

MADISON LYZNICK

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Skills Summary

I am a hard working double major student with dreams of becoming involved in a media career. I am a fourth year double major in Cinema Digital Media and English with Creative Writing Emphasis and graduating June of 2020 from University of California, Davis. I have been the treasurer for my sorority in which I balanced a \$105,000 budget. I have also been a sales person for a local farm in Davis for three years, as well as worked a customer service position for UC Davis Athletics Ticketing. I work well with others and am passionate in opportunities that give new experiences. I'm proficient in Photoshop, Microsoft, and Google Sheets.

Experience

UC Davis Ticketing Office

I currently work for the UC Davis Athletics Ticketing Office since July of 2019 where I was tasked with answering phone calls and handling customers for our campus ticketed events. This ranges from clubs looking to host charity events to accommodating football fans. This job has taught me patience and how to make every customer happy in every circumstance either over the phone or in person.

Farmers Market

I have worked for a private family owned farmer for the past three years. In this job I was required to pick up my work vehicle, my produce, and sell my produce at my assigned markets. This job has taught me to balance 10 – 22 hours of work a week with my school schedule.

Treasurer – Chi Omega

In this position I balanced a \$100,000 + budget. I was tasked with being punctual in my communication with my organization's members, printing checks for events and items needed by the organization, as well as reporting our spending to advisors and tax accountants. I also took a creative spin to this position, encouraging others in ways they could better their finances. In this position I learned to take criticism as well as balancing extracurricular responsibilities with coinciding jobs and collegiate education.

Web Design and Production Classes

Along with my work experience, I am becoming trained to be proficient in HTML web design in my current upper division class. I have also taken part in a series of classes aimed to train students in film production, beginning with writing and ending with post production so as to give myself the full knowledge of a production from beginning to end.