

Akram Ahmed Mokhtar

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❖ Objective

Work on the leading areas of civil engineering, a job that motivates me to do my best and my skills, gives me opportunities to learn, innovate and enhance my skills and strengths in conjunction with company goals and objective.

❖ Education

BSc in Civil Engineering ,Al Azhar University 2016

➤ Grade: V.Good (81.81 %)

❖ Training Courses

- Structural Design Diploma at Bena Academy. (120 Hours-2018)
- Auto Cad Civil 3D at Jelecom-Ain Shams University. (24 Hours-2016)
- SAP 2000 at Engineering Syndicate. (24 Hours-2015)
- Auto Cad 2D at Cairo University. (24 Hours-2014)
- General English at Real Soft House Center. (2013)

❖ Experience

- Technical Office Engineer Al Andalus Construction Company
(3/2019 up to Now)
(Porto October and Porto Said)

Job Responsibilities

- Prepare and Review shop drawings and follow up drawings amendments during the implementation process.
- Check contractor's quantity survey QS to ensure the accuracy of quantities in the invoices.
- Liaise between project management, contractors, and site engineers to resolve problems and various construction difficulties before they stall the project progress.
- Controlling of all documents revision for the project.
- Review As-built drawings.
- Coordination with the site to work-out the client's notes and comments.
- Participate in solving/reporting any unexpected technical difficulties, and other problems that may arise during construction to the Technical Office Manager for discussion and proper solve.
- Responsible for preparing & updating projects' BOQs and calculating quantities.

➤ Junior Site Engineer Ahmed Saad Company for General Contracting
(3/ 2018 up to 2/2019)
Social housing in Obour City

Job Responsibilities

- Overseeing building work.
- Providing technical advice and solving problems on site.
- Preparing site reports and filling in other paperwork.
- Carry out day-to-day management of the site, including supervising and monitoring the site labor force and the work of any subcontractors - this is site-specific and may not be the case on all projects.
- Determine the quantities of materials needed for site works (Steel , finishing ,)

❖ **Skills**

Language: English (Conversation, listening, writing) with Grade Good.
Computers: MS. Office (Basics)

❖ **Personality and professional traits**

- Able to work independently or within team.
- Co-operative, Responsible.
- Delicate in my work, Ambitious person, Energetic.
- Strong analytical and problem-solving skills.
- Organization skills and a methodical approach to work.
- Communication skills to liaise effectively with a range of other professionals, e.g. construction managers, quantity surveyors, subcontractors, architects, designers, other engineers.

❖ **Personal Data**

- Date of Birth: Jan 17, 1993
- Place of Birth: Fayoum
- Marital Status: Single
- Military Status: Finished

My papers are ready upon request