

Government of India  
Ministry of Finance  
Department of Revenue

\*\*\*

New Delhi, dated the 9<sup>th</sup> September, 2015.

OFFICE MEMORANDUM

Subject: Selection for the posts of Members in the Income Tax Settlement Commission—  
Reg.

Some vacancies in the post of Member, Income Tax Settlement Commission are likely to occur at various locations of the Commission, as per the details given below:-

S.No.	Date of Vacancy	Place of Vacancy
1	18.10.2015	Principal Bench, New Delhi
2	02.12.2015	Additional Bench-II, Mumbai
3	10.12.2015	Additional Bench, Chennai
4	23.03.2016	Additional Bench, Kolkata
In addition to the above, any unforeseen vacancy, that occurs till 31.03.2016 and residual vacancy, if any, of previous selection(s) convened by this Department's O.M. No. A.12026/10/2015-Ad.I dated 02.06.2015 & Corrigendum dated 03.06.2015 and O.M. No. A.12026/22/2014-Ad.I dated 10.04.2015, will also be covered by this vacancy circular.		

2. As per the Settlement Commission (Income Tax/ Wealth Tax) (Recruitment and Conditions of Service of Chairman, Vice-Chairman and Members) Rules, 2015, Chief Commissioners or Principal Chief Commissioners or Principal Commissioners of Income-tax or officers of equivalent rank **who are in service on the date of occurrence of the respective vacancy shall be considered qualified for appointment as Member, IT Settlement Commission against the respective vacancy.** Once appointed, the Members of the Commission shall serve the Commission at least for two years before they are appointed to any new assignment. The existing Recruitment Rules may be accessed from the website of the Department of Revenue ([dor.gov.in](http://dor.gov.in)→Acts and Rules).

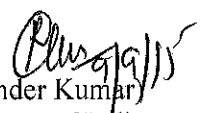
3. The applicant shall not be allowed to change his/her preferences/options of posting after the closing date of inviting the applications or withdraw his/her candidature after the meeting of the Selection Committee.

4. In case the applicant is considered and selected for appointment by the ACC, he/she should not decline the appointment. If he/she declines the appointment or do not join within 30 days of the order of appointment, he/she will not be considered for any further appointment outside his/her cadre for three years and also be debarred for consideration for appointment outside the cadre and in any Autonomous Body/Statutory Body/Regulatory Body for a period of three years. No further notice in this regard will be given.

5. All eligible and willing officers may submit their applications by **08.10.2015** in the prescribed proforma (Annexure) to :-

Shri Rajinder Kumar,  
Under Secretary to the Govt. of India,  
Department of Revenue,  
Room No. 77-A, North Block, New Delhi.

6. Applicants are advised to indicate their preferences for places of posting, if any, in descending order of preference. If preference for a particular location has not been indicated but preference for other locations have been shown, it will be presumed that the applicant does not wish to be appointed there. If any location has not been indicated at all, it will be presumed that the applicant has equal preference for all locations. The place of posting of a Member of the Commission shall not be determined only on the basis of his/her prior preference. **Applications received after the closing date shall not be entertained.**


  
(Rajinder Kumar)  
Under Secretary to the Govt. of India  
Telefax No:23093277

To

Chairperson, CBDT with the request that wide publicity of this vacancy circular may be given directly to all Principal Chief Commissioners of Income Tax or of equivalent rank, all Chief Commissioners of Income Tax or of equivalent rank and all Principal Commissioners of Income Tax or of equivalent rank and through related websites of the Board and advise them to furnish their applications directly to the undersigned on or before the closing date.

Copy to:-

- (i) Technical Director, NIC, Department of Personnel and Training, Room No. 11/A, North Block, New Delhi with the request to post this circular on the DoP&T website under the heading "Vacancies in the Autonomous Organisations".
- (ii) Section Officer (Computer Cell), Department of Revenue, with the request that this vacancy circular may be posted on the official web site of the Department of Revenue.
- (iii) DG (Systems)/DG (HRD), CBDT for information and necessary action.

  
(Rajinder Kumar)  
Under Secretary to the Govt. of India

**Annexure****Application for the post of Member, Settlement Commission(IT/WT)**  
**(F.No.A. 12026/17/2015-Ad.I dated 09.09.2015 )**

1.	Name					
2.	Date of birth					
3.	Designation & Pay Band with Grade Pay					
4.	Cadre/Service to which belong and batch code					
5.	Educational qualification					
6.	Date of superannuation					
7.	Details of the present post held: (a) Date from which held (b) Pay Band with Grade Pay (c) Whether regular/ adhoc/deputation (d) If the present post is held on deputation basis, since when and the date on which the deputation period will be completed (e) If the position held is on deputation, the regular post held in the cadre, with pay band, grade pay and from which date					
8.	Position held during the past:					
S.No.	Name of Office/Organisation where employed	Post held and service/cadre to which belongs	From	To	Pay Band with grade pay	Nature of duties in brief
(1)	(2)	(3)	(4)	(5)	(6)	(7)
9.	Posting Preference:					
10.	Additional information, if any, which you would like to mention in support of the application for the post					

**DECLARATION**

1. I certify that the foregoing information is correct and complete to the best of my knowledge and belief and nothing has been concealed/ distorted. If at any time I found to have concealed/distorted any material information; my appointment shall be liable to summary termination without notice.
2. I shall not withdraw my candidature after the meeting of the Selection Committee.

3. I shall not decline the appointment, if selected for appointment by the ACC.
4. I shall join within 30 days from the date of issue of order of appointment.
5. I am aware that in case I violate any of the conditions mentioned at Sl.No.2 to 4, the Government of India is likely to debar me for a period of three years for consideration for appointment outside the cadre and in any Autonomous Body/Statutory Body/Regulatory Body.

Signature of the candidate:

Place:

Tel.No-----

Date:

Mob.No.-----

E-mail Address:-

(a)Office Address:

(b)Residential Address: