

F.No.A-12026/14/2015-Ad.I

Government of India  
Ministry of Finance  
Department of Revenue

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New Delhi, dated the 22<sup>nd</sup> July, 2015.

OFFICE MEMORANDUM

Subject: Filling up the post of Member( Central Sales Tax ) in the HAG + Pay Scale of Rs.75500-80000/- at New Delhi.

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The Central Sales Tax Appellate Authority(CSTAA) is an authority set up under Central Sales Tax Act, 1956 to settle inter-State trade or Commerce disputes falling under Section 6-A or Section 9 of said Act. One post of Member (Central Sales Tax) in Central Sales Tax Appellate Authority(CSTAA) in the HAG + pay scale of Rs.75500-80000/- is vacant and is required to be filled up.

2. In terms of provisions contained in Section 19 of the Central Sales Tax, 1956, an officer of a State Government not below the rank of Secretary or an officer of the Central Government not below the rank of Additional Secretary, who is an expert in sales tax matters, shall be appointed as a Member of the Authority. The appointment shall be for a period of 3 years or on attainment of 62 years, whichever is earlier. A person, when appointed as Member, shall seek retirement from government service before he enters upon his office as a Member. Other term and conditions are governed by the AAR (Salaries & Allowances, Terms and Conditions of Service for Chairman and Members) Rule, 1994.

3. Accordingly, applications are invited from the officers of the State Government and Central Government, who fulfil the eligibility criteria and who are experts in sales tax matters, for filling up the post of Member(CST) in the Authority.

4. All the eligible and willing officers are requested to submit their application through their cadre controlling authority in the prescribed proforma attached at Annexure-II along with (i) clear photocopies of the up-to-date CR/APAR dossier of the officer containing CR/APARs of atleast last ten years duly attested by a Group A officer (ii) cadre clearance at Annexure-III (iii) clearance from vigilance and disciplinary angle as in Annexure-IV (iv) Integrity Certificate duly signed by Group A officer and (v) statement giving details of major or minor penalties, if any, imposed on the officer during the last ten years, positively by **21.09.2015**.

**Applications received after the closing date shall not be entertained.**

*Rajinder Kumar*  
22/7/15

( Rajinder Kumar)  
Under Secretary to the Govt. of India  
Tel.No: 23093277

To

1. Chief Secretaries of States/UTs.
2. Joint Secretaries(Admn) of all the Ministries/Departments of Government of India, for giving wide publicity and forwarding applications of eligible officers to the undersigned by the closing date.
3. Chairperson, CBDT.
4. DG (Systems)/DG(HRD), CBDT with the request that this vacancy circular may be posted on the web site of the CBDT.
5. Technical Director, NIC, Department of Personnel and Training, Room No. 11/A, North Block, New Delhi with the request to post this circular on the DoP&T website under the heading " Vacancies in the Autonomous Organisations".
6. Section Officer (Computer Cell), Department of Revenue, with the request that this vacancy circular may be posted on the official web site of the Department of Revenue.

*Rajinder Kumar*  
22/7/15

( Rajinder Kumar)  
Under Secretary to the Govt. of India  
Tel.No: 2309 3277

**Annexure-I**

**Eligibility criteria for the post of Member(Central Sales Tax), in the Central Sales Tax Appellate Authority(CSTAA) at New Delhi**

1.	Name of the post	Member(CST)
2.	Scale of pay	HAG+ Pay Scale of Rs. 75500-80000/-.
3.	Eligibility	Officers of a State Government or officers of the Central Government not below the rank of Additional Secretary, who is an expert in sales tax matters.

**Annexure-II**

**PROFORMA**  
**(F.NO.A. 12026/14/2015-Ad.I)**  
**(Application for the post of Member(CST) in CSTAA)**

1.	Name					
2.	Date of birth					
3.	Designation & Pay Band with Grade Pay					
4.	Cadre/Service to which belong					
5.	Educational qualification					
6.	Name of Home Town with State					
7.	Details of the present post held: (a) Date from which held (b) Pay Band with Grade Pay (c) Whether regular/ adhoc/deputation (d) If the present post is held on deputation basis, since when and the date on which the deputation period will be completed (e) If the position held is on deputation, the regular post held in the cadre, with pay band, grade pay and from which date					
8.	Position held during the past:-					
S.No.	Name of Office/Organisation where employed	Post held and service/cadre to which belongs	From	To	Pay Band with grade pay	Nature of duties in brief
(1)	(2)	(3)	(4)	(5)	(6)	(7)
9.	Posting Preference:					
10.	Additional information, if any, which you would like to mention in support of the application for the post					

**DECLARATION**

1. I certify that the foregoing information is correct and complete to the best of my knowledge and belief and nothing has been concealed/ distorted. If at any time I found to have concealed/distorted any material information; my appointment shall be liable to summary termination without notice.
2. I shall not withdraw my candidature after the meeting of the Selection Committee.

3. I shall not decline the appointment, if selected for appointment by the ACC.
4. I shall join within 30 days from the date of issue of order of appointment.
5. I am aware that in case I violate any of the conditions mentioned at Sl.No.2 to 4, the Government of India is likely to debar me for a period of three years for consideration for appointment outside the cadre and in any Autonomous Body/Statutory Body/Regulatory Body.

Signature of the candidate:

Place:

Tel.No-----

Date:

Mob.No.-----

E-mail Address:-

(a)Office Address:

(b)Residential Address:

**Annexure-III**

**CERTIFICATE TO BE FURNISHED BY THE EMPLOYER/HEAD  
OF OFFICE/FORWARDING AUTHORITY**

1. Certified that the particulars furnished by Shri/Smt/Kum----- are correct and he/she possesses educational qualifications and experience mentioned in Annexure-II.
2. It is also certified that there is no vigilance/disciplinary case either pending or being contemplated against him/her and vigilance clearance issued by CVO in the enclosed Annexure (IV).
3. His/her integrity is certified.
4. No major or minor penalty was imposed on Shri/Smt/Kum----- during the last 10 years period.
5. The up-to-date attested Photostat copies of ACR/APARs of last 10 years( each Photostat copy of ACR/APAR should be attested) in respect of Shri/Smt/Kum----- is enclosed herewith.

Seal & Signature of the cadre controlling Authority

**PARTICULARS OF THE OFFICERS FOR WHOM VIGILANCE CLEARANCE IS BEING SOUGHT**

( To be furnished and signed by the CVO or HOD)

1. Name of the Officer(in full) :
2. Father's name :
3. Date of Birth :
4. Date of Retirement :
5. Date of entry into service :
6. Service to which the officer  
Belongs including batch/year  
/cadre etc. wherever applicable:
7. Positions Held ( during ten preceding years):

S. No.	Organisation (name in full)	Designation & Place of Posting	Administrative/ nodal Ministry/ Department concerned( in case of officers of PSUs etc)	From	To

8. Whether the officer has been placed on the Agreed List or List of Officers of Doubtful Integrity(If yes, details to be given) :
9. Whether any allegation of misconduct involving vigilance angle was examined against the officer during the last 10 years and if so with what result(\*) :
10. Whether any punishment was awarded to the Officer during the last 10 years and if so the date Of imposition and details of penalty(\*) :
11. Is any disciplinary/criminal proceedings or Charge sheet pending against the officer as On date ( if so, details to be furnished, including Reference number, if any of the Commission) :
12. Is any action contemplated against the officer As on date( if so, details to be furnished)(\*) :

DATE:

(NAME AND SIGNATURE)

(\*) If vigilance clearance had been obtained from the Commission in the past, the information may be provided for the period thereafter.