

Résumé

MUHAMMAD ASIF KILLEDAR



Address: 167/3 AMBER HEIGHTS A -2 BLOCK 7/8 KMCHS KARACHI.

Contact: (92-21) - Cell: (92-333) 2188513

Email(s): makilledar@gmail.com; makilledar@hotmail.com

Objective: To lead the organization being strategic partner of top management team and to effectively contribute my knowledge for advancement of my prospective employers' organization and help accelerate its development to make possible the enhancement of my own achievements and related rewards.

Professional Career Summary:

Professional Certification : - C.A Professional Accounting Affiliate-Permanent Credit I paper Module F
- Certified Internal Controls Auditor (CICA)
- Fellow Member of Pakistan Institute of Public Finance Accountants (FPA)

Education : B.Com

Work Experience :	<u>Duration</u>	<u>Organization & Designation</u>
	Aug '14- to date	Falcon-I (Pvt) Ltd. as CFO
	2013-2014	Deloitte Pakistan as CFO
	2008-2013	Giga Group as Group Manager Finance
	2003-2008	Matco Rice Processing (Pvt) Ltd.as Manager Finance
	2000-2003	Dadabhoy Cement Industries Ltd as Manager Finance & Accounts

Work Experience

Organization : Falcon-I (Pvt) Ltd.

Organization Type : Vehicle Tracking Company

Designation : CFO

Tenure : August 2014 to date

Reporting to : CEO/BOD

Brief Job Description & Responsibilities:

Accomplishments :

- Review of monthly/Half yearly financial statements
- Quarterly reporting of Financial Results to BOD
- Preparation of annual financial statements & Annual Audit
- Cash Flow management
- Preparation of Annual Budget of the Company
- Checking/authorizing of monthly payroll of employees
- Taxation matters in liaison with tax consultant/advisor
- Perform Secretarial work including circulate notices, prepare meeting minutes file Corporate returns to SECP

Accomplishments:

- Successfully led the Implementation of Oracle Financials ERP.

Organization : Deloitte Pakistan
Organization Type : Chartered Accountants
Designation : CFO
Tenure : September 2013 to May 2014
Reporting to : CEO/Partners
Brief Job Description & Accomplishments : Responsibilities:

- Preparation of monthly financial statements and reporting to Partners
- Preparation of annual financial statements.
- Coordination in respect of annual audit
- Cash Flow management
- Financial reporting to Deloitte International for Global consolidation
- Checking/authorizing of monthly payroll of employees

Accomplishments:

- Streamlined timely submission of the reporting to Deloitte International.
- Implementation of Sidat Financials Software at all branches in Pakistan

Organization : GIGA GROUP
Organization Type : REAL ESTATE DEVELOPMENT & CONSTRUCTION
Designation : Manager Finance
Tenure : February 2008 to August 2013
Reporting to : GROUP CEO/GROUP CFO
Brief Job Description & Accomplishments : Responsibilities:

- Review of pre audit statutory accounts of Group companies
- Review of periodic financial statements and reporting to Group CFO
- Preparation of monthly MIR report & its presentation to Directors.
- Review/preparation of Financial Feasibilities.
- Coordination with CFOs of Group companies for Ensuring Regulatory & statutory compliance
- Providing input in Tax related matters

Accomplishments:

- Systemized Financial management & Supplier Payments
- Sanctioning of new financing facilities for the Group

Organization : MATCO RICE PROCESSING (PVT) LTD.
Organization Type : Processing / Manufacturing
Designation : Manager Finance
Tenure : 2003-2008
Reporting to : Director Finance/Managing Director
Brief Job Description & Accomplishments : Responsibilities:

- Supervision of Monthly, Quarterly ,Half yearly & annual financial statements including coordination for external audit
- Preparation and submission of different reports as per SECP and statutory requirement.
- Budgeting and forecasting with periodical controls, variance analysis, management reporting and ensuring compliance
- Monitoring invoicing, payment and recovery;
- System development for effective operations
- Taxation activities

Accomplishments:

- Successfully implemented the ERP system in the organization
- System development for effective operations & streamlined accounting records

Organization : DADABHOY CEMENT INDUSTRIES LTD.

