

Things I've Done and skills I learnt from it

- **BAE work experience**
- **Head boy**
 - Teamwork skills – working in a team during events
 - Leadership skills – delegating tasks to other prefects along with leading by example to other pupils within the schools
 - Communication skills- delivering speeches along with communicating with teachers and setting up speeches to let them know problems that we have found and want to fix
 - Organization Skills- Organizing speeches and presentations to highlight the key issues that pupils have to come to use with
 - Responsibilities- Leading by example and being trusted to bring up issues and stay up to standard with the rules of the school
 - Confidence- Being able to talk Infront of students and teachers and be able to get across messages and notices
- **Police cadets**
 - Teamwork – working in a team of other cadets on community events stewarding and ensuring smooth running of these operations
 - Professionalism- Working on events such as Remembrance Day parades, Witton Park marathons where there is a high standard we have to be held to in regards to uniform and the demeanor we have to uphold
- **One voice Admin Support Officer**
 - Responsibility- working with sensitive information including finances, children's information and being responsible in inputting data
 - Communication- Managing communication with managers to understand how they want certain information to set out and then relaying how to use certain systems.
 - IT Skills- Working primarily on excel sheets updating formulas along with other software such as Salesforce where information needs to be inputted and effectively used
 - Customer service- Marking attendance for children attending the sessions and taking payments from the parents using card machines and cash
 - Professionalism- Working in a professional office space and in professional settings where parents are wanting to see professional behaviour
 - Analytical skills- Collecting all data and working through it to show trends in the attendance and payments
- **One voice youth worker**
 - Communication- Talking and greeting members at OneVoice events upkeeping professional responses with highly esteemed members of the community including mayors and mayoresses
 - Responsibility- Being trusted to lead a group of young people through sessions and trips where I am the primary person responsible for their wellbeing and safeguarding
 - Teamwork- Working with other leads to link up sessions with each other to integrate the different members of the organisation.
- **School Council**

- Responsibility- Listening and taking in problems other students come to me with and being able to relay that information to other teachers in order to resolve them.
- Teamwork- Working with other members of the school council cohort in order to hold meeting of key issues we have heard repeatedly and being able to come to a understanding of how to resolve these issues effectively
- Interpersonal skills- Talking with other students and members of the group
- **Youth Ambassadors**
 - Teamwork- Working in a group to understand problems of the community and come together to find a way to resolve these issues
 - Leadership- Leading these resolutions to be able to help the community in the ways which are needed
- **Car detailing**
 - Customer service- Dealing and conversing with customers to understand their needs for what they want me to focus on whilst cleaning and maintaining their car
 - Responsibility- Being trusted to work with expensive cars executing tasks such as maintenance and enhancement of paintwork and other areas
 - Teamwork- Working in a team of 3 to efficiently clean a car to maximise the number of clients we do
 - IT Skills- Creating digital marketing media for the company including filming, editing, etc.
- **Bike Maintenance**
 - Customer service- Understanding wants and needs of the customer in order to satisfy their needs
 - Technical skills- Being able to diagnose the problem with the bike and having the technical skills to fix it
 - Responsibility- Being trusted with the bikes to be able to fix them and bring them back to working condition.
- **Decorating**
 - IT Skills- Using CAD software's to layout the dimensions of the wood im using and where to cut
 - Responsibility- Being trusted to get the job done to a excellent standard
 - Teamwork- Working with two or more people to paint or build something often delegating tasks to them and working around each other to allow us to be efficient
- **Anne Frank Ambassador**
 - Confidence- Delivering a presentation on the life of Anne Frank to students and other schools about how life was during WW2.
- **Anti Bullying Ambassador**
 - Trust- Being trusted in listening to students who have been going through a hard time with peers and being trusted to relay this sensitive information back to higher ups in order to resolve the problems
 - Interpersonal skills- Being able to create a calm and trustable environment for the students who come to us with these problems and being able to get them to open up and talk to me
- **Training 2000 Young engineering club**

- Technical skills- Learning many processes such as milling, CNC machines and filling.
- IT Skills- Learnt how to use CAD software and how to use these to create real life objects such as screwdrivers.
- Enjoyment for engineering- Gained an understanding that I loved engineering and had fun doing it
- **2 Student of the term awards and Service to School Award**
 - Highlights my responsibility
 - Highlights my keenness to learning
 - Highlights my attitude to learning
 - Highlights my attitude to helping others