CUC Proposed Operating Budget 2012 - 2013

for Annual Meeting 6/3/12

\$62,800

\$65,400

Pledge Income \$290,000 \$276,800 \$340,00	Ī			
BUDGET	•	2011/12	2011/12	2012/13
Pledge Income \$290,000 \$276,800 \$340,00				
Cher Income	INCOME			
Plate	Pledge Income	\$290,000	\$276,800	\$340,000
Gifts \$9,400 \$8,900 \$9,40 Events \$30,000 \$30,700 \$30,00 Concert Series \$4,000 \$3,900 \$4,00 Montessori Gardens \$43,800 \$43,800 \$46,90 Other Contributions for Use of Space \$4,200 \$20,300 \$4,20 Sunday Music Fund * \$0 \$0 \$0 \$5 Special grant – Pre-school teacher \$0 \$11,000 \$1,000 Endowment Fund Transfer \$117,771 \$87,160 \$45,30 Plate contributions (25%) -\$3,750 -\$5,000 -\$3,75 TOTAL INCOME \$510,421 \$486,760 \$492,05 EXPENSE The Ministry Minister / Interim \$87,200 \$89,800 \$96,90 Minister Professional Expense \$8,000 \$4,450 \$8,00 Guest Speakers \$500 \$250 \$50 Worship \$200 \$360 \$20 Interim Moving Expense \$10,000 \$8,900 \$ Search Committee Expense \$10,000 \$8,900 \$5 Search Committee Expense \$10,000 \$300 \$10,000 \$106,900 \$104,060 \$115,60 Religious Education Director of RE \$62,945 \$49,500 \$50,90 RE Professional Expense \$3,000 \$4,100 \$4,100 Pre-School Care \$2,200 \$2,300 \$2,300 Pre-School Care \$2,200 \$2,300 \$2,300 Pre-School Care \$2,200 \$2,300 \$2,300 Syoth Advisor Professional Exp. \$200 \$1,000 \$3,300 \$3,300 \$5 Syoth Advisor Professional Exp. \$200 \$1,000 \$3,300 \$3,300 \$3,300 \$3 Syoth Advisor Professional Exp. \$200 \$1,000 \$3,300 \$3,300 \$3 Syoth Advisor Professional Exp. \$200 \$1,000 \$3,300 \$3,300 \$3 Syoth Advisor Professional Exp. \$200 \$1,000 \$3	Other Income			
Events \$30,000 \$30,700 \$30,000 Concert Series \$4,000 \$33,900 \$4,000 Montessori Gardens \$43,800 \$43,800 \$46,900 Other Contributions for Use of Space \$4,200 \$20,300 \$4,200 Sunday Music Fund * \$0 \$0 \$1,000 \$1,000 Endowment Fund Transfer \$117,771 \$87,160 \$45,300 Expense Expense The Ministry Minister / Interim Minister / Interim Minister / Interim Minister Professional Expense \$8,000 \$4,450 \$8,000 Equation \$4,450 \$8,000 \$4,450 \$8,000 Endowment Fund Transfer \$10,000 \$8,900 \$50,900 Endowment Fund Transfer \$10,000 \$104,060 \$115,600 Endowment Fund Transfer \$10,000 \$104,000 \$104,000 Endowment Fund Transfer \$10,000 \$104,000 \$104,000 Endowment Fund Transfer \$10,000 \$104,0	Plate	\$15,000	\$19,200	\$15,000
Concert Series \$4,000 \$3,900 \$4,00 Montessori Gardens \$43,800 \$43,800 \$46,90 Other Contributions for Use of Space \$4,200 \$20,300 \$4,20 Sunday Music Fund * \$0 \$0 \$ Special grant – Pre-school teacher \$0 \$1,000 \$1,000 Endowment Fund Transfer \$117,771 \$87,160 \$45,30 Plate contributions (25%) -\$3,750 -\$5,000 -\$3,75 TOTAL INCOME \$510,421 \$486,760 \$492,05 EXPENSE The Ministry Minister Professional Expense \$8,000 \$4,450 \$8,00 Guest Speakers \$500 \$250 \$50 Worship \$200 \$360 \$20 Interim Moving Expense \$10,000 \$8,900 \$10,00 Search Committee Expense \$1,000 \$300 \$10,00 Religious Education \$106,900 \$104,060 \$115,60 Rel Professional Expenses \$3,000 \$1,500 \$2,50 <td< td=""><td>Gifts</td><td>\$9,400</td><td>\$8,900</td><td>\$9,400</td></td<>	Gifts	\$9,400	\$8,900	\$9,400
