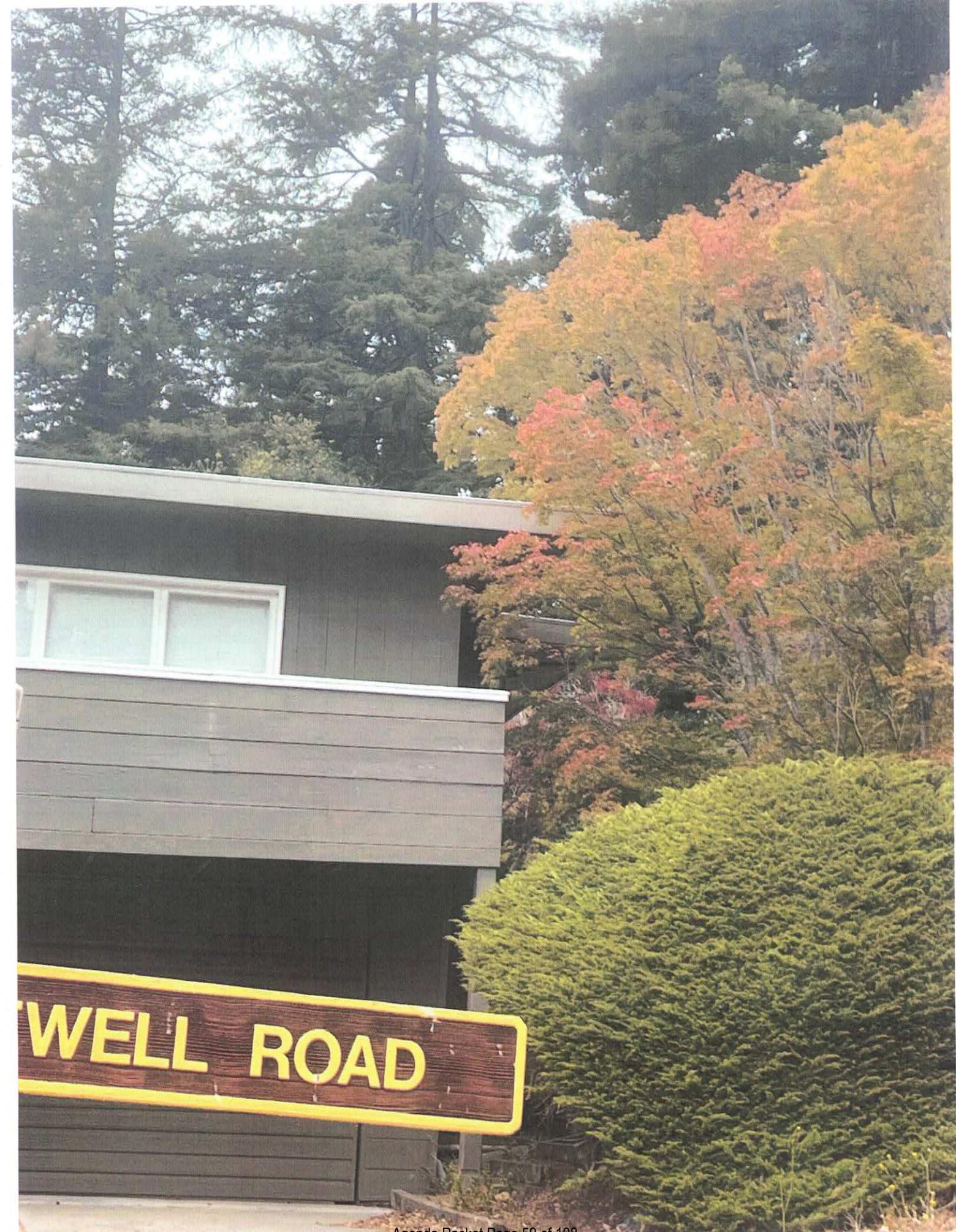
Total due.....\$1450.00

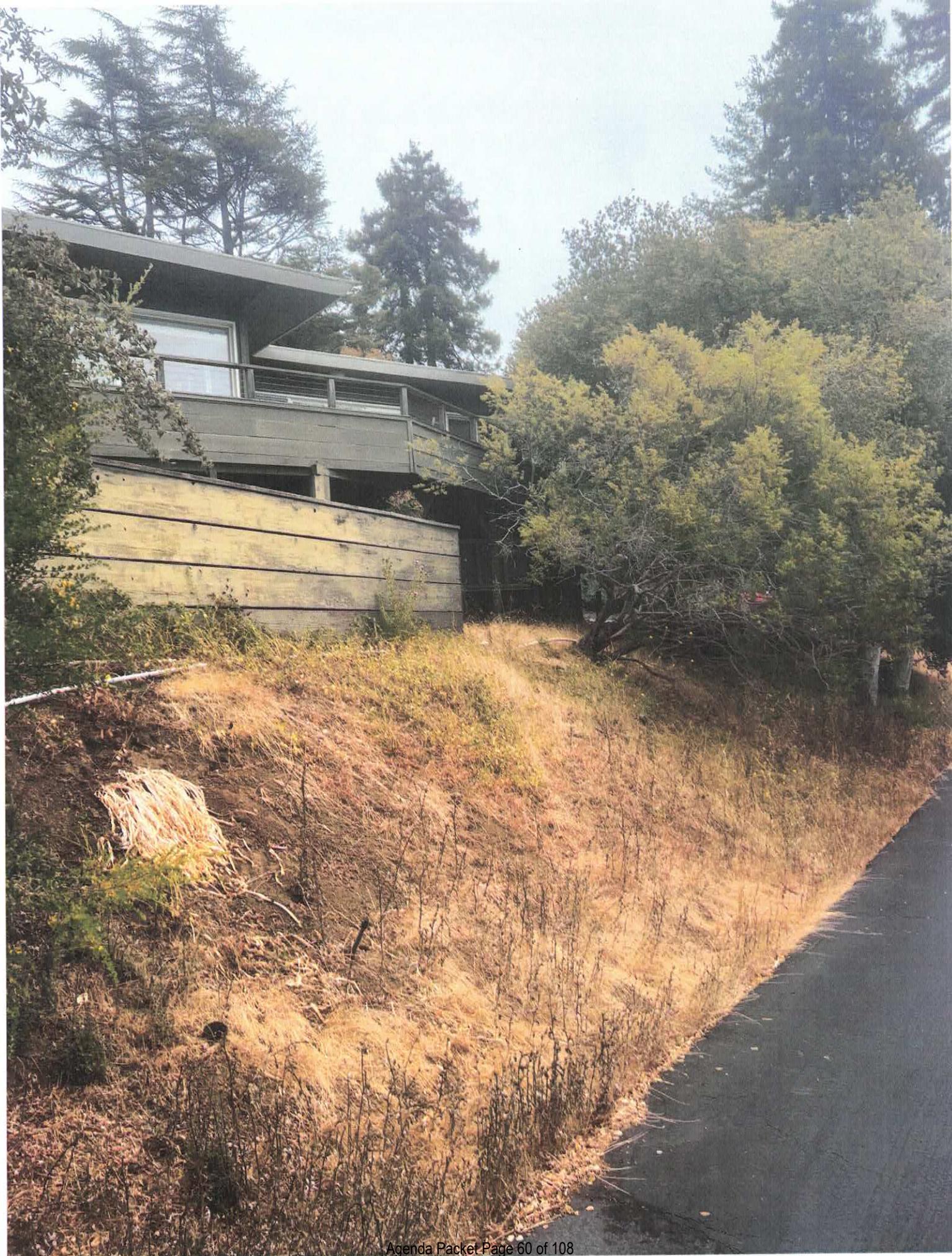
Please make check payable to:

**-Teo Carlone
1224 Masonic Ave.
Berkeley, CA. 94706.**

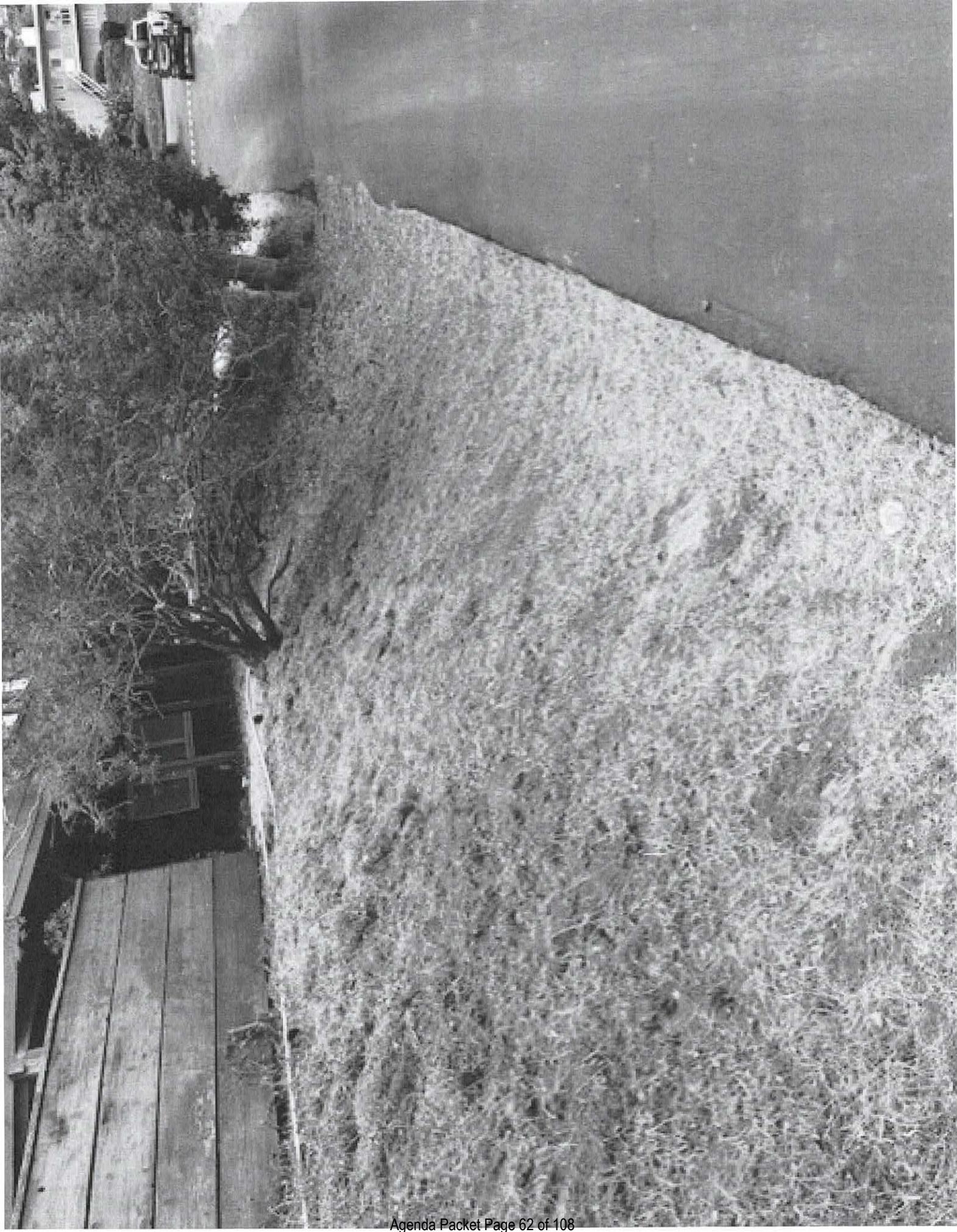
Thanks for the work. It was much appreciated.



