***waqar hussain***

***Address: Ruby Beach Pride-1, Block-C 2nd Floor flat # 205,***

***Kehkashan Clifton block-1, Karachi, Sindh, Pakistan.***

***E-mail:***[*waqarpatujo\_vk@yahoo.com*](mailto:waqarpatujo_vk@yahoo.com)

***Mobile#:****0092 330 3432828*

***OBJECTIVE:***

*To achieve the best at young age and accept the Challenges of the Advance, Progressive and Professional environment being an ambitious, optimistic and hard working person. I certainly look forward to be appreciated and to the position that will continue the Progression of my career. Seeking a challenging job to deliver best of skills and knowledge and make best use of my efforts in different situations...*

***QUALIFICATION:***

|  |  |  |  |
| --- | --- | --- | --- |
| ***CERTIFICATE/ DEGREE*** | ***GROUP/MAJOR*** | ***PASSING YEAR*** | ***BOARD/INSTITUTE*** |
| *MBA(Hons)* | *HRM* | *2015* | *University Of Sindh Jamshoro* |
| *BBA(Hons)* | *HRM* | *2013* | *University Of Sindh Jamshoro* |
| *Intermediate* | *Pre-Engineering* | *2009* | *B.I.S.E Larkana* |
| *Matric* | *Science* | *2007* | *B.I.S.E Larkana* |

***Activities & Experience:***

* *Worked as Retail Banking Officer OG-III in UNITED BANK LIMITED from 2nd Nov 2015 to 17th Nov 2016.*
* *Awarded with Two months “Retail banking Officer” Training Certificate.*
* *Worked as HR Trainee at Zulfikarabad Development Authority from 1st*

*Dec 2014 to 30 Oct 2015.*

* *6 weeks Internee at State Life insurance from 15th July 2013 to 25th August 2013.*
* *Participated & Awarded with certificate on 08-11-2013 by showing extra ordinary performance in the “Best Video Presentation competition”*
* *Surveyor of program of institute (PTCL EVO broadband) 2011*
* *Participated in Motivational conference in 2011, by ISF (IBAian Students Forum)*
* *Attended and organized many Business Study Projects with team*

*(Business Expo, Economical, Administrative, Marketing, Managerial Projects)*

*At IBA, University of Sindh, Jamshoro*

* *Field work voluntarily for 2 weeks to analyze the condition of flood victim 2010*

***Personal/Professional Skills:***

* *Active listener and leadership Skills.*
* *Strong technical and good Documentation Skills.*
* *Ability to learn new technologies and comprehensive problem solving abilities.*
* *Monitoring, Conflict Management and Problem solving skills.*
* *Judgment, Decision Making, Multi-tasking and Time Management.*
* *Goal oriented person, I motivate self and others to set and achieve goals.*
* *Passion to learn and share the knowledge.*
* *Managing Administrative Activities.*
* *Official Correspondence, Co-ordination, Social Perceptiveness and Negotiation.*
* *Strong Presentation and Communication Skills.*

***Computer Skills:***

*I am Proficient in Windows, MS Office and Using Internet for Research & Official Communication.*

***Personal Information:***

1. *Birth: 19-11-1990*
2. *Father Name: Nasrullah Patujo*
3. *Marital Status : Single*
4. *Religion: Muslim*
5. *Nationality: Pakistani*
6. *C.N.I.C# 43102-4483354-1*

***Reference:***

*It shall be provided if required.*