

# **Job Resume**

## **Job Title**

Cleaner

## **Job Responsibility**

Clean and sanitize assigned areas such as offices, restrooms, hallways, and common areas

Dust furniture, vacuum carpets, mop floors, and empty trash bins

Replenish cleaning supplies and notify management of any maintenance issues

Follow safety guidelines and ensure proper handling of cleaning chemicals

Maintain cleaning equipment in good condition

## **Description**

We are seeking a reliable and detail-oriented Cleaner to maintain cleanliness and hygiene in our facilities. The ideal candidate will take pride in their work, be punctual, and work well independently or as part of a team.

## **Skill**

Knowledge of cleaning chemicals and supplies

Attention to detail

Ability to work independently

Time management skills

Good physical stamina

## **Academic Qualification**

No formal education required; high school diploma or equivalent is a plus

# **Job Resume**

## **Location**

Downtown Office Building, New York, NY

## **Number of Emp Needed**

2

## **Experience**

1 year of commercial or residential cleaning experience preferred, but not required

## **Start Date**

06/01/2025

## **End Date**

12/31/2025