



# Olga Gostiaeva

## Profile

- Ability to work in a team and independently.
- Possibility to perform tasks according to plan.
- Establish priorities and identify critical tasks.

## Skills

- Good knowledge of Microsoft Office (Word, Excel, PowerPoint, Outlook); Google Sheets; 1C enterprise.
- Knowledge of languages: Russian, English, Czech.

## Contacts

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## Education

- The MIAS School of Business CTU in Prague
- 2012-2013
- Czech language certificate B2
- University of finance and administration
- 2014-2017
- Economics and Management, Marketing Communication

## Work experience

### Administration officer

Budurlien Europe Inc., Prague  
2020-present

### Software tester

JankoFF Inc., Prague  
2016-2018

### Receptionist

Hotel Grand, Prague  
2014-2015

### Marketing Assistant Manager

Thomas travel Inc., Prague  
2013-2014