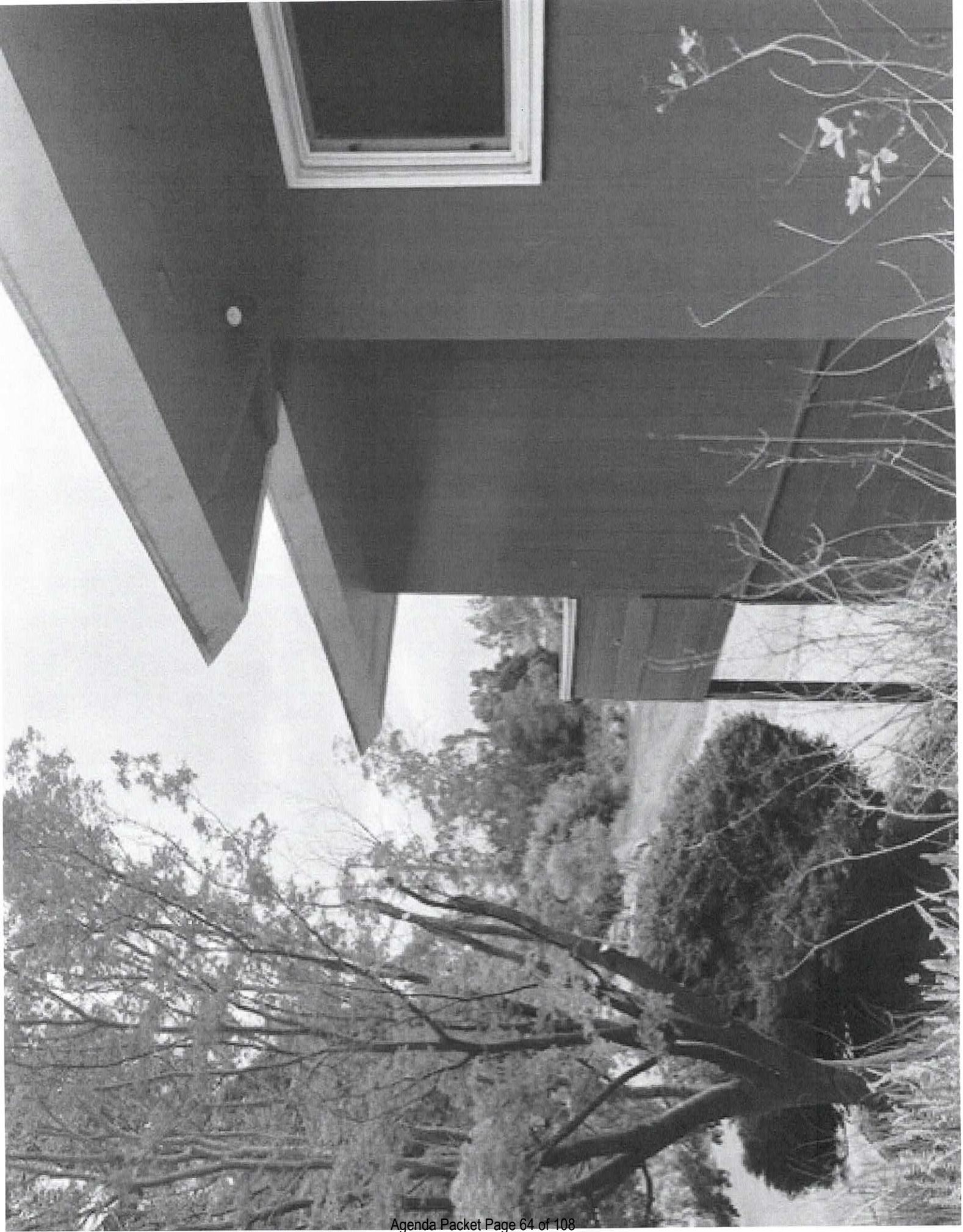


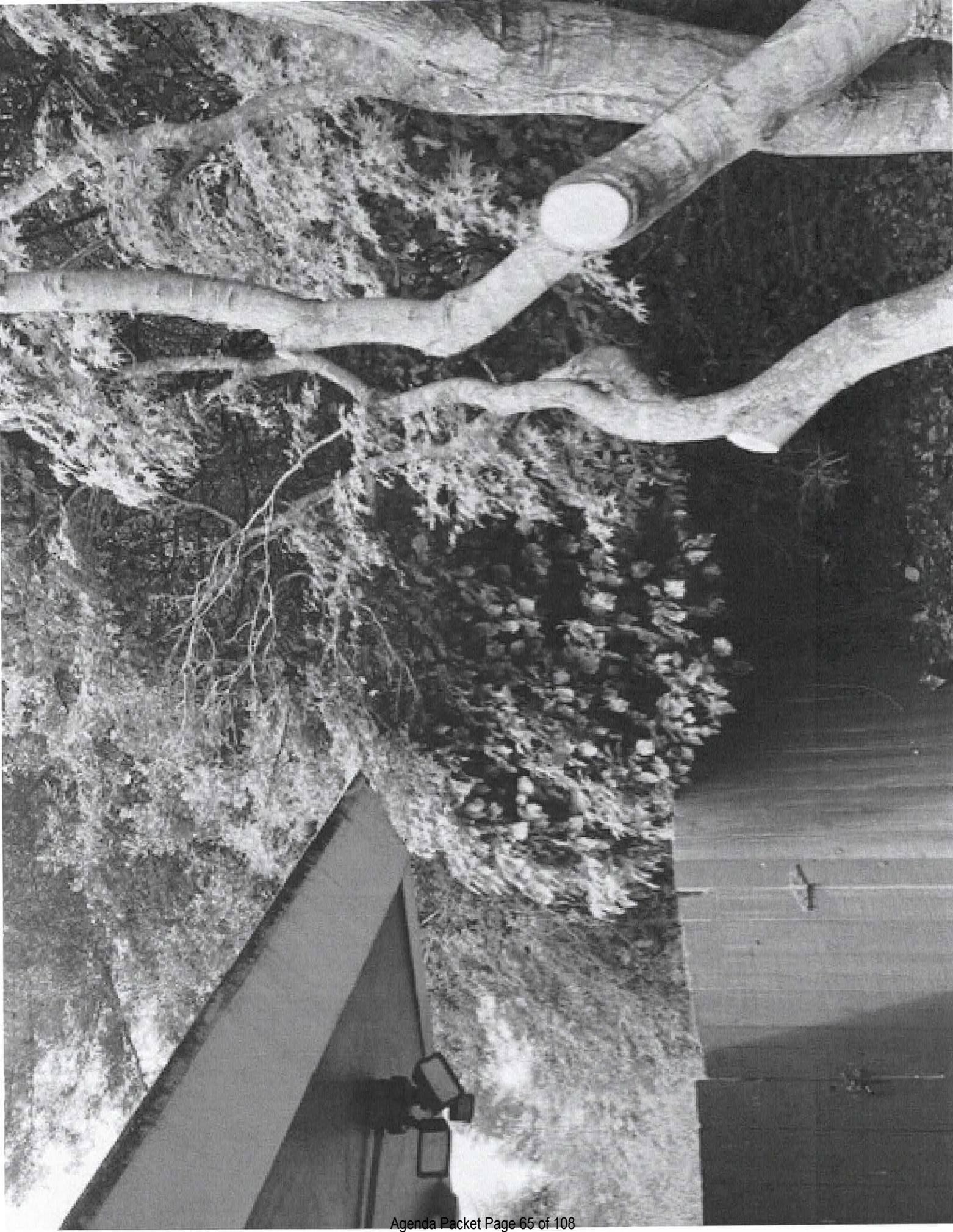












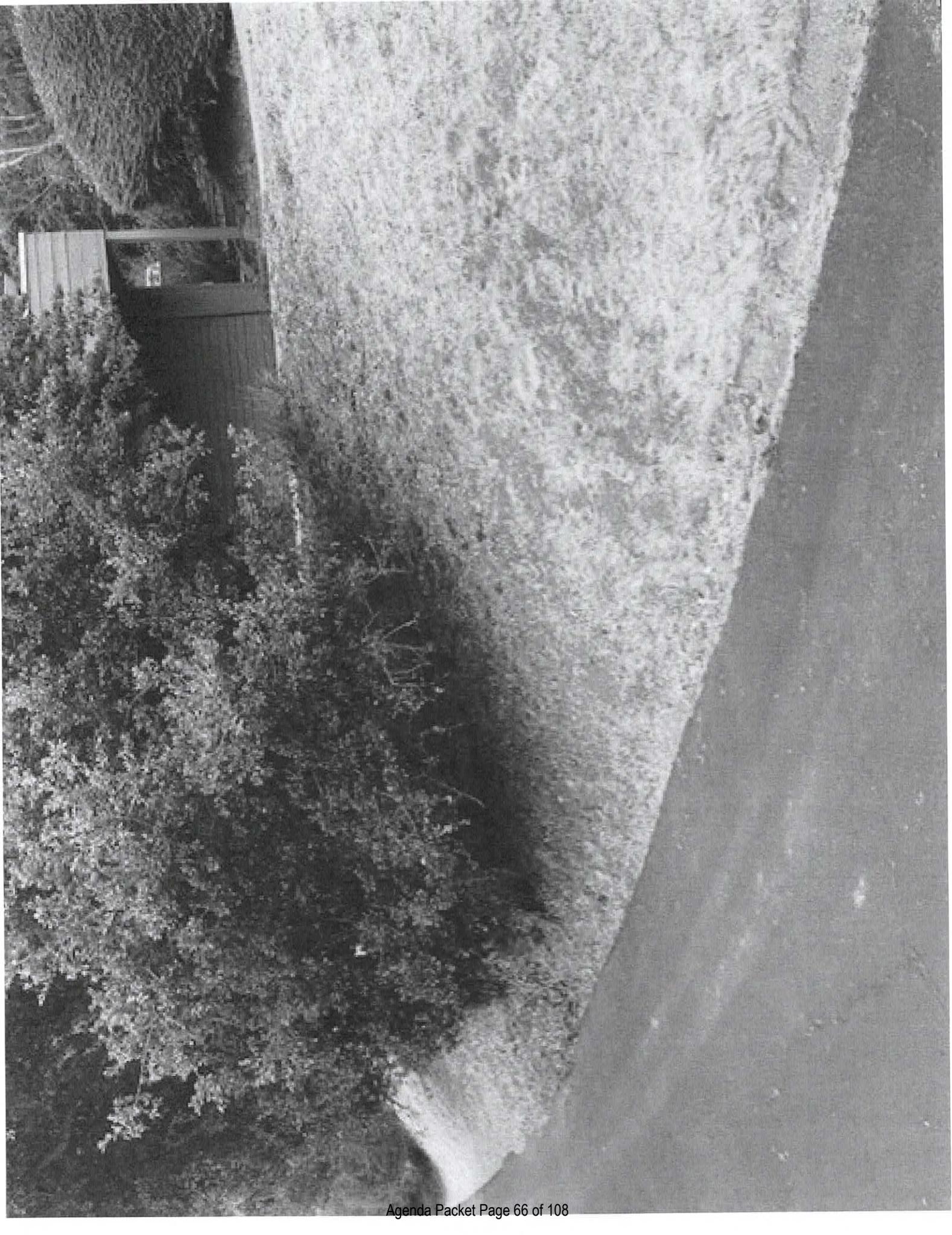


Exhibit B

CITY OF EL CERRITO ADMINISTRATIVE COST WORK SHEET

6523 Barrett Ave. APN: 500-190-020-7

4/16/2025 - Initial inspection and notice.....	\$0.00
6/13/2025 – Re-inspection	\$0.00
6/17/2025- Office work. Attend Fire Board meeting Abatement Hearing.....	60 min @ 144.93/hr..... \$144.93
6/18/2025 – Second notice.....	15 min @ 144.93/hr..... \$36.23
7/16/2025 – Posting of Property.....	15 min @144.93/hr..... \$36.23
7/22/2025 - Vendor bid	30 min @ 144.93/hr..... \$72.46
7/27//2025 - Vendor observation/inspection....	15 min @ 144.93/hr..... \$36.23
8/19/2025 - Office work. Attend City Council Meeting Cost Hearing.....	60 min @ 144.93/hr..... \$144.93
8/1/2026 - County Record Abatement.....	60 min @ 144.93/hr..... \$144.93
<hr/>	
TOTAL ADMINISTRATIVE COST.....	\$615.94
TOTAL CONTRACTOR'S INVOICE	\$750.00
TOTAL COST OF ABATEMENT	\$1,365.94

FIRE SAFETY CLEARING.

