

QUALITY OBJECTIVES AND ACTION PLAN

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	by:	Approved by:	Reviewed by:	Revie	ed by:	Counter checked by:		Prepared by:
Quarterly	ISSP PPMP PR	ICT Director, IT Officer, Coordinators MIS Head	 Review of institution's ICT infrastructure projects Monitor implementation of projects 	Count of ICT infrastructure project implemented	3 December 31, 2024	Number of ICT infrastructure project implemented	Enhancement of Institution's ICT Infrastructure	development)
Annually	Inventory forms	ICT Director, IT Officer, Coordinator, MIS Head	 Gather general information about ICT assets in each campus Document information about ICT assets Update the inventory List Regularly 	Count of campuses with updated ICT equipment and software inventory	4 December 31, 2024	Number of campuses with updated ICT equipment and software inventory	Ensure the optimal performance and security of our ICT assets,	university's operation, systems, land use and campus infrastructure
Quarterly	Approved policies, guidelines, or operating manuals	ICT Director MIS Head, IT Officer, VPAF	 Craft of ICT related policies, guidelines and manual of operation Submit I ICT related policies, guidelines and manual of operation for approval Monitor approval 	Count of ICT related policies, guidelines and manual of operation submitted for approval	3 December 31, 2024	Number of ICT related policies, guidelines and manual of operation submitted for approval	Effective use of ICT resources in achieving the organization's mission and objectives, promote responsible, ethical, and legal use of ICT resources,	Breakthrough Goal 4: Good Governance (S05 To integrate smart, safe, and sustainable technologies in the
Monthly	PPMP PR Budget Allocation form	ICT Director and Coordinators	 Monitor the schedule of items for purchase Issue PR for purchase of ICT equipment 	(Number of ICT equipment requested for purchase ontime / Number of PPMP budgeted ICT equipment) *100%	100% December 31, 2024	Percentage of on-time request for purchase of budgeted ICT equipment	Timely procurement of ICT equipment to support University operation	seamless services to the satisfaction of students, partners, and other stakeholders)
Quarterly	PPMP BOR Resolution	ICT Director, Coordinators, MIS Head	 Review of institution's information systems deploy Information systems updates/ upgrade 	Count of information systems updated/ upgraded	5 December 31, 2024	Number of information systems updated, upgraded, or deployed	Enhancement of Institution's information systems	Breakthrough Goal 4: Good Governance (S07 To deliver integrated, timely, and
Frequency of Monitoring	Resources	Responsible Persons & Partners	Actions (Programs/Projects/Activities)	Formula	Target and Target Date	Indicators	Functional Objectives	Breakthrough Goals and Strategic Objectives
2024	Last Revision: March 21, 2024		Content Revision No.: 1 Date of Effectivity: September 12, 2024	CY 2024 Conter	HNOLOGY	NFORMATION AND COMMUNICATIONS TECHNOLOGY	ORMATION AND C	INF

Director for Information and Communications

Director for Quality Management

Chief Administrative officer - Admin

Vice President for Administration and ROSALINDA S. TOVILLA

Finance

Technology