

## PERSONAL INFORMATION

**Petr Konopa**

 Horní Stropnice 221, 37335 Horní Stropnice (Czechia)

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Sex Male | Date of birth 28/04/1992 | Nationality Czech

## WORK EXPERIENCE

**01/2018–Present IT Sourcing Specialist**

4Project – Outsourcing Services s.r.o. (IČO), Praha

Establishes and maintains supplier base. Handles requests for information, quotations, proposals, and bidding processes. Evaluates current and potential suppliers in coordination with Supplier Quality Teams. Negotiates with suppliers to meet quality, delivery, and cost objectives. Works with Account Managers. Guarantee supply for all portfolios.

**02/2017–12/2017 Customer Service Technician**

Český servis a.s. (DPP), Praha

- Installation and customer service
- Receipt and issue of service orders
- Communication with domestic / foreign clients

**06/2014–11/2016 Sales assistant**

EURONICS ČR a.s. (DPP), Praha

- Sales and technical support for customer
- Communication with customers

**04/2014–06/2017 Web developer & Graphic designer**

Regionální agrární komora Královéhradeckého kraje (DPČ)

- Website design
- Design of tent banners
- Design of advertising flyers
- Wordpress, Adobe Illustrator, Adobe InDesign, CorelDRAW

**09/2013–08/2014 Automated-assembly-line-operator**

Magna Cartech spol. s.r.o. (HPP), České Velenice

- Operator in production
- Quality control

## EDUCATION AND TRAINING

**2018–2020 Systems Engineering, Unfinished**

Czech University of Life Science Prague

**2014–2018 Systems Engineering, Bachelor's degree**

Czech University of Life Sciences Prague

- English, Deutsch, Mathematics

- Algorithmization, programming, database systems, statistics, economics, accounting, markup languages, web design, operational research, methods of project management

## PERSONAL SKILLS

Mother tongue(s) Czech

### Foreign language(s)

	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Spoken interaction	Spoken production	
English	B1	B2	B1	B1	A2
German	A1	A1	A1	A1	A1

Levels: A1 and A2: Basic user - B1 and B2: Independent user - C1 and C2: Proficient user  
Common European Framework of Reference for Languages - Self-assessment grid

Communication skills Communication ability, ability to work in a team, reliability, diligence and flexibility