510-541-2130

July 31 ,2025

Invoice # 42370-3

**To: El Cerrito Fire Dept.
10900 San Pablo Ave.
El Cerrito, CA. 94530
Scope of work: Clear violations, reduce fuel load.**

6523 Barrett Ave. Clear lot

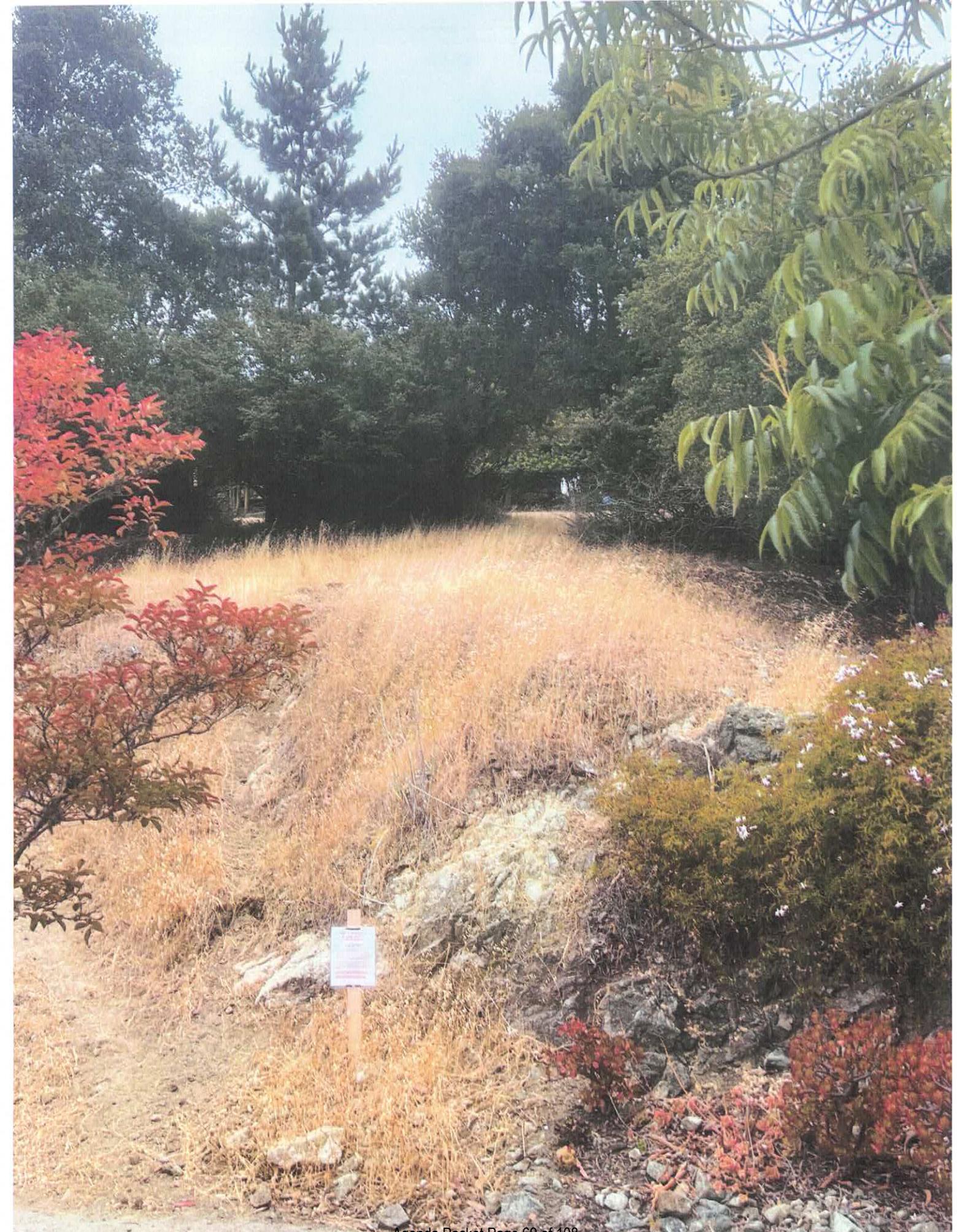
-Weed abatement, brush control, remove sprouts,

Total due.....\$750.00

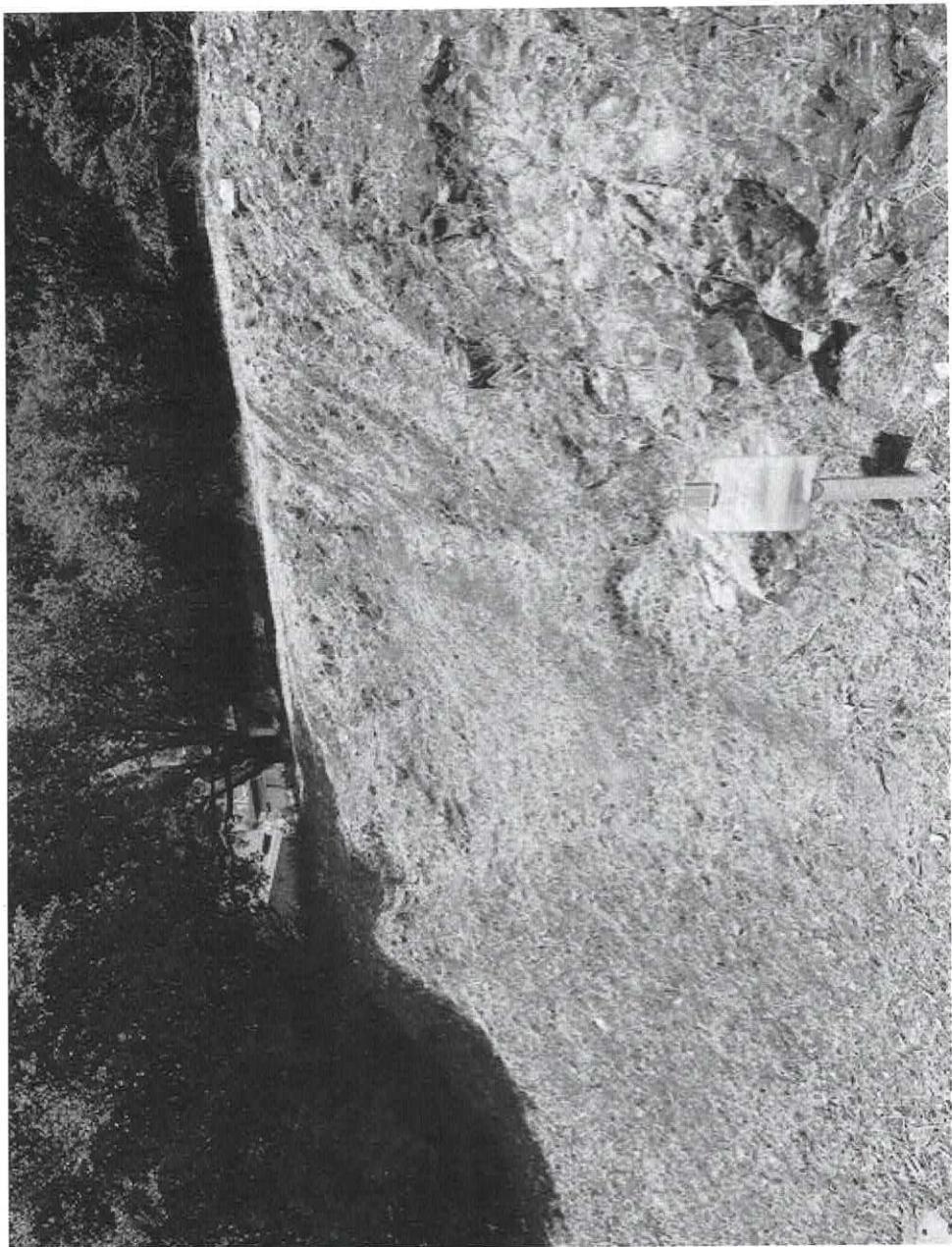
Please make check payable to:

**-Teo Carlone
1224 Masonic Ave.
Berkeley, CA. 94706.**

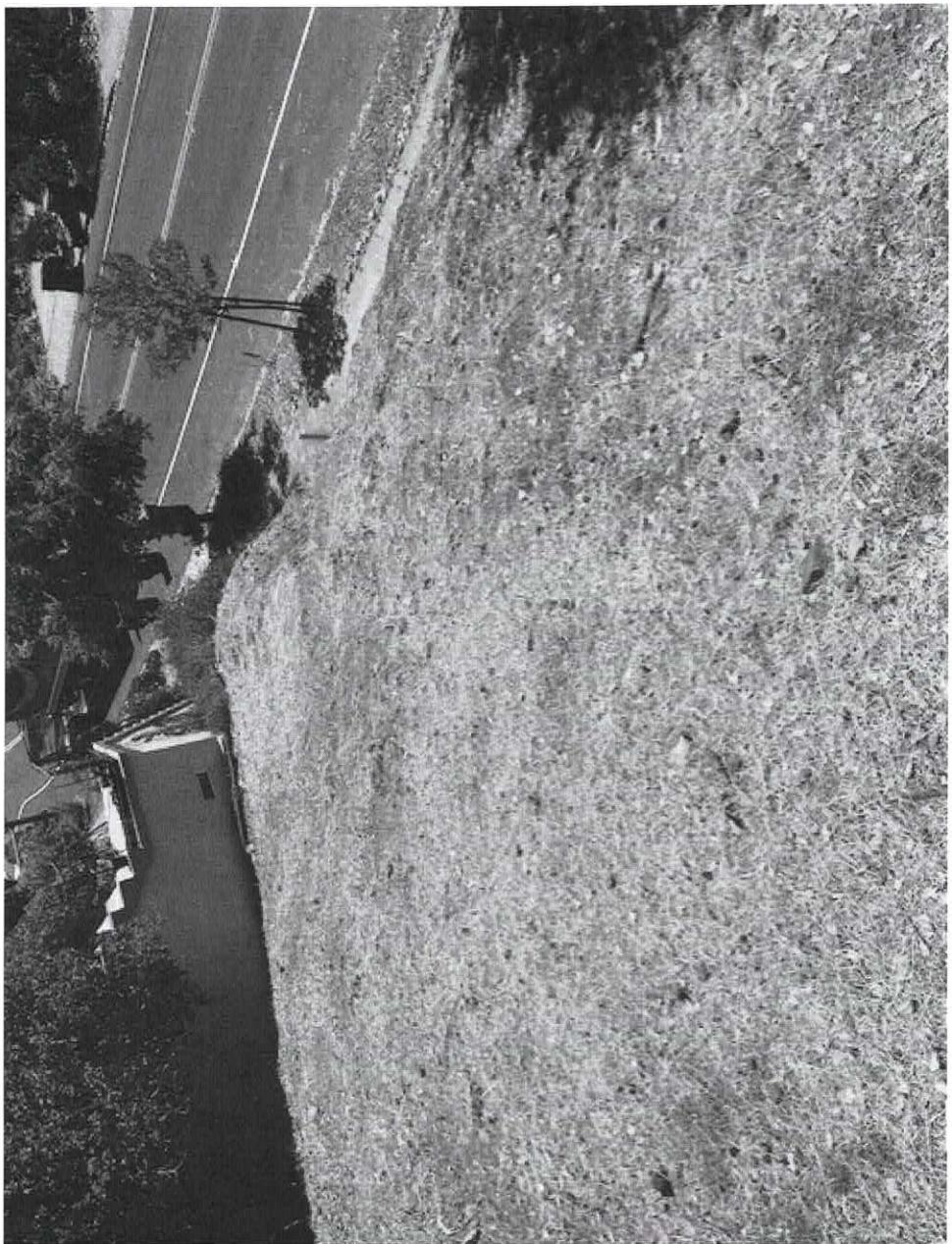
Thanks for the work. It was much appreciated.











