

CURRICULUM VITAE

USMAN ARSHAD
(7 Years' Experience)



PERSONAL PROFILE

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| • Name | Usman Arshad |
| • Father Name | Muhammad Arshad |
| • Date of Birth | November 14, 1995 |
| • C.N.I.C No. | 34402-5665873-5 |
| • Mobile No. | +92-321-8303864, +92-334-9704153 |
| • Email | enr.usman364@gmail.com |
| • LinkedIn | linkedin.com/in/usman-arshad-382285214 |
| • Nationality | Pakistani |
| • Religion | Islam |
| • Permanent Address | Gorha Mohala Near Pilot Model School
Mandi Bahauddin |

ACADEMIC QUALIFICATION

- **Matriculation** from **Govt. Sir Syed School** Mandi Bahauddin in year 2012.
- **Three Year Diploma of Associate Civil Engineering** from **Govt. College of Technology Rasul** (2012 to 2015)
- **Bachelor of Science in Civil Technology** from **The University of Lahore** (2017 to 2021)

COMPUTER KNOWLEDGE

- AUTO CAD
- MS WORD
- MS EXCEL
- MS POWER POINT

WORK EXPERIENCE

- Worked as **Quantity Engineer/Civil Engineer** in **Hadi Developers** Head Office Mandi Bahauddin at all Projects from 24-03-2021 to date:
- Worked as **Structure/Office Engineer** in **Leciel Trading & Contracting Qatar (Online)** at **Qetaifan Island North Phase-1 Pkg-4** from 01-11-2020 to 28-02-2021
- Worked as **Structure Rebar Detailer** in **GRS (Gulf Reinforcement Steel Co.W.L.L Qatar)** from 18-06-2020 to 31-10-2020:-
- Worked as **Quantity Engineer/Office Engineer** in **Habib Construction Services** at following projects from 01-01-2019 to 15-06-2020: -
 - **Penta Square Plaza DHA Phase-V Lahore**

➤ Worked as **Assistant Engineer** in **Habib Construction Services** at following projects from **01-12-2015 to 19-12-2018**.

- **Signal Free Corridor Project Jail Road Lahore,**
- **Orange Line Metro Train Project Package-I Lahore**

JOP RESPONSIBILITIES.

- Preparing Bill of Quantities and spread sheet of material.
- Preparing Interim payment certificates,
- Preparing and follow up variation claims.
- Provide financial progress reports to clients and to the Finance Director of my employer.
- Prepare rate analysis of Non BOQ/Schedule items.
- Follow up of sub-contractors Claims, work quality and progress works
- Detailed Quantification of Finishing works to place order.
- Preparation and submission of Typical Cross Section, Profiles and super elevation data of road, Traffic diversion plans, Signage Plans, Traffic Signals Plans & Electrical Plans
- Preparation and submission of Shop drawing and Bar bending Schedule of Piles, retaining walls, Top & Base Slabs, Underpass Barrel, Heat Exhaust Ducts, Drainage System, Entry & Exit Structure of Elevated & Under Ground Station, Typical Cross Section, Profiles and super elevation data of road.
- Preparation of drawing ready to site works and making briefings and explanations to sector managers and site engineers Follow up of the latest drawings updated and make proper detail explanation and briefings about the work to be done before and during execution of the site work.
- Follow up of submittals.
- Solving site problems by providing alternative solutions by discussing with clients and submitting drawings and explanations for the solutions for approval by clients.
- Maintaining Official Correspondence and Office Record.

EXTRA-CURRICULAR ACTIVITIES:

- Reading Technical journals, Reading Books, News Paper
- Sports (Cricket, Badminton)