**Michael Hilton** 548 McDonough Street, Brooklyn, NY 11233, (347) 564-1691 michaelhilton32@gmail.com

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# **EDUCATION**

**Elizabeth City State University**

**Major:** Business Administration/ Computer Science

**Cumulative G.P.A :** 3.0

**Expected Graduation Date:** May 2018

**Bedford Academy High School**

**Graduation Date:** June 2014

**Professional Skills**

**Operating Systems:**

**Hardware:**

**Software:**

**Computer Languages**

C++, HTML, C, java,

**Research Experience**

## **EXPERIENCE**

**Department of Youth & Community Development**

**IT/Helpdesk** (July 2016- August 2016)

Assisted help desk managers with the computer repairs and participated in department projects.

**YMCA Summer Day Camp, Brooklyn, NY**

***Camp Counselor*** (July 2014 – August 2014)

Supervised and managed school age campers at the camp facilities and on scheduled trips, participated in water sport activities, escorted campers to and from breakfast and lunch daily, and maintained attendance daily.

**Bridge Street Summer Day Camp, Brooklyn, NY**

***Camp Counselor*** (July 2011 – August 2011)

Supervised and managed school age campers at the camp facilities and on scheduled trips, participated in recreational activities, escorted campers to and from breakfast and lunch daily, and serve afternoon snacks.

## **ACTIVITIES**

## **Youth Advisory Council**

***Member*** (January 2013 – present)

Working collaboratively to plan, implement and execute two major initiatives, participate in various community events, attend meetings, conduct community outreach and needs assessments, contribute to policy discussions, and serve as a youth ambassador.

**SKILLS**

Microsoft Word, PowerPoint, Organizations, Team Player

**REFERENCES**

Furnished upon request