

CURRICULUM VITAE

MASROOR-UL-HASAN

House No. 734, Sector 1/D, Millatabad,

Orangi Town, Karachi.

Phone No. 0213-6663250, Cell No. 0322-2477429

E.mail masroor.hasan777@gmail.com

Career Objective:

- Looking forward to join a progressive company where I can pursue a successful career by utilizing my skills and abilities to the maximum extent with full potential. Being a professional I feel confident that I can achieve a level performance, which is nothing short of perfection, and hope that your Organization would provide the scope for such a growth and development.

Academic Qualification:

- ❖ **D.A.E (Diploma of Associate Engineer) in Electronics Technology 2007.**From Saifee Technical College, Karachi.
- ❖ **Matric (Computer Science) in 2001. ' A ' Grade.** From Sindh Board of Technical Education Karachi.

Computer Skills:

- ❖ 6 Months Graphics Course from Roashi Computer Institute in (2004) from Karachi.
- ❖ Adobe Photoshop Specialist.
- ❖ Complete Internet Browsing.

Experience:

- ❖ Worked in "**Bank Islami**" as a "**CCTV Operator**" from (2020 to 2020) **22000 Salary** with 50 letter petrol
- ❖ Worked in "**GulAhmed Textile** " as a "**CCTV Operator**" from (2019 to 2019) **30,000 salary** with benefits .Mainly responsible for operating and maintaining surveillance equipment, watching both live and recorded video surveillance footage, reporting incidents or suspicious behavior and contacting the authorities when necessary.

Worked in "**Cotton & Silk**" as a "**CCTV Operator**" from (2016 to 2018). mainly responsible for operating and maintaining surveillance equipment, watching both live and recorded video surveillance footage, reporting incidents or suspicious behavior and contacting the authorities when necessary.

- ❖ Worked in “**IBA University**” as a “**CCTV Operator**” from (August 2013 to 2015
Additional duties “Computer Operator” “Office assistant” Performs tasks, such as arranging letters, invoices and other indexed documents. manage & maintains department records Handles incoming calls and data entry complete general office work & administrative support.
- ❖ Worked in “**Makro Cash & Carrey**” as a “**CCTV Operator**” from (27 July 2011 to 31 Jan 2012).**Additional duties “Computer Operator”** complete general office work
- ❖ Worked in “**Metro Cash & Carrey**” as a “**CCTV Operator**” from (01 February 2012 to 31 July 2012) **Additional duties “Computer Operator”** complete general office work
- ❖ Worked in “**Mustang Security Services (Pvt.) Ltd**” in **Metro Cash & Carrey**” as a “**CCTV Operator**” from (31 July 2012 to March 10th 2013) **Additional duties “Computer Operator”** complete general office work
- ❖ Worked in **PTCL Central Telephone Exchange MDF Depart** from (2008 to 2009)
Daily Wages Work.
- ❖ One Year Experience in **Telephone Internal External Networking & DSL**
Supporting from Private Sector (2010)
- ❖ One Year Working in Hardware Solution Techno City in (2007).
- ❖ One Year Working in S.S Movies Panel with Adobe Photoshop (2006)

Skills:

- ❖ Understanding Computer Hardware Software problem issues including Internet Complete Control on Telephone Internal, External Networking. Performs tasks, such as arranging letters, invoices and other indexed documents according to an established system. Complete general office work.**Additional duties include administrative duties.** Handles incoming calls and data entry. Operates standard office equipment printers and scanners and related accessories computer literate ability to use computers and related technology efficiently. data entry skills Internet research tasks knowledge of document imaging/scanning hardware and software,

Personal Information:

- ❖ Father's Name : Waheed-ul-Hasan
- ❖ CNIC # : 4240185846479
- ❖ Date of Birth : 20-04-1984
- ❖ marital status : Single