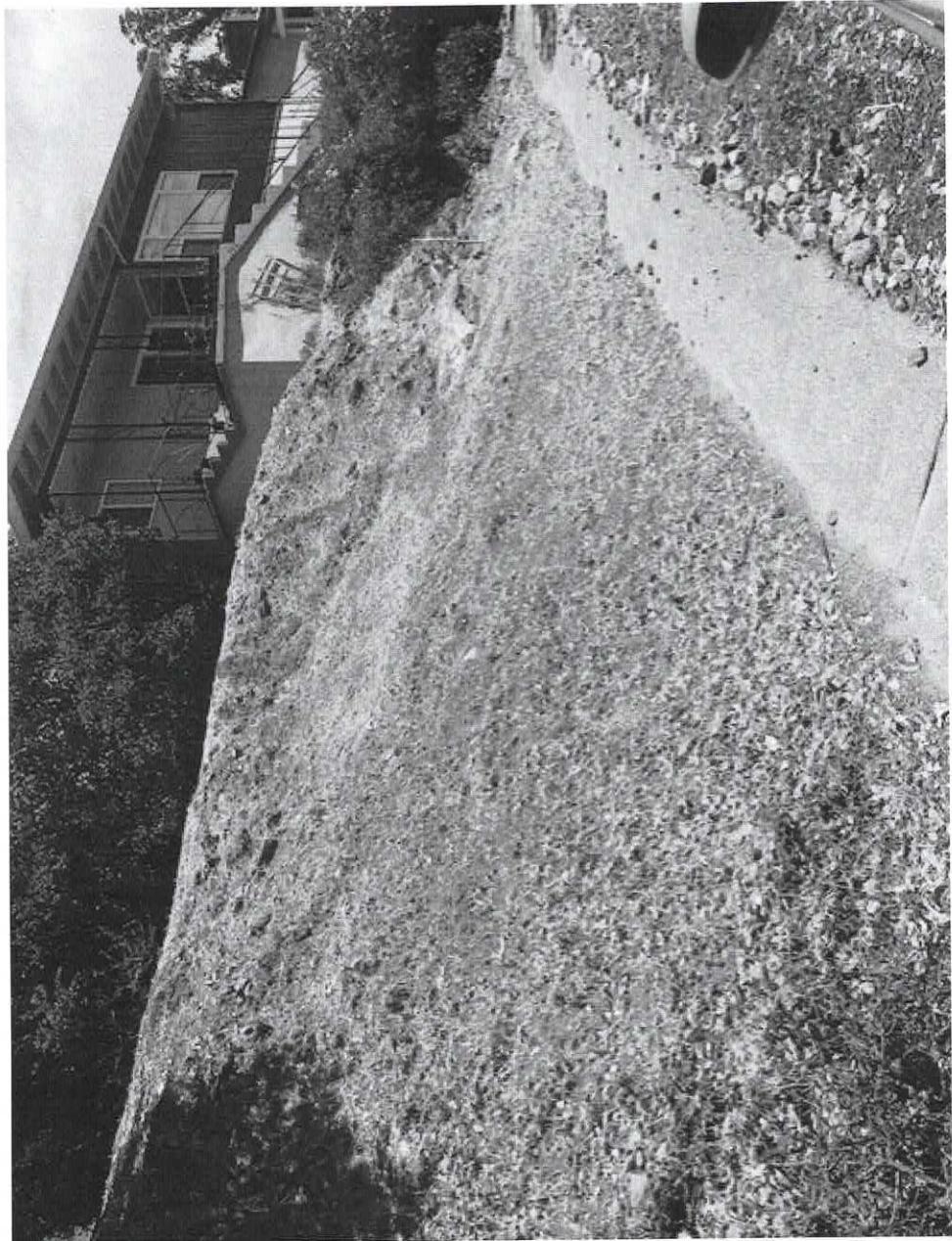


Exhibit B

CITY OF EL CERRITO ADMINISTRATIVE COST WORK SHEET

1550 Regency Ct. APN: 505-130-015-9

4/16/2025 - Initial inspection and notice.....	\$0.00
6/13/2025 – Re-inspection	\$0.00
6/17/2025- Office work. Attend Fire Board meeting Abatement Hearing.....	60 min @ 144.93/hr..... \$144.93
6/18/2025 – Second notice.....	15 min @ 144.93/hr..... \$36.23
7/16/2025 – Posting of Property.....	15 min @144.93/hr..... \$36.23
7/22/2025 - Vendor bid	30 min @ 144.93/hr..... \$72.46
7/27//2025 - Vendor observation/inspection....	15 min @ 144.93/hr..... \$36.23
8/19/2025 - Office work. Attend City Council Meeting Cost Hearing.....	60 min @ 144.93/hr..... \$144.93
8/1/2026 - County Record Abatement.....	60 min @ 144.93/hr..... \$144.93
<hr/>	
TOTAL ADMINISTRATIVE COST.....	\$615.94
TOTAL CONTRACTOR'S INVOICE	\$2,000.00
<hr/>	
TOTAL COST OF ABATEMENT	\$2,615.94

FIRE SAFETY CLEARING.

510-541-2130

July 31 ,2025

Invoice # 42370-5

**To: El Cerrito Fire Dept.
10900 San Pablo Ave.
El Cerrito, CA. 94530
Scope of work: Clear violations, reduce fuel load.**

1550 Regency Ct. Clear lot

**-Weed abatement, brush control, remove sprouts,
overgrowth**

Total due.....\$2000.00

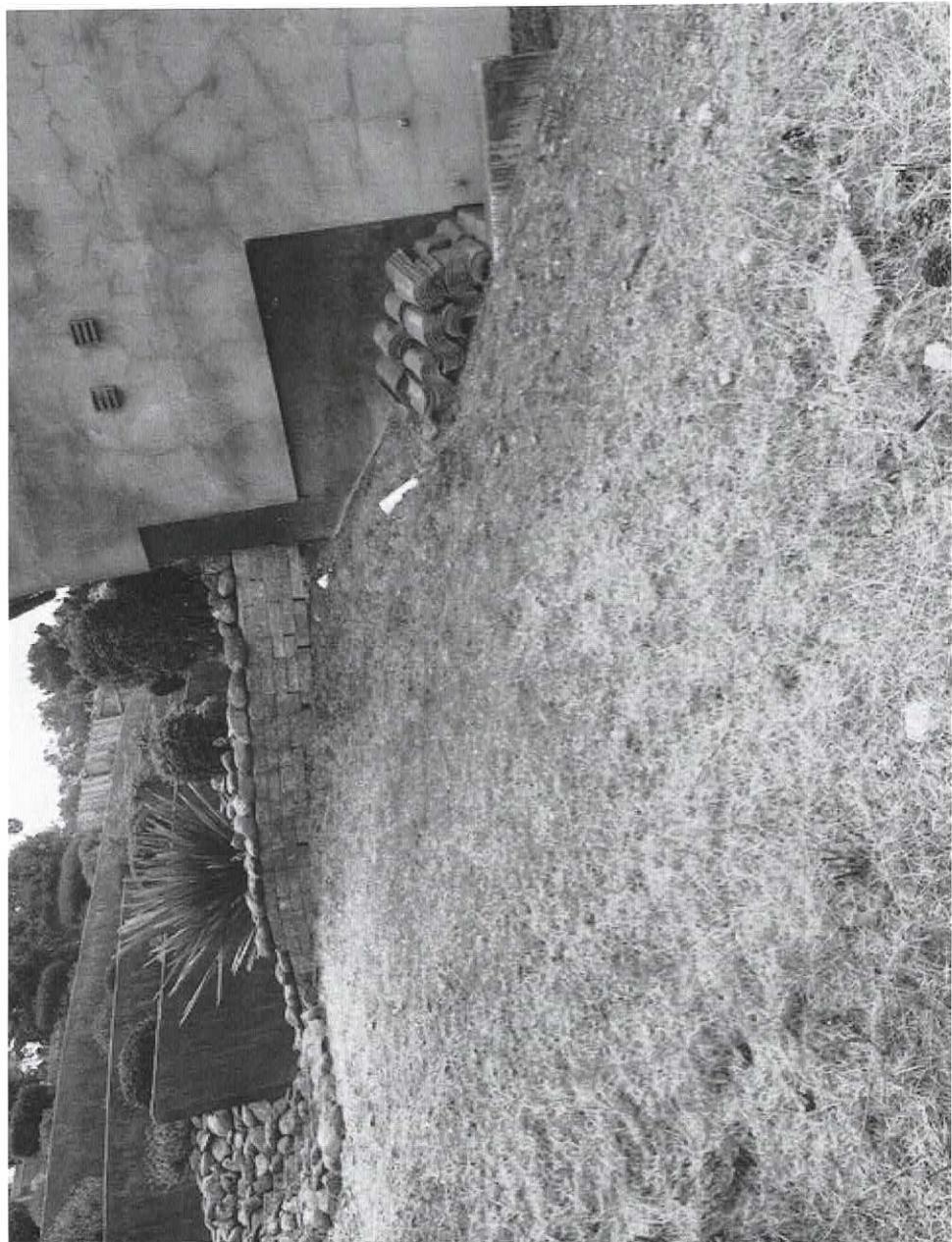
Please make check payable to:

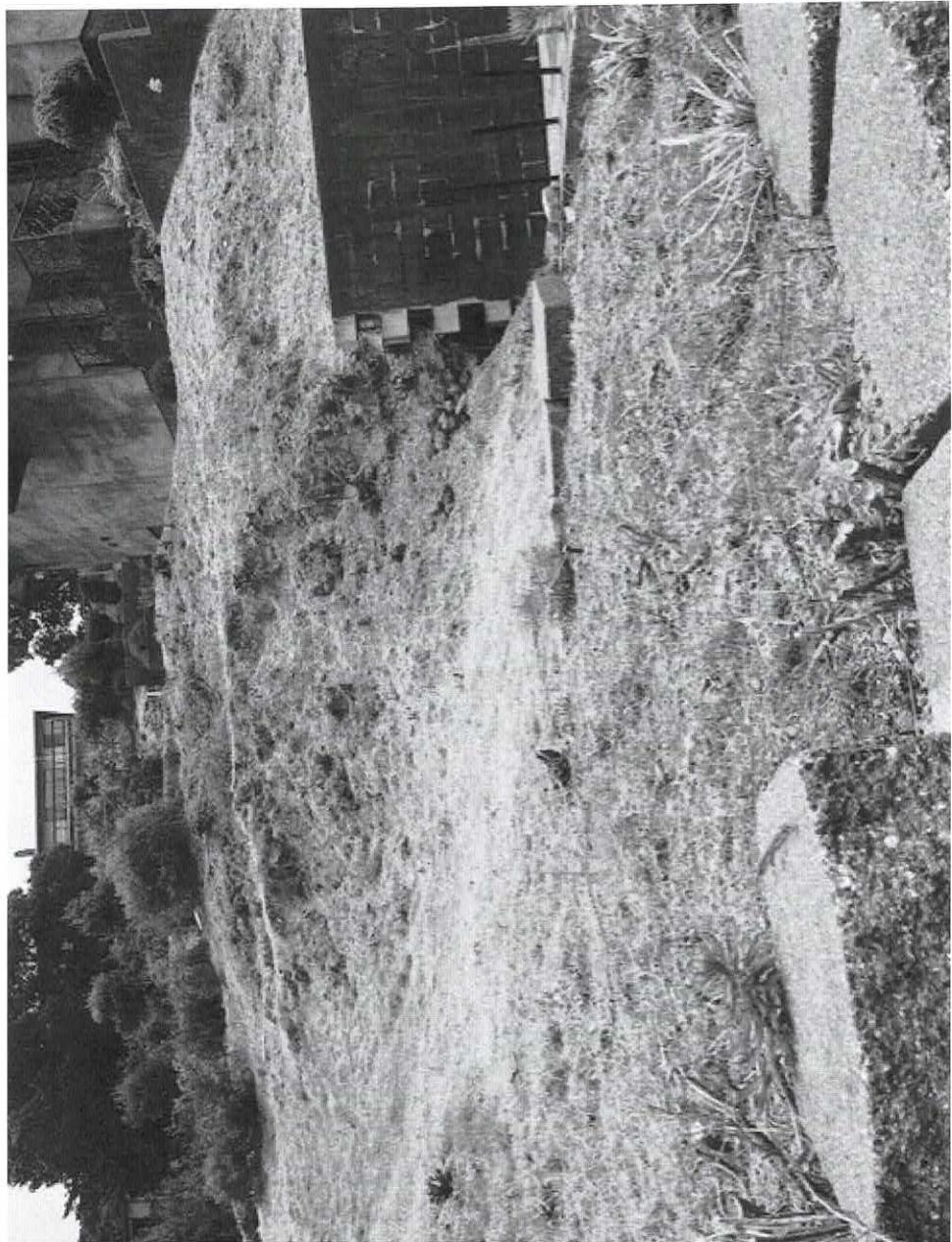
**-Teo Carlone
1224 Masonic Ave.
Berkeley, CA. 94706.**