Montessori Gardens \$43,800 \$43,800 \$46,90 Other Contributions for Use of Space \$4,200 \$20,300 \$4,20 Sunday Music Fund * \$0 \$0 \$ Special grant – Pre-school teacher \$0 \$1,000 \$1,000 Endowment Fund Transfer \$117,771 \$87,160 \$45,30 Plate contributions (25%) -\$3,750 -\$5,000 -\$3,75 TOTAL INCOME \$510,421 \$486,760 \$492,05 EXPENSE The Ministry Minister / Interim \$87,200 \$89,800 \$96,90 Minister Professional Expense \$8,000 \$4,450 \$8,00 Guest Speakers \$500 \$250 \$50 Worship \$200 \$360 \$20 Interim Moving Expense \$10,000 \$8,900 \$ Search Committee Expense \$1,000 \$300 \$10,00 Religious Education Director of RE \$62,945 \$49,500 \$50,90 RE Program Expense \$6,000 \$3,100 \$3,00	Events	\$30,000	\$30,700	\$30,000
Other Contributions for Use of Space \$4,200 \$20,300 \$4,20 Sunday Music Fund * \$0 \$0 \$ Special grant – Pre-school teacher \$0 \$1,000 \$1,000 Endowment Fund Transfer \$117,771 \$87,160 \$45,30 Plate contributions (25%) -\$3,750 -\$5,000 -\$3,75 TOTAL INCOME \$510,421 \$486,760 \$492,05 EXPENSE ***The Ministry** ***** \$89,800 \$96,90 Minister / Interim \$87,200 \$89,800 \$96,90 Minister Professional Expense \$8,000 \$4,450 \$8,00 Guest Speakers \$500 \$250 \$50 Worship \$200 \$360 \$20 Interim Moving Expense \$10,000 \$8,900 \$ Search Committee Expense \$1,000 \$300 \$10,00 Religious Education \$106,900 \$104,060 \$115,60 Religious Education \$2,50 \$6,000 \$3,100 \$3,00 Nursery Care \$4,000	Concert Series	\$4,000	\$3,900	\$4,000
Sunday Music Fund * \$0	Montessori Gardens	\$43,800	\$43,800	\$46,900
Special grant - Pre-school teacher \$0	Other Contributions for Use of Space	\$4,200	\$20,300	\$4,200
Endowment Fund Transfer \$117,771 \$87,160 \$45,30 Plate contributions (25%) -\$3,750 -\$5,000 -\$3,75 TOTAL INCOME \$510,421 \$486,760 \$492,05	Sunday Music Fund *	\$0	\$0	\$0
Plate contributions (25%)	Special grant – Pre-school teacher	\$0	\$1,000	\$1,000
State	Endowment Fund Transfer	\$117,771	\$87,160	\$45,300
State	Plate contributions (25%)	-\$3,750	-\$5.000	-\$3.750
EXPENSE The Ministry Minister / Interim \$87,200 \$89,800 \$96,90 Minister Professional Expense \$8,000 \$4,450 \$8,00 Guest Speakers \$500 \$250 \$50 Worship \$200 \$360 \$20 Interim Moving Expense \$10,000 \$8,900 \$ Search Committee Expense \$1,000 \$300 \$10,00 Religious Education Director of RE \$62,945 \$49,500 \$50,90 DRE Professional Expense \$6,000 \$3,100 \$3,00 Nursery Care \$4,000 \$4,100 \$4,10 Pre-School Care \$2,200 \$2,300 \$2,30 Youth Advisor Professional Exp. \$200 \$1,000 \$5		-		
Minister Professional Expense \$8,000 \$4,450 \$8,00 Guest Speakers \$500 \$250 \$50 Worship \$200 \$360 \$20 Interim Moving Expense \$10,000 \$8,900 \$\$Search Committee Expense \$1,000 \$300 \$10,00 \$104,060 \$115,60 \$\$DEE Professional Expense \$62,945 \$49,500 \$50,90 DRE Professional Expense \$6,000 \$3,100 \$3,00 Wursery Care \$4,000 \$4,100 \$4,10 Pre-School Care \$2,200 \$2,300 \$2,30 Youth Advisor Professional Exp. \$200 \$1,000 \$\$	The Ministry			
Guest Speakers \$500 \$250 \$50 Worship \$200 \$360 \$20 Interim Moving Expense \$10,000 \$8,900 \$ Search Committee Expense \$1,000 \$300 \$10,00 Religious Education Director of RE \$62,945 \$49,500 \$50,90 DRE Professional Expenses \$3,000 \$1,500 \$2,50 RE Program Expense \$6,000 \$3,100 \$3,00 Nursery Care \$4,000 \$4,100 \$4,10 Pre-School Care \$2,200 \$2,300 \$2,30 Youth Advisor \$3,000 \$3,300 \$3,300 Youth Advisor Professional Exp. \$200 \$1,000 \$	Minister / Interim	\$87,200	\$89,800	\$96,900
