

Bishal Shantilal Ghauri

Flat 202; Block A, 2nd Floor, Reno Centre
Near Ankle Saria Hospital, Karachi.

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Objective

To give my best in my professional pursuit for overall benefit and growth of the organization that I serve. Seeking a responsible and challenging career with a talent-oriented organization where my skills and knowledge may significantly contribute to the organization's growth and profitability. Where, I'll show my calibre and potential to gain experience professionally. Highly self-motivated and outgoing who loves to accept challenges and enjoy working with team.

Education

<u>Program</u>	<u>Field</u>	<u>Institution</u>	<u>Grade/CGPA</u>	<u>Year</u>
MBA	Marketing	SZABIST	3.00	2019
BBA-H	Business	Iqra University	2.69	2016
Intermediate	Commerce	Guards Public College	B	2011
Matriculation	Gen-Science	M.H Grammar School	B	2009

Exposure To Work

<u>Duration</u>	<u>Organization</u>	<u>Designation</u>	<u>Department</u>
March'2020-Till Date	Habib Bank Limited	(Assistant Manager)	AML- Sanctions
Oct'17-Dec'17 (8 weeks)	Bank Al Falah Pvt Ltd	(Intern)	Finance and Taxation
Aug'15-Oct'15 (6 Weeks)	Askari Bank Pvt Ltd	(Intern)	Branch Banking

Working Experience in HBL: Esaas Program, Roshan Digital Accounts, Money Gram Screening, New to Bank, Application Programming Interface (API), Portfolio Screening, Remittance inward, Preparing Dashboard, CO C & Block MIS for Monthly and routine file as well, Daily alert count MIS, coordinating with business regarding alerts & transitions. Request for Information and maintaining the pending sheets on day-to-day basis.

Working Experience in Bank Al Falah: The main focus area is Taxation, such as Show Cause Notice need to be entertained on rapid which is from FBR, SRB and from different regions of Pakistan and as well as from AJK and Following the SOPs of state Bank, coordinating with Audit firms and dealing with Government officials on day-to-day routine, Nadra Verisys, maintaining the MIS of bill payments which paid in bank al Falah Branches.

Working Experience in Askari Bank: Branch Banking, Accounts Opening, Cash counter Dealing, Trade, Day to Day Customer Dealing and maintaining MIS of Pakistan Coast Guard and O.M.I Hospital on daily routine.

Key I.T. Skills

- Microsoft Office such as Excel, Word, PowerPoint, Outlook Basic knowledge of Oracle, SPSS, POM-QM, Adobe Photoshop, SAP, NVIVO & E-Views.

Further Skills & Interest Details

Interests: Cricket, Tennis, Cooking Food, Number Crunching, Reading Stories, Writing, listening to music, Direction, Sketching, exploring new Place and Traveling.

Extra-curricular Activities: I voluntarily participate in different events and welfare works, I have been a volunteer of PnG's hub family festival (event), Model Parliamentary conference, IU fashion night, and different events at IU, I have been an ambassador of one event as well, Charity work, I like to play cricket, I like to read books, I love to write stories.

Languages: English, Urdu, Gujarati and Sindhi basic.

Strengths

- Punctual
 - Quick learner
 - Good in Marketing with Sound Knowledge of CSR
 - Leading
 - Teamwork
 - Positive use of Criticism
 - Pressure Observer
 - Planning and Organizing
 - Presentation skills
 - Time management
 - Excellent Communication, Reading & Writing skills
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