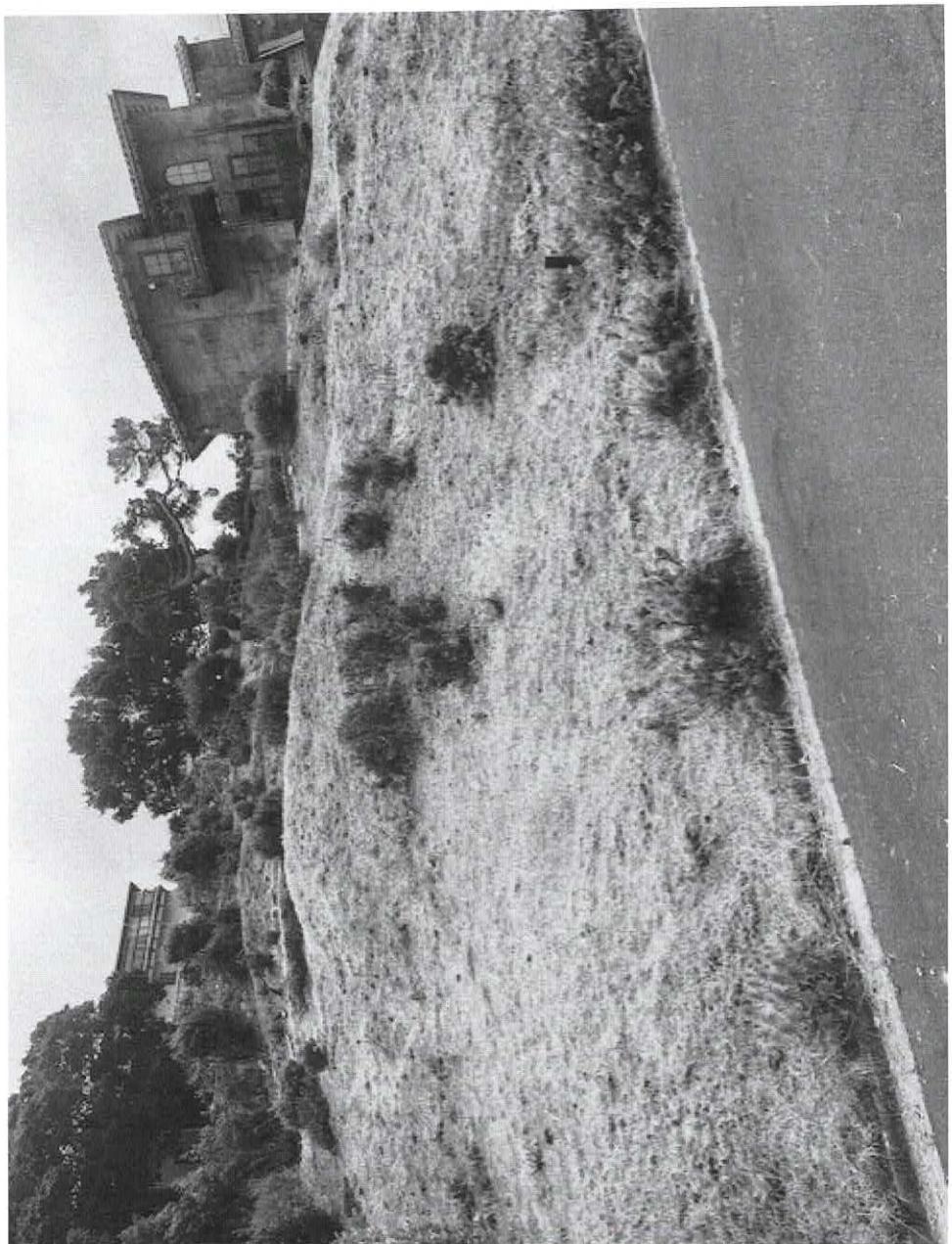
Thanks for the work. It was much appreciated.













AGENDA BILL

Agenda Item No. 9.A.

Date: August 19, 2025
To: El Cerrito City Council
From: Kimberly White, FAB Chair; Crystal Reams, Finance Director/City Treasurer/Staff Liaison, Finance Department
Subject: Financial Advisory Board (FAB) Recommendations

ACTION PROPOSED

As requested by the City Council, discuss the recommendations received by the Financial Advisory Board (FAB). The City Council may choose to take action or provide direction regarding the recommendations made.

BACKGROUND

Pursuant to City Council Resolution 2024-16, Section 4, Advisory Body

Recommendations shall be provided to the City Council on the consent calendar as a "receive and file" agenda item. If a member of the City Council wishes to further discuss any recommendation received, it may be requested as an agenda item at a future meeting.

In recent months, the Financial Advisory Board (FAB) has made two recommendations that the City Council requested be placed on a future agenda as a policy discussion item. This item provides the City Council with the opportunity to discuss the recommendations and, if they choose, take action or provide direction to the FAB or to staff regarding the recommendations. The recommendation information is listed below.

Recommendation #1

On May 27, 2025 the FAB approved the following recommendation:

Regarding the previous FAB recommendation for the General Fund Budget, the FAB recommends that the City Council:

- Annually adopt a General Fund Budget that sets aside two percent of the (current) General Fund's operating expenditures to cover mid-year expenses or one-time needs; and
- The FAB recommends that the City Council place this recommendation as a Policy Item for discussion.

Moved/Second: Vice-Chair Carvel/Member Szlatenyi. **Ayes:** Chair White; Vice-Chair Carvel; Member Szlatenyi; **Noes:** Member McDougall **Absent:** None **Youth Member:** Watson-Lamprey Singer expressed support for the action.

This recommendation was presented to the City Council as a "receive and file" agenda item on the consent calendar at the [June 17, 2025 City Council meeting](#).

Recommendation #2

On June 24, 2025, the FAB approved the following recommendation:

- City Council adopted resolution 2025-26 One-Time General Fund Appropriations to contribute an additional \$1.5 million to the Section 115 trust. The FAB has reviewed the Section 115 investment plan and available investment portfolio options. The FAB would like to make a recommendation to stay in the current investment portfolio, Moderately Conservative, knowing that the City expects to use the funds in the next several years to help smooth out the City's CalPERS contributions.

Moved/Second: Members McDougall/Szlatenyi **Ayes:** Vice-Chair Carvel; Member Szlatenyi, McDougall **Noes:** None **Absent:** Chair White, **Youth Member:** Watson-Lamprey Singer expressed support for the action.

This recommendation was presented to the City Council as a "receive and file" agenda item on the consent calendar at the [July 15, 2025 City Council meeting](#).

FAB members have prepared a presentation to aid in the discussion of their recommendations, included as Attachment 2. City staff has not validated the information included in the presentation.

STRATEGIC PLAN CONSIDERATIONS

This action supports the [City's Strategic Plan Goal\(s\)](#) of:

- *High Performing Organization*

ENVIRONMENTAL CONSIDERATIONS

This section is not applicable to this agenda item.

FINANCIAL CONSIDERATIONS

Should the City Council provide direction for future consideration of the FAB's recommendations, staff will provide financial impacts based on the direction given if/when the item is brought back to the Council.

LEGAL CONSIDERATIONS

This section is not applicable to this agenda item.

Reviewed by:

A handwritten signature in blue ink that appears to read "Karen Pinkos".

Karen Pinkos, City Manager

Attachments:

1. Rationale for Recommendation #1
2. FAB Presentation

From: David Carvel <[REDACTED]>
Sent: Saturday, May 31, 2025 12:22 PM
To: Crystal Reams <CReams@ci.el-cerrito.ca.us>
Cc: kimberly white <[REDACTED]>
Subject: FAB Recommendation for 6/17 meeting

Rationale for Recommendation #1

Caution! This message was sent from outside your organization.

[Allow sender](#) | [Block sender](#)

Recommendation: We recommend the council agendize an item to discuss the FAB's guidance around budgeting for future one-time expenditures.

Rationale:

- At the 5/20 City Council meeting, the FAB recommended the City Council consider setting aside an additional 2% of its budget to cover one-time expenses. Some Councilors wanted to discuss this but, since it was on the consent calendar, no meaningful discussion could be held. Agendizing an item will allow the Council not only to discuss the FAB's 2% request but also engage the FAB members in a short discussion on our recommendation.
- The 2% suggestion came about as the FAB has noticed that, often, there are one-time requests totaling ~\$1-2M each year. Rather than set a budget and then fall short when these one-time items emerge, the FAB suggests that the Council engage in more thoughtful budgeting. Hence, the recommendation to set aside 2% of the budget to cover these one-time expenses, should they arise (we all know they will).
 - '24-25: \$1M
 - Would it be possible to for staff to send us a summary of the amount of one-time expenses each year for the last 5 years by 6/17 (we would like to have this backpocket as a reference we can use at the meeting)?
- Also, in regards to budgeting, the FAB feels that the City is not fully taking into account (and budgeting for) the replacement cost of major items. For example, we have seen recent one-time expenses for items such as a police car, fire truck, pool replacement, and self-contained breathing apparatuses. The FAB would like to discuss with the Council, the idea of setting aside funds each year to cover the future cost of replacement (e.g. if we need a new fire truck in 20 years and it costs \$1M, we would like the city to set aside \$50K per year ($\$1M / 20$) to account for these items gradually rather than taking a massive hit in a one-time expense line).
- We also wish to discuss why the City Council is proposing a deficit budget of \$5M for FY25-26. We would like to discuss how the City plans to fill this deficit and whether they plan to adopt an unbalanced budget.

Financial Advisory Board Presentation to El Cerrito City Council

For City Council Meeting August 19, 2025

Agenda

1. Develop a maintenance fund for capitalized items
2. Discuss setting aside 2% of the budget to pay for one-time expenses

We Recommend Establishing a Maintenance Fund

The fund would smooth out El Cerrito's expenses, minimizing the shock of replacing expensive equipment

Recommendation: Establish a Maintenance fund (or Capital fund) which would set aside money to pay for long-lived assets over the course of their useful life.

Assets: Things owned by an entity that have value and provide future benefit. There are many different type of assets (e.g. intangible, current).

Long-Lived (aka Fixed): Assets that are expected to survive and provide benefits beyond 12 months. For example, buildings and vehicles.

Useful life: The number of years a long-lived asset will be used.

We Recommend Establishing a Maintenance Fund

The fund would smooth out El Cerrito's expenses, minimizing the shock of replacing expensive equipment

Recommendation: Establish a Maintenance fund (Capital fund or Service fund) which would set money aside to pay for long-lived assets over the course of their useful life.

Current Method of Budgeting for Long-Lived Asset Replacement:

- In April 2022, El Cerrito bought a fire truck for \$1.1M¹
- A fire truck has a useful life 11 years.¹
- In 11 years, El Cerrito will have another \$1.1M expense to buy another fire truck

Problems with Current Method

- Expensive bills come due all at once
- Future financial situation of the City is uncertain

¹El Cerrito Annual Comprehensive Financial Report June 30, 2024

We Recommend Establishing a Maintenance Fund

The fund would smooth out El Cerrito's expenses, minimizing the shock of replacing expensive equipment

Recommendation: Establish a Maintenance fund (Capital fund or Service fund) which would set money aside to pay for long-lived assets over the course of their useful life.

Recommended Method of Budgeting for Long-Lived Asset Replacement:

- In April 2022, El Cerrito bought a fire truck for \$1.1M¹
- A fire truck has a useful life 11 years.¹
- In this case, we suggest that the City set aside \$100,000 (\$1.1M cost of the fire truck / 11 years) every year for 11 years to eventually pay for a replacement fire truck.

