#### **NAME**

# MUHAMMAD TANZEEL



#### **CONTACT INFORMATION**



# EMAIL

ttanzeel636@gmail.com



#### **CONTECT NO.**

+92 301 2236424



#### **CURRENT:**

Decent Tower Near Continental Sweets & Bakers Gulistan-e-Jauhar Karachi.

#### CAREER OBJECTIVES

I would dedicate myself towards the achievement of company's objectives while being a part of it and would carry out my duty's responsibility, while maintaining excellent interpersonal relationships with my fellow workers.

### **EDUCATION**

#### B. Sc:

Bachelor of Science, from University of Sindh, Jamshoro

#### **INTERMEDIATE:**

Intermediate (Pre-Engineering) from Mirpurkhas Board

#### **MATRICULATION:**

S.S.C (Science) from Mirpurkhas Board.

#### **EXPERIENCE**

- 01 Years work experience as a "ADMINISTRATOR/ COMPUTER OPERATOR" at THE SMART SCHOOL.
- 01 Years work experience as a "COMPUTER OPERATOR" at TAPAL TEA PVT LTD.

## **SKILLS**

#### **COMPUTER SKILLS:**

- MS Office (Office Automation) having D.I.T Certification from SINDH TECHNICAL BOARD KARACHI.
- MS Office (Office Automation) having C.I.T Certification from THE AWARE EDUCATION SYSTEM DIGRI.
- Web Browsing & Searching.

#### COMMUNICATION:

Strong verbal and written presentation skills, fluent in English, Urdu, Panjabi and Sindhi Languages.

#### **PERSONAL INFORMATION**

❖ Father's Name: Abdul Hafeez

❖ C.N.I.C #: 44101-8868018-5

❖ Date Of Birth: 11-12-2000

❖ Marital Status: Single

❖ Domicile: Mirpurkhas (Rural)

❖ Religion: Islam

Nationality: Pakistani