

# SAAD AHMED

L-880, Sec5-B/2, North Karachi  
Karachi, Pakistan  
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## OBJECTIVE

I am seeking a challenging position in a pleasant working environment, which will permit me to continue practicing and expanding my knowledge and skills.

## EDUCATION

- B.Tech Electrical From Preston University (2013)
- D.A.E (Telecom): Gov Saif-e-Edeed Zahabi Institute (2009) (S.B.T.E Karachi)
- S.S.C (Computer Science): J.B Memorial Secondary school (2003) (Metric board of Karachi)

## COMPETENCIES

### **1 Year Industrial Engineering Course:**

From Engineers Industrial Education & Practical Centre.

Maintenance & Overhauling of Machineries.

Troubleshooting and Installation of Electrical Equipment's and instruments.

Performed Operation Auto Reverse / Forward Controlling Circuit, Performed Operation Star / Delta Controlling Circuit, PLC Installation and PLC Hardware Connection.

Single Phase & 3 Phases Electrical Wiring, Single Phase & 3Phase Meter Installation.

Good Knowledge of Switch Gear & Switch Gear Maintenance.

Good Knowledge of Single Phase & 3 Phases.

Well Knowledge of, Electronic Equipment's & Electronic Components.

Good Knowledge of L.T Panel Installation.

Good Knowledge of Power Factor Panel Installation.

Knowledge of Load Calculation & Distribution.

## OTHER SKILLS

- Practical knowledge of windows & M.S-Office, Data Entry & Report writing skills.
  - P.C Hardware and Networking Cabling (LAN or Wireless)
  - E-Mail, Fax and other internet skills.
  - Good interpersonal, communication skills and self-motivated.
- Ability to work with a team of dedicated professionals for achieving the deadlines for the execution of work. Easily adjust in different working environment. Information processing. Fluent in English.

## PERSONAL INFO

- Father Name: Khalil Ahmed Thanvi(Late)
- Date Of Birth: 14<sup>th</sup> June 1986
- N.I.C #: 42101-8435079-9
- Religion: Islam
- Marital Status: Single

## EXPERIENCE

**December 2015 to till:** Working as a Trainer in T&D facility at Telenor Pakistan campaign of TRG (The resource group). Responsible for creating and administering ongoing training programs. Responsible for quarterly performance reviews that were submitted directly to management. Developed several innovative training methods that are being used around the call centre industry. Responsible for updating, developing and administering all call centre training material for new and current associates.

**September 2014 to October 2015:** C.C.T.V, Vehicle Tracking & Radio Alarm System operator in S.M.S-E.S.S (Wackenhut Pakistan).

**May 2010 to August 2012:** As a C.C.T.V operator in Lucky Textile Mills.