Advantages to Recommended Method

- Best practice for long-range planning
- Pay a little bit each year (rather than one big bill)
- Smooths out expenses
- Minimize need for future debt (due to mis-timed expenses)

¹El Cerrito Annual Comprehensive Financial Report June 30, 2024

We Recommend Establishing a Maintenance Fund

The fund would smooth out El Cerrito's expenses, minimizing the shock of replacing expensive equipment

Examples of items that should be budgeted for with a Maintenance Fund

- Pool replacement (\$1.8M)
- SCBA Replacement for Fire Department (\$400,000)
- Fire Truck (\$1.6M)
- Paratransit van (\$187,000)

We Recommend Setting Aside 2% to Cover One-Time Expenses

El Cerrito has one-time expenses of \$1M that catch the city “off guard.” Let’s correct that practice through better budgeting.

El Cerrito sets a budget during the year. Outside of the budget cycle, there are one-time expenses that come before the City Council. The amounts vary but, typically, they amount to 2-9% of the budget. We recommend setting aside 2% to accommodate these expenses.

Meeting Date	Amount of One-Time Expenses	Total Expense Budget for that year	One-Time Expenses as a % of Expense Budget
June 22, 2021	\$1.1M	\$48.7M	2.2%
March 01, 2022	\$2.1M	\$59.2M	3.5%
May 16, 2023	\$1.2M	\$46.9M	2.5%
March 05, 2024	\$2.4M	\$58.5M	4.1%
April 15, 2025	\$4.5M	\$51.4M	8.7%

We Recommend Setting Aside 2% to Cover One-Time Expenses

El Cerrito has one-time expenses of \$1M that catch the city “off guard.” Let’s correct that practice through better budgeting.

The amount of one-time expenses is increasing. Rather than be surprised every year, we should set aside funds to cover these expenses.

Advantages to Recommendation

- Budget for what you are actually spending
- Enforce budgetary discipline across departments
- Better long-term planning
- Consistent with establishment of Maintenance Fund

Meeting Date	Amount of One-Time Expenses	One-Time Expenses as a % of Expense Budget
June 22, 2021	\$1.1M	2.2%
March 01, 2022	\$2.1M	3.5%
May 16, 2023	\$1.2M	2.5%
March 05, 2024	\$2.4M	4.1%
April 15, 2025	\$4.5M	8.7%



AGENDA BILL

Agenda Item No. 9.B.

Date: August 19, 2025
To: El Cerrito City Council
From: Christopher Jones, Recreation Director, Recreation Department; Yvetteh Ortiz, Public Works Director/City Engineer, Public Works Department; Crystal Reams, Finance Director/City Treasurer, Finance Department
Subject: Swim Center Lap Pool Renovation Study Session - Budget Options

ACTION PROPOSED

Receive an update on the estimated costs, construction, and phasing options for the El Cerrito Swim Center Emery G. Weed, III Lap Pool Plaster, Deck Replacement, and Associated Work and provide direction to staff.

BACKGROUND

As presented at the [May 20, 2025](#), and [June 17, 2025](#) City Council meetings, staff have been working with the aquatic design and engineering firm Rogers Stringer & McClelland, Inc. (RS+M) to address the deterioration of the plaster and deck at the Swim Center's Emery G. Weed, III Lap Pool (Lap Pool) and to develop design and construction options. On May 20, 2025 the City Council allocated \$500,000 from the General Fund discretionary balance for a future Lap Pool project. On June 17, 2025 the Council awarded RS+M a design contract not to exceed \$220,000 to develop the full scope of necessary and desired improvements. The scope of this design effort includes:

- Swimming Pool design & engineering, including replastering and other finishes and features necessary to provide a functional swimming pool.
- Swimming Pool deck structural design including deck joint layout, deck drainage plan, and deck elevation plans.
- Exiting & egress upgrades to the site to meet California Building Code requirements.
- Design of existing accessible parking modifications to meet current codes, including Americans with Disabilities Act (ADA) requirements.
- Path of travel evaluation and improvements design from accessible parking to bathrooms, drinking fountains, exterior showers, building ramps and walkways.
- Restroom facility, drinking fountain, and outdoor shower accessibility upgrades.
- Coordination of Recreation Pool slide construction documents with waterside manufacturer.
- Design of two stormwater bioretention planters to meet National Pollutant Discharge Elimination System requirements.
- Design of Electric Vehicle Supply Equipment (EVSE) infrastructure that supports dual-port charging stations, including ADA-compliant access.

The scope of work under consideration is not only urgent for the Lap Pool to remain in operation and compliant with current codes and regulations, but it also supports the City's broader goals of sustainability, accessibility and equity, and high-quality recreation services for all residents.

Since the June 17, 2025 meeting, RS+M has worked with their specialty design subcontractors to conduct additional assessments, including topographical surveying and architectural site review, and refine cost estimates for pool replastering, deck replacement, EV charging infrastructure, stormwater retention, ADA path of travel and egress improvements, and waterslide installation. Additionally, Swinerton Management & Consulting has also been engaged under the City Council-approved on-call contract to serve as project manager and assist with finalizing phasing, timeline, and budget options.

ANALYSIS

Utilizing the information provided by RS+M, City Staff and Swinerton have devised four construction/phasing scenarios for consideration. Timelines are attached to this report as Attachment 1 for more information on project phasing and timing.

Option 1: Replaster Only (Partial Scope) = \$970,000

This option is the most economical option and addresses the most pressing concern of the deteriorating plaster in the Lap Pool. Doing replaster only, with no additional deck work, is considered a maintenance project and does not require additional improvements such as ADA and egress compliance. Timing of remaining work can be further evaluated and done later as needed based on deck conditions. It should be noted that the pool deck is already past its "useful lifetime" and determining when this work will need to be completed is difficult, but City Staff will be discussing testing options with our consultants.

Under this option, the pool would be closed for up to 3 months (January through March 2026) with an estimated revenue loss of up to \$150,000.

Option 1 Budget:

\$970,000 Total Budget

(\$200,000) Fiscal Year (FY) 2025-26 Measure H Budget

(\$500,000) FY 2025-26 Committed Discretionary General Fund Reserves

\$270,000 FY 2025-26 Additional Funding Needed

Option 2: Replaster & Parking Lot ADA & Related Improvements (Partial Scope) = \$2,311,000

In addition to the work detailed above, Option 2 would also include the Parking Lot improvements, including ADA path of travel upgrades, storm water retention requirements, and EV Charging (dependent on securing grant funding). This option addresses the most pressing issues inside the Swim Center complex (plaster) as well as bringing the parking lot into compliance, which has been deferred twice with the

2018 Locker Room Upgrade Project and the 2023 Activity Pool Replaster Project.

Under this option, the pool would be closed for up to 3 months (January through March 2026) with an estimated revenue loss of up to \$150,000 and the parking lot and related projects would take up to 5 months to complete (January through May 2026). The specialty required for the replaster work as compared to the parking lot work lends itself to permitting and bidding it separately. This will also allow flexibility of awarding one or both projects based on bid amounts, available budget, and timelines. Timing of remaining work can be further evaluated as described above.

Option 2 Budget:

\$2,311,000 Total Budget

(\$200,000) FY 2025-26 Measure H Budget

(\$500,000) FY 2025-26 Committed Discretionary General Fund Reserves

\$1,611,000 FY 2025-26 Additional Funding Needed offset by any secured EV grant

Option 3: Replaster & Parking Lot ADA Improvements in FY 2025-26 and Pool Deck, Interior ADA & Related Improvements in FY 2026-27 (Full Scope) = \$4,356,000

This option includes the full design scope; completing Option 2 as described above and scheduling deck replacement and interior Swim Center ADA and egress improvements during Fiscal Year 2026-27 (preferably mid-October 2026 through mid-March 2027).

The pool would close twice: up to three months in FY2025-26 (January through March 2026) and up to 5 months in FY 2026-27 (October 2026 through March 2027).

Estimated revenue loss of up to \$400,000 is possible over the two closure periods.

Option 3 Budget:

\$4,356,000 Total Budget

(\$200,000) FY2025-26 Measure H Budget

(\$500,000) FY2025-26 Committed Discretionary General Fund Reserves

\$1,611,000 FY2025-26 Additional Funding Needed

\$2,045,000 FY2026-27 Additional Funding Needed (offset by any secured EV grant)

Option 4: Full Scope with Hybrid Deck in Fiscal Year 2026-27 = \$4,752,000

This option includes the full scope as described previously in Fiscal Year 2026-27 (mid-October 2026 through mid-March 2027) to minimize pool closure time with estimated revenue loss of up to \$250,000. Additionally, this option is the only scenario where the previously discussed Hybrid Deck opportunity is possible due to the work not being phased. A Hybrid Deck would lower the deck to the water level in the shallow section of the Lap Pool to make it a more family-friendly area and to enhance water rescue safety. Most of the deck would remain as it is currently.

Option 4 Budget:

\$4,752,000 Total Budget

(\$200,000) FY2025-26 Measure H Budget

(\$500,000) FY2025-26 Committed Discretionary General Fund Reserves

\$4,052,000 FY2026-27 Additional Funding Needed (offset by any secured EV grant)

Staff and consultants are currently reviewing a grant opportunity from the California Electric Vehicle Infrastructure Project (CALEVIP) that could potentially contribute between \$75,000 and \$100,000 per charging port to this project and reduce the City's overall cost. Additionally, City staff and consultants are evaluating a between \$100,000 to \$200,000 reduction in the architectural work.

The four options are summarized in the table below.

	Option 1	Option 2	Option 3	Option 4
	Replaster Only	Replaster & Parking Lot ADA+	Phased Full Scope Over 2 FYs	Full Scope with Hybrid Gutter In FY 2026-27
Project Cost	\$970,000	\$2,311,000	\$4,356,000	\$4,752,000
Approved Funding	\$700,000	\$700,000	\$700,000	\$700,000
Funding Shortfall	\$270,000	\$1,611,000	\$3,656,000	\$4,052,000
FY 2025-26	\$270,000	\$1,611,000	\$1,611,000	NA
FY 2026-27	NA	NA	\$2,045,000	\$4,052,000
Future FY	TBD	TBD	NA	NA
Revenue Loss	\$150,000	\$150,000	\$400,000	\$250,000

Increased Costs

Unfortunately, the estimated costs have increased significantly since the last report to the City Council for several reasons as described below.

Path of Travel, other ADA work, and Egress Upgrades

The initial conceptual budget estimates available in June 2025 were developed by RS+M prior to detailed exploratory work being completed for the architectural and civic components of the work. Once this was done (i.e. site visits, field surveys, etc.),

additional costs of approximately \$700,000 were identified by specialty design subconsultants. This included increased scope to achieve the correct slopes and grades and other accessibility and egress work required by the California Building Code.

Delaying deck work for Fiscal Year 2026-27 (5% Escalation)

Costs increase as a result of moving the timeline of major project components (Lap Pool deck replacement, ADA path of travel, and egress improvements) into Fiscal Year 2026-27. According to RS+M and their subconsultants, an annual increase of 5% in construction costs for this type of work is anticipated (approximately \$100,000 to \$200,000 depending on the option). Delaying the work until Fiscal Year 2026-27 for at least the Lap Pool deck work is necessary to avoid cancellation of the Swim Center's summer season. Not only would this significantly reduce services to residents, but it would also likely result in a shortage of lifeguards upon reopening, as some existing staff would find new jobs and may not return.

Waterslide

The cost to install the waterslide was not included in the original estimates, which was an oversight. Early estimates for this work relied on the assumption that the existing columns could be used for a new slide. However, physical samples were recently analyzed from the columns, determining that they cannot be used further, and new columns need to be constructed. The estimated cost for this activity is approximately \$400,000, which includes removal and replacement of the column foundations and electrical and pipe connections.

Project Contingencies and Other Potential Cost Increases

All cost estimates have maintained a 15% contingency. Typically, the contingency level at the concept level should be higher, such as 25%, reflecting the uncertainties at the early stages of a project and the technical assessment yet to be completed. As the project progresses through design development into construction, the contingency level gradually decreases to 10%.