Worship \$200 \$360 \$20 Interim Moving Expense \$10,000 \$8,900 \$ Search Committee Expense \$1,000 \$300 \$10,00 Religious Education Director of RE \$62,945 \$49,500 \$50,90 DRE Professional Expenses \$3,000 \$1,500 \$2,50 RE Program Expense \$6,000 \$3,100 \$3,00 Nursery Care \$4,000 \$4,100 \$4,10 Pre-School Care \$2,200 \$2,300 \$2,30 Youth Advisor \$3,000 \$3,300 \$ Youth Advisor Professional Exp. \$200 \$1,000 \$	Minister Professional Expense	\$8,000	\$4,450	\$8,000
Interim Moving Expense \$10,000 \$8,900 \$ Search Committee Expense \$1,000 \$300 \$10,00 \$106,900 \$104,060 \$115,60 Religious Education Director of RE \$62,945 \$49,500 \$50,90 DRE Professional Expenses \$3,000 \$1,500 \$2,50 RE Program Expense \$6,000 \$3,100 \$3,00 Nursery Care \$4,000 \$4,100 \$4,10 Pre-School Care \$2,200 \$2,300 \$2,30 Youth Advisor Professional Exp. \$200 \$1,000 \$	Guest Speakers	\$500	\$250	\$500
Search Committee Expense \$1,000 \$300 \$10,00 Religious Education Director of RE \$62,945 \$49,500 \$50,90 DRE Professional Expenses \$3,000 \$1,500 \$2,50 RE Program Expense \$6,000 \$3,100 \$3,00 Nursery Care \$4,000 \$4,100 \$4,10 Pre-School Care \$2,200 \$2,300 \$2,30 Youth Advisor \$3,000 \$3,300 \$ Youth Advisor Professional Exp. \$200 \$1,000 \$	Worship	\$200	\$360	\$200
\$106,900 \$104,060 \$115,60 Religious Education	Interim Moving Expense	\$10,000	\$8,900	\$0
Religious Education Director of RE \$62,945 \$49,500 \$50,90 DRE Professional Expenses \$3,000 \$1,500 \$2,50 RE Program Expense \$6,000 \$3,100 \$3,00 Nursery Care \$4,000 \$4,100 \$4,10 Pre-School Care \$2,200 \$2,300 \$2,30 Youth Advisor \$3,000 \$3,300 \$ Youth Advisor Professional Exp. \$200 \$1,000 \$	Search Committee Expense	\$1,000	\$300	\$10,000
Director of RE \$62,945 \$49,500 \$50,90 DRE Professional Expenses \$3,000 \$1,500 \$2,50 RE Program Expense \$6,000 \$3,100 \$3,00 Nursery Care \$4,000 \$4,100 \$4,10 Pre-School Care \$2,200 \$2,300 \$2,30 Youth Advisor \$3,000 \$3,300 \$ Youth Advisor Professional Exp. \$200 \$1,000 \$		\$106,900	\$104,060	\$115,600
DRE Professional Expenses \$3,000 \$1,500 \$2,50 RE Program Expense \$6,000 \$3,100 \$3,00 Nursery Care \$4,000 \$4,100 \$4,10 Pre-School Care \$2,200 \$2,300 \$2,30 Youth Advisor \$3,000 \$3,300 \$ Youth Advisor Professional Exp. \$200 \$1,000 \$	Religious Education			
DRE Professional Expenses \$3,000 \$1,500 \$2,50 RE Program Expense \$6,000 \$3,100 \$3,00 Nursery Care \$4,000 \$4,100 \$4,10 Pre-School Care \$2,200 \$2,300 \$2,30 Youth Advisor \$3,000 \$3,300 \$ Youth Advisor Professional Exp. \$200 \$1,000 \$	Director of RE	\$62,945	\$49,500	\$50,900
RE Program Expense \$6,000 \$3,100 \$3,00 Nursery Care \$4,000 \$4,100 \$4,10 Pre-School Care \$2,200 \$2,300 \$2,30 Youth Advisor \$3,000 \$3,300 \$ Youth Advisor Professional Exp. \$200 \$1,000 \$	DRE Professional Expenses	•		\$2,500
Nursery Care \$4,000 \$4,100 \$4,10 Pre-School Care \$2,200 \$2,300 \$2,30 Youth Advisor \$3,000 \$3,300 \$ Youth Advisor Professional Exp. \$200 \$1,000 \$	RE Program Expense	· •	· •	\$3,000
Pre-School Care \$2,200 \$2,300 \$2,30 Youth Advisor \$3,000 \$3,300 \$ Youth Advisor Professional Exp. \$200 \$1,000 \$	Nursery Care	· •	· •	\$4,100
Youth Advisor \$3,000 \$3,300 \$ Youth Advisor Professional Exp. \$200 \$1,000 \$	Pre-School Care	• •	· •	\$2,300
Youth Advisor Professional Exp. \$200 \$1,000 \$	Youth Advisor	•	•	\$0
	Youth Advisor Professional Exp.		· •	\$0
	Summer RE Office Assistant		· •	\$0

