

F.No.A.12026/02/2011-SO(ES Cell)  
Government of India  
Ministry of Finance  
Department of Revenue

Room No. 55, North Block, New Delhi-110001

Dated: 04<sup>th</sup> October, 2016

**OFFICE MEMORANDUM**

**Subject: -** Filling up the posts of Additional Director in the Financial Intelligence Unit, India (FIU-IND) under the Ministry of Finance, Department of Revenue at New Delhi, on deputation basis – regarding.

The undersigned is directed to say that it has been decided to fill up one post of Additional Director in the PB 4 (Rs. 37400-67000) with Grade Pay of Rs.8700 in the Financial Intelligence Unit-India (FIU-IND), under the Ministry of Finance, Department of Revenue at New Delhi, on deputation basis. Unforeseen vacancies, if any, shall also be considered.

2. FIU-IND has been set up by the Government of India vide Ministry of Finance, Department of Revenue's Office Memorandum dated 18<sup>th</sup> November 2004 to coordinate and strengthen the collection and sharing of financial intelligence through an effective national, regional and global network to combat money laundering and related crimes. The FIU-IND is the central national agency responsible for receiving, processing, analyzing and disseminating information relating to suspect financial transactions. It receives prescribed information from various entities in the financial sector under the Prevention of Money Laundering Act 2002 (PMLA) and in appropriate cases, disseminates information to relevant enforcement/ intelligence agencies, and regulators of the financial sector.

3. The following categories of officers are eligible for applying for the post of Additional Director:-

**Officers of All India Services/ Central Services:**

- (a)(i) holding analogous posts on regular basis in the parent cadre or organisation;  
or  
(ii) with five years' service in the grade rendered after appointment thereto on regular basis in Posts in the Pay Band-3 Rs.15600-39100 with Grade Pay of Rs.7600 or equivalent in the parent cadre or department; and
- (b) Possessing the following educational qualifications and experience:
  - (i) A Bachelor's degree from a recognised university;
  - (ii) Twelve years' experience in relevant fields namely, administration or financial and economic administration or law or company law or economic laws such as money laundering or capital market or auditing or enforcement of laws or investigation and prosecution or tax administration or regulatory mechanism or information technology.

Note : Period of deputation including period of deputation in another ex- cadre post held immediately preceding this appointment in the same or some other organisation or department of the Central Government shall ordinarily not to exceed five years in the case of Additional Director. The maximum age-limit for appointment by deputation shall be not exceeding 56 years' as on the closing date of the receipt of applications.

4. The pay & allowances and other terms will be regulated in accordance with the instructions issued by Department of Personnel & Training from time to time.
5. Willing and eligible officers should send their applications for the post in the enclosed format through the cadre controlling authority, addressed to the Under Secretary (ES Cell), Ministry of Finance, Department of Revenue, Room No. 55, North Block, New Delhi-110001, within 45 days from the date of issue of this O.M.
6. The Cadre Controlling Authority may ensure that the applicant fulfils all the eligibility conditions specified above and also verify the particulars furnished by the applicants, before granting cadre clearance. Once cadre clearance is given, it will be presumed that the eligibility conditions are fulfilled and particulars are correct.
7. The Cadre Controlling Authority while forwarding the application must enclose vigilance clearance in the proforma prescribed in the Annexure - I including whether disciplinary case is pending or being contemplated against the officer, major minor penalty statement for the last 10 years, integrity certificate & available ACRs/APARs for the last five years. In case of photocopies of ACRs/APARs are being forwarded, each page of the same may please be attested.

  
(Biplab Kumar Naskar)

Under Secretary to the Govt. of India  
Tele: 2309- 5371

To

All Ministries & Departments of the Government of India.

Copy to :- CBEC, CBDT and FIU-IND with the request to place the above vacancy circular on their respective websites.

  
(Biplab Kumar Naskar)

Under Secretary to the Govt. of India  
Tele: 2309- 5371

**PROFORMA**

**APPLICATION FOR THE POST OF ADDITIONAL DIRECTOR IN THE  
FINANCIAL INTELLIGENCE UNIT- INDIA ON DEPUTATION BASIS.**

1	Name	
2	Post applied for	
3	a) Present post held (whether regular, ad-hoc or on deputation basis).	
	b) If presently on deputation, please indicate designation of the post held in the parent office/ cadre and scale of pay of that post along with the present basic pay in that grade.	
4	Present Pay Band and Grade Pay (also mention Basic Pay)	
5	Date of getting the present scale on regular basis.	
6	Date of Birth	
7	Date of entry into service (including service & batch)	
8	Date of retirement	
9	Office address	
10	Phone & FAX Number with STD code	
11	E-mail address  Mobile No.	
12	Educational Qualifications	

P.T.O

13	Position held since entry into service :				
	Designation & Place of posting	Scale of pay (pre-revised)	From	To	Whether post held on regular or ad-hoc basis.
14	Applicant must indicate how the eligibility criteria like number of years of service rendered in the relevant pay scale, educational qualification, experience in the relevant field, age on closing date of applications and period are fulfilled.				
15	Name and address, telephone number of concerned officer in the office of the Cadre Controlling Authority.				

Note: Column 14 & 15 must be filled.

Date:

Signature of the candidate

Particulars of the applicant verified

Signature of Cadre Controlling Authority  
Along with stamp

**ANNEXURE - I**

**(Cadre clearance and Vigilance clearance)FOR THE USE OF CADRE CONTROLLING AUTHORITY/DEPARTMENT ONLY**

1	Whether the officer meets eligibility requirement as on the closing date of application	Yes/No
2(a)(i)	Whether any vigilance case is pending or contemplated against the officer	
(ii)	If yes, please give details	
(b)(i)	Whether any Major/Minor penalty has been imposed on the proposed officer during last ten years	Yes/No
(ii)	If yes, please give details	
(iii)	Indicate whether any penalty is in operation as on date	
(c)	Whether cadre clearance for the officer by the Competent Authority has been granted	Yes/No
(d)	Whether integrity of the officer is certified	Yes/No

It is certified that the information/entries furnished by the officer has been verified from the service records of the officer.

Date

Signature

Name

Designation

(with stamp)