

F.No.A-12026/12/2015-Ad.I

Government of India
Ministry of Finance
Department of Revenue

New Delhi, dated the 23rd September, 2015.

OFFICE MEMORANDUM

Subject: Filling up of two posts of Member(Law) in the Authority for Advance Rulings(Income Tax)– Reg.

Two posts of Member (Law) in the HAG+ scale of Rs. 75500-80000/- in the newly created additional Benches of Authority for Advance Rulings(IT) in Mumbai and NCR of Delhi are required to be filled up.

2. As per Section 245-O of the Income Tax Act, an officer from the Indian Legal Service, who is, or is qualified to be an Additional Secretary to the Government of India is eligible for the post of Member (Law). In terms of (Salaries and allowances, terms and conditions of service of Chairman and Members) Rules, 1994, the tenure of the Member is three years but he can be re-appointed for another term of three years, provided that he cannot hold office as such after he has attained the age of 62 years. In addition, a person, when appointed as a Member, shall seek retirement from Government service before he enters upon his office as Member.

3. Applicants are advised to indicate their preferences for places of posting, if any, in descending order of preference. If preference for a particular location has not been indicated but preference for other locations have been shown, it will be presumed that the applicant does not wish to be appointed there. If any location has not been indicated at all, it will be presumed that the applicant has equal preference for all locations. The place of posting of a Member of the Commission shall not be determined only on the basis of his/her prior preference. The applicant shall not be allowed to change his/her preferences/options of posting after the closing date of inviting the applications or withdraw his/her candidature after the meeting of the Selection Committee.

4. In case the applicant is considered and selected for appointment by the ACC, he/she should not decline the appointment. If he/she declines the appointment or do not join within 30 days of the order of appointment, he/she will not be considered for any further appointment outside his/her cadre for three years and also be debarred for consideration for appointment outside the cadre and in any Autonomous Body/Statutory Body/Regulatory Body for a period of three years. No further notice in this regard will be given.

5. All eligible and willing officers may submit their applications through their cadre controlling authority by 23/10/2015 in the prescribed proforma (Annexure) to :-

Shri Rajinder Kumar,
Under Secretary to the Govt. of India,
Department of Revenue,
Room No. 77-A, North Block, New Delhi.

Applications received after the closing date shall not be entertained.

Plm
(Rajinder Kumar) 23/9/15

Under Secretary to the Govt. of India
Telefax No:23093277

To

- (i) Joint Secretary(Admn), Department of Legal Affairs, M/o Law & Justice, with the request that wide publicity of this vacancy circular may be given directly to all ILS officers and through related websites of their Department. Applications received by the closing date may be forwarded alongwith vigilance clearance and ACR/APAR Dossiers of the officers within a week from the closing date.
- (ii) Joint Secretary(Admn), Department of Justice, M/o Law & Justice, with the request that wide publicity of this vacancy circular may be given directly to all ILS officers and through related websites of their Department. Applications received by the closing date may be forwarded alongwith vigilance clearance and ACR/APAR Dossiers of the officers within a week from the closing date.

Copy to:-

- (i) Technical Director, NIC, Department of Personnel and Training, Room No. 11/A, North Block, New Delhi with the request to post this circular on the DoP&T website under the heading " Vacancies in the Autonomous Organisations".
- (ii) Section Officer (Computer Cell), Department of Revenue, with the request that this vacancy circular may be posted on the official web site of the Department of Revenue.

Plm
(Rajinder Kumar) 23/9/15

Under Secretary to the Govt. of India
Telefax No:23093277

Annexure

**Application for the post of Member(Law), Authority for Advance
Rulings(Income Tax)
(F.No.A. 12026/12/2015-Ad.I dated 23.09.2015)**

1.	Name					
2.	Date of birth					
3.	Designation & Pay Band with Grade Pay					
4.	Cadre/Service to which belong and batch code					
5.	Educational qualification					
6.	Date of superannuation					
7.	Details of the present post held: (a) Date from which held (b) Pay Band with Grade Pay (c) Whether regular/ adhoc/deputation (d) If the present post is held on deputation basis, since when and the date on which the deputation period will be completed (e) If the position held is on deputation, the regular post held in the cadre, with pay band, grade pay and from which date					
8.	Position held during the past:					
S.No.	Name of Office/Organisation where employed	Post held and service/cadre to which belongs	From	To	Pay Band with grade pay	Nature of duties in brief
(1)	(2)	(3)	(4)	(5)	(6)	(7)
9.	Posting Preference:					
10.	Additional information, if any, which you would like to mention in support of the application for the post					

DECLARATION

1. I certify that the foregoing information is correct and complete to the best of my knowledge and belief and nothing has been concealed/ distorted. If at any time I found to have concealed/distorted any material information; my appointment shall be liable to summary termination without notice.
2. I shall not withdraw my candidature after the meeting of the Selection Committee.
3. I shall not decline the appointment, if selected for appointment by the ACC.

4. I shall join within 30 days from the date of issue of order of appointment.
5. I am aware that in case I violate any of the conditions mentioned at Sl.No.2 to 4, the Government of India is likely to debar me for a period of three years for consideration for appointment outside the cadre and in any Autonomous Body/Statutory Body/Regulatory Body.

Signature of the candidate:

Place:

Tel.No-----

Date:

Mob.No.-----

E-mail Address:-

(a)Office Address:

(b)Residential Address:

CERTIFICATE TO BE FURNISHED BY THE EMPLOYER/HEAD OF OFFICE/FORWARDING AUTHORITY

1. Certified that the particulars furnished by Shri/Smt/Kum----- are correct and he/she possesses educational qualifications and experience.
2. Certified that Shri/Smt/Kum ----- is qualified to be appointed as Additional Secretary to the Government of India.
3. It is also certified that there is no vigilance/disciplinary case either pending or being contemplated against him/her and vigilance clearance issued by CVO(in the format enclosed)
4. His/her integrity is certified.
5. No major or minor penalty was imposed on Shri/Smt/Kum---- during the last 10 years period.
6. The up-to-date attested Photostat copies of ACR/APARs of last 10 years(each Photostat copy of ACR/APAR should be attested) in respect of Shri/Smt/Kum----- is enclosed herewith.

Seal & Signature of the cadre controlling Authority

**PARTICULARS OF THE OFFICERS FOR WHOM VIGILANCE
CLEARANCE IS BEING SOUGHT**

(To be furnished and signed by the CVO or HOD)

1. Name of the Officer(in full) :
2. Father's name :
3. Date of Birth :
4. Date of Retirement :
5. Date of entry into service :
6. Service to which the officer
Belongs including batch/year
/cadre etc. wherever applicable:
7. Positions Held (during ten preceding years):

S. No.	Organisation (name in full)	Designation & Place of Posting	Administrative/ nodal Ministry/ Department concerned(in case of officers of PSUs etc)	From	To

8. Whether the officer has been placed on the
Agreed List or List of Officers of Doubtful
Integrity(If yes, details to be given) :
9. Whether any allegation of misconduct
involving vigilance angle was examined
against the officer during the last 10
years and if so with what result(*) :
10. Whether any punishment was awarded to the
Officer during the last 10 years and if so the date
Of imposition and details of penalty(*) :
11. Is any disciplinary/criminal proceedings or
Charge sheet pending against the officer as
On date (if so, details to be furnished, including
Reference number, if any of the Commission) :
12. Is any action contemplated against the officer
As on date(if so, details to be furnished)(*) :

DATE:

(NAME AND SIGNATURE)

(*) If vigilance clearance had been obtained from the Commission in the
past, the information may be provided for the period thereafter.