



# ALISHER ZHAKENOV

Finance Operations Specialist

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## CONTACT INFORMATION

📍 Vrchlickeho 9/40. Prague,  
Czech Republic

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## EXPERIENCE

Associate STS  
Specialist  
EMM Russia  
04.2020 - Present

- MSD Czech Republic  
Daily Audit of Expense Reports of Russian Region for Human and Animal Health. Regular Troubleshooting of T&E cases. Analysis/verification of postings G/L accounts. Posting of Employees' corporate credit card transactions. Reconciliation of vendor, credit cards, G/L accounts. Reporting: Compliance, Income Tax, Payment Returns, Monthly Calls

Finance Operations  
Specialist  
10.2019 - 04.2020

- SAP Services - Shared Delivery Contracting  
MEA region deal support & contracting for HANA enterprise cloud  
Preparing final contractual documents for SAP sales organization - order forms, change request papers, addendums etc.  
Deal reviewing and approvals - end-to-end support to sales regarding deal compliance, parameters and profitability  
Maintaining high level of cooperation with all stakeholders in the enterprise cloud commercial process with strong focus on the result services.

Finance Operations  
Associate  
10.2018 - 10.2019

- SAP Services - Travel & Expense  
Traveler Interaction Center  
Responsible for CEE, Russia, Americas regions  
Travel & Expenses support for all SAP employees  
Working with CONCUR, ISP (SAP tool) and Cloud for Travel and Expense (CFTE)  
Solving IDOCs

## ABOUT ME

I am a Finance Specialist at MSD Czech Republic. I am proactive, ambitious and looking forward towards productive development and cooperation in a multicultural team.

Open-mindedness, innovation and goal-determination are key elements of success.

My strongest fundamental skills are Communication, Analytical & Creative Reasoning and Mathematical Mindset.

Despite my major experience in accounting and finances, I have a strong knowledge of programming patterns, workflows and technologies for Front-End & Back-End Web Development. Coding and Web Development are my passions that is why I am coding on a daily basis and improve my knowledge.

## TECHNOLOGIES

HTML5 CSS3  
JavaScript Bootstrap 4  
jQuery ES6 React Js  
LESS SASS Node.js  
ExpressJs MongoDB APIs

## HARD & SOFT SKILLS

Creativity	Hard Worker	Fast Learner
Teamwork	Leadership	Microsoft Package
SAP ERP	CRM CMS	Concur T&E
Cloud Reporting	Boxing	Reading
Adobe Premiere	Illustrator	Photoshop

## EDUCATION

Master's Degree 2021-2022	To be Determined - Online Studies <i>Computer Science with concentration in Data Analysis and Software Engineering</i>
Bachelor's Degree 2015-2019	University of New York in Prague <i>Business Administration</i> Core courses: Micro & Macro Economics, Marketing, Taxation, Financial & Managerial Accounting, International Legal Law, Business Ethics, Information Technologies, <b>Prague, Czech Republic</b>
High School Diploma 2004-2015	Murager School for Gifted Children Math & Physics Major President, Student Parliament Major Competitions Winner: Mathematics, Languages, Geometry <b>Karaganda, Kazakhstan</b>

## CERTIFICATIONS AWARDS

**Udemy Certification:**  
REACT JS  
Web Development Bootcamp

**Udemy Certification:**  
The Web Development  
Bootcamp, 45+ Hours

**Udemy Certification:**  
Adobe Illustrator Essentials &  
Advanced, 20+ Hours

**Udemy Certification:**  
Python 3.0 Masterclass, 45+  
Hours, Tim Buchalka

SAP Finance & Administration  
Curriculum, Weekly Workshop

Travel & Expense  
Employee of the Quarter Q3

## LANGUAGES

English – C2, Oral and Hand written -  
Business Professional  
Russian – C2, Native  
Kazakh – C2, Native  
Czech – A2, Beginner