Additionally, the City is subject to the Project Stabilization Agreement (PSA) approved by the City Council on August 16, 2022 (Resolution 2022-66), for work on public projects with an Engineer's Estimate exceeding \$1 million. At the time of the PSA's approval, it was acknowledged that its implementation could affect the City's bidding process by limiting the number of contractors that would submit bids, thereby potentially increasing the overall cost of projects. At this time, potential PSA cost increases are unknown.

Funding Options

Staff has considered Options 1-4 using General Fund balance in order to test the model for General Fund projections. Funding Option 1 in FY 2025-26 would not alter the budgeted General Fund balance projections. Funding Option 2 would require an additional General Fund appropriation of \$1,611,000 in FY 2025-26. Option 2 would also not alter the original General Fund balance projections significantly, since the

majority of the planned deficit of \$2.1 million were one-time items. Option 3 and 4 would require outside funding.

City staff have updated the estimated General Fund balance for FY 2024-25, using unaudited actuals as of August 31, 2025. While these figures are not confirmed until the fiscal year is officially closed and the audited fiscal statements are completed, current projections for FY 2024-25 indicate the planned use of General Fund balance of \$2.1 million will not occur, returning discretionary funding to the General Fund. This is due to General Fund expenditures meeting their budget target, and General Fund revenues coming in above target by at least 3%. The table below shows the current estimated FY 2024-25 ending balance projections using unaudited actuals that result in an estimated surplus of over \$600,000.

Current Fund Balance Projection (Projected Actuals) as of 8/31/25		
FY24 General Fund - Total Fund Balance (actual)		\$ 22,893,338
EDRF	(9,000,000)	
Section 115	(1,372,890)	
Non-Spendable	(126,751)	
FY25 Projected Actuals		
Revenue	53,467,157	
Expenditure	52,802,158	
Use of fund balance		664,999
Projected Total Ending FY25 Fund Balance		23,558,337
EDRF (Internally Restricted)	(7,500,000)	
Section 115 (Restricted)	(2,872,890)	
Non-Spendable est.	(126,751)	(10,499,641)
Projected FY25 Unrestricted Fund Balance		13,058,696
FY26 Expenditure Proposed Budget	53,764,017	
FY26 17% Reserve Goal		9,139,883
Projected discretionary for FY26		3,918,813
FY 25 Projected Ending Total Fund Balance		\$ 23,558,337
FY 25 Projected Total Reserve %		44%

Attachment 2 shows the budgeted and current General Fund projections, as well as graphical projections for Options 1-4. None of these projections consider the use of Measure H, grant funding, or other funding opportunities at this time. Once the year-end close occurs and all funds are audited, staff will include available special funds to offset the use of General Fund balance. Staff will refine these numbers for City Council review once direction is given and costs are finalized.

Recommendation

Moving forward with Option 2 at this time strikes a balance between addressing urgent maintenance, deferred capital improvements, and affordability. It allows the City to come into compliance with long-standing accessibility obligations while preserving the flexibility to identify any cost savings that can be achieved with future deck and interior Swim Center work. It also preserves the ability to resurface the Lap Pool and renovate the parking lot before next year's busy late Spring and Summer seasons. Due to initial projections, choosing Option 2 will not fundamentally change the General Fund balance as it had been previously budgeted. Should the City Council give direction to pursue this option, staff will continue to explore cost savings for the Lap Pool Deck and other interior Swim Center projects (currently estimated to be an additional \$2,045,000) for future City Council consideration within the Capital Improvement Program in the next biennial budget, and will seek any available grant opportunities.

City staff will continue to work on options to offset the estimated \$150,000 in lost revenue for Fiscal Year 2025-26 under Option 2 as well. These options include cost reductions and/or adjustments to swim programs. One possibility is the complete closure of the facility and all programs, which would lead to a reduction in part-time salaries. In Fiscal Year 2024-25, part-time salaries totaled approximately \$100,000 for the seven payrolls between January 10 and March 21, 2025. Additionally, in Fiscal Year 2024-25, the Recreation Department exceeded its revenue projections by over \$100,000 (unaudited) and there are no indications at this time that this trend will not continue into Fiscal Year 2025-26. Finally, there are currently three vacant positions (Recreation Supervisor, Administrative Assistant II, and Custodian) that will result in expense savings, as recruitment for these roles typically takes at least three months. Any combination of these factors should offset revenue loss. Staff will also continue to explore partnerships with other swim centers to preserve as many programs as possible, continue serving residents, maintain staff employment, and minimize revenue loss.

STRATEGIC PLAN CONSIDERATIONS

This action supports the [City's Strategic Plan Goal\(s\)](#) of:

- *High Performing Organization; and*
- *Community Safety; and*
- *Livability and Belonging; and*
- *Infrastructure and Amenities.*

ENVIRONMENTAL CONSIDERATIONS

The Project is categorically exempt from review under the California Environmental Quality Act (CEQA) pursuant to Section 15301 (Existing Facilities) because the Project is a repair to an existing facility involving negligible or no expansion of use beyond that presently existing.

More specifically, restoration or rehabilitation of deteriorated or damaged facilities to meet current standards of public health and safety, unless it is determined that the damage was substantial and resulted from an environmental hazard such as an earthquake, landslide, or flood, is exempt from CEQA. None of those factors are present for the Project and it is thus eligible for the exemption.

FINANCIAL CONSIDERATIONS

At this time, staff is not seeking a budget appropriation to fund the Swim Center renovation costs. Once direction is given on the desired option, staff will work with the consultants to complete the design and prepare for bidding out the projects, as the costs continue to be refined and finalized.

Attachment 2 shows General Fund balance projection scenarios for the various options and provides the budgeted and current projections for FY 2024-25. After the year-end close is performed and the audited financial statements are available, staff will return with a funding request for any use of General Fund balance. Staff will continue to update the City Council on construction costs and funding options throughout the project.

LEGAL CONSIDERATIONS

The City Attorney has reviewed the proposed actions and found that legal considerations have been addressed.

Reviewed by:



Karen Pinkos, City Manager

Attachments:

Timelines for Options 1-4

1. Timeline for Options 1-4
2. General Fund Projections Options 1-4

Options 1, 2 & 3	FY 2024 - 2026												FY 2026 - 2028								
	2025						2026						2027								
	Q3			Q4			Q1			Q2			Q3			Q4			Q1		
	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar
Replaster (cannot work with Hybrid Gutter)																					
Schematic Design	■																				
Design Development		■																			
Construction Documents		■																			
Building Department Review			■	■																	
Health Department Review			■	■																	
Bid					■																
Contract Award & Execution						■															
Construction							■	■	■												
Options 2 & 3																					
Parking Lot Improvements																					
Schematic Design	■																				
Design Development		■																			
Construction Documents		■																			
Building Department Review			■	■																	
Bid					■																
Contract Award & Execution						■															
Construction							■	■	■												
Option 3																					
Replace Deck and In-Kind Gutter (Status Quo)																					
Schematic Design	■																				
Design Development		■																			
Construction Documents		■																			
Building Department Review			■	■																	
Health Department Review				■																	
Bid						■															
Contract Award & Execution							■														
Construction								■	■	■											

Option 4 Parking Lot Improvements, Replaster & Replace Pool Deck and Hybrid Gutter (assumes Work performed by one General Contractor)	FY 2024 - 2026												FY 2026 - 2028								
	2025						2026						2027								
	Q3			Q4			Q1			Q2			Q3			Q4			Q1		
	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar
Schematic Design																					
Design Development																					
Construction Documents																					
Building Department Review																					
Health Department Review																					
Bid																					
Contract Award & Execution																					
Construction, Pool																					
Construction, Parking Lot																					

GENERAL FUND PROJECTIONS
Swim Center Options 1-4
Projected Unaudited Actuals as of August 31, 2025
Unrestricted Fund Balance (minimum 17% ratio)

Note: These projections do not include the use of Measure H, grants, or other funds to offset the General Fund contribution to the proposed options, nor do they include other potential capital improvement requests.

Chart 1: Projected General Fund balance for year ending June 30, 2025: \$600K surplus

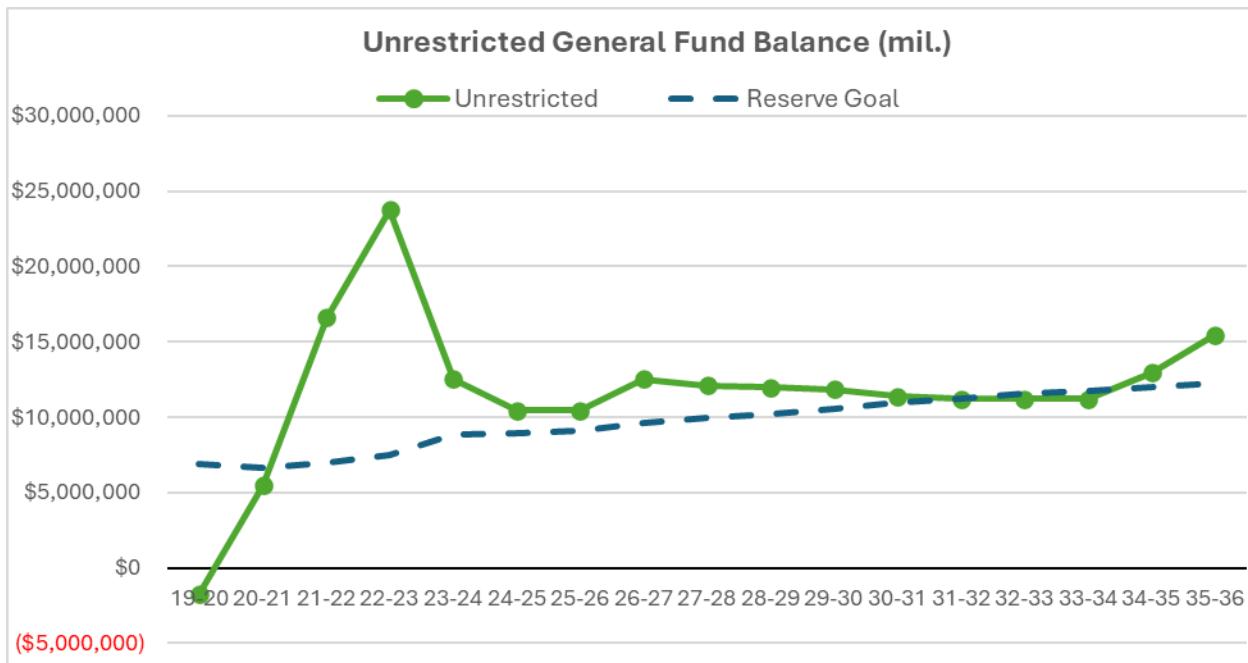
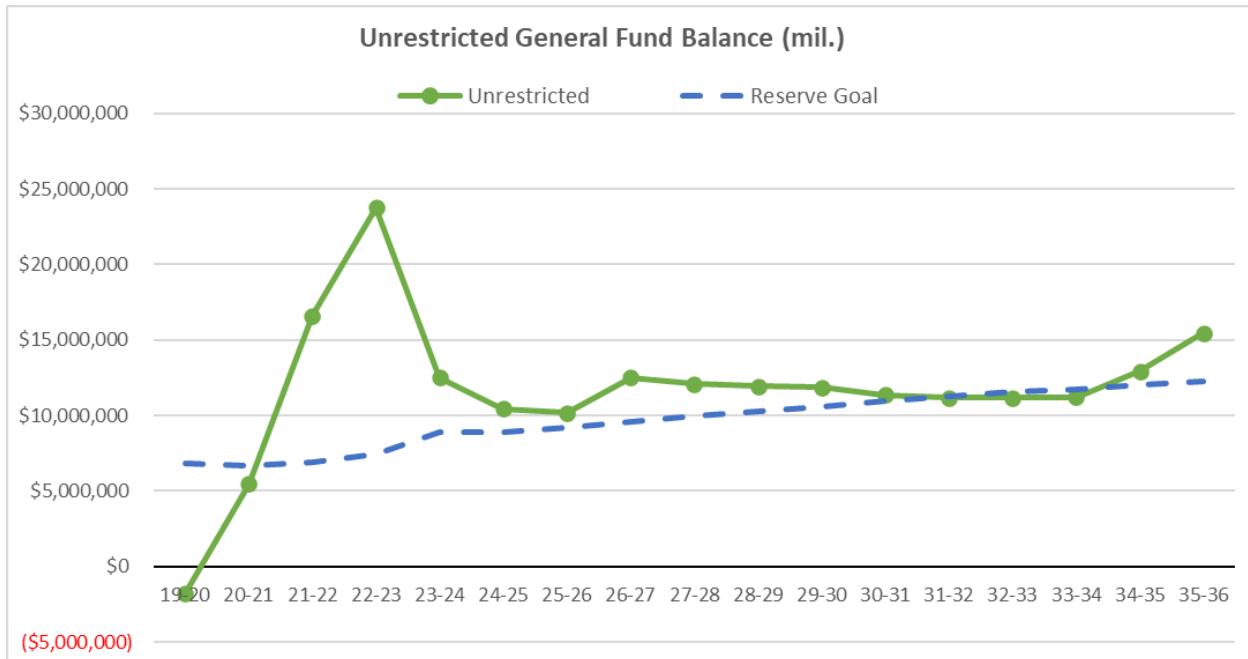