Organization Type : Manufacturing

Designation : Manager Finance & Accounts

Tenure : 2000-2003

Reporting to : CFO/COO

Responsibility : Financial Operations, Payroll, Bank Reconciliation, Finalization of Accounts, Audit Facilitation, and preparation of Periodical Reports including Annual Report

Brief Job Description & Accomplishments : Responsibilities:

- Prepare relevant periodic M I report and ensure preparation of periodic Budget
- Preparation of Quarterly, Half yearly & annual financial statements including coordination for external audit
- Financial Analysis of other companies in the industry.
- Checking of monthly sales tax return working including input & output claims & assistance in Corporate matters of the Company.
- Control and monitor the cost of raw material and other expenditure and stock-in-trade of the Company. Supervision of cost accounting and developing cost models.

Accomplishments:

- Actively involved in the financial restructuring exercise and development of financial models of the Company.

Articleship Experience

Completed four years training period (Articles), March 31, 1999, as required by Chartered Accountants' bye-laws, with Ford, Rhodes, Sidat Hyder & Company, Chartered Accountants (Formerly Ford, Rhodes, Robson, Morrow), a member firm of **Ernst & Young International**. During this tenor worked as a Supervising Senior in the Audit section where I was involved in the audit of various clients of the firm. Some of the more prominent ones are:

1	First International Investment Bank Ltd.	2	Adamjee Insurance Company Ltd.
3	National Development Finance Corporation	4	Bank of Ceylon
5	Pakistan Industrial and Commercial Leasing	6	Prudential Discount and Guarantee House Ltd.
7	American Express Travels	8	Karachi Holy Family Hospital

My Responsibilities Included:

- Active involvement in planning stage of the audit engagement.
- Supervision and review of the work carried out by the audit staff.
- Assisting clients in preparation of financial statements in the light of statutory requirements and current accounting practices.
- Reviewing the system of internal controls and suggesting recommendations for improvement.

Special Assignments:

- N. B. F. I. Prudential Regulation Audit of Interbank and reporting to State Bank of Pakistan.
- Verification of return of Minimum Capital Requirement (M .C .R) and the PLS rates and declared weightages of the Bank of Ceylon.
- Assignment relating to audit and attestation of Bank Reconciliations of Adamjee Insurance Company Limited. Audit of U.A.E branches of Adamjee Insurance Company Limited.

Professional Certification & Academic Education

Sr.	Certification / Degree	Institution / University	Specialization / Major	Passing Year
1	Module F-Permanent Credit in one paper (Professional Accounting Affiliate)	ICAP	Finance/Accounts	2010
2	Certified Internal Controls Auditor (CICA)	Institute of Internal Controls – U.S.A	Internal Controls – Design/implementation & Audit	2010
3	FPA	Pakistan Institute of Public Finance Accountants (PIPFA)	Finance/Accounts	1999
4	B.Com (1 st Division)	University of Karachi/St. Patrick's Govt. College	Commerce	1994
5	Intermediate	DJ Science College, Karachi	Pre – Engg	1992
6	O'Levels	St. Paul's English High School Karachi/ Cambridge University	Science	1990

Computer Skills and Other Abilities

Sr.	Skills & Abilities	Proficiency Level	Last Used / Practiced
1	Word Processing, Spread Sheet (Ms Excel 2003/2010)	Good	Currently Using
2	Soft Presentation	Good	Currently Using
3	Accounting Software (VB, Oracle based & Peachtree)	Good	Currently Using

Personal Information

Father's Name : Munir Ahmed Killedar
Marital Status : Married ; 3 Children
Religion : Islam
Language Competency : English/Urdu:Read, Write, Speak

Remuneration Package

Current: Rs 135,000 + Car, Fuel & Other benefits
Expected: Rs. 200,000 + Car, Fuel & Other benefits

References

Will be furnished on request
