



MUHAMMAD MOIN
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Date Of Birth: 21ST Of May, 1994
Marital Status: Single
Nationality: Pakistani
CNIC# 42201-2461896-7
Religion: Islam

Objective

To pursue a career in a reputable organization offering opportunities for Professional growth and personal development translating into career Development.

Profile

- ☐ Ability to adapt in any working environment and produce desired results
- ☐ Ability and desire to quickly learn new things
- ☐ Possession of strong focus on process improvements & enhanced controls
- ☐ Effective communication skills & inter-personal skills for cross departmental Functions

Experience

Counter Ticketing Officer

Training at Bukhari Travel & Tourism Services as Counter Ticketing Officer.

Software Includes:

- ☐ Galileo Desktop
- ☐ Abacus PIA

Accounts Officer

Serving Tracker and Surveillance Pvt. LTD., as a Finance Officer from January 2016 to March 2017.

Audit Trainee

Kreston Hyder Bhimji & Co. (Feb, 2018 till Present).

- ☐ Conduct Audit of different companies being part of audit team.

Education

- ☐ CA AFC (Qualified).
Institute of Chartered Accountants of Pakistan.
- ☐ CA CAF (Qualified).
Institute of Chartered Accountants of Pakistan.
- ☐ Bachelors in Commerce.
University Of Karachi.

Soft Skills

- ☐ MS Office(Spreadsheets and Access).
- ☐ Internet Utilities
- ☐ ERP's (Climax and DYS).
- ☐ Trouble Shooting.

Certification

Certificate of Presentation and Communication skills.
(Awarded By KnS Affiliated By ICAP).

Languages

Fluent In English and Urdu.

Reference

Available on request..