Chart 2: Option 1, using \$270,000 of General Fund balance



GENERAL FUND PROJECTIONS
Swim Center Options 1-4
Projected Unaudited Actuals as of August 31, 2025
Unrestricted Fund Balance (minimum 17% ratio)

Chart 3: Option 2, using \$1,611,000 of General Fund balance in FY 2025-26

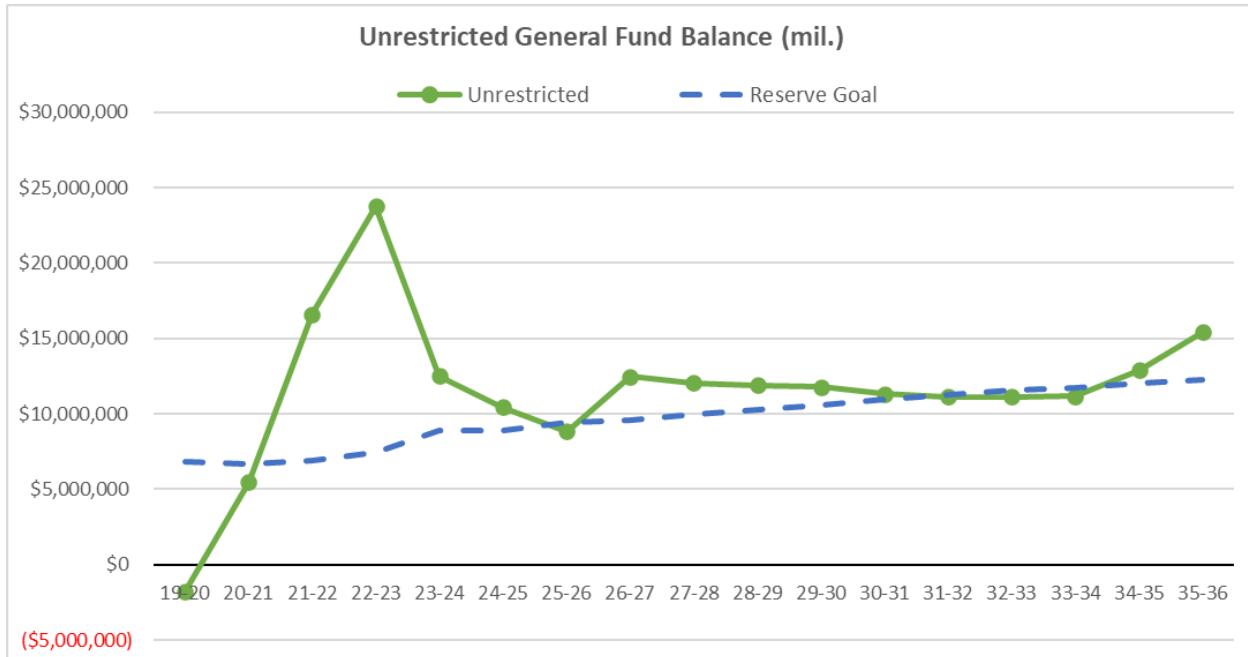
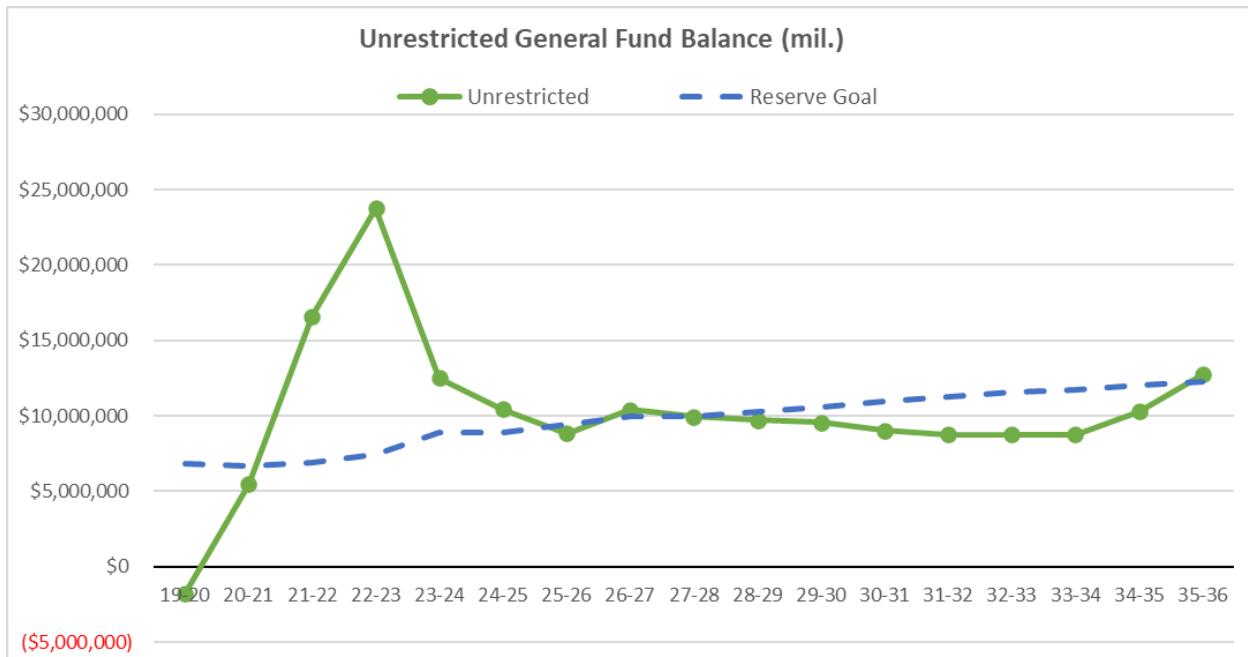
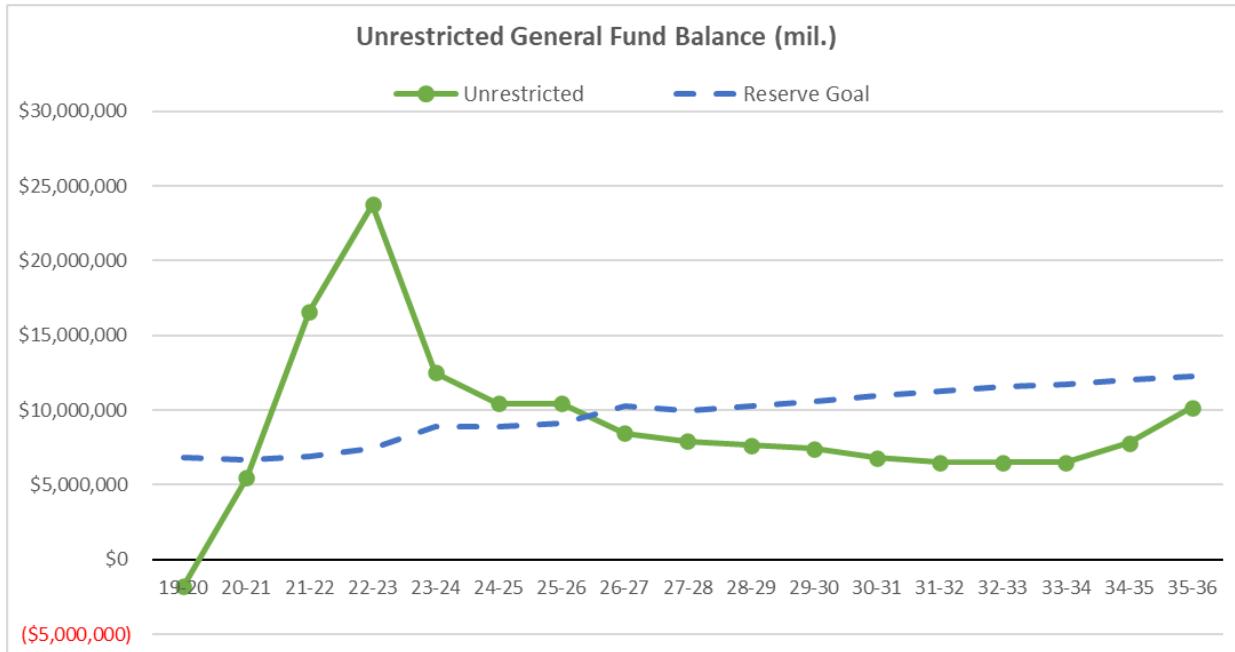


Chart 4: Option 3, using \$1,611,000 in FY 2025-26 and \$2,045,000 in FY 2026-27



GENERAL FUND PROJECTIONS
Swim Center Options 1-4
Projected Unaudited Actuals as of August 31, 2025
Unrestricted Fund Balance (minimum 17% ratio)

Chart 5: Option 4, using \$4,052,000 of General Fund balance in FY 2026-27



GENERAL FUND PROJECTIONS
Swim Center Options 1-4
Projected Unaudited Actuals as of August 31, 2025
Unrestricted Fund Balance (minimum 17% ratio)

Table 1: Previous Fund Balance Projection (Budget)		
FY24 General Fund - Total Fund Balance (actual)	\$	22,893,338
EDRF		(9,000,000)
Section 115		(1,372,890)
Non-Spendable		(126,751)
FY25 Amended Budget:		
Revenue		51,696,979
Expenditure		<u>53,825,399</u>
Use of fund balance		<u>(2,128,420)</u>
Projected Total Ending FY25 Fund Balance		20,764,918
EDRF (Internally Restricted)		(7,500,000)
Section 115 (Restricted)		(2,872,890)
Non-Spendable est		<u>(126,751)</u> <u>(10,499,641)</u>
Projected FY25 Unrestricted Fund Balance		10,265,277
FY26 Expenditure Proposed Budget		53,764,017
FY26 17% Reserve Goal		<u>9,139,883</u>
Projected discretionary for FY26		<u>1,125,395</u>
FY 25 Projected Ending Total Fund Balance	\$	20,764,918
FY 25 Projected Total Reserve %		39%

GENERAL FUND PROJECTIONS
Swim Center Options 1-4
Projected Unaudited Actuals as of August 31, 2025
Unrestricted Fund Balance (minimum 17% ratio)

Table 2: Current Fund Balance Projection (Projected Actuals) as of 8/31/25		
FY24 General Fund - Total Fund Balance (actual)		\$ 22,893,338
EDRF	(9,000,000)	
Section 115	(1,372,890)	
Non-Spendable	(126,751)	
FY25 Projected Actuals		
Revenue	53,467,157	
Expenditure	<u>52,802,158</u>	
Use of fund balance		<u>664,999</u>
Projected Total Ending FY25 Fund Balance		23,558,337
EDRF (Internally Restricted)	(7,500,000)	
Section 115 (Restricted)	(2,872,890)	
Non-Spendable est.	(126,751)	(10,499,641)
Projected FY25 Unrestricted Fund Balance		13,058,696
FY26 Expenditure Proposed Budget	53,764,017	
FY26 17% Reserve Goal		9,139,883
Projected discretionary for FY26		<u>3,918,813</u>
FY 25 Projected Ending Total Fund Balance		\$ 23,558,337
FY 25 Projected Total Reserve %		44%