

**F.No.A. 12026/13/2015-Ad.I**  
**Government of India**  
**Ministry of Finance, Department of Revenue**  
**North Block, New Delhi – 110001**

**Dated : 14<sup>th</sup> January, 2016**

**Office Memorandum**

Subject: Selection for the post of Member (Revenue), Authority for Advance Rulings (Income Tax) –reg.

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The undersigned is directed to state that the Department has issued a Notification for creation of two additional benches of the Authority for Advance Rulings (Income Tax) one each at National Capital Region (NCR) and Mumbai, which was published in the Gazette of India dated 23.03.2015. The Cabinet while approving creation of two additional benches of the Authority for Advance Rulings (Income Tax), also approved creation of two posts of Member (Revenue) one each in the respective additional bench.

2. As per section 245-O of the Income-tax Act, as amended from time-to-time, a person shall be qualified for appointment as a revenue Member from the Indian Revenue Service, who is a Principal Chief Commissioner or Principal Director General or Chief Commissioner or Director General. As per the AAR (Salaries and allowances, terms and conditions of service of Chairman and Members) Rules, 1994, the post of Member is in the pay scale of Rs.22,400-26,000/- (Revised Rs.75500-80000). The tenure of Member of the Authority has been prescribed as three years but such person can be re-appointed for another term of three years, provided he cannot hold office as such, after he/she has attained the age of sixty two years. A person, when appointed as a Member in AAR (IT), shall seek retirement from Government service before he enters upon his office as Member.

**3. No applicant is allowed to withdraw his/her candidature after the meeting of the Selection Committee.**

4. In case an officer is considered and selected for appointment as Member in AAR (IT) by the Appointment Committee of the Cabinet (ACC), he/she should not decline the appointment. If he/she declines the appointment or if he/she does not join within 30 days of the order of appointment, he/she will not be considered for any further appointment outside his/her cadre for three years. He/She will also then be debarred for consideration for appointment outside the cadre and in any Autonomous Body/Statutory Body/Regulatory Body for a period of three years. No further notice in this regard will be given.

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5. The vacancy was circulated earlier vide the Department's letter dated 10.06.2015 but the vacancy could not be filled up. Therefore, the vacancies are being re-circulated. Applications of the eligible and willing officers may be submitted in the enclosed format (Annexure), through the cadre controlling authority, along with the cadre and vigilance clearance, to the undersigned **on or before 15.02.2016**. Advance copy of the application as well as the applications received after the closing date shall not be entertained. Those who had applied against the vacancy circular dated 10.06.2015, have to apply afresh.

Yours faithfully,

  
( Rajinder Kumar )

Under Secretary to the Govt. of India

Tele fax: 2309 3277

1. Principal Chief Commissioner/Principal Director General of Income Tax | (Through Chairman,
2. Chief Commissioner/Director General of Income Tax | CBDT)

Copy to:

- (i) Chairman, CBDT with the request to circulate this O.M. to all the concerned officers.
- (ii) DG (HRD), CBDT with the request to forward the applications of eligible officers that are received on or before the closing date to Revenue (HQ) along with the cadre and vigilance clearance of the officer concerned.
- (iii) US (Ad.VI), CBDT with the request to ensure uploading of this O.M. on the website of the Board to ensure its wide publicity.
- (iv) Section Officer, Computer Cell with the request to post this circular on the website of the Department of Revenue.
- (v) Technical Director, NIC, Department of Personnel & Training, Room No. 11/A, North Block, New Delhi -110001 with the request to post this circular on the DoP&T website, under the heading "Vacancies in Autonomous Organisations".

  
( Rajinder Kumar )

Under Secretary to the Govt. of India

**Application for the post of Member (Revenue) in the**  
**Authority for Advance Rulings(IT)**  
**(F.No.A. 12026/13/2015-Ad.I dated 14.01.2016)**

1.	Name					
2.	Date of birth					
3.	Designation & Pay Band with Grade Pay					
4.	Cadre/Service to which belong and batch code					
5.	Educational qualification					
6.	Date of superannuation					
7.	Details of the present post held: (a) Date from which held (b) Pay Band with Grade Pay (c) Whether regular/ adhoc/deputation (d) If the present post is held on deputation basis, since when and the date on which the deputation period will be completed (e) If the position held is on deputation, the regular post held in the cadre, with pay band, grade pay and from which date					
8.	Position held during the past:					
S.No.	Name of Office/Organisation where employed	Post held and service/cadre to which belongs	From	To	Pay Band with grade pay	Nature of duties in brief
(1)	(2)	(3)	(4)	(5)	(6)	(7)
9.	Posting Preference:					
10.	Additional information, if any, which you would like to mention in support of the application for the post					

**DECLARATION**

1. I certify that the foregoing information is correct and complete to the best of my knowledge and belief and nothing has been concealed/ distorted. If at any time I found to have concealed/distorted any material information; my appointment shall be liable to summary termination without notice.
2. With reference to the Department of Revenue's O.M.No. A.12026/13/2015-Ad.I dated 14.01.2016, I offer myself as a candidate for the post of Member (Revenue), Authority for Advance Rulings (Income Tax). I hereby declare and certify that I shall abide by the conditions specified in the above letter and other conditions as the Government of India may fix from time to time. I undertake that I shall not withdraw my name or shall also not decline the appointment when made. Upon selection for appointment, I shall also seek retirement from Government Service prior to the date on which I am required to join the post. I shall also join the post within 30 days of the order of appointment. I am aware that in case I violate any of the above conditions, the Government of India will automatically debar me for a period of 3 years for consideration for appointment outside the cadre and in any Autonomous Body/Statutory Body/Regulatory Body, without further notice to me in this regard.

Signature of the candidate:

Place:

Date:

Tel.No-----

Mob.No.-----

E-mail Address:

(a)Office Address:

(b)Residential Address:

**PARTICULARS OF THE OFFICERS FOR WHOM VIGILANCE CLEARANCE IS BEING SOUGHT**

( To be furnished and signed by the CVO or HOD)

1. Name of the Officer(in full) :
2. Father's name :
3. Date of Birth :
4. Date of Retirement :
5. Date of entry into service :
6. Service to which the officer  
Belongs including batch/year  
/cadre etc. wherever applicable:
7. Positions Held ( during ten preceding years):

S. No.	Organisation (name in full)	Designation & Place of Posting	Administrative/ nodal Ministry/ Department concerned( in case of officers of PSUs etc)	From	To

8. Whether the officer has been placed on the  
Agreed List or List of Officers of Doubtful  
Integrity(If yes, details to be given) :
9. Whether any allegation of misconduct  
involving vigilance angle was examined  
against the officer during the last 10  
years and if so with what result(\*) :
10. Whether any punishment was awarded to the  
Officer during the last 10 years and if so the date  
Of imposition and details of penalty(\*) :
11. Is any disciplinary/criminal proceedings or  
Charge sheet pending against the officer as  
On date ( if so, details to be furnished, including  
Reference number, if any of the Commission) :
12. Is any action contemplated against the officer  
As on date( if so, details to be furnished)(\*) :

DATE:

(NAME AND SIGNATURE)

(\*) If vigilance clearance had been obtained from the Commission in the past, the information may be provided for the period thereafter.