\$81,845

Administration			
Church Administrator	\$49,500	\$49,500	\$50,500
Bookkeeper	\$19,000	\$22,300	\$19,300
Office Assistant	\$4,000	\$3,200	\$4,000
Payroll Liabilities (FICA)	\$24,000	\$20,800	\$22,000
Payroll Services	\$1,300	\$1,200	\$1,300
Background Checks	\$500	\$100	\$1,000
Telephone	\$4,400	\$3,800	\$3,700
Postage	\$2,100	\$2,600	\$2,100
Internet/ IT Budget	\$1,000	\$100	\$300
Web Site Maintenance	\$100	\$200	\$100
Tech Maint & Repair	\$1,500	\$400	\$500
Tech Equipment	\$1,600	\$400	\$1,000
Printing	\$750	\$400	\$750
Paper and Supplies	\$2,200	\$2,100	\$2,200
Office Equipment	\$6,500	\$8,700	\$6,500
Bank charges	\$800	\$1,000	\$800
Miscellaneous	\$600	\$900	\$600
	\$119,850	\$117,700	\$116,650
Buildings			
Custodial	\$33,500	\$28,600	\$33,500
Jtilities	\$32,000	\$24,000	\$32,000
Building Supplies and Service	\$6,000	\$4,900	\$6,000
nsurance	\$14,500	\$12,600	\$14,500
Sewer Tax	\$8,200	\$7,800	\$8,200
Repairs and Maintenance	\$12,000	\$25,800	\$14,000
	\$106,200	\$103,700	\$108,200
Grounds			
Gardening	\$4,000	\$2,900	\$4,000
Lawn Care	\$1,500	\$900	\$1,500
Snow Removal	\$5,000	\$1,300	\$5,000
	\$10,500	\$5,100	\$10,500
Total for Buildings and Grounds	\$116,700	\$108,800	\$118,700
Davaanaga			
Parsonage Utilities	\$6,000	¢ ፍ ሰበሰ	\$6,000
Gardening	\$6,000 \$1,000	\$5,000 \$1,300	\$6,000 \$1,000
Insurance	\$1,500 \$1,500	\$1,300 \$1,400	\$1,000 \$1,500
Repairs and Maintenance	\$1,500 \$5,000	· •	· •
ropano ana maintenance		\$9,900 \$47,600	\$5,000 \$13,500
	\$13,500	\$17,600	\$13.500

Programs			
Action for Social Concern	\$0	\$0	\$0
Benevolent Fund	\$0	\$0	\$0
Canvass	\$1,000	\$1,600	\$1,000
Welcome Committee	\$450	\$100	\$450
Projects of the Heart	\$450	\$0	\$450
Sharing and Caring	\$100	(\$100)	\$250
In Spirit of Truth	\$600	\$500	\$600
Adult RE	\$300	\$800	\$300
Child Care	\$225	\$100	\$225
Hospitality and Social Events	\$1,125	\$1,600	\$1,125
	\$4,250	\$4,600	\$4,400
Music			
Music Director	\$17,300	\$17,300	\$17,900
Choir Director	\$12,000	\$12,000	\$12,700
Choral Accompanist	\$4,600	\$4,600	\$4,700
Outside Musicians	\$1,000	\$800	\$0
Section Support	\$800	\$1,800	\$800
Piano Tuning	\$900	\$600	\$600
Music Supplies	\$400	\$100	\$400
Sunday Morning Music *	\$0	\$0	\$0
Concert Series	\$7,000	\$7,400	\$4,000
	\$44,000	\$44,600	\$41,100
Denomination			
UUA Fair Share	\$16,414	\$16,900	\$13,500
Metro New York Fair Share	\$6,962	\$7,100	\$5,800
	\$23,376	\$24,000	\$19,300
TOTAL EXPENSE	<u>\$510,421</u>	<u>\$486,760</u>	\$492,050
SURPLUS/DEFICIT	\$0	\$0	\$0

^{*} Sunday Morning Music Fund, endowed by Hans Hopf, is meant to be held separate from the Operating Budget. For this reason, it has been removed from this year's and next year's budget.

ASSUMPTIONS for 2012-2013:

- 1) "Fair Share" to UUA and District
- 2) 2% salary increases for employees
- 3) new DRE starting in August
- 4) Concert Series Income = Expense