## **NAVEED ULLAH**

Date of Birth: 07 May 1997

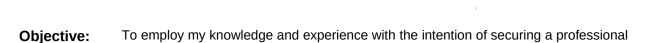
Address: Block 5-A Qrt 5-H fc area Karachi.

Cell:

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44

Email(s): Nnnnaveed2010@gmail.com



career with opportunity for challenges and career advancement, while gaining

knowledge of new skills and expertise.

## **Résumé Summary:**

Professional qualification ICMA Completed

Academic qualification Bachelors of Commerce

Professional Certification & Academic Education (most recent on the top)					
Sr.	Certification / Degree	Institution / University	Specialization / Major	Passing Year	
1	Cost and management accountant (CMA)	ICMAP	Strategic Management Accounting, Strategic Financial accounting	2019	
2	Bachelors of Commerce	University of Karachi		2020	
3	Intermediate (Pre- engineering)	Lahore board		2014	
4	Matriculation (Science)	Karachi board		2012	

Experience			
Designation	Organization	From - To	
Internal Auditor	Siddiqsons limited	February-19 to till now	

## Responsibilities

Lead, plan, and perform financial and operational audits.

Produced monetary recovery by identifying errors in contract billings.

Performed work on complex or high risk audit areas as assigned.



Reviewed work papers as completed by staff, validating exceptions and the feasibility of suggested resolutions.

Develop working papers evidencing performance of all audit work.

Knowledge of computer hardware and applicable software. Proficient in Microsoft Office Suite Access, Microsoft Outlook, and Internet

Strong proficiency in basic PC applications (Excel .word etc.)

Audit of import and export bills and bills of clearing agents and identifying risk areas.

Taking part with management in fraud cases and assessing them in decision making.

Designation	Organization	From - To	
Account assistant	Naveed Naseem enterprises	May-17 to June-18	

### **Computer Skills and Other Abilities**

Sr.	Skills & Abilities	Proficiency Level
1	Ms excel	Good
2	Ms word	Good
3	Power point	Good
4	Email and internet	Excellent

# **Professional Development**

Workshop on Sales Tax

Workshop on Income Tax for Salary Person

2019

### **Leisure Activities**

## Sr. Description of Activities

1 Reading Books

2 Playing snooker

### **Personal Information**

Registration no. s-20143187 Father name Shayas ud din

Marital Status : Single

CNIC No. : 71201-1222957-1

Religion : Islam

Language Competency : English , Urdu, Punjabi & shina