

SHAHRYAR PAHORE

khanshahryar58@gmail.com

+92332-8277825

House# B-43, Sindh Baloch Society, Gulistan-e-Johar, Block 12, Karachi.

SKILL

- MS Word
- MS Excel
- MS PowerPoint
- Problem Solving
- Adaptability
- Communication
- Leadership

LANGUAGES

- English
- Urdu
- Sindhi

RESUME

I am delighted about joining your esteemed company. I possess the abilities to truly benefit your company. I maintain high standards for my work and am renowned for my ability to complete tasks. If you could provide me the opportunity to demonstrate my work on your platform, I would be deeply appreciative.

EDUCATION

BBA

Bahria University Completing year 2022 Cgpa 2.7

Chartered Accountancy

June 2017 – Present Level 1 (AFC) cleared

Intermediate

Board of HSC Edu, Larkana. Army Public School & College, Shikarpur / 2015 – 2017 Pre-Engineering, A+ Grade (87%)

Matriculation

Board of HSC Edu, Larkana. Army Public School & College, Shikarpur / 2013 – 2015

Major: Science, A+ Grade (81%)

EXPERIENCE

Management Officer

Emaan Institute Of Management & Sciences 1st August 2022- Present

Job Description

- Managing overall management queries
- Maintain & update Institutes database
- Maintaining HR records
- Supervising accounts department

REFERENCES

Will be furnished on demand.