

PROJECT: MOQC SOFTWARE

SUBJECT: MOQC TRAINING PROGRAM

CREATED BY: IT DEPARTMENT

DATE: 16-05-2022



Day 1 (Tuesday) 17-05-2022



Website

CONTENT	Time start	Time end	ADS TEAM	MOQC TEAM
Website overview	10:00 AM	10:10 AM	IT	IT,MARKETING
EDIT HOME PAGE	10:10 AM	10:30 AM	IT	IT,MARKETING
A Speech by General Director	10:30 AM	10:35 AM	IT.	IT,MARKETING
board Members	10:35 AM	10:45 AM	IT	IT,MARKETING
Quran Memorization Levels	10:45 AM	11:05 AM	IT	IT,MARKETING
Post Quran study	11:05 AM	11:15 AM	IT	IT,MARKETING
News center	11:15 AM	11:30 AM	IT	IT,MARKETING
Social media cards	11:30 AM	11:40 AM	IT	IT,MARKETING
Edit registration page	11:40 AM	11:50 AM	IT	IT,MARKETING
Edit contact us page	11:50 AM	12:00 PM	IT	IT,MARKETING

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Day 2 (Wednesday) 18-05-2022



Teacher Dashboard

CONTENT	Time start	Time end	ADS TEAM	MOQC TEAM
Customer service Dashboard	10:00 AM	10:10 AM	IT	IT,MARKETING
Teacher Dashboard	10:10 AM	10:30 AM	IT	IT,MARKETING
IT Dashboard	10:30 AM	10:35 AM	IT	IT,MARKETING
Settings	10:35 AM	10:45 AM	IT	IT,MARKETING
Team	10:45 AM	11:05 AM	IT	IT,MARKETING
Attendance	11:05 AM	11:15 AM	IT	IT,MARKETING
Chat	11:15 AM	11:30 AM	IT	IT,MARKETING
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Day 3 (Thursday) 19-05-2022



Student Dashboard

CONTENT	Time start	Time end	ADS TEAM	MOQC TEAM
Registration	10:00 AM	10:10 AM	IT	IT,MARKETING
Profile	10:10 AM	10:30 AM	IT	IT,MARKETING
Courses	10:30 AM	10:35 AM	IT	IT,MARKETING
Lessons	10:35 AM	10:45 AM	IT	IT,MARKETING
Attendance	10:45 AM	11:05 AM	IT	IT,MARKETING
Exams	11:05 AM	11:15 AM	IT	IT,MARKETING
Questions and feedback	11:15 AM	11:30 AM		,



Day 4 (Friday) 20-05-2022



Social Media

CONTENT	Time start	Time end	ADS TEAM	MOQC TEAM
Dashboard	10:00 AM	10:10 AM	IT	IT
Settings	10:10 AM	10:30 AM	IT	IT
Manage features	10:30 AM	10:35 AM	IT	IT,MARETING
Languages	10:45 AM	11:05 AM	IT	IT
Users	11:05 AM	11:15 AM	IT	IT
Design	11:15 AM	11:30 AM	IT	IT,MARKETING
Tools	11:30 AM	11:40 AM	IT	IT
Pages	11:40 AM	11:50 AM	IT	IT,MARKETING
Reports	11:50 AM	12:00 PM	IT	IT,MARKETING



Day 5 (Saturday) 21-05-2022



Radio

CONTENT	Time start	Time end	ADS TEAM	MOQC TEAM
Radio overview	10:00 AM	10:10 AM	IT	IT,MARKETING
Analytics	10:10 AM	10:15 AM	IT	IT,MARKETING
Configuration	10:15 AM	10:30 AM	IT	IT,MARKETING
appearance	10:30 AM	10:40 AM	IT	IT,MARKETING
pages	10:40 AM	11:00 AM	IT	IT,MARKETING
artists	11:00 AM	11:05 AM	IT	IT,MARKETING
Albums	11:05 AM	11:10 AM	IT	IT,MARKETING
radio-stations	11:10 AM	11:15 AM	IT	IT,MARKETING
Records	11:15 AM	11:20 AM	IT	IT,MARKETING
playlists	11:20 AM	11:25 AM	IT	IT,MARKETING



CONTENT	Time start	Time end	ADS TEAM	MOQC TEAM
Podcasts	11:25 AM	11:30 AM	IT	IT,MARKETING
Record categories	11:30 AM	11:35 AM	IT	IT,MARKETING
Podcast categories	11:35 AM	11:40 AM	IT	IT,MARKETING
appearance	11:40 PM	11:45 AM	IT	IT,MARKETING
Users roles	11:45 PM	11:50 AM	IT	IT
users	11:50 PM	11:55 AM	IT	IT
translation	11:55 PM	11:57 AM	IT	IT,MARKETING
Questions and feedback	11:57 PM	12:00 AM		'



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