

Word press

HTML

Word

PPT

Excel

Photoshop

**Bachelors Of Arts 丨Creative School**

**Jan 2000 - 2004**

Relevant Coursework: Macroeconomic Theory, Micro-economic Theory, Principles of Accounting.

**Master Of Science丨Agrani University**

**Aug 2005 - Jul 2008**

Major Courses: International Economic Law, Accounting, Marketing, International Finance, etc.

**Internship丨United Securities**

**Apr 2006 - Jan2007**

Coordinated affairs of the society including raising funds from corporate sponsors for our society.

**Assistant丨Horizon Market Research**

**Feb 2007 - Jun 2009**

Totally provided 20 positions for schoolmates; invited 8 enterprises to take part in annual school recruitment.

**Marketing Manager丨Bank of China**

**Jan 2011 - Mar 2016**

Successfully arranged and conducted phone and indoor interviews across the city.

**Researcher丨Daylight (China)**

**Jun 2010 - May 2013**

Fill in the bank confirmation according to the customer’s bank details.Communicate with bank staff for related issues.

Skills

Education

Experience

**Contact**

00 1234 567 889

1906222627@qq.com

www.domainname.com

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New York, USA

**John Smith**

Web Developer

**About Me**

I’m familiar to related regulations and institutions, thus able to control the risk of bank operation.

Last but not least, I’m always honest by sticking to my promise and always willing to communicate with others or to help them with a great sense of teamwork.